

**MINUTES OF THE SPECIAL MEETING OF THE PORTAGE CITY COUNCIL
OF NOVEMBER 7, 2017**

Mayor Peter Strazdas called the meeting to order at 7:00 p.m. The following Councilmembers were present at this meeting: Councilmembers Richard Ford, Jim Pearson, Patricia Randall, Claudette Reid and Terry Urban, Mayor Pro Tem Nasim Ansari and Mayor Peter Strazdas. Also present were City Manager Laurence Shaffer, City Attorney Randy Brown and City Clerk Adam Herringa.

Mayor Strazdas stated that the purpose of the Special Meeting was to conduct the annual performance evaluation and appraisal of the City Manager. The Mayor inquired if City Council would like to proceed into closed session to conduct the review. Motion by Pearson, seconded by Reid, to enter closed session. Upon a voice vote, motion carried 7 to 0. City Council entered closed session at 7:02 p.m.

City Council reconvened at the beginning of the Regular City Council meeting at 7:30 p.m. The Special Meeting concluded at the start of the Regular Meeting.

Adam Herringa, City Clerk