

7:30 p.m. Call to Order.

Invocation: Pastor Bill Fernhout of Prairie Edge Christian Reformed Church.

Pledge of Allegiance.

Roll Call.

Proclamations:

A. Approval of City Council Meeting Minutes.

1. Regular Meeting Minutes of May 23, 2017.
2. Pre-Council Meeting Minutes of June 12, 2017.

* B. Approval of Consent Agenda Motions.

* C. Accounts Payable Register:

1. Communication from the City Manager recommending that City Council approve the Accounts Payable Register of June 13, 2017 as presented.

D. Public Hearings:

E. Petitions and Statements of Citizens:

F. Reports from the Administration:

1. Off Consent - Communication from the City Manager recommending that City Council confirm the appointment of W. Roger Buell as the Director of Transportation & Utilities effective June 19, 2017.
- * 2. Communication from the City Manager recommending that City Council order notice to applicable property owners that all water and/or sewer charges remaining unpaid as of June 30, 2017 will be transferred to the 2017 city tax roll and assessed against the property for which the services were furnished.
- * 3. Communication from the City Manager recommending that City Council renew the contract with Warner, Norcross & Judd LLP for Labor Counsel Services for a three-year period through fiscal year 2019-2020 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
- * 4. Communication from the City Manager recommending that City Council adopt the Resolution authorizing the City Manager or his designee to submit a Grant Application on behalf of the City of Portage to the Michigan Secretary of State for a new voting system.
- * 5. Communication from the City Manager recommending that City Council appoint Lana Escamilla to an unfulfilled term on the Park Board ending October 1, 2017.
- * 6. Communication from the City Manager regarding pedestrian safety at the Portage Road pedestrian crossing at Forest Drive - Information Only.

G. Communications:

H. Unfinished Business:

* I. Minutes of Boards and Commissions Meetings:

1. Portage Public Schools Regular of March 27, Special and Regular of April 17, and Policy Governance Retreat and Committee of the Whole Work Session of May 8, 2017.
2. Human Services Board of March 30, 2017.
3. Portage Senior Citizen Advisory Board of April 19, 2017.
4. Planning Commission of May 18, 2017.

J. Council Committee Reports:

K. New Business:

1. Update from Councilmember Jim Pearson regarding his position on the Kalamazoo County Consolidated Dispatch Authority Board of Directors.

L. Bid Tabulations:

- * 1. Communication from the City Manager recommending that City Council approve the low bid of \$275,550.30 from Michigan Paving & Materials Company, and award a contract change order in the amount of \$94,449.36, for a total cost of \$369,999.66 for the Summer Mill and Fill Program asphalt repairs of major and local street sections and authorize the City Manager to execute all documents related to this action on behalf of the city.
- * 2. Communication from the City Manager recommending that City Council approve the low bid for a two-year contract with R. W. Lapine, Inc., in the amount of \$76,170 for Heat, Ventilation and Air Conditioning (HVAC) maintenance of city owned facilities, with an option for four one-year contract extensions and authorize the City Manager to execute all documents related to this action on behalf of the city.

M. Other City Matters:

1. Statements of Citizens.
2. From City Council and City Manager.
- * 3. Reminder of Meetings:
 - a. Wednesday, June 14, 7:00 p.m., Environmental Board, City Hall Room No. 1.
 - b. Thursday, June 15, 7:00 p.m., Portage District Library Board, Portage District Library.
 - c. Thursday, June 15, 7:00 p.m., Planning Commission, Council Chambers.
 - d. Friday, June 16, 3:00 p.m., Youth Advisory Committee, City Hall Room No. 1.
 - e. Wednesday, June 21, 2:30 p.m., Senior Citizen Advisory Board, Portage Senior Center.
 - f. Thursday, June 22, 4:30 p.m. Public Media Network Board of Directors, 3rd floor, 359 S. Kalamazoo Mall, Epic Center, Kalamazoo.

N. Materials Transmitted.

- * 1. Materials Transmitted of June 2, 2017.

Adjournment.

CITY COUNCIL MEETING MINUTES FROM MAY 23, 2017

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, Pastor Steve Nichols of Berean Baptist Church gave an invocation and Boy Scout Troup 244 led the City Council and the audience in the Pledge of Allegiance.

The City Clerk called the roll with the following members present: Councilmembers Richard Ford, Jim Pearson, Patricia Randall, Claudette Reid and Terry Urban, Mayor Pro Tem Nasim Ansari and Mayor Peter Strazdas. Also in attendance were City Manager Laurence Shaffer, City Attorney Randy Brown and City Clerk James R. Hudson.

PROCLAMATIONS: Mayor Strazdas issued a 50th Anniversary of Boy Scout Troop 244 Proclamation and a National Gun Violence Awareness Day Proclamation. Discussion followed.

APPROVAL OF MINUTES: Motion by Ford, seconded by Reid, to approve the Regular Meeting Minutes of May 9, 2017, as presented. Upon a voice vote, motion carried 7 to 0.

Motion by Ford, seconded by Reid, to approve the Special Meeting Minutes of May 9, 2017, as presented. Upon a voice vote, motion carried 7 to 0.

Motion by Ford, seconded by Randall, to approve the Pre-Council Meeting Minutes of May 22, 2017, as presented. Upon a voice vote, motion carried 5 to 0 with Councilmember Urban and Mayor Pro Tem Ansari abstaining.

* **CONSENT AGENDA:** Mayor Strazdas asked Councilmember Ford to read the Consent Agenda. Motion by Ford, seconded by Reid, to approve the Consent Agenda as read. Upon a roll call vote, motion carried 7 to 0.

* **APPROVAL OF ACCOUNTS PAYABLE REGISTER OF MAY 23, 2017:** Motion by Ford, seconded by Reid, to approve the Accounts Payable Register of May 23, 2017, as presented. Upon a roll call vote, motion carried 7 to 0.

PETITIONS AND STATEMENTS OF CITIZENS: Jim Stephanak, 10725 Cora Drive, provided data on the May 6, 2017 paint recycling event, and indicated that 175 cars came through with 2,644 one gallon can equivalents of paint, or 15.1 gallons per car. This equates to 16,393 pounds, or more than 8.19 tons of paint. He said that 96-97% was recycled into newly recycled paint, and pointed out that last year, 90 gallons of recycled paint were donated to Portage Public Schools, some of which was used for the Paint the Plow Contest; moreover, if the paint was disposed of by using the “kitty litter” method, he said there would be an extra 11 tons of material in the landfill. He thanked City Council, his business partner Jim Cosby, and Rod Russell and his crew who assisted them. Discussion followed.

REPORTS FROM THE ADMINISTRATION:

FISCAL YEAR 2017-2018 BUDGET: After Mayor Strazdas introduced this item, City Manager Larry Shaffer provided a review of the proposed Fiscal Year 2017-2018 Budget. Mr. Shaffer indicated that the proposed budget amount is \$72,910,006 which represents an increase of 7.12%, the majority of which is the result of the Capital Improvement Program (CIP) adjustments by City Council of 11%, up to \$17.8 million, and a 10.38% increase in the Streets Fund. He reflected on the budget process as presented in the *Charter*, indicated that there are 23 various funds covering 7 general categories of operation, and outlined all of the City personnel involved before it is presented to City Council in April for review and a public hearing in May.

Next, he discussed the unappropriated Fund Balance in the General Fund. He explained that the City Council recommended retention of 24% and that the question of whether that number needs to be that high still remains. He indicated that the Administration recommended that Council consider this matter at the close of the books in late October, early November 2017, to determine whether to reduce it, to use it for Capital Improvement Programs, to provide a millage reduction, to give a debt reduction, or to use it as debt avoidance. He expressed his appreciation to the tremendous Administrative Team of Deputy City Manager Rob Boulis, Finance Director Bill Furry, Deputy Finance Director Lauren VanderVeen and all Department Heads, who worked very hard to prepare this Budget and make it possible. Discussion followed.

Mayor Strazdas concurred with waiting to discuss the Fund Balance until after the close of the books in order to know exactly how much is to be considered; otherwise, it would be speculative and, presuming there is a motion to approve the Budget, he said it will not be a part of the motion this evening. Recognizing the citizen concern about tax increases, Mayor Strazdas emphasized that there is a very small reduction in the millage as part of the Proposed Budget (not an increase), and explained that the State Legislature promised to make the cities whole when they rescinded the Personal Property Tax Law, and they kept their promise which was very significant for cities across Michigan, including Portage. He noted that the Portage millage is still in the lower 25 percentile of all Michigan cities of population greater than 20,000 which has been a hallmark for Portage as providing the best value for our citizens. He addressed the increase of 7.12%, mostly for CIP projects, by indicating that during the recession, there was a lot of "pull back" in a lot of things, most notably in infrastructure and roads as evidenced by the PASER ratings. Discussion followed.

Mayor Pro Tem Ansari expressed his appreciation for the transparency of the Budget Process, but indicated that the 24% Fund Balance is extremely high. He suggested lowering the percentage, lowering the millage to attract more investment in housing and businesses, paying down debt and improving the infrastructure. He indicated that the State requires a 13% Fund Balance, and the average is 13% to 17%, so he advocated 20%. Discussion followed.

Motion by Urban, seconded by Reid, to approve the Fiscal Year 2017-2018 Budget. Upon a roll call vote, motion carried 7 to 0. Discussion followed. Mayor Pro Tem Ansari abstained from voting on the funding of the Portage Community Center and Lending Hands organization owing to a conflict. Discussion followed.

Motion by Ford, seconded by Reid, to adopt the Resolution to adopt the Salary and Wage Schedules for the Fiscal Year July 1, 2017, to June 30, 2018. Upon a roll call vote, motion carried 7 to 0. Discussion followed.

* **PERMIT TO CONDUCT FIREWORKS DISPLAY:** Motion by Ford, seconded by Reid, to approve a permit for a fireworks display on July 3, 2017, sponsored by the Portage Rotary Club. Upon a roll call vote, motion carried 7 to 0.

* **PORTAGE ROAD/LAKEVIEW DRIVE INTERSECTION & OAKLAND DRIVE/VANDERBILT AVENUE INTERSECTION:** Motion by Ford, seconded by Reid, to amend an existing contract with Abonmarche Consultants to perform engineering services for the Portage Road/Lakeview Drive intersection in the amount of \$48,450, the Oakland Drive/Vanderbilt Avenue intersection in the amount of \$13,350, and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **MILL AND FILL SPRING REPAIRS - CONTRACT CHANGE ORDER #1:** Motion by Ford, seconded by Reid, to award Contract Change Order #1 in the amount of \$48,064.42 to Rieth-Riley Construction Company, Incorporated, for mill and fill asphalt repair of additional local street sections, and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **APRIL 2017 ENVIRONMENTAL REPORT:** Motion by Ford, seconded by Reid, to receive the communication from the City Manager regarding the April 2017 Environmental Report as information only. Upon a roll call vote, motion carried 7 to 0.

COMMUNICATION:

COMMUNICATION FROM SHEILA POWERS OF POWERS BATH, 8944 PORTAGE ROAD, REGARDING A CROSSWALK ON PORTAGE ROAD: Mayor Strazdas introduced the item and deferred to City Manager Shaffer, who agreed that the crosswalk in question is a dangerous crosswalk, and indicated that he does not contest Ms. Powers' representations at all. He concluded that as traffic and speeds increase, there will be a necessity to review pedestrian safety with more attention, so he would like to review this correspondence and respond to Council with an overall plan, rather than just addressing this specific issue to propose how to address pedestrian safety going forward.

Councilmember Urban indicated he had not seen the communication because it was not provided hard copy and explained it should be provided on the dais. Discussion followed. Mayor Strazdas indicated that communications received like this, at the late hour - just yesterday, are usually referred to the City Manager for a report. Discussion followed.

Motion by Ansari, seconded by Pearson, to receive the communication from Sheila Powers of Powers Bath, 8944 Portage Road, regarding a crosswalk on Portage Road and to refer it to the City Manager for a report. Discussion followed and Mayor Strazdas invited Transportation & Utilities Director Chris Barnes to address the crosswalk mentioned in the communication.

Mr. Barnes indicated that in the State of Michigan, pedestrian traffic laws are quite vague, and there is no requirement for the vehicle to stop for or yield to a pedestrian. He summarized the law by saying that the law reads that the vehicle only has to avoid pedestrians. He cited the final report of City staff participation in a study with the Western Michigan University Traffic Institute where they looked at the establishment of local ordinances for vehicles and pedestrians. He recommended a tightening of the State Law for pedestrians through local ordinances. He discussed the improvement options for Portage Road as *a Natural Place to Move* and recommended writing a local ordinance to accommodate the changes necessary. Discussion followed and Mayor Strazdas asked Mr. Shaffer to consider the recommendation of Mr. Barnes and to include that in his thoughts to Council regarding this matter. He also asked for common sense from drivers and respect for the laws against texting while driving. He also encouraged the use of more education to stress the importance of safety.

Councilmember Pearson concurred with Councilmember Urban that because the communication was not provided hard copy, it should be provided on the dais. In answer to Councilmember Pearson, Mr. Barnes responded that the crosswalk in the middle of the road has been hit three times. Discussion followed. Upon a roll call vote, motion carried 7 to 0.

COUNCIL COMMITTEE REPORTS:

SURVEY COMMITTEE: Councilmember Ford indicated that at the Survey Committee Meeting on Friday, May 12, 2017, the Committee discussed the new questions from the Administration that have surfaced since the Council Retreat and the questions from the Budget Sessions. He said now the Committee is awaiting a response from Dr. Hartman from Western Michigan University regarding some of the issues presented by the Committee.

Councilmember Reid indicated that once the response is received from Dr. Hartman, and the Committee reviews the questions to make sure they are asking what the Committee wants asked, the Committee will provide them to the rest of City Council for input in order to finalize the Fall survey.

Motion by Randall, seconded by Reid, to receive the verbal report from the Survey Committee. Upon a voice vote, motion carried 7 to 0.

AUSTIN LAKE GOVERNMENTAL LAKE BOARD: Councilmember Pearson indicated that he and Mayor Pro Tem Ansari serve on the Austin Lake Governmental Lake Board which held a Public Hearing on Practicability of continuing the Aeration/Bioaugmentation Project that was requested by the lake residents. He noted that the Project has been ongoing for five (5) years and the Board continued it for another three (3) years. Mayor Pro Tem Ansari pointed out that the decision regarding the assessment will be made some time in June 2017. Discussion followed and Mayor Strazdas recognized the hard work they are doing and acknowledged that it is a tough assignment.

Motion by Ford, seconded by Randall, to receive the verbal report from the Austin Lake Governmental Lake Board. Upon a voice vote, motion carried 7 to 0.

GOURDNECK LAKE GOVERNMENTAL LAKE BOARD: Councilmember Urban indicated that last Friday, the Gourdneck Lake Governmental Lake Board finished its business by confirming the Portage portion of the Special Assessment Roll that will be transferred to the City of Portage Treasury Office May 25th or May 26th for billing in June. He noted that the Schoolcraft portion has been billed. As he stated before, when this matter came before them last summer, he did not see how the Board could treat in 2017, but the first treatment will happen this week or next week. He thanked Schoolcraft Township because they were willing to bill early. He also thanked the County for the start-up money and the other Board Members for their hard work. Discussion followed.

Motion by Ansari, seconded by Ford, to receive the verbal report from the Gourdneck Lake Governmental Lake Board. Upon a voice vote, motion carried 7 to 0.

BID TABULATIONS:

* **PORTAGE ROAD RECONSTRUCTION (MANDIGO AVENUE TO EAST OSTERHOUT) – BID TABULATION:** Motion by Ford, seconded by Reid, to award a construction contract to Lakeland Asphalt of Springfield, Michigan, for the reconstruction of Portage Road, from Mandigo Avenue to East Osterhout Avenue, in an amount not to exceed \$759,181.86, and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **CHOPIN AVENUE AND MOZART STREET WATER MAIN PROJECT – BID TABULATION:** Motion by Ford, seconded by Reid, to award a construction contract for the Chopin Avenue and Mozart Street Water Main Project to Balkema Excavating, Incorporated, of Kalamazoo, Michigan, in an amount not to exceed \$220,644, and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **ELIASON NATURE RESERVE AND CELERY FLATS TRAILHEAD STATIONS – BID TABULATION:** Motion by Ford, seconded by Reid, to award a contract to Wightman & Associates, Inc., for engineering, architectural and construction administration services for facilities at the Eliason Nature Reserve Trailhead and Celery Flats Historical Area Visitor Center at a cost not to exceed \$65,000, and authorize the City Manager to execute all documents related to these projects on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **EAST ROMENCE ROAD BIKEWAY IMPROVEMENTS – BID TABULATION:** Motion by Ford, seconded by Reid, to accept the low bid in the amount of \$40,555 from Michigan Paving & Materials Company to provide repairs to the East Romence Road Bikeway, and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

OTHER CITY MATTERS:

STATEMENTS OF CITY COUNCIL: Mayor Strazdas and each City Councilmember wished sincere condolences to the Elsmann family for the loss of their daughter, Alyssa, in Times Square, New York City. Mayor Strazdas, each City Councilmember and City Manager Shaffer thanked Transportation & Utilities Director Chris Barnes for his service to the City and gave him their respect and appreciation for a job well done.

Councilmember Urban read an excerpt describing how Memorial Day began: From the Headquarters Grand Army of the Republic, General Orders No.11, WASHINGTON, D.C., May 5, 1868:

I. The 30th day of May, 1868, is designated for the purpose of strewing with flowers or otherwise decorating the graves of comrades who died in defense of their country during the late rebellion, and whose bodies now lie in almost every city, village, and hamlet church-yard in the land. In this observance no form of ceremony is prescribed, but posts and comrades will in their own way arrange such fitting services and testimonials of respect as circumstances may permit.

II. It is the purpose of the Commander-in-Chief to inaugurate this observance with the hope that it will be kept up from year to year, while a survivor of the war remains to honor the memory of his departed comrades. He earnestly desires the public press to lend its friendly aid in bringing to the notice of comrades in all parts of the country in time for simultaneous compliance therewith. By order of JOHN A. LOGAN, Commander-in-Chief of the Grand Army of the Republic.

He said Memorial Day was originally known as Decoration Day, and he grew up knowing it as Decoration Day because this was what his parents called it since they grew up during the Depression when it was still called Decoration Day. He said in 1968 it became Memorial Day by an Act of the United States Congress and the date for observing it became the last Monday in May.

Councilmember Randall thanked David Warwick and Paul Selden for their efforts during Bike Week and Mayor Strazdas for participating in the Sixth Annual Mayor to Mayor Ride with Kalamazoo Mayor Bobby Hopewell. She thanked the Police Department for escorting the 200 people who rode bikes in honor of the Ride of Silence which commemorates those who have been killed while bike riding.

Mayor Strazdas reminded everyone that the State of the City Address will take place tomorrow, Wednesday, May 24, 2017, in City Council Chambers at 8 a.m.

MATERIALS TRANSMITTED:

* **DEPARTMENTAL MONTHLY REPORTS:** Motion by Ford, seconded by Reid, to receive the Departmental Monthly Reports of March. Upon a roll call vote, motion carried 7 to 0.

ADJOURNMENT: Mayor Strazdas adjourned the meeting at 8:41 p.m.

James R. Hudson, City Clerk

* Indicates items included on the Consent Agenda.

**MINUTES FROM THE SPECIAL PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF JUNE 12, 2017**

Mayor Strazdas called the meeting to order at 8:00 a.m. Mayor Peter Strazdas was present and Councilmembers Richard Ford, Jim Pearson and Patricia Randall participated via the conference phone line. Councilmembers Reid and Urban and Mayor Pro Tem Ansari were absent with notice and excuse. Also in attendance were City Manager Larry Shaffer, Deputy City Manager Rob Boulis and Deputy City Clerk Adam Herringa.

Councilmember Pearson inquired, as it relates to Item F.2, Unpaid Water and Sewer Charges, how the size of the listing compared to last year and if those listed had been contacted. City Manager Shaffer replied that he would research the size of the listing and assured Councilmember Pearson that those on the list had been contacted multiple times.

Councilmember Randall inquired as to the circumstances surrounding the \$2,775 delinquent bill for 2472 Stanley Avenue. She noted that the amount was significantly higher than other properties on the listing. City Manager Shaffer stated that he would research the situation and respond.

With regard to the appointment of a new Director of Transportation and Utilities, Item F.1, Councilmember Randall inquired if the start date of Mr. Buell was June 19th and if he would be present at tomorrow's City Council meeting. Deputy City Manager Boulis responded that Mr. Buell would begin on the 19th and was still in the process of moving so is unable to attend the meeting.

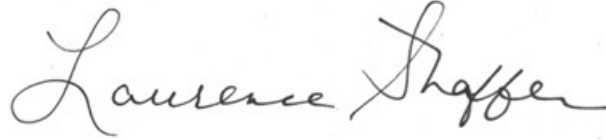
Councilmember Pearson shared that, as it relates to Item K.1 (Kalamazoo County Consolidated Dispatch Authority Board of Directors), he is resigning from his position on the Board of Directors and is recommending that City Manager Shaffer be appointed in his place. Councilmember Pearson also noted that Mayor Strazdas is his alternate and City Manager Shaffer is currently Councilmember Reid's alternate. Should Mr. Shaffer be appointed, Mr. Pearson indicated his willingness to replace Mr. Shaffer as Councilmember Reid's alternate. Mayor Strazdas would serve as the alternate to Mr. Shaffer.

ADJOURN: Mayor Strazdas adjourned the meeting at 8:05 a.m.

Adam Herringa, Deputy City Clerk

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Accounts Payable Register

SUPPORTING PERSONNEL: William Furry, Director of Finance

ACTION RECOMMENDED: That City Council approve the Accounts Payable Register of June 13, 2017 as presented.

The City Council reviews and approves the bi-weekly Accounts Payable Register which includes automated clearing house payments, paper checks and auto-pay payments. The attached Accounts Payable Register covers the period May 7, 2017 through June 4, 2017 and notes \$1,194,096.96 in automated clearing house payments, \$714,813.11 in paper checks and \$81,204.46 in auto-pay payments for a grand total of \$1,990,114.53.

FUNDING: N/A

Attachments: 1. Accounts Payable Register

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/7/2017 To: 6/4/2017

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Check Type: ACH Transaction

Check Date	Check	Vendor Name	Description	Amount
05/19/2017	6793(A)	NEW LEAF, A	CITY HALL PLANT CARE	170.00
05/19/2017	6794(A)	ACCESS EMPLOYER STAFFING SERVICES	TEMPORARY EMPLOYEES	7,903.32
05/19/2017	6795(A)	AIRGAS GREAT LAKES	WELDING SUPPLIES	404.15
05/19/2017	6796(A)	ALL CITY MANAGEMENT SERVICES, INC.	CROSSING GUARDS	3,115.80
05/19/2017	6797(A)	AMERICAN SAFETY & FIRST AID	SERVICE EYE WASH -DPS	50.00
05/19/2017	6798(A)	APOLLO FIRE EQUIPMENT COMPANY	FIRE OPERATING SUPPLIES	6,281.80
05/19/2017	6799(A)	AUMACK, MICHAEL	UMPIRE PAYROLL	400.00
05/19/2017	6800(A)	AUTOMATIC MICROFILM CO.	RECORDS FILMING AND	42.00
05/19/2017	6801(A)	B L HARROUN & SON INC.	OPERATING SUPPLIES	542.60
05/19/2017	6802(A)	BATTERIES PLUS	BATTERIES	69.75
05/19/2017	6803(A)	BILL'S LOCK SHOP, INC.	KEYS	117.80
05/19/2017	6804(A)	BLUE CARE NETWORK-GREAT LAKES	MEDICAL INSURANCE	115,966.26
05/19/2017	6805(A)	CAPITAL ADVANTAGE LEASING	LEASE PAYMENT	228.00
05/19/2017	6806(A)	CARRIER & GABLE	IRRIGATION SUPPLIES	12,439.50
05/19/2017	6807(A)	CHARTER COMMUNICATIONS	CABLE TV SERVICE	659.50
05/19/2017	6808(A)	CLEANIT CORP	CAR WASHES	271.99
05/19/2017	6809(A)	CROWN TROPHY	PLAQUES	135.00
05/19/2017	6810(A)	DATA CONSTRUCTS LLC	OPERATING SUPPLIES	97.95
05/19/2017	6811(A)	DEER CONTRACTING & LANDSCAPE	DRIVEWAY REPAIR	9,839.40
05/19/2017	6812(A)	DEPATIE FLUID POWER CO., INC.	HOSES AND FITTINGS	1,344.67
05/19/2017	6813(A)	EG WORKFORCE SOLUTIONS	TEMPORARY ASSISTANCE	1,252.42
05/19/2017	6814(A)	ELITE K-9 INC.	K9 TRAINING SUIT	1,234.11
05/19/2017	6815(A)	EXTREME POWER EQUIPMENT, INC.	MOWER BLADES - 15	1,779.67
05/19/2017	6816(A)	FARM N GARDEN	DPS GATE	3,530.00
05/19/2017	6817(A)	FURRY, WILLIAM	SHOPKEEP CHARGE	296.00
05/19/2017	6818(A)	GAIL ANDRUS TRAVEL	TRIP VENDOR PAYMENT	1,326.00
05/19/2017	6819(A)	GLOBAL TELEMATIC SOLUTIONS LLC	GTS MONTHLY SUBSCRIP	625.00
05/19/2017	6820(A)	GRIFFIN PEST SOLUTIONS, INC.	BLDG REPAIR/MAINT	244.00
05/19/2017	6821(A)	HERC RENTALS, INC.	BOOM LIFT RENTAL	965.84
05/19/2017	6822(A)	HOWARD PRINTING	SUMMER RECREATION GUIDE	5,689.20
05/19/2017	6823(A)	HURLEY & STEWART, LLC	STORMWATER ASSET MGT	1,538.68
05/19/2017	6824(A)	HURST MECHANICAL, INC.	PATCH BUGGY REPAIR	259.14

ACCOUNTS PAYABLE REGISTER

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Check Dates From: 5/7/2017 To: 6/4/2017

Check Date	Check	Vendor Name	Description	Amount
05/19/2017	6825(A)	INDUSCO SUPPLY CO., INC.	FIRE MAINT SUPPLIES	948.18
05/19/2017	6826(A)	IP CONSULTING, INC.	SWITCH INSTALL CABLE	3,608.60
05/19/2017	6827(A)	IRISH AYRES ENTERPRISES, LLC	MOWING SERVICES	1,267.00
05/19/2017	6828(A)	J-AD GRAPHICS, INC	SUMMER RECREATION	3,744.00
05/19/2017	6829(A)	JAROTH, INC	PAY PHONES	303.00
05/19/2017	6830(A)	KAHN, WILMA	PROGRAM INSTRUCTOR	192.00
05/19/2017	6831(A)	KUSHNER & COMPANY, INC.	JULY 2016-JUNE 2017	304.92
05/19/2017	6832(A)	LOWE'S HOME CENTER	FIRE MAINT SUPPLIES	102.52
05/19/2017	6833(A)	MATERIALS RESOURCES	FIRE CLEANING SUPPLIES	1,305.58
05/19/2017	6834(A)	MAURER'S TEXTILE RENTAL SERVICES	16/17 BUDGET UNIFORM	12.34
05/19/2017	6835(A)	MCCULLIN, LARRY W.	UMPIRE PAYROLL	322.00
05/19/2017	6836(A)	MICHIGAN PAVING & MATERIALS CO.	2016/17 LOCAL STREET	99,086.15
05/19/2017	6837(A)	MIDWEST CIVIL ENGINEERS	ENGINEERING SERVICES	935.00
05/19/2017	6838(A)	NEW FRESH CLEANING SERVICE	JANITORIAL SERVICES	1,752.00
05/19/2017	6839(A)	OGDEN, JESSE	UMPIRE PAYROLL	105.00
05/19/2017	6840(A)	ONE WAY PRODUCTS	CAN LINERS AND HOLDERS	605.74
05/19/2017	6841(A)	PARADIGM DESIGN, INC.	ENGINEERING SERVICES	11,445.51
05/19/2017	6842(A)	PROFESSIONAL BUILDING SERVICES LLC	JANITORIAL SERVICES	3,197.54
05/19/2017	6843(A)	RIDGE AUTO NAPA	DIESEL EXHAUST FLUID	3,948.87
05/19/2017	6847(A)	ROE-COMM, INC.	FIRE OPS COMM EQUIP	2,653.00
05/19/2017	6848(A)	ROTO-ROOTER SEWER & DRAIN SERV	R/R DRAIN PIPE/REF	4,200.00
05/19/2017	6849(A)	S B F ENTERPRISES, INC.	PRINTING & PROCESSING	639.86
05/19/2017	6850(A)	SEVERANCE ELECTRIC COMPANY, INC	TRAFFIC SIGNAL REPAIR	4,000.00
05/19/2017	6851(A)	SIMMONS FORD	REPAIR MAINTENANCE	287.25
05/19/2017	6852(A)	SNELL, DEBRA	PROGRAM INSTRUCTOR	288.00
05/19/2017	6853(A)	TOO CLEAN JANITORIAL	CLEANING MAINTENANCE	6,140.00
05/19/2017	6854(A)	UNITED PETROLEUM	TANK MONITOR SUPPLIES	24.95
05/19/2017	6855(A)	USA SOFTBALL OF MICHIGAN	SOFTBALLS	240.00
05/19/2017	6856(A)	VANDERBERG, WARD M	UMPIRE PAYROLL	141.00
05/19/2017	6857(A)	VISION SERVICE PLAN (OH)	MAY 2017 INVOICE	2,071.76
05/19/2017	6858(A)	W W GRAINGER INC	SAFETY SUPPLIES	116.36
05/19/2017	6859(A)	WARNER NORCROSS & JUDD LLP	RETAINER FOR LABOR	3,975.00
05/19/2017	6860(A)	WEST MICHIGAN INT'L LLC	DIAGNOSTIC SOFTWARE	558.60

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05/19/2017	6861(A)	WOLVERINE LAWN SERVICE, INC.	IRRIGATION SUPPLIES	231.43
05/19/2017	6862(A)	WOLVERINE POWER SYSTEMS	GENERATOR MAINTENANCE	460.00
05/19/2017	6863(A)	XEROX CORPORATION	CENTRAL PHOTOCOPY LE	1,321.43
05/25/2017	6864(A)	ACCESS EMPLOYER STAFFING SERVICES	TEMPORARY EMPLOYEES	9,421.74
05/25/2017	6865(A)	ALL-TRONICS, INC.	FIRE ALARM MONITORING	81.00
05/25/2017	6866(A)	APPROVED PROTECTION SYSTEMS	SEMI ANNUAL SUPPRESS	345.00
05/25/2017	6867(A)	BATTERIES PLUS	FIRE ADMIN SUPPLIES	812.30
05/25/2017	6868(A)	C D W GOVERNMENT, INC.	WHITEBOARD CABLES	85.29
05/25/2017	6869(A)	CARRIER & GABLE	STREET NAME SIGNS	7,568.90
05/25/2017	6870(A)	DELTA DENTAL PLAN OF MICHIGAN	JULY 2016 - JUNE 201	18,002.00
05/25/2017	6871(A)	DOUGLASS SAFETY SYSTEMS LLC	FIRE PPE GEAR	2,943.68
05/25/2017	6872(A)	E J USA, INC.	ADA PLATES	264.99
05/25/2017	6873(A)	EG WORKFORCE SOLUTIONS	TEMPORARY ASSISTANCE	677.39
05/25/2017	6874(A)	ENGINEERED PROTECTION SYSTEMS, INC.	ALARM SYSTEM MONITOR	473.01
05/25/2017	6875(A)	ETNA SUPPLY, INC.	REPAIR AND MAINTENANCE	130.61
05/25/2017	6876(A)	FARM N GARDEN	GATE REPAIR SUPPLIES	69.97
05/25/2017	6877(A)	FERRELLGAS, LP	TANK RENTAL FOR CITY	36.00
05/25/2017	6878(A)	GORDON WATER SYSTEMS	GORDON WATER SYSTEMS	17.50
05/25/2017	6879(A)	GRIFFIN PEST SOLUTIONS, INC.	GRIFFIN PEST SOLUTIO	245.00
05/25/2017	6880(A)	HURST MECHANICAL, INC.	BOILER REPAIRS	1,114.01
05/25/2017	6881(A)	INDUSCO SUPPLY CO., INC.	PAPER TOWEL	171.61
05/25/2017	6882(A)	MATERIALS RESOURCES	FIRE CLEANING SUPPLIES	879.13
05/25/2017	6883(A)	MAURER'S TEXTILE RENTAL SERVICES	16/17 BUDGET UNIFORM	6.17
05/25/2017	6884(A)	MICHIGAN ELECTION RESOURCES, LLC	NONPARTISAN PETITIONS	48.00
05/25/2017	6885(A)	PCM SALES, INC.	IT OUTSOURCING	43,481.00
05/25/2017	6886(A)	PERCEPTIVE CONTROLS, INC.	SCADA MAINTENANCE	2,179.08
05/25/2017	6887(A)	QUADRANT II MARKETING, LLC	NEWSLETTER PRODUCTION	2,108.40
05/25/2017	6888(A)	ROE-COMM, INC.	UPDATE VOTERS/RECEIVERS	45,562.50
05/25/2017	6889(A)	SEVERANCE ELECTRIC COMPANY, INC	TRAFFIC SIGNALS	299,971.13
05/25/2017	6890(A)	SEVERANCE ELECTRIC COMPANY, INC	TS MAINTENANCE	3,240.00
05/25/2017	6891(A)	SOS TECHNOLOGIES	FIRE EMS SUPPLIES	94.25
05/25/2017	6892(A)	WEST SHORE SERVICES, INC	SERVICE CALL	436.43
05/25/2017	6893(A)	WOLVERINE LAWN SERVICE, INC.	IRRIGATION SUPPLIES	104.97

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06/02/2017	6894(A)	ABONMARCHE CONSULTANTS, INC	ENGINEERING SERVICES	23,068.39
06/02/2017	6895(A)	ACCESS EMPLOYER STAFFING SERVICES	TEMPORARY EMPLOYEES	8,815.04
06/02/2017	6896(A)	AIRGAS GREAT LAKES	CLINDER RENTAL	38.10
06/02/2017	6897(A)	ANIMAL REMOVAL SERVICE, LLC	ANIMAL REMOVAL	650.00
06/02/2017	6898(A)	APOLLO FIRE APPARATUS REPAIR	FIRE APPARATUS MAINT	1,516.75
06/02/2017	6899(A)	ARGUS-HAZCO	FIRE SCBA MAINTENANCE	7.29
06/02/2017	6900(A)	AUMACK, MICHAEL	UMPIRE PAYROLL	175.00
06/02/2017	6901(A)	BROWNELL'S INCORPORATED	RAPID RACK	432.55
06/02/2017	6902(A)	C C I SOUTH, INC.	CABLE REPAIR WORK	187.20
06/02/2017	6903(A)	CAPITAL ADVANTAGE LEASING	LEASE 5564 PAYMENT	11,551.40
06/02/2017	6904(A)	CARRIER & GABLE	TS MAINTENANCE SUPP	7,702.90
06/02/2017	6905(A)	CONSUMERS CONCRETE CORP.	PARKING LOT BUMPER	866.00
06/02/2017	6906(A)	ENGINEERED PROTECTION SYSTEMS, INC.	TS - CITY-WIDE VIDEO	140,000.00
06/02/2017	6907(A)	ETNA SUPPLY, INC.	REPAIR AND MAINTENANCE	82.97
06/02/2017	6908(A)	GAIL ANDRUS TRAVEL	TRIP VENDOR PAYMENT	4,433.00
06/02/2017	6909(A)	GLOBAL EQUIPMENT CO., INC.	CONFERENCE TABLE	701.17
06/02/2017	6910(A)	GORDON WATER SYSTEMS	WATER SERVICE	187.50
06/02/2017	6911(A)	GRAHAM FORESTRY SERVICE, INC.	FORESTRY CONSULTING	1,104.00
06/02/2017	6912(A)	GREATER KALAMAZOO UNITED WAY	MAY 2017 CONTRIBUTIONS	815.84
06/02/2017	6913(A)	HARTFORD LIFE INSURANCE COMPANY	JULY 2016-JUNE 2017	8,625.03
06/02/2017	6914(A)	HYDRO-CHEM SYSTEMS, INC.	BULK CLEANING FLUIDS	520.80
06/02/2017	6915(A)	INDUSCO SUPPLY CO., INC.	PAPER PRODUCTS	1,273.86
06/02/2017	6916(A)	KEHOE, EDWARD J	PROGRAM INSTRUCTOR	515.00
06/02/2017	6917(A)	KIEL, MICHAEL	UMPIRE PAYROLL	252.00
06/02/2017	6918(A)	M & M CUSTOM FABRICATING INC.	NAME BADGE	14.36
06/02/2017	6919(A)	MAICO INDUSTRIES, INC.	TRAFFIC SIGNAL MAST	14,155.00
06/02/2017	6920(A)	MARSHALL & SWIFT	CORELOGIC RENEWAL	634.20
06/02/2017	6921(A)	MCCULLIN, LARRY W.	UMPIRE PAYROLL	414.00
06/02/2017	6922(A)	MEEKHOF TIRE SALES & SERVICE INC.	JUNK TIRES	36.00
06/02/2017	6923(A)	MEJEUR ELECTRIC LLC	ELECTRICAL REPAIRS	311.00
06/02/2017	6924(A)	MONIFA A. JUMANNE, PH.D.	SPECIAL PROJECTS	1,666.00
06/02/2017	6925(A)	OGDEN, JESSE	UMPIRE PAYROLL	210.00
06/02/2017	6926(A)	OMM ENGINEERING, INC.	ENGINEERING SERVICES	4,797.00

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06/02/2017	6927(A)	PORTAGE FIREFIGHTERS	MAY 2017 UNION DUES	1,726.08
06/02/2017	6928(A)	PORTAGE ON-CALL FIREFIGHTERS	MAY 2017 UNION DUES	90.00
06/02/2017	6929(A)	PORTAGE POLICE OFFICERS ASSOC	MAY 2017 UNION DUES	735.00
06/02/2017	6930(A)	PREIN & NEWHOF	ENGINEERING SERVICES	1,139.25
06/02/2017	6931(A)	ROAD EQUIPMENT PARTS CENTER	MAINTENANCE SUPPLIES	309.92
06/02/2017	6932(A)	ROBINSON, KEVIN	UMPIRE PAYROLL	105.00
06/02/2017	6933(A)	SUEZ WATER ENVIRONMENTAL SERVICES	UTILITY SYSTEM OPERATIONS	167,775.40
06/02/2017	6934(A)	TECHNOLOGY SOLUTIONS	AS/400 DATA EXTRACTION	595.00
06/02/2017	6935(A)	THOMPSON, HELENE	PROGRAM VENDOR PAY	384.00
06/02/2017	6936(A)	UNITED AUTO. IMPLEMENT WORKERS 2290	MAY 2017 UNION DUES	421.57
06/02/2017	6937(A)	VANDERBERG, WARD M	UMPIRE PAYROLL	188.00
06/02/2017	6938(A)	W W GRAINGER INC	MAINTENANCE SUPPLIES	634.76
06/02/2017	6939(A)	WARNER NORCROSS & JUDD LLP	RETAINER	3,975.00
06/02/2017	6940(A)	WOLVERINE POWER SYSTEMS	TS BACKUP GENERATOR MAINT	333.43
Total ACH Transaction				1,194,096.96

Check Type: Paper Check

05/11/2017	10082	PETTY CASH-HOLLY CERNY	REPLENISHMENT CHECK	403.18
05/11/2017	10083	PETTY CASH-JANET GATES	REPLENISHMENT CHECK	538.00
05/19/2017	10084	PETTY CASH - LAURIE SHELBURNE	REPLENISHMENT CHECK	170.00
05/19/2017	10085	PETTY CASH-JANET GATES	REPLENISHMENT CHECK	346.24
05/19/2017	10086	PETTY CASH-MARILYN MARION	REPLENISHMENT CHECK	556.55
05/25/2017	10087	PETTY CASH-BARB GARLOW	REPLENISHMENT CHECK	415.67
06/02/2017	10088	PETTY CASH-ALYSSA MILBECK	REPLENISHMENT CHECK	610.50
06/02/2017	10089	PETTY CASH-DEREK HENSON	REPLENISHMENT CHECK	213.32
05/08/2017	302088	AUMACK, MICHAEL	UMPIRE PAYROLL	250.00
05/19/2017	302089	10TH DISTRICT COURT	BOND - SHANE ANDREW	986.00
05/19/2017	302090	10TH DISTRICT COURT	BOND - ANDREW MARTREZ	500.00
05/19/2017	302091	57TH DISTRICT COURT	BOND - AARON PATRICK	300.00
05/19/2017	302092	57TH DISTRICT COURT	BOND - TIMOTHY LYNN	500.00
05/19/2017	302093	A T & T	TELEPHONE SERVICE	4,523.56
05/19/2017	302094	ADP, INC.	BI-WEEKLY PAYROLL	1,941.39
05/19/2017	302095	ALDRICH, BONNIE	RECYCLED ART	50.00

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05/19/2017	302096	ALLDATA, LLC	ALLDATA SUBSCRIPTION	1,500.00
05/19/2017	302097	ALLEGRA PRINT & IMAGING	PRINTING SERVICES	1,627.50
05/19/2017	302098	AMERICAN PLANNING ASSOCIATION	AICP/APA MEMBERSHIP	543.00
05/19/2017	302099	APEX SOFTWARE	APEX SOFTWARE RENEWAL	1,385.00
05/19/2017	302100	ATKINSON, SUSAN	RECYCLED ART	1,025.82
05/19/2017	302101	AUTOBODY USA - SOUTHSIDE	VEHICLE REPAIR	1,239.00
05/19/2017	302102	BATTLE LAKE SR. CARD PROJECT	PROGRAM SUPPLIES	60.00
05/19/2017	302103	BEAUDOIN, LOIS	TRIP REFUND	94.00
05/19/2017	302104	BECK, SALLY	TRIP REFUND	142.00
05/19/2017	302105	BESCO WATER TREATMENT, INC.	WATER SERVICE	32.00
05/19/2017	302106	BEST WAY DISPOSAL, INC.	16/17 CURBSIDE RECY	45,345.78
05/19/2017	302107	BLACK PINE ANIMAL SANCTUARY	TRIP VENDOR PAYMENT	397.50
05/19/2017	302108	BLACK PINE ANIMAL SANCTUARY	TRIP VENDOR PAYMENT	397.50
05/19/2017	302109	BLAIR, KAY	TRIP REFUND	105.00
05/19/2017	302110	BLUE CROSS/BLUE SHIELD OF MICH	FEBRUARY - JUNE 2017	65,513.40
05/19/2017	302111	BOGUS, POLLY	TRIP REFUND	100.00
05/19/2017	302112	BRETT N. RODGERS, TRUSTEE	REFUND PRE-BANKRUPTCY	398.02
05/19/2017	302113	BRONSON HEALTHCARE GROUP	LEGAL BLOOD DRAWS	200.00
05/19/2017	302114	BROOK, BRIAN	RECYCLED ART IN THE	50.00
05/19/2017	302115	BYCE & ASSOCIATES, INC.	ARCHITECT RENDERING	1,600.00
05/19/2017	302116	CADWELL APPARELL	CITY JACKET FOR NEW	95.00
05/19/2017	302117	CAMPBELL AUTO SUPPLY	AUTO SUPPLIES	122.50
05/19/2017	302118	CARNEY, JEANETTE	TRIP REFUND	45.00
05/19/2017	302119	CARTRIDGE WORLD	2016-2017 BUDGET	994.90
05/19/2017	302120	CEDAM	MEMBERSHIP-GOV PRAC	250.00
05/19/2017	302121	CELEBRATION CINEMA	PROGRAM VENDOR PAY	200.00
05/19/2017	302122	CEREAL CITY WINDOW CLEANING	WINDOW CLEANING	170.00
05/19/2017	302123	CERTIFIED LABRATORIES	SPRAY LUBRICANT	139.00
05/19/2017	302124	CITY OF KALAMAZOO (PUBLIC SAF)	FIRE TRAINING	2,500.00
05/19/2017	302125	CLASSIC GLASS, INC.	REAR WINDOW - UNIT 1	422.97
05/19/2017	302126	COMBS, TIMOTHY	T. COMBS - SHOE ALLOW	110.22
05/19/2017	302127	COMMERCIAL DOOR SERVICES	FIRE FACILITY MAINT	3,540.00
05/19/2017	302128	CONSUMERS ENERGY	STREETLIGHTS APRIL 2	37,354.33

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05/19/2017	302129	COSTAR REALTY INFORMATION, INC.	JULY 2016 COSTAR REALTY	321.82
05/19/2017	302130	CUMMINGS, LEANNE	RECYCLED ART	50.00
05/19/2017	302131	D L GALLIVAN INC.	COPY MACHINE USAGE	66.51
05/19/2017	302132	DAVID DISSER	OVER PMT FINAL WTR/S	179.96
05/19/2017	302133	DAVIS, CHRISTOPHER	C. DAVIS - SHOE ALLOW	150.00
05/19/2017	302134	DEAF & HARD OF HEARING SERVICES	INTERPRETER FOR RESP DIFF	215.22
05/19/2017	302135	DEAF LINK	INTERPRETER FOR RESP DIFF	180.00
05/19/2017	302136	DENISTON, AMBER	EMPLOYEE TRAINING AD	135.00
05/19/2017	302137	DENOYER, JACQUELINE	RECYCLED ART	50.00
05/19/2017	302138	DYLHOFF, RANDY	BSA FRAUD CONFERENCE	110.00
05/19/2017	302139	ELLIS, DANIEL	D. ELLIS - SHOE ALLOW	63.59
05/19/2017	302140	EMERGENCY MEDICAL PRODUCTS INC	FIRE EMS SUPPLIES	419.80
05/19/2017	302141	EMERGENCY VEHICLE PRODUCTS	CHANGE RADIOS	1,079.00
05/19/2017	302142	ENDERLE, KREIS	RECYCLED ART IN THE PARK	50.00
05/19/2017	302143	FADER EQUIPMENT, INC.	CONCRETE TOOLS	452.55
05/19/2017	302144	FIREGOLD	FIRE VEHICLE LETTERING	3,065.30
05/19/2017	302145	FIRST IMAGE	K9 SHIRTS	315.00
05/19/2017	302146	FLETCHER ENTERPRISES	FIRE FACILITY MAINT.	584.00
05/19/2017	302147	FORSHEE, MARK	UMPIRE PAYROLL	188.00
05/19/2017	302148	GABRIELE, KIM	TRIP REFUND	102.00
05/19/2017	302149	GASAWAY, PATRICIA	TRIP REFUND	82.00
05/19/2017	302150	GERMAN, RANDY	DEPOSIT REFUND	100.00
05/19/2017	302151	GRAYBAR ELECTRIC CO.	MAINTENANCE SUPPLIES	55.20
05/19/2017	302152	HAINES, NICHOLAS	TUITION REIMBURSE	400.00
05/19/2017	302153	HALE, DESDA	TRIP REFUND	70.00
05/19/2017	302154	HARTMAN, CHARLES	UMPIRE PAYROLL	144.00
05/19/2017	302155	HERITAGE COMMUNITY OF KALAMAZOO	PROGRAM VENDOR PAY	240.00
05/19/2017	302156	HOGNACHI, DAVID	UMPIRE PAYROLL	207.00
05/19/2017	302157	HOME DEPOT	HOME DEPOT (FM SUPPLIES)	2,263.47
05/19/2017	302159	HUDSON, NICOLE	EMPLOYEE TRAINING AD	271.12
05/19/2017	302160	HYDRODYNAMICS, INC	REPLACEMENT PUMPS	5,022.48
05/19/2017	302161	INT'L ASSOC OF ARSON INVESTIGATORS	FIRE MARSHAL TRAINING	545.00
05/19/2017	302162	IRVING, JOHN	DAMAGED MAILBOX REIMB	44.00

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05/19/2017	302163	J & B PROFESSIONAL TREE SERVIC	TREE REMOVAL SERVICE	900.00
05/19/2017	302164	KAHLE, JOAN	TRIP REFUND	147.00
05/19/2017	302165	KALAMAZOO COUNTY ROAD COMMISSI	TRAFFIC SIGNAL ENERG	6,422.49
05/19/2017	302166	KALAMAZOO COUNTY TREASURER	COLONIAL ACRES MOBIL	779.05
05/19/2017	302167	KALAMAZOO FIRST ASSEMBLY OF GOD	PRECINCT USE	100.00
05/19/2017	302168	KALAMAZOO GAZETTE	SUBSCRIPTION - BALANCE	19.38
05/19/2017	302169	KALAMAZOO LANDSCAPE SUPPLIES	PROCESSED TOP SOIL	1,382.00
05/19/2017	302170	KALAMAZOO REG'L EDUC SVC AGENCY	SIRENS SUPPORT	125.00
05/19/2017	302171	KEANE, PEG	TRIP REFUND	90.00
05/19/2017	302172	KEANE, PEG	TRIP REFUND	94.00
05/19/2017	302173	KENWORTHY, TRENT	DEPOSIT REFUND	150.00
05/19/2017	302174	KOTARSKI, NANCY	RECYCLED ART	50.00
05/19/2017	302175	KZOO TIRE COMPANY	TRAILER TIRE	88.00
05/19/2017	302176	LANGUAGE LINE, INC	LINE USAGE	140.48
05/19/2017	302177	LEXISNEXIS RISK SOLUTIONS	OPERATING SUPPLIES	150.00
05/19/2017	302178	LIGHTHOUSE UNIFORM CO. INC.	FIRE ADMIN UNIFORMS	49.05
05/19/2017	302179	LILEK, MICHAEL	M. LILEK - SHOE ALLOWANCE	135.59
05/19/2017	302180	LORD OF LIFE LUTHERAN CHURCH	PRECINCT USE	100.00
05/19/2017	302181	LOUTHAN, WILLIAM F	UMPIRE PAYROLL	144.00
05/19/2017	302182	MALL CITY MECHANICAL	FIRE FACILITY MAINT	2,305.85
05/19/2017	302183	MARTIN, BIANCA	DEPOSIT REFUND	50.00
05/19/2017	302184	MARTIN, JAMES	J. MARTIN - SHOE ALLOW	150.00
05/19/2017	302185	MARXMODA	OFFICE FURNITURE	3,960.00
05/19/2017	302186	MAYHEW, BRYAN	EMPLOYEE REIMBURSEMENT	55.64
05/19/2017	302187	MCNALLY ELEVATOR CO.	BLDG REPAIR/MAINT	126.15
05/19/2017	302188	MICH ASSOC OF CHIEFS OF POLICE	MEMBERSHIP DUES	100.00
05/19/2017	302189	MICH MUNICIPAL POLICE & FIRE REPAIR	POLICE VEHICLE REPAIR	3,457.69
05/19/2017	302190	MICHIGAN MUNICIPAL LEAGUE	ENGINEER/DIR EMPLOY	114.90
05/19/2017	302191	MICHIGAN SECURITY & LOCK	LOCKS/KEYS	294.94
05/19/2017	302192	MIDWEST CUSTOM EMBROIDERY COMPANY	STAFF SHIRTS	521.06
05/19/2017	302193	MILLS, KIRK	RECYCLED ART	50.00
05/19/2017	302194	MINER III, WILLIAM	W. MINER III - SHOE ALLOW	150.00
05/19/2017	302195	MOORE MEDICAL, LLC	FIRE EMS SUPPLIES	1,638.22

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05/19/2017	302196	MUNTING, ERIC	OVERPAYMENT REFUND	195.54
05/19/2017	302197	N.A.S.R.O.	EMP TNG - DAN HOUSER	495.00
05/19/2017	302198	NATIONAL FIRE PROTECTION ASSOC	FIRE MARSHAL TRAINING	278.60
05/19/2017	302199	NOBLE COUNTY HISTORICAL SOCIETY	TRIP VENDOR PAYMENT	162.00
05/19/2017	302200	NOBLE COUNTY HISTORICAL SOCIETY	TRIP VENDOR PAYMENT	162.00
05/19/2017	302201	NOBLE, LINDA	TRIP REFUND	75.00
05/19/2017	302202	NOVAK, ROBERT	R. NOVAK - SHOE ALLOW	150.00
05/19/2017	302203	NYE UNIFORMS	UNIFORMS/EQUIP	930.94
05/19/2017	302204	O'REILLY AUTO PARTS	REPAIR SUPPLIES	500.61
05/19/2017	302205	OCONNOR, MICHAEL	RECYCLED ART	50.00
05/19/2017	302206	OFFICE DEPOT, INC.	MISC OFFICE SUPPLIES	1,112.98
05/19/2017	302208	ORIENTAL TRADING CO.	SUPPLIES TRUCK SHOW	808.84
05/19/2017	302209	PARIS CLEANERS	UNIFORM CLEANING	1,192.31
05/19/2017	302210	PARKER, ROSEMARY	RECYCLED ART	50.00
05/19/2017	302211	PATESEL, TERRY	UMPIRE PAYROLL	164.50
05/19/2017	302212	PATHFINDER CHURCH	PRECINCT USE	100.00
05/19/2017	302213	PAUL WILSON	WEBSITE CONSULTATION	1,200.00
05/19/2017	302214	PAVER, BRITTANY	DEPOSIT REFUND	100.00
05/19/2017	302215	PENCE, JESSICA	DEPOSIT REFUND	150.00
05/19/2017	302216	PETERS, STEVE	DEPOSIT REFUND	100.00
05/19/2017	302217	PORTAGE CHAPEL HILL UMC	PRECINCT USE	100.00
05/19/2017	302218	PRAETORIAN DIGITAL	FIRE TRAINING	2,900.00
05/19/2017	302219	PRINCE OF PEACE LUTHERAN CHURCH	PRECINCT USE	100.00
05/19/2017	302220	PUBLIC AGENCY TRAINING COUNCIL, INC	FIRE MARSHAL TRAINING	325.00
05/19/2017	302221	PUBLIC AGENCY TRAINING COUNCIL, INC	FIRE MARSHAL TRAINING	125.00
05/19/2017	302222	QUALITY POOL AND SPA	REFUND	100.00
05/19/2017	302223	RAINES, LATONIA	DEPOSIT REFUND	100.00
05/19/2017	302224	RATHCO SAFETY SUPPLY, INC.	TRAFFIC CONTROL	1,383.40
05/19/2017	302225	RENEWED EARTH, INC.	LEAF/ BRUSH REMOVAL	7,916.66
05/19/2017	302226	REPUBLIC SERVICES OF WEST MICHIGAN	WASTE SERVICES	955.63
05/19/2017	302227	RHODES, KEVIN	UMPIRE PAYROLL	168.00
05/19/2017	302228	ROBINSON, KEVIN	UMPIRE PAYROLL	105.00
05/19/2017	302229	ROSE, VICTORIA	EMPLOYEE REIMBURSEMENT	1,371.58

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05/19/2017	302230	SCHMITT, TRACY	MILEAGE REIMBURSEMENT	174.62
05/19/2017	302231	SCHMITT, TRACY	MEMBERSHIP REIMBURSEMENT	199.00
05/19/2017	302232	SCHULTZ, GREG	DEPOSIT REFUND	100.00
05/19/2017	302233	SCHUMACHER, MICHAEL	EMPLOYEE REIMBURSEMENT	867.45
05/19/2017	302234	SHANK, KATHERINE	DEPOSIT REFUND	100.00
05/19/2017	302235	SHEELER, ELEANOR	TRIP REFUND	142.00
05/19/2017	302236	SIRIUS XM RADIO	SIRIUS XM SERVICE	215.97
05/19/2017	302237	SMITH, ROBERT	UMPIRE PAYROLL	189.00
05/19/2017	302238	SOURCE TECHNOLOGIES	BLANK CHECK STOCK	219.50
05/19/2017	302239	ST. CATHERINE OF SIENA CHURCH	PRECINCT USE	100.00
05/19/2017	302240	STATE OF MICHIGAN	SOR REGISTRATION FEE	180.00
05/19/2017	302241	STATE SYSTEMS RADIO, INC	TOWER RENTAL	2,018.48
05/19/2017	302242	STEENSMA LAWN & POWER EQUIPMENT	MOWING SUPPLIES	5,377.02
05/19/2017	302243	STONEGATE MANAGEMENT, INC.	PRECINCT RENTAL	100.00
05/19/2017	302244	STRATTON-PORTER, GENE	TRIP VENDOR PAYMENT	265.00
05/19/2017	302245	STRATTON-PORTER, GENE	TRIP VENDOR PAYMENT	265.00
05/19/2017	302246	TELVENT DTN, INC.	WEATHER SERVICE	840.00
05/19/2017	302247	THE BRIDGE	PRECINCT RENTAL	100.00
05/19/2017	302248	U S POSTAL SERVICE	REFILL POSTAGE METER	3,000.00
05/19/2017	302249	U S POSTMASTER	MAILING PERMIT ANNUAL	225.00
05/19/2017	302250	UNDERGROUND SECURITY COMPANY	MICROFILM SERVICE	32.01
05/19/2017	302251	UNION STREET HYDRAULICS	PALLET JACK CYLINDER	2,708.98
05/19/2017	302252	UNITED PARCEL SERVICE	WEEKLY DELIVERY	15.52
05/19/2017	302253	USA TODAY	MEMBERSHIP EXPENSE	53.72
05/19/2017	302254	VALKNER, JEANNETTE	TRIP REFUND	116.00
05/19/2017	302255	VALKNER, JEANNETTE	TRIP REFUND	70.00
05/19/2017	302256	VANDYKE, RICHARD	TRIP REFUND	75.00
05/19/2017	302257	VARIDESK LLC	PRO PLUS 30 VARIDESK	375.00
05/19/2017	302258	VELD, ANN	TRIP REFUND	50.00
05/19/2017	302259	VERIZON WIRELESS SERVICES, LLC	CELL PHONE SERVICE	2,324.98
05/19/2017	302260	VERMEULENS LA-Z-BOY GALLERY, LLC	FIRE CHAIR REPLACEMENT	3,979.19
05/19/2017	302261	VOGLER, MARION	TRIP REFUND	90.00
05/19/2017	302262	WATKINS, GREG	UMPIRE PAYROLL	120.00

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Check Date	Check	Vendor Name	Description	Amount
05/19/2017	302263	WEBSTER, CHARLOTTE	TRIP REFUND	82.00
05/19/2017	302264	WEST MICH ASSOC OF CHIEFS OF POLICE	MEMBERSHIP DUES	25.00
05/19/2017	302265	WESTCOMB, WADE	W. WESTCOMB - SHOE	150.00
05/19/2017	302266	WEYENBERG, JEVIN	RECYCLED ART	50.00
05/19/2017	302267	WHEELER, JOYCE	TRIP REFUND	147.00
05/19/2017	302268	WHENTOWORK, INC.	OPERATING SUPPLIES	200.00
05/19/2017	302269	WITMER PUBLIC SAFETY GROUP	FIRE OPERATING SUPPLIES	4,646.94
05/19/2017	302270	WORLDPOINT ECC	FIRE TRAINING SUPPLIES	1,687.83
05/19/2017	302271	XYLEM DEWATERING SOLUTIONS, INC.	PUMP RENTAL	2,444.00
05/19/2017	302272	YOUNGS, POLLY	TRIP REFUND	116.00
05/19/2017	302273	YOUNGS, POLLY	TRIP REFUND	77.00
05/19/2017	302274	ZANTELO'S INTERIOR CARE. LLC.	FIRE FACILITY MAINT.	371.47
05/19/2017	302275	ZEIGLER MOTORSPORTS	CARBURETOR	52.50
05/22/2017	302276	5TH DISTRICT COURT	BOND - BRANDI ALEXIS	500.00
05/22/2017	302277	EKLOV, ERICA	5-9-17 COUNCIL MEETING	126.14
05/25/2017	302278	A T & T LONG DISTANCE	LONG DISTANCE	15.24
05/25/2017	302279	ACTION GEAR EMBROIDERY INC.	JACKETS	54.00
05/25/2017	302280	ALLEGRA PRINT & IMAGING	LETTERHEAD	949.50
05/25/2017	302281	BELSON OUTDOORS, INC.	PICNIC TABLES	5,178.32
05/25/2017	302282	CAMPBELL AUTO SUPPLY	CAMPBELL AUTO SUPPLY	21.70
05/25/2017	302283	CITY OF KALAMAZOO TREASURER	SANITARY SEWER CHARGES	52,928.34
05/25/2017	302284	COMMERCIAL DOOR SERVICES	FIRE FACILITY MAINT.	850.00
05/25/2017	302285	DAVE'S CONCRETE PRODUCTS, INC.	CONCRETE FOR DOG PARK	2,362.50
05/25/2017	302286	DETROIT SALT CO.	ICE CONTROL SALT	52,649.52
05/25/2017	302287	EDUCATION FOR EMPLOYMENT- ART DESIG	RECYCLED ART 2ND PLACE	750.00
05/25/2017	302288	EMERGENCY VEHICLE PRODUCTS	DESIGN & INSTALL EQUIP	47,438.06
05/25/2017	302289	FIRST PLACE SUPPLY, INC.	FIRE MARSHAL SUPPLIES	82.53
05/25/2017	302290	GIBSON, TINA	TRIP REFUND	200.00
05/25/2017	302291	GREATER KALAMAZOO SKATING ASSOC.	SKATE LES INSTRUCTOR	250.00
05/25/2017	302292	HALT FIRE, INC.	FIRE APPARATUS MAINT	1,041.30
05/25/2017	302293	HOME DEPOT	BUILDING SUPPLIES	18.39
05/25/2017	302294	HOUSER, DANIEL	TRAINING EXPENSES	100.00
05/25/2017	302295	HYDRODYNAMICS, INC	REPLACEMENT PUMPS	4,546.48

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Check Date	Check	Vendor Name	Description	Amount
05/25/2017	302296	INTERSTATE OFFICE INTERIORS	REPLACEMENT DRAWERS	60.00
05/25/2017	302297	KUIPER BROTHERS MOVING INC.	APRIL-JUNE STORAGE	188.00
05/25/2017	302298	MARXMODA	OTHER SERVICES & CHARGES	3,312.74
05/25/2017	302299	MENARDS, INC	FENCING FOR DOG PARK	1,694.70
05/25/2017	302300	MICH MUNICIPAL POLICE & FIRE REPAIR	POLICE VEHICLE REPAIR	201.31
05/25/2017	302301	MICHIGAN ASSOC. OF PLANNING	MI ASSOC OF PLANNING	650.00
05/25/2017	302302	MILLS, KIRK	RECYCLED ART 3RD PLACE	500.00
05/25/2017	302303	MOORE MEDICAL, LLC	FIRE EMS SUPPLIES	620.00
05/25/2017	302304	MORRONE, JOAN	TRIP REFUND	200.00
05/25/2017	302305	MULDER'S MOVING AND STORAGE	ELECTION EQUIPMENT	1,470.00
05/25/2017	302306	NYE UNIFORMS	FIRE ADMIN UNIFORMS	82.58
05/25/2017	302307	OFFICE DEPOT, INC.	FY 2016-17 CMO OFFIC	148.82
05/25/2017	302308	PORTAGE CENTRAL MIDDLE SCHOOL- ART	RECYCLED ART YOUTH	100.00
05/25/2017	302309	PORTAGE ROTARY	CITY MANAGER ROTARY	185.00
05/25/2017	302310	PUBLIC MEDIA NETWORK	QTR ENDING MARCH 31ST	92,653.52
05/25/2017	302311	R & R INDUSTRIES, INC.	FIRE OPERATIONS VEST	509.99
05/25/2017	302313	RESTORATIVE LAKE SCIENCES, LLC	2017 WEST LAKE WEED	1,500.00
05/25/2017	302314	RIVERSIDE INTEGRATED SYSTEMS, INC.	FIRE ALARM SERV	354.25
05/25/2017	302315	SANDERSON, MARY LOU	TRIP REFUND	70.00
05/25/2017	302316	SINCLAIR RECREATION, LLC	PLAYGROUNDS	13,350.00
05/25/2017	302317	SLACK, NORM	RECYCLED ART FIRST P	1,000.00
05/25/2017	302318	SLACK, NORM	RECYCLED ART SPONSOR	500.00
05/25/2017	302319	SOFTBALL FANS, INC.	SOFTBALLS SUMMER SEA	3,510.00
05/25/2017	302320	SOUTHWEST MICHIGAN FIRST	SWMF LEADERS EVENT W	50.00
05/25/2017	302321	SUNSET PRINTING	FIRE ADMIN PRINTING	2,656.00
05/25/2017	302322	VERIZON WIRELESS SERVICES, LLC	WIRELESS SERVICE	1,822.88
05/25/2017	302323	ZYGADLO, ELADO	TRIP REFUND	97.00
06/02/2017	302324	A T & T	TELEPHONE SERVICE	133.59
06/02/2017	302325	A-1 ASPHALT SEALING & REPAIR, INC.	S WESTNEDGE PARK PAR	13,289.50
06/02/2017	302326	ACTIVE NETWORK LLC	ACTIVENET SOFTWARE	1,400.00
06/02/2017	302327	ACTIVE911, INC.	FIRE COMMUNICATIONS	36.00
06/02/2017	302328	ADAMS, SUE	PROGRAM REFUND	72.00
06/02/2017	302329	ADP, INC.	ENTERPRISE ETIME MON	2,279.43

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Check Date	Check	Vendor Name	Description	Amount
06/02/2017	302330	AEG DEVELOPMENT, LLC	4090 CLEARWATER TC R	67.58
06/02/2017	302331	ALICE TRAINING INSTITUTE	EMP TNG - DANIEL HOUSER	595.00
06/02/2017	302332	ALL CITY MANAGEMENT SERVICES, INC.	OTHER SERVICES & CHARGES	3,115.80
06/02/2017	302333	ALLEGRA PRINT & IMAGING	2016-2017 BUDGET	1,743.00
06/02/2017	302334	ALLIED MECHANICAL SERVICE	FOUNTAIN PUMP REPAIR	3,882.86
06/02/2017	302335	BESCO WATER TREATMENT, INC.	WATER SERVICE	18.00
06/02/2017	302336	BEST WESTERN	LODGING	594.95
06/02/2017	302337	BRENNER, FLORENCE	TRIP REFUND	73.00
06/02/2017	302338	CANTEEN SERVICES	MPIR SUPPLIES	186.00
06/02/2017	302339	CARRIER & GABLE	STREET NAME SIGN FAC	3,500.00
06/02/2017	302340	CHICAGO TITLE OF MICHIGAN, INC.	TITLE INSURANCE	322.25
06/02/2017	302341	CURE SEARCH FOR CHILDRENS CANCER	GRAIN ELV WALK DEPOS	100.00
06/02/2017	302342	DAANE, JOYCE	TRIP REFUND	70.00
06/02/2017	302343	DANIELS, RIC	GRAIN EL DEPOSIT REF	100.00
06/02/2017	302344	DAVE'S CONCRETE PRODUCTS, INC.	BASKETBALL COURT LV	5,290.00
06/02/2017	302345	DENOYER BROTHERS, INC.	VEHICLE MAINTENANCE	913.32
06/02/2017	302346	ED & TED'S EXCELLENT ADVENTURES	TRIP VENDOR PAYMENT	32,814.00
06/02/2017	302347	EMA CATERING	STATE OF THE CITY REFRESH	650.00
06/02/2017	302348	EMERGENCY VEHICLE PRODUCTS	VEHICLE MAINTENANCE	4,154.40
06/02/2017	302349	FADER EQUIPMENT, INC.	ROLLER RENTAL	236.50
06/02/2017	302350	FIRE DEPARTMENT TRAINING NETWORK	FIRE TRAINING SUPPLI	795.95
06/02/2017	302351	FLETCHER ENTERPRISES	PAVILION PAINT - SCH	1,975.00
06/02/2017	302352	FLIERS UNDERGROUND SPRINKLING	OTTERBINE FOUNTAIN	144.40
06/02/2017	302353	FORESTRY SUPPLIERS, INC.	TREE CREW SUPPLIES	275.25
06/02/2017	302354	FORSHEE, MARK	UMPIRE PAYROLL	282.00
06/02/2017	302355	GAME TIME	PLAYGROUNDS	7,283.75
06/02/2017	302356	GORDON, RACHAEL	HAYLOFT DEPOSIT	150.00
06/02/2017	302357	GOURDNECK LAKE GOVERNMENTAL LAKE BD	GOURDNECK/HOGSETT	6,289.15
06/02/2017	302358	GRACEY, LARRY	PUMPING HOSE	750.00
06/02/2017	302359	GREATER KALAMAZOO FOP LODGE 98	MAY 2017 UNION DUES	466.82
06/02/2017	302360	GREATER KALAMAZOO FOP LODGE 98	MAY 2017 UNION DUES	2,883.30
06/02/2017	302361	GREEN, KRISTIN	RAMONA #1 DEPOSIT	100.00
06/02/2017	302362	GURSKE, AMY	STUART DEPOSIT REFUND	150.00

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Check Date	Check	Vendor Name	Description	Amount
06/02/2017	302363	HAMPTON INN	LODGING	460.00
06/02/2017	302364	HARTMAN, CHARLES	UMPIRE PAYROLL	96.00
06/02/2017	302365	HEATH, KEVIN	UMPIRE PAYROLL	84.00
06/02/2017	302366	HENDRICKS, MARY	SCHOOLHOUSE DEPOSIT	50.00
06/02/2017	302367	HENSON, DEREK	EMPLOYEE REIMBURSE	370.69
06/02/2017	302368	HOFFMASTER, KAITLIN	EMPLOYEE REIMBURSE	15.61
06/02/2017	302369	HOGNACHI, DAVID	UMPIRE PAYROLL	161.00
06/02/2017	302370	HOME DEPOT	MISCELLANEOUS SUPPLIES	813.08
06/02/2017	302371	HOUSER, DANIEL	TRAINING EXPENSES	80.00
06/02/2017	302372	HUNT, BARB	TRIP REFUND	70.00
06/02/2017	302373	IMAGINARIUM PICTURES	PHOTOGRAPHY SERVICES	1,200.00
06/02/2017	302374	INT'L PUBLIC MGT ASSOC FOR HR	POLICE TESTS (HR)	372.28
06/02/2017	302375	JOHNCOCK, DONNA	TRIP REFUND	80.00
06/02/2017	302376	KAL CO MEDICAL CONTROL AUTH	EMS FIELD NOTES	104.30
06/02/2017	302377	KALAMAZOO COUNTY HEALTH & COMMUNITY	2017 HHW PROGRAM	3,899.97
06/02/2017	302378	KALAMAZOO LANDSCAPE SUPPLIES	PROCESSED TOPSOIL	59.85
06/02/2017	302379	KALAMAZOO OIL COMPANY	FUEL FOR SMALL EQUIP	109.86
06/02/2017	302380	KHALED, JOAN	TRIP REFUND	111.00
06/02/2017	302381	KOVACH, BONNIE	TRIP REFUND	75.00
06/02/2017	302382	KZOO TIRE COMPANY	TIRES AND TIRE REPAIR	453.90
06/02/2017	302383	LOCEY SWIM POOL CO.	SUPPLIES FOR RAMONA	125.00
06/02/2017	302384	LOCKWOOD, SHARON	TRIP REFUND	112.00
06/02/2017	302385	LOSIEWSKI, KRISTINE	GRAIN EL DEPOSIT REF	100.00
06/02/2017	302386	LOUKA, LLC	IPMBA POLICY CYCLIST	499.00
06/02/2017	302387	LOUTHAN, WILLIAM F	UMPIRE PAYROLL 5/30/17	48.00
06/02/2017	302388	M COVILLE EXCAVATING	VACTOR SUPPLIES	6,480.00
06/02/2017	302389	MARXMODA	OFFICE FURNITURE	1,055.52
06/02/2017	302390	MEDILODGE OF PORTAGE	EVENT LUNCHES	220.50
06/02/2017	302391	MEDILODGE OF PORTAGE	PROGRAM VENDOR PAYME	112.00
06/02/2017	302392	MIDWEST ENERGY COOPERATIVE	STREETLIGHT ENERGY	279.24
06/02/2017	302393	MILLER, WILIAM & MARY	TRIP REFUND	100.00
06/02/2017	302394	MUNICIPAL CODE CORPORATION	ANNUAL WEB HOSTING	950.00
06/02/2017	302395	NEOGOV	GOV'T JOB ADS (HR)	1,500.00

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Check Date	Check	Vendor Name	Description	Amount
06/02/2017	302396	OFFICE DEPOT, INC.	OFFICE SUPPLIES	246.12
06/02/2017	302397	PAINT RECYCLING SERVICES, LLC	PAINT RECYCLING	5,155.80
06/02/2017	302398	PAM DAZEY	WEBSITE RECYCLED ART	177.60
06/02/2017	302399	PATESEL, TERRY	UMPIRE PAYROLL	141.00
06/02/2017	302400	PETERMAN CONCRETE CO.	PROJECT SUPPLIES	1,301.14
06/02/2017	302401	PORTAGE NORTHERN HIGH SCHOOL	LAKEVIEW #1 DEPOSIT	100.00
06/02/2017	302402	POTH, MELISSA	GRAIN EL DEPOSIT REF	155.00
06/02/2017	302403	PUBLIC SAFETY CENTER	TRAINING SUPPLIES	319.08
06/02/2017	302404	R-COMM MEDIA	AD IN DISCOVER KALAM	924.00
06/02/2017	302405	RAY ALLEN MANUFACTURING, LLC	CANINE SUPPLIES	163.57
06/02/2017	302406	RHODES, KEVIN	UMPIRE PAYROLL	252.00
06/02/2017	302407	RIETH-RILEY CONSTRUCTION CO., INC	PROCESSED MILLINGS	629.86
06/02/2017	302408	ROWLEY BROTHERS, INC.	MOTOR OIL	1,430.77
06/02/2017	302409	RTC AGILITY TEST	AGILITY TESTS	300.00
06/02/2017	302410	SCHULTZ, FRED & DOROTHY	TRIP REFUND	194.00
06/02/2017	302411	SEVERANCE ELECTRIC COMPANY, INC	TS MAINTENANCE	3,240.00
06/02/2017	302412	SINCLAIR, ANNA	RAMONA #2 DEPOSIT	100.00
06/02/2017	302413	SITEONE LANDSCAPE SUPPLY LLC	IRRIGATION SUPPLIES	145.34
06/02/2017	302414	SMITH, ROBERT	UMPIRE PAYROLL	147.00
06/02/2017	302415	TERRYBERRY CO.	FY 2016-17 EMPLOYEE	981.83
06/02/2017	302416	THOMPSON, DEBRA	SCHRIER SECURITY DEP	100.00
06/02/2017	302417	TODD ARBANAS ENTERPRISES INC.	STUMP GRINDING	200.00
06/02/2017	302418	TRACTOR SUPPLY CORP.	OPERATING SUPPLIES-P	37.99
06/02/2017	302419	ULINE, INC.	OPERATING SUPPLIES-P	377.43
06/02/2017	302420	UNION STREET HYDRAULICS	DUMP BOX CYLINDER RE	430.00
06/02/2017	302421	UNITED PARCEL SERVICE	WEEKLY DELIVERY SERV	26.12
06/02/2017	302422	VANGEMERT, GEOFF	7879 WAPITI OVERPAYMENT	135.55
06/02/2017	302423	VARIDESK LLC	STANDING DESKS - DPS	1,165.00
06/02/2017	302424	WATKINS, DARRYL	RENTAL REFUND	100.00
06/02/2017	302425	WATKINS, GREG	UMPIRE PAYROLL	96.00
06/02/2017	302426	WEST MICHIGAN REALTORS TITLE CO	OVER PAYMENT FINAL	54.84
06/02/2017	302427	WILLIAM ROGER BUELL	REIMBURSEMENT FOR TRAVEL	903.53
06/02/2017	302428	WILSON, CHRISTINE	SCHOOLHOUSE REFUND	100.00

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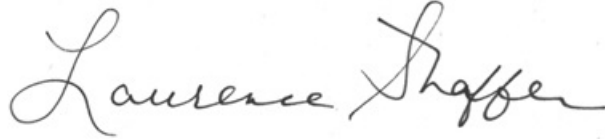
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Check Date	Check	Vendor Name	Description	Amount
06/02/2017	302429	XAVUS SOLUTIONS	MEMBERSHIP KEY CARDS	370.00
			Total Paper Check:	714,813.11
Check Type: Auto-Pay Payments				
5/11/2017	4815	CONSUMERS ENERGY	GAS-ELECTRIC	1,026.93
5/12/2017	4828	CONSUMERS ENERGY	GAS-ELECTRIC	1,276.42
5/15/2017	4829	CONSUMERS ENERGY	GAS-ELECTRIC	24,110.57
5/16/2017	4835	CONSUMERS ENERGY	GAS-ELECTRIC	13,957.00
5/17/2017	4838	CONSUMERS ENERGY	GAS-ELECTRIC	822.94
5/18/2017	4844	CONSUMERS ENERGY	GAS-ELECTRIC	3,714.48
5/18/2017	4804	RANDALL BROWN & ASSOC.	ATTORNEY RETAINER	18,810.00
5/22/2017	4851	CONSUMERS ENERGY	GAS-ELECTRIC	3,072.55
5/23/2017	4857	CONSUMERS ENERGY	GAS-ELECTRIC	270.59
5/25/2017	4873	CONSUMERS ENERGY	GAS-ELECTRIC	325.65
5/31/2017	4897	CONSUMERS ENERGY	GAS-ELECTRIC	7,668.44
5/31/2017	4898	CITY WATER-SEWER	WATER-SEWER	6,148.89
			Total Auto-Pay Payments:	81,204.46
			Grand Total:	1,990,114.53

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Director of Transportation & Utilities

SUPPORTING PERSONNEL: Rob Boulis, Deputy City Manager

ACTION RECOMMENDED: That City Council confirm the appointment of W. Roger Buell as the Director of Transportation & Utilities effective June 19, 2017.

I am pleased to recommend the appointment of W. Roger Buell, P.E. / PWLF to the position of Director of Transportation & Utilities for the City of Portage, effective June 19, 2017. Mr. Buell has over 30 years of municipal public works / civil engineering experience in Michigan, North Carolina, Nebraska and Florida. Mr. Buell is currently the Assistant City Engineer for the City of Miami Beach, Florida. Prior to his current position he served as Director of Public Services in Columbus, Nebraska, as well as Grand Blanc Township and Meridian Township, Michigan. Mr. Buell has a Bachelors of Science in Civil Engineering from Michigan Technical University and a Masters of Science Degree in Civil Engineering from Wayne State University. He is a licensed Professional Engineer and a U.S. Army veteran where he served as a combat engineer. Mr. Buell has a wealth of experience in water, sewer and road construction projects and has my full support as the city continues to move forward.

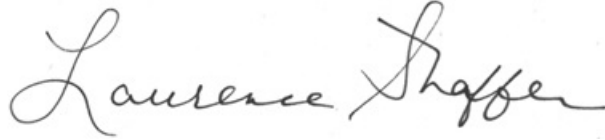
Consistent with the City Charter, Section 6.3 "City Manager" subsection B.2, which states, "*The City Manager shall Appoint such of the administrative officers, subject to confirmation by the Council, as are not required by this Charter to be appointed by the Council,*" it is recommended that City Council confirm the appointment of Roger Buell as the Director of Transportation and Utilities to be effective June 19, 2017.

FUNDING: Funding for the position of is included in the FY 2016/2017 and FY 2017/2018 Transportation and Utilities Department budget.

Attachments: 1. N/A

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Delinquent Water and Sewer Bills

SUPPORTING PERSONNEL: William Furry, Director of Finance

ACTION RECOMMENDED: That City Council order notice to applicable property owners that all water and/or sewer charges remaining unpaid as of June 30, 2017 will be transferred to the 2017 city tax roll and assessed against the property for which the services were furnished.

In accordance with city ordinances, the City Manager is required to report to City Council on an annual basis those water and sewer bills which are unpaid as of March 31. The attached listing shows a total of \$83,998.77 in unpaid utility accounts as of March 31, 2017. A progressive series of eight separate notifications to the utility customer (and the property owner of certain rental properties where a request for third-party notification has been received) in accordance with city procedures, State laws and Municipal Code Section 82-374 through 82-376 have not resulted in payment.

State law allows utility charges to remain with the associated property. According to Chapter 82, Division 7, Section 82-197, Lien for Unpaid Charges, Portage Code of Ordinances, the unpaid accounts are to be transferred to the city tax roll and assessed against properties to which the services were provided. Action by City Council to order notice to applicable property owners that all unpaid water and/or sewer charges transferred to the 2017 city tax roll is requested to begin this process.

FUNDING: N/A

Attachments: 1. Listing of Delinquent Accounts

Delinquent UB to Tax List

Thursday, May 25, 2017

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
00007-185-A	6421 S 12TH ST	YOUNG, CHRIS	THE W.E. MEHLER TRUST	395.81
04380-005-O	7105 S 12TH ST	WOODS, ANTHONY	WOODS, ANTHONY T	615.03
04380-019-O	7345 S 12TH ST	DEFOREST-PREB, MATTHEW	DEFOREST, MATTHEW	658.49
04380-019-O	7345 S 12TH ST	DEFOREST, MATTHEW	DEFOREST, MATTHEW	36.27
00018-187-O	7753 S 12TH ST	AUCUNAS, ALEX & BRANDY	K & M STRADT ENTERPRISES, LL	354.54
03700-055-C	1405 ALICE AVE	BOWLING, STEPHANIE	GREER, TODD & TISSUE, ERIC	59.49
03700-056-O	1413 ALICE AVE	DEAU, GAIL	BYERS, GERALDINE	321.87
07021-137-O	5203 ALLARDOWNE ST	PHILLIPSON, RYAN	PHILLIPSON, RYAN	470.10
08763-140-O	5724 ALTEN ST	BROWN - PREB, RELIJAH D	BROWN, RELIJAH	159.35
01900-052-O	205 AMOS AVE	HARPOLE, SHARLA	HARPOLE, JASON & SHARLA	266.10
01900-025-O	218 AMOS AVE	ROUSH, RUSSELL	ROUSH, RUSSELL J & J K	768.50
01900-031-O	326 AMOS AVE	DIMAS, TRISHA	DIMAS, SERGIO	406.99
01900-034-O	412 AMOS AVE	SHARPE, CAROLYN	WAIT, PATRICIA & EVANS, CAROL	129.76
01900-034-O	412 AMOS AVE	KNOX, JOHN	WAIT, PATRICIA & EVANS, CAROL	109.99
01900-040-O	417 AMOS AVE	WILLIAMS, KEN	WILLIAMS, KENNETH A	504.42
08220-062-O	325 ANDY AVE	HANNAHS, JOSHUA	HANNAHS, JOSHUA & LAURA	567.79
00281-077-O	7808 AUTUMN ST	KIRKLAND, DAVID & ROBIN	CONVERSE, MARK J	15.28
00541-058-O	2424 AVALON WOODS DR	UTASH, JACOB & BETHANY	NORWOOD, JACOB L	107.26
01721-050-O	6305 AVON ST	MUNYANSHONGORE, APRIL	MUNYANSHONGORE, ALAIN & AP	26.50
01722-137-O	6424 AVON ST	WALWORTH, JOSHUA	HENDERSHOT, JACOB H	292.41
08220-043-O	5336 AZALEA ST	CLEVELAND, MARK A & C N	CLEVELAND, MARK A & C N	391.36
00220-012-O	113 BACON AVE	DUNCAN, GARY	DUNCAN, GARY	15.32
00220-016-O	217 BACON AVE	MCENTEE, DEBRA	MCENTEE, DEBRA	218.64
00027-180-O	1213 BACON AVE	DENAWAY, JACOB	DENAWAY, JACOB	233.43
04740-023-A	1226 BACON AVE	MARTIN, AMBER	MARTIN, AMBER D	127.67
04080-004-O	1330 BACON AVE	PINGEL, MIKE	PINGEL, MICHAEL J & A	80.75
09540-012-E	8908 BALMORAL ST	WHITNEY, NICOLE	LEBIECKI, MEGAN	46.88
03195-011-O	5759 BAY MEADOW TRL	SHAW, FRANKLIN	MCNEES, SCOTT & JOANNA	160.58
04503-399-O	5808 BELARD ST	MARTIN, KATHLEEN	VILLAGOMEZ, ELIZABETH S	77.83
04503-398-O	5814 BELARD ST	RODRIGUEZ, MEREJILDO	GURDWARA SINGH SABHA KALAI	435.62
01724-276-O	1720 BELLAIRE AVE	ROBINSON, LOUIS	ROBINSON, LOUIS AND KENDRA	165.18
02561-098-A	1721 BENDER RD	NICHOLS, JEFFREY	NICHOLS, JEFFREY A	200.21
02561-090-O	1816 BENDER RD	LABRIE, JEFF	FEDERAL HOME LOAN MORTGAC	13.04
02561-104-O	1913 BENDER RD	RICKSTAD, BRANDON	DOWNS, MORGAN	731.29
02561-122-O	2327 BENDER RD	RAAB, JACQUELINE	RAAB, P S & RAAB, J L	339.43
00492-141-O	7132 BERTLAND DR	MOSER, NOREEN	MOSER, KEVIN & NOREEN	266.30
03640-003-O	4710 BISHOP AVE	LOZA, GRETCHEN	LOZA, ELIZABETH A & GRETCHEN	19.35

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
00491-059-O	4659 BLACKBURN AVE	EBIG, NATHAN	EBIG, NATHAN & HEAD, LARISSA	244.59
01932-044-O	4665 BLACKTAIL AVE	LIN, JEFF & ANGELA	JUNH, JEFFRE & LIN, ANGELA	18.00
07160-039-O	7112 BOLINGBROOK DR	JONES, BERTHA	KAMATH, SREENIVAS & SOBHA	133.63
07020-052-O	5136 BRENNERTON DR	SWEENEY, CHRISTINE C	FEDERAL NATIONAL MORTGAGE	206.27
08403-132-O	6749 BRIGHAM ST	RADOSH, WALTER	RADOSH, W A & R J	84.43
00940-043-O	5105 BRONSON BL	TAVERNA, THOMAS	TAVERNA, THOMAS J	225.69
00940-057-O	5116 BRONSON BL	PRESSLEY, DAVID	PRESSLEY, DAVID	539.42
01000-054-A	8113 BROOKWOOD DR	HOSBEIN, HENRY & JILL	HOSBEIN, HENRY A & J M	680.48
06540-084-O	6821 BUCKHORN ST	WILLIAMS, CORRINA	FEDERAL NATNL MORTGAGE AS:	304.37
06840-014-O	315 CAMEO AVE	TIMMER, NELSON & HEATHER	DEVRIES, MORGAN L & JOHN M	260.52
06840-057-O	428 CAMEO AVE	FLANDERS, KENNETH	FISHER, KEVIN R	167.40
03640-040-O	7023 CAPRI ST	HALL, NAPOLEON	HALL, NAPOLEON & PATRICIA	40.51
00021-150-A	1411 W CENTRE AVE	DERHAMMER EXCAVATING	DERHAMMER, TERRY D	233.82
08580-019-O	406 E CENTRE AVE	RICE, KELSEY	FISH INVESTMENTS LLC	208.29
08580-001-O	428 E CENTRE AVE	JOHNSON, BEVERLY	FOSTER, W & BOWEN-FOSTER, K	296.06
00022-100-O	912 E CENTRE AVE	AYALA, CARMEN	HALL, RUTH J & DAVID C TRUST	59.29
00022-035-O	1316 E CENTRE AVE	GOLDACKER, DONNA	MULTANI, HARBHAJAN S	167.04
08820-016-O	2004 E CENTRE AVE	KEHL, LESLIE	ECKERT, STUART & D	191.52
00280-003-O	4411 E CENTRE AVE	FIELDS, HEATHER	COLE, EVAN W & COURTNEY M	171.72
02607-035-A	5141 CHASEMOOR CT	GRACIER, JANE	GRACIER, JANE E	364.01
02607-022-O	4653 CHASEMOOR DR	BEAM, RICHARD & JENNIFER	BEAM, RICHARD & JENNIFER	367.89
01001-062-O	8333 CHARWOOD DR	NYBLOM, PATRICIA OR SHERYL	NYBLOM, SHERYL	653.80
04501-207-O	5614 CHESHIRE ST	TOENNESSEN, MIKE	TOENNESSEN, NICOLE K & ROBE	48.00
04501-210-O	5632 CHESHIRE ST	ROBINSON, PAMELA	MEADMORE, NEIL & KELLEANNE	59.81
01423-127-O	7654 CHIPPEWA ST	WALTERS PREB, ELIZABETH A	WALTERS, CARL H III & E A	154.55
07022-165-O	526 CIRCLEWOOD SOUTH DR	CLARK, SARAH	CLARK, SARAH A	643.60
07022-166-O	604 CIRCLEWOOD SOUTH DR	SIMMONS, DEBI	SIMMONS, ANTHONY H & D	515.69
01540-018-O	3219 COACHLITE AVE	KARPENKO, KELLY	STAGEKY HOLDINGS CORP	307.40
03040-059-O	405 CONNECTICUT DR	BRUNNER, SCOTT & KARRIE	MOOREHEAD, DANIELLE N	35.01
05522-149-O	9511 CORDUROY ST	POOL, KATHY	POOL, KATHY A	672.66
04503-379-O	5823 CRANSTON ST	HATTENDORF, JEFF	HATTENDORF, JEFFREY J	506.80
09062-023-O	5739 DAKOTA AVE	CONNORS, ROBIN	CONNORS, ROBIN K	331.15
09062-021-O	5743 DAKOTA AVE	MEYER, KRISTIN	MEYER, KRISTIN	355.33
09056-035-O	5904 DAKOTA AVE	CARROLL, KRISTA	R & J EQUITIES LLC	516.11
09056-045-O	5928 DAKOTA AVE	HUGHSON, SAMUEL	HUGHSON JR, SAMUEL & MARSH	199.26
07623-183-O	6226 DATE ST	K & M STRADT ENTERPRISES, LLC	STRADT, MARTIN W	47.43
01121-020-O	410 DAWNLEE AVE	MASON, EVELYN	CERVEN, DAVID P & PAMELA	102.37
05460-038-O	5528 DEERFIELD ST	STACEY, DUARD	STACEY, DUARD - ET AL	265.17
05460-068-O	5806 DEERFIELD ST	RUSSELL, BRITTANY ANN	SMITH, DORIS C	119.56
02200-032-O	527 DELLA ST	HILL, JUDITH	FH ENTERPRISES, LLC	158.63

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
02200-035-O	611 DELLA ST	ROE, ROBIN	ROE, LAWRENCE I & ROBIN E	34.14
04440-010-O	10411 DEWBERRY ST	BUTLER, KENNETH	LUC-LAFOREST, PIERRE ET AL	17.06
04440-003-O	10414 DEWBERRY ST	KREIS, CLIFFORD E	KALAMAZOO COUNTY TREASURY	337.32
04440-011-O	10419 DEWBERRY ST	DOYLE, JAMES T	DOYLE, JAMES T	1,173.60
05402-125-O	8831 DOLPHIN ST	MARSHALL, CARRIE	QUICKEN LOANS INC	504.49
08764-157-O	5728 DOWNING ST	CHAMBERLAIN, LESLIE	LARGENT, DUSTIN J	20.32
08764-179-O	5823 DOWNING ST	ANEED, NICHOLAS	CARCO INVESTMENTS LLC	33.35
08760-009-O	5927 DOWNING ST	WIITANEN, ZACH	WIITANEN, AMBERLEE	62.68
08760-009-O	5927 DOWNING ST	GONZALEZ, JODI	WIITANEN, AMBERLEE	152.83
00025-005-O	9044 EAST SHORE DR	RAFFERTY-POLK, VICKI	OCWEN LOAN SERVICING, LLC	923.90
02680-017-O	9542 EAST SHORE DR	STIEMSMA, DAVID	STIEMSMA, DAVID J & GAIL E TRI	129.97
02680-006-O	9644 EAST SHORE DR	DERVAN JR, BERNARD F & VIVIAN	DERVAN III, BERNARD F - ET AL	157.66
00481-047-O	6831 EDGEFIELD ST	GAUTHIER, KRISTIN	WARDELL, TRACY	65.74
01723-185-O	1509 EDINGTON ST	SMITH, RACHAEL	NEWNUM, TIM J	59.40
07200-032-O	8030 EDMONDS ST	BURCH-DARNER, JANICE	BURCH, JANICE	27.53
07200-051-O	8109 EDMONDS ST	SCHULTZ, MARY ELLEN	R & J EQUITIES LLC	216.89
02560-060-O	2319 FAIRFIELD RD	PATHIC, STEVEN	PERKINS, KELLEY	126.80
02560-063-O	2411 FAIRFIELD RD	MARTELL, ASHLEY	PETROPOULOS, ANGELOS & TSIL	545.65
04503-330-O	4512 FARNHAM AVE	HARDENBROOK, GARY	HARDENBROOK, GARY L	15.22
06540-070-O	1803 FESCUE ST	WILLMS, KATHERINE	BGP, LLC	28.77
04141-051-O	3913 FLORINDA AVE	VANDYKEN, CAROLE	VANDYKEN, NICHOLAS & CAROLI	36.10
02561-103-O	5107 GARDEN RD	JANK, LISA	JANK, LISA	367.12
09066-023-O	5739 GEORGIA AVE	CLAYBAUGH, JOSEPH	HOFFMAN, GERARD L	141.09
09066-009-O	5835 GEORGIA AVE	WIDNER, HEATHER	WIDNER, WILLIAM & HEATHER	6.82
06540-022-O	1815 GREENVIEW AVE	STEWART, MICHAEL	BLUEGRASS DEVELOPMENT LLC	57.51
02920-009-O	5226 GROSSE POINTE ST	ZIPPLE-MORRISON, KARL & DANIELLE	ZIPPLE- MORRISON KARLA AND I	1,010.80
02920-022-O	5229 GROSSE POINTE ST	COOPER, KATHY	COOPER, KATHY L	369.12
04500-009-O	4627 HANOVER AVE	SKAGGS, TARA	SKAGGS, BRUCE & TARA	59.87
00292-021-O	7860 HARVEST LN	JAMES, BRIAN	JAMES, BRIAN & MUMININA	40.79
03582-103-O	2705 HILL 'AN' BROOK DR	SHORB, CHERI	HEMKER, LEILA & ALEX	96.95
02608-071-O	4782 IDLEWOOD AVE	CAVES, CIARA	WEST, MICHAEL H & VANESSA R	116.11
02561-146-O	2002 INDIAN RD	BREESE, ANN MARIE	BREESE, GABRIEL & ANN MARIE	623.32
02561-156-O	2011 INDIAN RD	BARRETT, MELISSA	BARRETT, MELISSA	489.93
02561-145-A	2012 INDIAN RD	SMITH, SCOTT B	SMITH, SCOTT B & A J F	977.55
02561-144-O	2020 INDIAN RD	WINEKA, MEGHAN	KHABEIRY, NILE & WINEKA, M ME	388.99
03161-021-O	6843 ISABELLE ST	GONZALEZ, RAYMOND & NORMA	GONZALEZ, RAYMOND & NORMA	1,483.21
09000-039-O	1317 JONATHON DR	EGAN, SHANNON	DARROW, SHANNON A	522.70
09000-041-O	1413 JONATHON DR	PEARSON, JEFF & JULIE	PEARSON, JEFFREY & JULIE	44.91
04742-070-O	726 KARENDALE AVE	CUNNINGHAM, DANIEL E	CUNNINGHAM, DANIEL & LINDA	122.15
07084-117-O	6810 KEYSTONE ST	BROWN, TRACY	WALTON, ROBERT L & C J	49.88

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
07082-058-O	6828 KEYSTONE ST	CAGNEY, CHASE	WOLTHUIS, L & ZONDERVAN, T	68.03
02561-164-O	1326 E KILGORE RD	GONZALEZ, JOSE G	GONZALEZ, JOSE G	358.26
07020-003-O	123 W KILGORE RD	BYERS, LINDA	BYERS SR, MICHAEL & LINDA	435.98
03960-016-O	753 W KILGORE RD	ANDERSON, RICHARD	JERECO, LLC	89.71
08280-004-O	1901 W KILGORE RD	GARCIA, FRANKIE	GARCIA JR, F & MARTINEZ L	15.46
04200-016-O	7826 KINGSTON DR	LOOMIS, KRISTEN	LOOMIS, KRISTEN N	59.57
06360-004-O	915 LAKEVIEW DR	MOHANLAL, RAMON	MOHANLAL, RAMON W	87.28
08880-055-O	1308 LAKEVIEW DR	RIDENOUR, CHRISTINA	MCCOY, THOMAS M	36.58
08880-003-O	1619 LAKEVIEW DR	CHERETTE, RON & DOLORIS	STREHL, NORA	26.86
04680-011-O	8126 LAKE WOOD DR	KRIETZ II, CLARENCE & LISA	KRIETZ II, CLARENCE W & LISA J	28.81
07020-016-O	622 LANDSDOWNE AVE	MORRIS, JASON	MORRIS, JASON A & GRIGGS, JAC	1,013.81
06480-024-O	2127 LANSING AVE	ROBINS, TEAGUE	LAIRD, JORDAN E	36.05
04500-034-O	4630 LEXINGTON AVE	NEWELL, SCOTT	WICKEY, ANTHONY M & JENNIFEI	39.25
04800-016-O	10019 LISZT ST	JANNENGA, DANIEL	JANNENGA, DANIEL R & REBECC	421.75
04620-011-A	10401 LLOY ST	CLARK, CURTIS L	SCHAUER, RON & KATHY	89.47
22222-222-Z	8415 W LONG LAKE DR	HETTINGA, TIM	HETTINGA, TIM	54.47
08340-010-O	7136 LOVERS LN	OLSON, EDGAR	OLSON, ED	48.71
01242-088-O	8444 LOVERS LN	MC CARTY, LAURA	MCCARTY, LISA D	6.63
00009-015-S	501 MALL DR	AMERICAN FREIGHT OF MICHIGAN	KMD LLC	61.84
02800-020-O	1727 MANDIGO AVE	DOORN, DEANNE	DOORN, DEANNE	32.29
00940-069-O	5107 MAPLERIDGE DR	BROWN, BRIAN	BROWN, BRIAN & MARY	533.99
00492-133-O	4700 MARCEL AVE	MIFSUD, ROBERT & KIMBERLY	MIFSUD, ROBERT & KIMBERLY	724.97
00492-134-O	4720 MARCEL AVE	JANIK, DEBORAH	JANIK, MICHAEL G & DEBORAH M	438.05
00492-135-O	4750 MARCEL AVE	GILL, DAWOOD	GILL, DAWOOD K & RUTH	141.53
07800-024-O	7162 MARFIELD ST	THUROW, CRYSTAL	BOHNE, AARON M	79.32
01724-309-O	6015 MARLOW ST	TARUWINTA, REMINANT	SHELDON, PAMELA	13.72
04683-145-O	8125 MAYFIELD ST	ZORBO, KRISTY	FLAGSTAR BANK, FSB	164.98
05400-038-O	607 W MELODY AVE	JOHNSON, MARILYNN	JOHNSON, RENEE A	27.71
04501-237-O	5726 MEREDITH ST	HALL, TIFFANY	TORRES, DEBORAH C & HALL, TIF	54.49
04501-242-O	5729 MEREDITH ST	PEARL, AUTUMN	RHOADES, M & SOCHOR, TIM & S	9.89
07020-034-O	5124 MIDFIELD DR	FRAGA, PAIGE	FRAGA, MIGUEL	1,022.12
00491-054-O	7329 MILAN DR	BONNER, JENNIFER	BONNER, JENNIFER	457.26
02080-013-O	2330 W MILHAM AVE	BORSOS, ERIC	BORSOS, ROBERT & ERIC	175.71
00007-005-E	3629 W MILHAM AVE	BIRES, MICHAEL	BIRES, MICHAEL	457.81
00011-005-O	3100 E MILHAM AVE	KALAMAZOO COUNTY - AIRPORT	COUNTY OF KALAMAZOO	59.93
04502-300-O	4311 E MILHAM AVE	VELEZ, DAVID	POLING, RONALD, JOYCE & KENN	54.90
00012-065-O	4416 E MILHAM AVE	LANGDON, TIFFANY	ROBERTS, RODNEY & ROSE	177.39
09063-035-O	5740 MISSOURI AVE	NEMEDI, JOHN C	NEMEDI, JOHN C	1,255.05
03700-039-O	5541 MONTICELLO AVE	RICHTER, GARY	RICHTER, GARY P & J F	47.40
03700-037-O	5603 MONTICELLO AVE	HOWARD, ANNE	FETT, MELISSA A	304.81

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03700-019-A	5807 MONTICELLO AVE	PIKE, AMANDA	PIKE, CHRISTOPHER D	45.46
03700-016-O	5823 MONTICELLO AVE	JONES, NATANYA	RICHARDS, DENNIS & ANN	47.70
03700-080-O	5908 MONTICELLO AVE	RICHTER, CHARLES	RICHTER, CHARLES W	184.17
00022-050-O	8117 MONTE VISTA ST	BANKS, PATRICIA	BANKS, BILLY C & P A	330.20
00460-035-O	8127 MONTE VISTA ST	ROGENSKI, JENNIFER	INCOMPLETE, LLC	46.56
03700-112-A	5739 MT VERNON AVE	DAVID, JESSE	DAVID, JESSE	392.90
03700-108-A	5813 MT VERNON AVE	WEBB, MAUREEN	WEBB, MAUREEN R	30.15
03700-104-O	5835 MT VERNON AVE	NOEL-JONES, THERESA	KALSING PROPERTIES, LLC	133.12
00025-135-O	4719 NASH AVE	WILLIAMS, JOY	WILLIAMS, JOY A	66.95
00025-145-O	4729 NASH AVE	MENDHAM JR, PHILIP & JODI	MENDHAM JR, PHILIP L & JODI L	43.95
00025-155-O	4811 NASH AVE	PREUSSEL, JAMES	PREUSSEL, JAMES B	159.33
09061-020-O	5747 NEVADA AVE	LEWIS PREB, EVELYN	LEWIS, EVELYN A	475.65
09061-020-O	5747 NEVADA AVE	LEWIS, EVELYN	LEWIS, EVELYN A	131.23
09056-021-O	5911 NEVADA AVE	ROBSON, BRANDON	COLLINS, CHERI	81.29
09056-021-O	5911 NEVADA AVE	THOMPSON, DILLON & CARMEN MORF	COLLINS, CHERI	93.63
09057-043-O	5924 NEVADA AVE	VANFULPEN, THOMAS G & P A	VANFULPEN, THOMAS G & P A	557.36
03183-056-O	5725 NEWHAVEN DR	HOLLAND, MICHAEL	HOLLAND SR, MICHAEL	132.16
03183-056-O	5725 NEWHAVEN DR	WILLIAMS, ANTHONY	HOLLAND SR, MICHAEL	106.46
03183-079-O	5770 NEWHAVEN DR	ROBERTS, AMANDA	ROBERTS, GARY C & AMANDA	59.94
07281-005-O	4728 NORFOLK CIR	HUGHES, JANET	REICHARD, C J TRUSTEE	52.91
07281-010-O	4768 NORFOLK CIR	PRESSLEY, CHRISTOPHER E	PRESSLEY, CHRISTOPHER	229.71
02500-018-O	8510 OAKSIDE ST	LEGALLEY, MINDY	LEGALLEY, MINDY	372.08
08282-106-O	5203 OAKLAND DR	LA SALA, LUCAS J	BERGREN, JOSHUA & CLAIRE	130.76
00008-060-O	6133 OAKLAND DR	TWYMAN, JESSICA	JAMES, FE ADELAIDA P & MICHAEL	108.28
00008-070-O	6211 OAKLAND DR	HIGGINBOTTOM, ROSE MARY	HIGGINBOTTOM, ROSE MARY	83.77
07320-031-O	6614 OAKLAND DR	CURTIS, MICHAEL	BOOG, DOUGLAS A & P A	16.84
04020-002-O	6703 OAKLAND DR	SCHKURKO - PREB, JUDY	SCHKURKO, JOHN M & JUDY A	273.18
00032-525-O	10648 OAKLAND DR	OERTEL, ETHAN & MELISSA	OERTEL, ETHAN C	654.72
00032-480-K	10697 OAKLAND DR	CORNELL, JOANN	BLODGETT, TERRY W & CYNTHIA	241.56
00032-500-O	10748 OAKLAND DR	OCCUPANT - 10748 OAKLAND DR	STEPHENS M & ARCURAGI, M	7.41
09064-041-O	5812 OHIO AVE	HODKINS, DANIEL	HODGKINS, DANIEL A II	229.71
00940-003-O	5008 OLD COLONY RD	CORONADO, AUDREY	CORONADO, AUDREY & PAYNE, I	487.25
01241-038-O	1021 ORCHARD DR	THRASHER, CONNIE	THRASHER, CONNIE J	331.16
09000-033-A	1402 ORCHARD DR	NEEDHAM, JODI	NEEDHAM, JODI	486.82
09000-032-B	1410 ORCHARD DR	NFH CAPITAL PARTNERS I, LLC	ADAMS, TRAVIS	113.86
09000-032-A	1418 ORCHARD DR	BROWN, CHESTER	BROWN, CHESTER & ANNETTE	557.36
09000-011-O	1423 ORCHARD DR	BROWN JR, JOHN W	BROWN JR, JOHN & CAROLINE	557.36
09000-029-O	1516 ORCHARD DR	NEMETH, LORI	NEMETH, MICHAEL A & L S	124.11
09059-009-O	5823 OREGON AVE	GLEN, DANIEL	MANDAGERE, PHANISHA SUBRAI	209.11
07380-003-A	209 E OSTERHOUT AVE	WISNER, EUGENE	WISNER, EUGENE	286.45

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00034-165-O	406 E OSTERHOUT AVE	BARBER, JOANNE L	BARBER, JOANNE L	53.15
02860-044-O	912 E OSTERHOUT AVE	SUNDMAN, ANGELA	PYPHI, MARKUS	569.07
07623-155-O	6236 PEACHTREE ST	ASHMORE, DALE	ASHMORE, DALE & KIMBERLY	58.28
07623-160-O	6316 PEACHTREE ST	GETTYS, DANIEL	BACON, CHARLES & JANET	52.88
07620-011-O	428 PECAN AVE	LAWS, BONNY	CHICKS PROPERTIES, LLC	55.88
08820-042-O	1820 PLEASANT DR	AILES, RICHELLE	AILES, RICHELLE L	6.17
08820-024-O	1923 PLEASANT DR	BROOKS, KATHRYN	BROOKS, SCOTT & KATHRYN	602.03
08820-024-O	1923 PLEASANT DR	DOWNS, LYNDSEY	BROOKS, SCOTT & KATHRYN	90.37
00340-135-O	8314 PORTAGE RD	D SIMON ENTERPRISES LLC	LEGC, LLC	179.19
00340-126-O	8414 PORTAGE RD	WOJCIECHOWSKI, DAVID & SUE	RIDER, RYAN	43.62
00023-347-O	8811 PORTAGE RD	LALIBERTE, DONALD & GERRY	LALIBERTE, DONALD & GERRY	560.72
00023-345-O	8817 PORTAGE RD	LALIBERTE, DONALD & GERRY	LALIBERTE, DONALD & GERRY	560.72
00034-010-O	10130 PORTAGE RD	EAGLE VIEW GROUP, LLC	DEMMOND, BLAKE & CAITLYN	104.68
05502-037-O	7233 PRESTWICK LN	GERGER, MARK	GERGER, MARK E & M A	306.83
04681-061-O	612 PROSPERITY DR	COVILLE, LAURA	COVILLE, LAURA	10.20
08820-064-O	1725 PROSPERITY DR	WARNER, ANDREA	WARNER, ANDREA E	10.64
06780-002-O	2328 PROSPERITY DR	REGISTER, ASHLEY	BYERS, GERALDINE	354.51
00490-010-O	7118 PROVENCE DR	KOCSONDY, ZOLTAN A.	KOCSONDY, ZOLTAN A	92.11
00490-040-O	7173 PROVENCE DR	MATEUS, ANITA	MATEUS, ANITA	518.07
03700-136-C	1695 QUAKER AVE	BELDEN, JACKIE	DENALI PROPERTY MANAGEMEN	222.72
05460-091-O	1816 QUAKER AVE	TRUMPIE, CHRISTINA	TRUMPIE, CHRISTINA M	59.99
01180-037-O	9336 QUARTER LINE DR	LONGJOHN, SUSAN K	LONGJOHN, SUSAN K	218.57
06480-017-O	2118 RAMONA AVE	SPRAU, JAMES	SPRAU, JAMES E JR	166.52
05460-049-O	5645 ROANOKE ST	KENNEDY, SCOTT	DENALI PROPERTY MANAGEMEN	100.24
05460-134-O	5915 ROANOKE ST	WRIGHT, MITZI	R & J EQUITIES, LLC	506.34
05460-001-O	5922 ROANOKE ST	VLIEK, JESSICA	SCHROEDER, COURTNEY E	94.75
04020-048-O	1600 ROMENCE RD	WYMAN, JEFFREY & DEE	WYMAN, JEFFERY W & DEE	21.05
05340-003-O	2513 ROMENCE RD	JARZAMBEK, STEVE	BGP II, LLC	40.04
00017-060-O	2611 ROMENCE RD	PRICE, BONNIE	BUTLER, RONALD L & S S	59.59
00018-084-B	4591 ROMENCE RD	STEENSTRA, MARIJO	STEENSTRA, MARIJO	557.04
04380-026-O	4729 ROMENCE RD	SMITH, ADAM	SMITH, ADAM M	881.41
08700-039-O	5324 RUGBY ST	MCMINN, EMILY	SPRAY, JEFFREY L	92.67
00604-076-O	9978 SAILOR CT	HESLEY, DALE	HESLEY, DALE	39.87
00491-113-O	7311 SALERNO CIR	HOYAT, MAIN	HAYAT, MIAN SAQIB	1,191.71
00491-071-O	4611 SALZBURG CIR	GARCIA, MARC A	GARCIA, MARC & LISA	897.21
00016-395-O	1006 SCHURING RD	CROYLE, KENNETH	DAN PARKER PROPERTIES, LLC	369.19
02606-012-O	5229 SHAGBARK CT	LEWIS-BRAUSSARD, KATHERYN	LEWIS-BROUSSARD, KATHRYN	580.11
00032-071-O	10445 SHAVER RD	RED'S GRILL	R WAGNER ENTERPRISES LLC	962.37
00032-385-A	10648 SHAVER RD	10648 SHAVER, LLC	10648 SHAVER, LLC	72.35
00032-385-A	10648 SHAVER RD	JONES, AUTUMN	10648 SHAVER, LLC	357.33

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
00032-385-A	10648 SHAVER RD	COLLISON, LISA	10648 SHAVER, LLC	39.83
02611-012-O	10373 SHUMAN ST	UELMEN, JOHN TRAVIS	MEISTER, ANDREW J	89.57
01241-058-O	802 SHUMWAY AVE	HILL, SARA	KEEGAN-SORTLAND, JOSHUA A	265.82
01241-056-O	814 SHUMWAY AVE	PICKETT, HALI	HANOUTE, LEWIS D	127.56
01241-074-O	915 SHUMWAY AVE	BOWERS, HEATHER	WALES-ISAACS, MICHELLE	297.56
01241-080-O	1025 SHUMWAY AVE	MACKERS CARPENTRY SVS, LLC	MONTGOMERY, STEVEN L	61.36
07620-056-O	504 SOUTHLAND AVE	HARVEY, JAMES & ELISHA	HEERSEMA, JARED & PHYLCIA	70.81
07622-140-O	622 SOUTHLAND AVE	BENNER, ASHLEIGH	BENNER, ASHLEIGH ET AL	9.83
01180-021-O	625 SOUTH SHORE DR	CHAMBERS, AMY	RICHARDS, ALLAN & PHYLLIS TRI	219.68
00027-035-O	1110 SOUTH SHORE DR	RAAB, CAROLYN	RAAB SR, DONALD L & CAROLYN	557.36
04501-140-O	5539 S SPRINKLE RD	WABER, DONNA	ORR, CHRISTOPHER	42.00
00026-110-A	2227 STANLEY AVE	TERRY, CHRISTOPHER	MELODY EQUITY III, LLC	247.46
00026-146-O	2472 STANLEY AVE	FARRINGTON, LYNETTE	FARRINGTON, LYNETTE	2,775.11
09484-137-O	7320 STARBROOK ST	BOYER, NICKOLAS & MARY	GEERING, JARRET & KAYCE	16.52
09484-133-O	7348 STARBROOK ST	KEY, EARL T	KEY, EARL T & MAYDA H	6.77
07740-001-O	5011 STONEHENGE DR	SCHAUER, ROBERT T.	SCHAUER, ROBERT T	278.01
07740-018-O	5240 STONEHENGE DR	AARDEMA, WILLIAM	AARDEMA, WILLIAM	517.90
07860-022-O	2226 SUGARLOAF AVE	PENA, JONI	PENA, JONI A	38.85
44444-444-Z	1577 E T AVE	COVILLE, LINDA	COVILLE, KELLY	56.67
04741-045-O	10126 TERRY LN	KERNELL, ANTHONY	KERNELL, ANTHONY	335.94
04501-188-O	5622 TIFFIN ST	GARD-LEONARD, DEBRA	GARD, JAMES K & DEBRA J	59.73
04501-198-O	5631 TIFFIN ST	SIETING, BRANDY	SIETING, BRANDY	140.59
01241-029-O	8301 TRANQUIL ST	HARRIS, VANCE	HARRIS II, VANCE G	557.36
01241-046-O	8314 TRANQUIL ST	GETTYS, THOMAS	GETTYS, THOMAS & B	356.38
01241-033-O	8325 TRANQUIL ST	PARISH, ROBIN	CARCO INVESTMENTS LLC	92.99
01241-034-O	8331 TRANQUIL ST	PEEBLES, CHASTITY	FIRST AMERICAN FUNDING, LLC	402.18
01241-036-O	8343 TRANQUIL ST	WENTZEL, CINDY	WENTZEL, CINDY K	297.36
01021-032-O	8310 VALLEYWOOD LN	TEMPLETON, WILLIAM & SARAH	TEMPLETON, WILLIAM & SARAH	199.20
00029-018-O	1930 VANDERBILT AVE	KINGSNORTH, KATHERINE	KINGSNORTH, KATHERINE	467.42
00029-120-O	2306 VANDERBILT AVE	HOUSER, MICHAEL	HOUSER, MICHAEL	21.91
09054-033-O	423 W VAN HOESEN BL	KING, CHRISTOPHER	GROSSER, DAWN M	59.91
00490-025-O	7068 VENICE DR	GABEL, VALARIE	PERSKY, BRIAN & DANIELLE	196.01
07740-013-O	1206 WALNUT TREE TC	CHARD, KELLY	CHARD, ERIC K & KELLY A	150.67
06900-017-O	8841 WARUF AVE	PARE, MATTHEW	NICOLA, ROBERT	97.01
06900-011-O	8911 WARUF AVE	WABER, MATT	WABER, MATTHEW & DONNA	38.51
08580-015-O	8211 WAYLEE ST	PARRY, MICHAEL & HEATHER	KUBASIAK, K R & BEAUDRY, Z J	248.34
05942-090-O	7826 WENDY LN	POUBLON, MICHAEL	MESCHKE, LAURA M & COLIN A	175.54
00016-206-O	7480 S WESTNEDGE AVE	MIMIS MOBIL LLC	KALAMAZOO INVESTMENT PROP	30.78
00021-105-O	8418 S WESTNEDGE AVE	KOWALIK, CHRISTINE	KOWALIK, C & BINGHAM, L TRUS	43.93
06000-008-O	9124 S WESTNEDGE AVE	UNDERLY, RICHARD	UNDERLY, RICHARD G	13.46

Parcel #	Service Address	Customer Name	Owner Name	Delq Amount
00010-220-O	6701 S WESTNEDGE AVE	LOGANS ROADHOUSE #414 - PREB	GLS PORTAGE LLC/ATT: PROP T/	8,589.56
00022-245-O	8635 S WESTNEDGE AVE	RADCLIFF, KENDALL	BARRY, KENDALL M	311.16
04920-004-O	10527 S WESTNEDGE AVE	LARSON, KIMBERLY	LARSON, KIMBERLY	204.95
09300-025-O	7011 WINTER FOREST DR	BROTHERS, THOMAS & MELANIE	GLENN, DEMETRICE D	84.97
08220-018-O	5327 WISTERIA ST	ESTRADA, BRIAN	HICKOK, SUSAN G	547.27
09360-040-O	10131 WOODLAWN DR	DONALDSON, JAMES B	DONALDSON, JAMES B & L A	76.15
09360-042-O	10139 WOODLAWN DR	VENDEVILLE, DINAH	WHITMAN HOLDINGS II, LLC	301.87
09360-049-O	10169 WOODLAWN DR	HOSNER, IRA	NORMAN, DENNIS L TRUST	123.71
07020-001-O	5012 WOODMONT DR	VAN HORN, MICHELLE	BUCHANAN, MICHELLE	682.96
07020-087-A	5111 WOODMONT DR	SHELBY, MICHELLE	SHELBY, MICHELLE L	1,179.51
05160-034-O	2024 WOODBINE AVE	RICHTER, TARA	CHICKS HOMES, LLC	35.35
09485-186-O	1720 WOODLAND DR	BUCHER, LINDSAY	BUCHER, LINDSAY A	59.99
09451-022-O	2179 WOODY NOLL DR	GRAY, JANET	GRAY, JANET	43.95
09451-030-O	2414 WOODY NOLL DR	CATO, CHRISTOPHER	CATO, CHRISTOPHER R	364.48
Total Accounts 291			Total:	\$83,998.77

Report Generated: 5/25/2017 3:10 PM
Report Options: All Accounts

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Labor Attorney Services

SUPPORTING PERSONNEL: Rob Boulis, Deputy City Manager

ACTION RECOMMENDED: That City Council renew the contract with Warner, Norcross & Judd LLP for Labor Counsel Services for a three-year period through Fiscal Year 2019-2020 and authorize the City Manager to execute all documents related to the contract on behalf of the city.

Warner, Norcross & Judd LLP, the current provider of labor legal services, has provided excellent legal services to the city and is very familiar with the various labor agreements, bargaining history and other employment related topics. The contract with Warner, Norcross & Judd will expire June 30, 2017 and the firm has proposed a three-year renewal agreement with an annual 2.5% increase in the annual retainer. The Annual Retainer and Annual Maximum Cap are outlined below.

Year	Annual Retainer (for 200 Hours)	Hourly Rate for Excess Hours (201 – 350 Hours)	Annual Maximum Cap Retainer + 150 Hours
2016-17*	\$47,700	\$235/\$115 per hour**	\$82,715
2017-18	\$48,900	\$245/\$125 per hour**	\$85,650
2018-19	\$50,120	\$255/\$135 per hour**	\$88,370
2019-20	\$51,380	\$265/\$145 per hour**	\$91,130
* Current contract (for comparison purposes only.)			
** Rates are for attorney time and paralegal time, respectively.			

The city has used an average of 213 hours of labor attorney services over the last ten years.

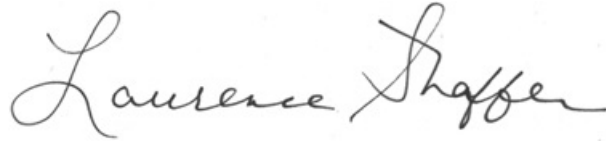
Therefore, it is recommended that City Council award a contract to Warner, Norcross & Judd LLP for Labor Counsel services through Fiscal Year 2019-2020 and authorize the City Manager to execute all documents related to the contract renewal on behalf of the city.

FUNDING: Sufficient funding has been allocated in the fiscal year 2017-18 budget for this expenditure.

Attachments: 1. N/A

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Voting Systems Grant Application

SUPPORTING PERSONNEL: Adam Herringa, Deputy City Clerk

ACTION RECOMMENDED: That City Council adopt the Resolution authorizing the City Manager or his designee to submit a Grant Application on behalf of the City of Portage to the Michigan Secretary of State for a new voting system.

In March of 2017, Michigan Secretary of State Ruth Johnson approved contracts for the purchase of new voting equipment that every Michigan voter will use for at least the next ten years. All existing election equipment is no longer supported, nor authorized for use by the Michigan Bureau of Elections. The State of Michigan has designated funds through state appropriations and the federal Help America Vote Act (HAVA) to assist communities in the purchase of the equipment. To qualify for this funding, the City of Portage, along with other municipalities across the State, must submit a Resolution as Proof of Authority for entering into the HAVA Grant Agreement with the State of Michigan.

The HAVA Grant and state funding will cover the basic equipment necessary to outfit a precinct for an election, although additional equipment purchases are anticipated. Kalamazoo County expects delivery of the new voting equipment in August 2017, so that it will be available for use in the November 2017 elections.

Therefore, it is recommended that City Council adopt the Resolution authorizing the City Clerk to submit the Grant Application on behalf of the City of Portage to the Michigan Secretary of State for a new voting system.

FUNDING: N/A

Attachments: 1. Voting System Grant Resolution

**RESOLUTION
CITY OF PORTAGE, MICHIGAN**

Minutes of a regular meeting of the City Council of the City of Portage, Michigan held on _____, 20__ at 7:30 p.m. local time at City Hall in the City of Portage, Kalamazoo County, Michigan.

PRESENT: _____

ABSENT: _____

The following resolution was offered by:

COUNCILMEMBER:_____ and supported by

COUNCILMEMBER:_____.

WHEREAS, the Portage City Council wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds.

WHEREAS, the City of Portage plans to begin implementation of the new voting system in 2017.

WHEREAS, the deadline for submitting the required State Grant Application is June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the City Manager or his designee is authorized to submit this Grant Application on behalf of Portage City Council, Kalamazoo County on this 13th day of June, 2017.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

ADOPTED: _____

AYES: Councilmember _____

NAYS: Councilmember _____

ABSENT: Councilmember _____

James R. Hudson, City Clerk

CERTIFICATION

I, James R. Hudson, do hereby certify that I am the duly appointed and acting City Clerk of the City of Portage, Michigan, and that the foregoing resolution was adopted by the City of Portage on the ____ day of _____, 20____.

James R. Hudson, City Clerk

Approved as to form:

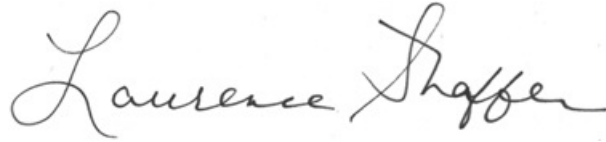
Date: 4/26/2017

City Attorney

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TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Park Board Appointment

SUPPORTING PERSONNEL: James Hudson, City Clerk

ACTION RECOMMENDED: That City Council appoint Lana Escamilla to an unfulfilled term on the Park Board ending October 1, 2017.

There was a shortage of applicants at the May 9, 2017 Special Meeting to Interview Board and Commission Applicants. There are two current vacancies on the Portage Park Board. Lana Escamilla has recently filed an application expressing an interest in serving on the Park Board. Mayor Strazdas has asked that Council review her resume and consider appointing her per the *Policy for Appointments to Citizen Advisory Boards.*, under Section 4, "An applicant will not be excluded from consideration because he or she cannot attend the scheduled interview."

I had the pleasure of meeting Ms. Escamilla on June 6, along with City Clerk Jim Hudson, Parks Director Kathleen Hoyle and Park Board Chair Tim Earl. Ms. Escamilla conveyed that she was born and raised in Portage, and is a graduate of Portage Central High School. Further, she is an attorney who graduated from the Law College at Michigan State University. Ms. Escamilla has two children, enjoys running and is interested in the Parks Board due to frequent use of the city parks.

Therefore, it is recommended that City Council appoint Lana Escamilla to an unfulfilled term on the Park Board ending October 1, 2017.

FUNDING: N/A

Attachments:

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Portage Road Pedestrian Crossing at Forest Drive

SUPPORTING PERSONNEL: Kendra Gwin, Deputy Director of Transportation & Utilities
Muhammad Arif, Traffic Engineer

ACTION RECOMMENDED: Information Only

At the May 23, 2017 regular meeting, the City Council received the attached letter from resident and local business owner Sheila Powers regarding a crosswalk adjacent to her business on Portage Road south of Forest Drive and requested a report from the City Administration in response.

The City of Portage maintains several mid-block pedestrian crossings around the city. Portage Road is a principal arterial street with four lanes of traffic and a posted speed limit of 45 miles per hour. The pedestrian crossing median south of Forest Drive was built in 2014 as part of the Portage Road Reconstruction Project and its location was dictated by the number of conflicting driveways in the proximity of the existing businesses. The crossing median was installed to create safer passage for pedestrians who, prior to the crossing median installation, were crossing five lanes of traffic on Portage Road from Forest Drive without a refuge island or warning flashers for motorists.

To address the immediate safety concerns, measures will be taken to ensure the effectiveness of the current crossing median on Portage Road. Advance warning signs will be installed approximately 780 feet north of the crossing and 680 feet south of the crossing to alert motorists to the crossing median. The current "Keep Right" motorist warning signs will be removed and object marker signs will be installed on either end of the refuge island to improve the visibility of the warning flashers. Finally, "Cross when Traffic Clears" pedestrian signs will be installed at the pedestrian flasher activation buttons on either side of Portage Road, similar to those currently at the Northwest Portage Bikeway crossing at Oakland Drive. A communication (attached) was sent to Ms. Powers advising her of the upcoming safety improvements.

Absent State of Michigan crosswalk laws like those in the states of Minnesota, Illinois and Wisconsin, local crosswalk ordinances have been adopted in Michigan cities, such as Ann Arbor and Traverse City. The local ordinances require that approaching vehicles stop - not just yield - for pedestrians standing at the curb or within a crosswalk. City staff has begun investigating options for establishing such a local vehicular and pedestrian traffic ordinance to address the issue of pedestrian safety throughout Portage. In the near future, the City Administration will provide a report to the Council concerning this topic.

FUNDING: N/A

- Attachments:**
1. May 22, 2017 Letter from Sheila Powers
 2. June 8, 2017 Response Letter to Sheila Powers

5/17/17

To: Portage City Council
7900 So. Westnedge
Portage, Mi. 49002



Ref: Local Pedestrian Ordinance

I own a business at 8944 Portage Road in Portage. There is a Crosswalk in front of my business. I have a direct view, of the Crosswalk, from my office. The Crosswalk has yellow flashing caution lights and bright yellow signs with walker and arrow symbols, to mark it's location. I have watched many people cross back and forth. There are mothers pushing strollers, bicyclist and walkers. Some of these people are confused about the Crosswalk. They push the button to turn on the caution lights and think the traffic will stop or at least slow down. I know this because I've seen them call out to "stop" or to "slow down."

There are no signs in the Crosswalk's area to tell them that traffic does not yield. Here is the problem, the way I understand it. Apparently motorist have the right of way until the pedestrian steps into the lane, then the motorist has to stop. I've seen cars stop in the left lane and cars keep going in the right lane (it is a four lane road with a center lane) and visa versa. Traffic is going at 45 miles an hour if not more. All this is a recipe for a disaster. I am bringing this serious issue to you, because I am frightened that I will be a witness to a horrific tragedy. As my husband says, "just because a pedestrian has the right of way when they step into a lane, doesn't mean a car is going to bounce off of them."

Sincerely,

Sheila Powers

Powers Bath

8944 Portage Road

Portage, Mi 49002

c#269-998-6310

June 8, 2017

Sheila Powers
Powers Bath
8944 Portage Road
Portage, MI 49002

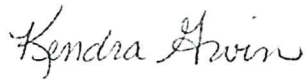
Dear Mrs. Powers:

Thank you for contacting the city regarding the crosswalk median located on Portage Road near Forest Drive. The city takes the safety of its residents very seriously, and we appreciate you bringing this issue to our attention.

City staff are currently investigating options to establish a local pedestrian ordinance to address the issue of pedestrian safety throughout the City of Portage. In the meantime, safety measures are being put into place at the crosswalk median outside of Powers Bath to ensure its effectiveness. Advance warning signs will be installed approximately 780 feet north of the crossing and 680 feet south of the crossing to alert motorists to the upcoming crossing median. Removing the current "keep right" warning signs and installing object marker signs on either end of the refuge island will allow for better visibility of the warning flashers activated by pedestrians ready to cross. Finally, "cross when traffic clears" signs will be installed at the pedestrian flasher activation buttons on either side of Portage Road to instruct pedestrians when to cross.

If you have further questions regarding these safety measures or the ordinance, please contact our office at (269) 329-4422.

Sincerely,



Kendra Gwin
Deputy Director

**BOARD OF EDUCATION
REGULAR BUSINESS MEETING**

March 27, 2017

The regular business meeting of the Board of Education of the Portage Public Schools held on Monday, March 27, 2017, was called to order at 6:31 p.m. by President Van Antwerp in Conference Room 1 at the Administration Building, 8107 Mustang Drive. He welcomed an audience of 25 people and all in attendance recited the Pledge of Allegiance. President Van Antwerp led a moment of silence in the memory of Central High School senior, Dante Latora and the Latora family.

Board Trustees Present: Kurt Droppers, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, Randy Van Antwerp and Joanne Willson (via phone)

Board Trustees Absent: Terri Novaria

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mr. Rathburn, that the Board of Education approve the agenda as revised, adding the Recommended Firewall Purchase as a discussion item.

Motion carried unanimously.

REPORTS

World Languages Report. Mr. Michael Huber, Director of Curriculum, welcomed and introduced the following teachers: Mr. Bryan Hill, Northern High - Spanish; Ms. Rachele Reidel, Central High - Spanish; and Ms. Lisa Buchinger Aldrich, North Middle - Spanish. Mr. Hill, Ms. Reidel and Ms. Buchinger Aldrich presented a report on the Secondary World Language Program and responded to Trustee questions. Trustees thanked the teachers for their informative report.

Early Middle College Report. Mr. Larry Killips, Assistant Superintendent of Instruction and Assessment, provided details about our Early Middle College Program, a recent parent meeting and how the District plans to roll out six program options in the fall of 2017. Mr. Killips and Mr. Huber responded to Trustee questions pertaining to students possibly graduating earlier, community interest, costs and savings.

Superintendent's Report. Superintendent Bielang reminded the audience of the CommuniTEEN Read events that will be held on March 28 and 29, 2017, and the public is invited to attend to meet the author, Ms. Maggie Stiefvater. This event was made possible by the collaborative efforts of the Kalamazoo Community Foundation, the Bookbug, Portage Public Schools, the Portage District Library and Portage Rotary Club.

Financial Report. Mrs. Karla Colestock, Director of Finance, shared a financial report for the eight month period ending February 28, 2017. She informed the audience that the spring membership count had been submitted to the State and she looks forward to the House and Senate releasing their versions of the budget.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board. Dr. Shelton-Harris explained guidelines the Board uses for this portion of the meeting.

Dr. Tom Goodwin, 5285 Swallow Avenue, a parent, shared concerns regarding the lack of gross motor movement/recess in District elementary schools.

Ms. Jordan Kucinski, 6413 Liteolier Street, a parent, shared concerns regarding the lack of gross motor movement/recess in District elementary schools.

Mr. Tony Moon, 6636 Rothbury Street, a parent and District teacher, shared concerns regarding the lack of gross motor movement/recess in District elementary schools.

Ms. Sara Vogel, 10051 Tuscany Court, a parent, shared concerns regarding the lack of gross motor movement/recess in District elementary schools.

Ms. Leslie Schero, 8119 Kingston Drive, a parent, shared concerns regarding the lack of gross motor movement/recess in District elementary schools.

Superintendent Bielang thanked the parents for their comments noting the District is in agreement on this topic. He discussed constraints, internal District processing, impacts on curriculum, and negotiations implications.

President Van Antwerp opened the floor to comments from fellow Board members.

Dr. Shelton-Harris offered kudos to the North Middle School students, staff and parents involved with the amazing production of Aladdin, Jr.

Mr. Rathburn thanked the parents that spoke for sharing their information and comments. He also thanked all the presenters for their thorough reports on World Languages and Early Middle College.

Mr. Snyder echoed Mr. Rathburn's comments and thanked the parents that spoke. He urged Superintendent Bielang to continue to work towards a balance for District students to engage in more gross motor movement/recess time.

President Van Antwerp shared highlights from the 50th Anniversary Celebration of the Rotary Club of Portage and thanked Dr. Shelton-Harris and Mr. Snyder for joining him in attending the event. President Van Antwerp echoed Dr. Shelton-Harris' comments about the North Middle School production of Aladdin, Jr. and offered accolades to the Central High School Jazz Band and the Middle School Jazz/Rock Ensemble for the outstanding Big Band Bash performance.

President Van Antwerp noted there were no Board Committee Reports and informed the Trustees a Policy Committee meeting was planned for April 20, 2017, at 8:30 a.m.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: The minutes of the February 27, 2017, Regular Business Meeting; and March 13, 2017, Policy Governance Retreat and Committee of the Whole Work Session Meeting; Central and Northern High Schools French Clubs Trip to France (Recommended Central and Northern High Schools French Clubs travel to France from June 18-27, 2018.); and Recommended Revised Bylaw 0144.2, Board Member Ethics (Recommended adoption of revisions to Bylaw 0144.2, Board Member Ethics.).

There being no objections, motion carried unanimously.

DISCUSSION ITEMS

Central High School Spanish Club Trip to Spain. Mr. Larry Killips, Assistant Superintendent of Instruction and Assessment, introduced Ms. Rachele Reidel and Mrs. Pilar Forero, Central High School Spanish Teachers. Ms. Reidel and Mrs. Forero provided background information on the Spanish Club trip to Spain from June 20 – July 2, 2018. Trustees thanked Ms. Reidel and Mrs. Forero for their detailed information noting the Board looks forward to approving this trip at the April meeting.

Review Bond Bid Package #2 for North Middle School. Mr. Ron Herron, Assistant Superintendent of Operations, presented the recommendation to authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for in Bid Package #2 – North Middle School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools. Mr. Herron introduced Mr. Tom Stanek, Project Director; and Mr. Dan Rathburn, Project Manager, from Owen-Ames-Kimball Co. Mr. Stanek and Mr. Rathburn reviewed the Bid Summary Sheet and Bid Category information as well as responded to Trustee questions.

Recommended Firewall Purchase. Mr. Dan Vomastek, Director of Information and Technology Systems, shared background information on the recommendation to purchase two Cisco 4110 firewalls, along with related items, from Presidio (Caledonia, MI) in an amount not to exceed \$140,417.40, proceeds coming from the 2016 Bond Construction Fund #1. Mr. Vomastek responded to Trustee questions pertaining to the life expectancy of the equipment, bandwidth and e-rate refunding.

There being no further business to come before the Board, the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary

**BOARD OF EDUCATION
SPECIAL AND REGULAR BUSINESS MEETING**

April 17, 2017

The special meeting of the Board of Education of the Portage Public Schools held on Monday, April 17, 2017, was called to order at 3:30 p.m. by President Van Antwerp in the Superintendent's Conference Room at the Administration Building, 8107 Mustang Drive.

Board Trustees Present: Kurt Droppers, Terri Novaria (via phone, arrived at 5:10 p.m.), Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, Randy Van Antwerp and Joanne Willson

Board Members Absent: None

Administration Present: Mark Bielang, Superintendent

Others Present: Donna Oser, Director of Leadership Development and Executive Search Services, Michigan Association of School Boards

Ms. Oser facilitated Board training on the new Superintendent Evaluation process.

The Board adjourned at 6:12 p.m.

REGULAR BUSINESS MEETING

The regular business meeting of the Board of Education of the Portage Public Schools held on Monday, April 17, 2017, was called to order at 6:30 p.m. by President Van Antwerp in Conference Room 1 at the Administration Building, 8107 Mustang Drive. He welcomed an audience of 16 people and all in attendance recited the Pledge of Allegiance. President Van Antwerp led a moment of silence in the memory of a Northern High School student, Miss Haylee Lewis and the Lewis family.

Board Trustees Present: Kurt Droppers, Terri Novaria, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, Randy Van Antwerp and Joanne Willson (via phone)

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education approve the agenda as printed.

Motion carried unanimously.

REPORTS

Bond Update. Mr. Ron Herron, Assistant Superintendent of Operations, and Mr. Cade Dammen, Field Supervisor, Owen-Ames-Kimball Co., provided an overview of project work on the Central High School

Natatorium, the Northern High School Athletic Events Facility, and the North Middle School site. Crews are ahead of schedule due to the favorable weather conditions.

Superintendent's Report. Superintendent Bielang shared the following details: the final round of Principal interviews are scheduled; the Excellence In Education dinner will be held April 19 to honor the top seniors in Kalamazoo County and their significant educators; the Education For Employment Outstanding Senior Awards breakfast will take place on April 27; College Signing Day is scheduled for April 28 at Kalamazoo Valley Community College; the International Baccalaureate Recognition of Distinction Ceremony takes place on April 30; a Legislative Conference sponsored by Michigan Association of School Administrators and Michigan Association of School Boards is set for May 2; the Northern High School ground breaking ceremony will take place on May 10; the next Kalamazoo County School Officers Association meeting is the evening of May 10; and congratulated Mr. Steve Rodia, the recipient of the Portage Rotary Club Service Award. Superintendent Bielang informed the audience that the Kalamazoo Regional Educational Service Agency Enhancement Millage renewal will appear on the May 2, 2017 ballot. This Enhancement Millage was first approved by voters in May 2005 and most recently in 2014. Taxpayers would pay the same millage rate they've been paying since 2005 and this equates to approximately \$339 per student or \$2.9 million for the District.

President Van Antwerp urged citizens to vote "yes" on May 2 and renew the Enhancement Millage.

Financial Report. Mrs. Karla Colestock, Director of Finance, shared a financial report for the nine month period ending March 31, 2017.

2017/2018 Budget Planning. Mrs. Colestock shared a 2017/18 General Fund Budget development report pertaining to an update on the State Aid Budget; the significant uncertainties; and the next steps in the budget development process.

President Van Antwerp congratulated Mrs. Karla Colestock and her staff for qualifying for the *Certificate of Achievement for Excellence in Financial Reporting* from the Government Finance Officers Association for the 12th year. Mrs. Colestock and her staff also received the *2016 Certificate of Excellence in Financial Reporting Award* from the Association of School Business Officials International, for the 13th straight year in a row. All thanked Mrs. Colestock and her staff for their continued commitment to the fiscal integrity of the District.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board. Dr. Shelton-Harris explained guidelines the Board uses for this portion of the meeting.

Ms. Pamela Wesley, 3828 Wedgewood Drive, a parent, shared concerns regarding her daughter's formal name announced at graduation.

President Van Antwerp opened the floor to comments from fellow Board members.

Mr. Snyder urged citizens to vote in the May 2, 2017 election. He cautioned the audience not to assume the Enhancement Millage will pass without support.

President Van Antwerp informed the audience of the Buy-A-Brick Campaign taking place at both Central and Northern High Schools. Citizens can purchase a customized, engraved brick and be a permanent part of the new Athletic Event Facilities. President Van Antwerp announced the next Policy Governance Retreat was planned for Monday, May 8, 2017, at 4:00 p.m. He informed Trustees Mr. Eric VerHey, the outgoing Portage Education Association (PEA) President, and Mr. Chris Furlong, the PEA President Elect, plans to attend this Retreat for a formal introduction of Mr. Furlong. President Van Antwerp noted there were no Board Committee Reports and informed the Trustees a Policy Committee meeting was planned for April 20, 2017, at 8:30 a.m.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: The minutes of the March 27, 2017, Regular Business Meeting; Central High Schools Spanish Club Trip to Spain (Recommended Central High School Spanish Club trip to Spain from June 20 – July 2, 2018.).

There being no objections, motion carried unanimously.

ACTION ITEMS

Motion offered by Mrs. Willson, seconded by Mr. Droppers, that the Board of Education approve the recommendation to authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for in Bid Package #2 – North Middle School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, as presented.

Mr. Ron Herron and Mr. Dan Rathburn, Project Manager, Owen-Ames-Kimball Co., reviewed two follow-up bid categories (doors, frames and hardware and flooring) with the Board.

Motion carried unanimously.

Motion offered by Mr. Rathburn, seconded by Dr. Shelton-Harris, that the Board of Education approve the recommendation to purchase two Cisco 4110 firewalls, along with related items, from Presidio (Caledonia, MI) in an amount not to exceed \$147,199.36, proceeds coming from the 2016 Bond Construction Fund #1, as presented.

Mr. Dan Vomastek, Director of Information and Technology Systems, provided background information on the revised recommendation. He responded to a Trustee question about filing for rebates.

Motion carried unanimously.

Motion offered by Mrs. Novaria, seconded by Mr. Snyder, that the Board of Education approve the Staff Appreciation Week Proclamation, as presented.

President Van Antwerp read the proclamation.

Motion carried unanimously.

DISCUSSION ITEM

Recommended Maintenance Vehicle Purchase. Mr. Ron Herron, Assistant Superintendent of Operations, provided background information on the recommendation to purchase two 2017 GMC-2500 service vans and one 2017 GMC-2500HD pick-up truck with an 8-10 western snowplow for the Maintenance Department from Todd Wenzel Buick of Westland, Michigan, in the amount of \$78,200.00. This purchase will come from the 2016/2017 General Fund budget. After Trustee discussion, President Van Antwerp received consensus to move this Discussion Item to an Action Item.

ACTION ITEM

Motion offered by Mrs. Willson, seconded by Mrs. Novaria, that the Board of Education move the purchase of two 2017 GMC-2500 service vans and one 2017 GMC 2500HD pick-up truck with an 8-10 western snowplow for our maintenance department, from Todd Wenzel Buick of Westland, MI in the amount of \$78,200.00, to an action item. Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education approve the purchase of two 2017 GMC-2500 service vans and one 2017 GMC 2500HD pick-up truck with an 8-10 western snowplow for our maintenance department, from Todd Wenzel Buick of Westland, MI in the amount of \$78,200.00. This purchase will come from the 2016/17 General Fund budget, as presented. Motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary

STAFF APPRECIATION WEEK PROCLAMATION

Whereas, a strong effective free public education for all children is critical to our democracy at the national, state and local level; and

Whereas, a strong public school system makes for a strong community; and

Whereas, the vision of Portage Public Schools is to *be an exceptional, continuously improving learning culture, committed to all*; and

Whereas, the commitment Portage Public Schools teachers and staff show to students by inspiring them to succeed academically, artistically, socially and athletically is essential to making the vision a reality;

Now, Therefore, I, Mr. Van Antwerp, President of the Board of Education, do hereby proclaim May 1-5, 2017, as **Staff Appreciation Week** in the Portage School District, and encourage all citizens to congratulate the teachers and staff for the work they do every day to develop students today and mold successful citizens who will have a positive influence on our community tomorrow.

Proclaimed this 17th day of April 2017

Mr. Randy Van Antwerp, President
Portage Public Schools
Board of Education

**BOARD OF EDUCATION
POLICY GOVERNANCE RETREAT AND
COMMITTEE OF THE WHOLE WORK SESSION**

May 8, 2017

The Policy Governance Retreat meeting of the Board of Education of the Portage Public Schools held on Monday, May 8, 2017, was called to order at 4:00 p.m. by President Van Antwerp in the Superintendent's Conference Room at the Administration Building, 8107 Mustang Drive.

Board Trustees Present: Kurt Droppers, Terri Novaria, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, Randy Van Antwerp and Joanne Willson

Board Members Absent: None

Administration Present: Mark Bielang

Others Present: Gary Goscenski, Perspectives Consulting; Mr. Eric VerHey, Portage Education Association President; and Mr. Chris Furlong, Portage Education Association President-Elect

POLICY GOVERNANCE RETREAT

Trustees were introduced to Mr. Furlong, the incoming PEA President. Next, Mr. Goscenski facilitated Board discussion pertaining to the Safety Language in Policy, the Board's role in District High Performance and Policy Review and Consistency of Policies.

The Board recessed at 6:25 p.m.

COMMITTEE OF THE WHOLE WORK SESSION

The work session meeting of the Board of Education of the Portage Public Schools held on Monday, May 8, 2017, was called to order at 6:32 p.m. by President Van Antwerp in Conference Room 1 at the Administration Building, 8107 Mustang Drive. He welcomed an audience of 24 people and all in attendance recited the Pledge of Allegiance.

Board Trustees Present: Kurt Droppers, Terri Novaria, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, Randy Van Antwerp and Joanne Willson

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

Motion carried unanimously.

REPORTS

Kalamazoo Regional Educational Service Agency Special Education Parent Advisory Committee Awards. Dr. Jeanine Mattson-Gearhart, Director of Special Education, provided an introduction and presented the *Excellence in Special Education Awards* for 2017. Dr. Mattson-Gearhart delivered framed certificates to the following winners: Mrs. Ginnie Doerfler, West Middle School Resource Room Teacher; Ms. Emily Francis, Northern High School Special Education Teacher; Ms. Megan Richter, Central High School Teacher Consultant; and Mr. Justin Walker, Northern High School Assistant Principal. Trustees thanked the award recipients for their outstanding student support.

Bond Budget Update. Mr. Ron Herron, Assistant Superintendent of Operations, welcomed Owners Representatives from Walbridge, Mr. Doug Phillips and Mr. Dave Skinner. Mr. Herron, Mr. Phillips and Mr. Skinner shared Bond budget updates and responded to Trustee questions pertaining to contingency funds, redesign of Milham Road, technology funds and West Middle School renovations. Trustees expressed consent that this format and level of information presented on the Bond budget was sufficient.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board. Seeing no one come forward, President Van Antwerp opened the floor to comments from fellow Board members.

Dr. Shelton-Harris offered accolades to the cast, staff and parents involved in the Central Middle School performance of *The Lion King, Jr.* She noted the performance was recorded and a special showing is being planned at the Crossroads Cinema. Dr. Shelton-Harris shared thank you cards and letters addressed to the Board from Ms. Sara Brown and Ms. Jeanna Walker, District Media Specialists, for supporting the CommuniTEEN Read 2017 events.

Mrs. Willson shared highlights from the International Baccalaureate Diploma Candidates Celebration.

President Van Antwerp offered thanks to the community for their support of the Kalamazoo Regional Educational Service Agency Enhancement Millage. He reminded Trustees of two events on May 10: the Kalamazoo County School Officers Association meeting at 5:30 p.m. and the Northern High School Groundbreaking Ceremony at 4:30 p.m.

President Van Antwerp informed the audience there were no Board Committee reports.

DISCUSSION ITEMS

Administrator Appointment Recommendations. Mr. Bradley Galin, Human Resources Director, provided background information on the recommended Administrator appointments: Mr. Jeff Hamilton as Principal at Central Middle School; Mrs. Allison Taylor as Principal at Woodland Elementary School; and Mr. Andy Fuehr as the Principal at Amberly Elementary School. President Van Antwerp received consensus to move this Discussion Item to an Action Item.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education move the appointment of the following administrators for the Portage Public Schools: Mr. Jeff Hamilton, Mrs. Allison Taylor and Mr. Andy Fuehr to an Action Item.

Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mrs. Novaria, that the Board of Education approve the appointment of the following administrators for the Portage Public Schools: Mr. Jeff Hamilton, Mrs. Allison Taylor and Mr. Andy Fuehr, as presented.

Motion carried unanimously.

Stadium Naming. Superintendent Bielang welcomed Mr. Eric Alburtus, Central High School Principal, and Mr. Jim French, Northern High School Principal. Mr. Alburtus and Mr. French led the discussion regarding naming the new stadium at Northern High School Huskie Stadium and that the name McCamley Field be retained for the new stadium at Central High. Mr. Alburtus and Mr. French responded to Trustee questions pertaining to surveys conducted and the committees that reviewed results.

Recommended Tennis Court Repairs. Mr. Herron provided details on the recommended tennis court repairs for the West Middle, Northern High and Central High School locations from Pro Surfaces of St. Johns, MI for an amount of \$85,904.40. These funds will come from the 2017/18 Building and Site Sinking Fund and a matching grant up to \$20,000 from the United States Tennis Association. Mr. Herron responded to Trustee questions pertaining to the number of courts being repaired and costs.

Recommended Purchase of Time Clocks. Mrs. Karla Colestock, Director of Finance, shared background information on the recommendation to purchase ten Legacy time clocks with biometric and barcode readers from School Technology Associates, Inc. in the amount of \$26,934.80. After Trustee discussion, President Van Antwerp received consensus to move this Discussion Item to an Action Item.

Motion offered by Mrs. Willson, seconded by Mr. Droppers, that the Board of Education move the recommended purchase of ten Legacy time clocks with biometric and barcode readers from School Technology Associates, Inc. in the amount of \$26,934.80 to an Action Item.

Motion carried unanimously.

Motion offered by Mr. Rathburn, seconded by Mrs. Novaria, that the Board of Education approve the purchase of ten Legacy time clocks with biometric and barcode readers from School Technology Associates, Inc. in the amount of \$26,934.80. This purchase will come from the 2016/17 General Fund budget, as presented.

Motion carried unanimously.

Kalamazoo Regional Educational Service Agency 2017/2018 Budget. Mrs. Colestock reviewed the Resolution indicating support for the Kalamazoo Regional Educational Service Agency General Fund Budget for the 2017/2018 school year. Mrs. Colestock noted she would forward the budget

spreadsheet that was missing from this packet and it would also be included in the May 22, 2017 materials.

Michigan Council for the Arts and Cultural Affairs Grant. Superintendent Bielang provided background information on the recommendation to approve the submission of the \$30,000 Grant to Michigan Council for the Arts and Cultural Affairs to support the Aesthetic Education Program between October 1, 2017 to June 15, 2018.

Recommended Purchase of Amberly Elementary School PA/Clock/Bell Systems. Mr. Dan Vomastek, Director of Information and Technology Systems, shared the recommendation to purchase replacement public address, clock, and bell systems for Amberly Elementary from Datacom Group, Inc. (Holt, MI) in an amount not to exceed \$36,250, proceeds coming from the 2016 Bond Fund #1.

Recommended Purchase of Haverhill Elementary School PA/Clock/Bell Systems. Mr. Vomastek provided details on the recommendation to purchase replacement public address, clock, and bell systems for Haverhill Elementary from Datacom Group, Inc. (Holt, MI) in an amount not to exceed \$32,460, proceeds coming from the 2016 Bond Fund #1.

Recommended Student Chromebook Purchase. Mr. Vomastek briefed Trustees on the recommended purchase of 1450 Chromebooks from CDWG (Chicago, IL) in an amount not to exceed \$285,650, proceeds coming from the General Fund and the 2016 Bond Fund #1.

Recommended Cisco Switchgear Purchase. Mr. Vomastek provided background information on the recommended purchase of Cisco switches, along with related items, from Presidio (Caledonia, MI) in an amount not to exceed \$49,119.75, proceeds coming from the 2016 Bond Fund #1.

Recommended Purchase of Google EDU Licenses. Mr. Vomastek shared the recommended purchase of 1,450 Google Chrome EDU management licenses from Sehi (Rochester Hills, MI), in an amount not to exceed \$33,901, proceeds coming from the 2016 Bond Fund #1.

Recommended Revisions to Vision Statement. President Van Antwerp noted the proposed revisions to the Vision Statement captures several months of Trustee discussions pertaining to high expectations. He looks forward to approving this at the May 22 meeting. Mr. Snyder commented on the long yet thoughtful road to reach these revisions offering thanks to his fellow Trustees.

Recommended Revisions Policy 2.2, Treatment of Staff. President Van Antwerp led the discussion pertaining to revisions to Policy 2.2, Treatment of Staff.

Recommended Revisions Policy 3.12, Superintendent Evaluation. President Van Antwerp led the discussion pertaining to suggested revisions to Policy 3.12, Superintendent Evaluation and urged Trustees to forward comments to him prior to taking action at the May 22 meeting.

Approval of Superintendent Evaluation Document. President Van Antwerp led the discussion pertaining to Superintendent's Evaluation Document. He requested Trustees review the document and contact him with any comments before taking action at the May 22 meeting.

ACTION ITEMS

Motion offered by Mr. Snyder, seconded by Mrs. Novaria, that the Board of Education approve Monitoring Report – Policy 1.3, Ends Policy, as a reasonable interpretation and evidence of compliance with Policy, as presented.

Superintendent Bielang provided background information on the Monitoring Report. Mr. Michael Huber, Director of Curriculum, and Superintendent Bielang responded to Trustee questions pertaining to work key assessment, remedial class data and moving important items, like this, to the front of a meeting when the agenda is lengthy.

Motion carried unanimously.

Motion offered by Mrs. Novaria, seconded by Dr. Shelton-Harris, that the Board of Education approve Monitoring Report – Policy 2.9, Emergency Superintendent Succession, as a reasonable interpretation and evidence of compliance with Policy, as presented.

Superintendent Bielang provided background information on the Monitoring Report.

Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education approve Monitoring Report – Policy 2.11, Long Term Asset Planning, as a reasonable interpretation and evidence of compliance with Policy, as presented.

Superintendent Bielang provided background information on the Monitoring Report.

Motion carried unanimously.

Motion offered by Mrs. Novaria, seconded by Mr. Rathburn, that the Board of Education approve the renewal of Chartwells Food Service Management contract for the 2017/18 school year and authorized the Director of Finance to execute the contract renewal agreement, as presented.

Mrs. Colestock provided background information on the contract renewal.

Motion carried unanimously.

Motion offered by Dr. Shelton-Harris, seconded by Mr. Droppers, that the Board of Education adopt the Kalamazoo Regional Educational Service Agency Resolution to Consider Designation of Electoral Representative for the June 5, 2017, Biennial Election, as presented.

President Van Antwerp provided background information on the biennial election. Superintendent Bielang was appointed as the designated District representative with Mrs. Willson serving as the alternate for the June 5 biennial election.

Upon a Roll Call Vote, all Trustees voted in favor of the motion.

There being no further business to come before the Board, the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary

**RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL REPRESENTATIVE
FOR THE JUNE 5, 2017 BIENNIAL ELECTION**

Portage Public Schools (the "District")

A Work Session meeting of the board of education of the District (the "Board") was held in the Conference Room 1 of the Administration Building, within the boundaries of the District, on the 8th day of May, 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Mr. Van Antwerp, President.

Present: Members Kurt Droppers, Terri Novaria, Rusty Rathburn, Celeste Shelton-Harris,
Bo Snyder, Randy Van Antwerp and Joanne Willson

Absent: Members None

The following preamble and resolution were offered by Member Dr. Shelton-Harris
and supported by Member Mr. Droppers:

WHEREAS:

1. The Revised School Code provides that board members of Kalamazoo Regional Educational Service Agency, Michigan (the "ISD"), be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district; and

2. The Revised School Code further provides that this Board shall consider the resolution of designating its representative on the electoral body at not less than one (1) public meeting before adopting the designating resolution; and

3. This Board now determines it necessary and desirable to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. At the public meeting of this Board to be held on the 8th day of May, 2017, at 6:30 o'clock in the p.m., to be held at the Conference Room 1 of the Administration Building, this Board will consider a resolution to appoint Mr. Mark Bielang as the designated representative of this District for the electoral body of the ISD biennial election to be held June 5, 2017 and Mrs. Joanne Willson as an alternate in the event the designated representative is unable to attend.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Kurt Droppers, Terri Novaria, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder,
Randy Van Antwerp and Joanne Willson

Nays: Members None

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Portage Public Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Work Session meeting held on May 8, 2017, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting March 30, 2017

CALL TO ORDER: 6:35 p.m.

MEMBERS PRESENT: Diane Durian (arrived at 6:45 p.m.), Ray LaPoint, Elma (Pat) Maye (arrived at 6:45 p.m.), Effie Kokkinos, Nadeem Mirza, Sandra Sheppard, Fiorella Spalvieri, Amanda Woodin

MEMBERS ABSENT: Edward Morgan, Libby Nibeolo

STAFF PRESENT: Vicki Georgeau, Director of Community Development, Tom McCoy, Neighborhood Program Specialist

APPROVAL OF MINUTES: Spalvieri moved and Mirza supported approval of the March 2, 2017 minutes as submitted. Motion passed 6-0.

PUBLIC HEARING:

Draft CDBG Program FY 2017-2018 Annual Action Plan: A motion was made by Spalvieri, supported by LaPoint to open the public hearing. Motion passed 8-0. Georgeau presented summary of the five-year Consolidated Plan and One-Year Annual Action Plan for activities related to City of Portage Community Development Block Grant (CDBG) Program. Included was a review of national objectives, program income limits, Low/Moderate Income Neighborhoods, a 5-year comparative analysis of budget and program expenditures, and the specifics of the proposed FY 2017-18 budget, as well as target dates for the approval process by City Council and the Detroit HUD Field Office. Georgeau explained that the city has still not yet been informed of its FY 2017-18 entitlement grant amount and that the plan will need to be revised once notice is received, which is now anticipated in May 2017. No questions or comments from the public were received, however LaPoint raised a question regarding budget cuts in FY 2018-19 as the President's plan proposes to eliminate the CDBG Program. Georgeau responded that similar proposals to eliminate the CDBG Program had been made in the past, and staff has previously considered alternative funding sources from MSHDA for housing programs, and options to continue providing necessary services should the CDBG appropriation be reduced or eliminated. Staff noted that the CDBG Program has been supported by members of Congress in a bi-partisan manner in the past, and staff is hopeful the program will not be eliminated, but anticipates further cuts in appropriations. As no further discussion or public comment was received, Maye moved and Durian supported a motion to close the public hearing. Motion passed 8-0. Maye then moved and LaPoint supported a motion that the Board recommends approval of the draft FY 2017-18 Annual Action Plan to City Council. Motion passed 8-0.

NEW BUSINESS:

Fair Housing Center of Southwest Michigan Update: Kris Miller, Executive Director presented information regarding current activities and services provided by the Fair Housing Center. Mr. Miller also extended an invitation to attend 2017 Annual Fair Housing Conference on Wednesday

April 26th at Fetzner Center. Georgeau thanked Mr. Miller for the helpful input provided by the Fair Housing Center during the recent City of Portage non-discrimination ordinance development process and Maye commented on the need for assistance and support to individuals who have sources of income that may potentially be considered as unusual or unreliable. Mr. Miller discussed two recent fair housing cases in Portage that involved reasonable accommodations for a tenant with disabilities, and another case that involved discrimination against a tenant with disabilities. Mr. Miller also discussed other initiatives that the center will be working on, including assisting communities with public participation during the development of HUD grantee Fair Housing Assessment plans, and a new nation-wide racial healing initiative funded by the WK Kellogg Foundation called “Truth, Racial Healing and Transformation”. Georgeau mentioned the Mr. Miller will also at the April 11th City Council meeting to accept a proclamation for Fair Housing Month.

FY 2017-18 Goals and Objectives and FY 2016-17 accomplishments: Woodin referred to the draft memo to City Council regarding Board activities in FY 2016-17, year to date, as well as proposed Human Service Board goals and objectives for FY 2017-18. Per a suggestion from Spalvieri, the Board agreed to include in the FY 2017-18 goals and objectives a new line item 3(c)3, review of annual activities pertaining to non-discrimination ordinance and diversity initiatives. Spalvieri moved and Maye supported a motion to approve the memo to Council and the FY 2017-18 goals and objectives, as revised. Motion passed 7-0 (LaPoint departed meeting at 7:15 p.m).

Kalamazoo Transit Authority LAC update: Woodin reported from the March 15th meeting that the local bus services were providing free fare Fridays as part of 50 year anniversary, that Sunday service was growing in popularity, that Community Service vans are currently booked to capacity, and that display boards at bus shelters were being replaced due to vandalism. In addition, Woodin noted that transit authority website was been updated to improve ease of use and display of information.

STATEMENT OF CITIZENS: No citizens were present.

ADJOURNMENT: Spalvieri moved and Kokkinos supported adjournment at 7:35 p.m. Motion passed 7-0.

Respectfully Submitted,

Vicki Georgeau, Director of Community Development

Portage Senior Citizens Advisory Board

MINUTES: April 19, 2017

ATTENDANCE: Arthur Roberts, Ann Perkins, Trudy Riker, Geana Goorhouse, Sharon White, Jean Wenz, Gloria Padilla- Carlson, Larry Smith, Bill Wieringa , Albert Steffens, Mary Lou Petrulio,

Un-excused: N/A

Guests: Kathryn Hansland from Aetna MI health link program, Kim Middleton, Friends of PSC, Kathleen Hoyle new Parks and Recreation Director

Staff: Kim Phillips

Call to order time: 2:30 P.M.

Corrections to previous minutes: None

March minutes approved: Art Roberts and seconded by Trudy Riker. Minutes approved without amendments.

Advisory meeting chaired by Bill Wieringa

Travel Program, Trudy Riker :

Trudy Riker reports successful trip preview with \$17,000.00 taken in that day. Everyone seems to have enjoyed the new format. No complaints were brought forth and information was placed on many tables so those who were interested could read about the trips that are being offered. New brochures are in the trip office and available to the public. Many trips including sporting events are still available. Per Kim when PSC used an open format the amount taken in for trips doubled.

Friends, Trudy Riker:

New Parks and Recreation Director Kathleen Hoyle was introduced. A lot of time was used to discussed website development. The website creator was present and discussed a calendar, donation information including the levels of donations, how much money raised to date etc. Golf outing on May 22nd was also discussed with sponsors reviewed. The silent auction needs items along with sponsorships and volunteers. Discussion requested regarding the \$35,000 annual gift to the PSC, \$20,000 from the endowment, \$15,000 coming from checking by June 30th. A spring appeal mailing will happen in the next two weeks. The expense for that mailing was reviewed and approved. There will be a donor recognition this October. Sharon White regarding volunteering at golf outing: "Is there other opportunities that will take place inside"? Most volunteering takes place outside, registration takes place inside, but starts at 7:15 in the morning. Later in the day Kim Phillips will be able to help with other opportunities that would not involve staying outside.

Legislature Arthur Roberts

KCASI met Monday April 17th to discuss KCASI is "Kalamazoo County Advocacy for Senior Issues". Rick Fuller and Jeff Troyer who spoke about "911" which is up for vote on May 2nd and Don (unable to hear the last name) who spoke about transparency. Discussed was older Michiganian day which is May 17th for members of KCSAI its free. The bus will leave about 8:15 A.M. for Lansing and will leave to come back from Lansing about 1:00 pm.

Health and Wellness, Geana Goorhouse

Goal is to get the information out in the community regarding caring for oneself at home instead of having to be moved to other non-independent living arrangements. Kim Phillips: Only Senior Services will be allowed to come into PSC with MMAPS to provide one on one counseling for those in need of Medicaid, Medicare issues.

Manager Report Kim Phillips:

Introduction of Kathleen Hoyle new Parks and Recreation Director. Kathleen has been on the Parks Board for 6 years, chairperson for 4 years and involved with Binder Park Zoo for 5 years with a MBA at Western. St. Patrick's Day lunch yielded 119 people total which is a record. AARP Tax preparation 256 people through assistance. The last 2nd week of the 10 week series of "Aging Mastery Program" and a 3rd series is scheduled and people have already signed up for that. A great way for people to get connected in the center. The new member breakfast in March had 68 people in attendance and the next one is Thursday June 8th. Bits of Business, (mini senior expo with pastry provided by Story Point) Thursday, April 20, and Volunteer Appreciation Thursday April 27, 4-6 P.M. If anyone is willing to volunteer please see Kim Phillips. Age of Love screening on June 5th, at 6:00 P.M. Kim is hoping to have 100-150 people to attend and is still waiting to confirm the location. Theresa Irish will speak on a "1000 letters from home" on June 22nd with Lunch at 11:30 A.M. and then another presentation in the evening at 6:00 P.M.

Guest Kim Middleton from Friends of PSC:

Story Point invited Life EMS to view the new buildings to familiarize themselves with the location of rooms, common areas, stairs, maintenance and elevators to better serve those when 911 is called and Life EMS is dispatched.

Old Business:

Change of weather closing information beginning this summer in the June July newsletter with reminders throughout the seasons. Also the closing information will be changed in the membership manual.

Changes in the scholarship which was discussed will begin July 1st which is managed by "Friends".

ACTIVITIES REMINDERS:

April 20th Bits of Business

May 22nd Annual Golf Scramble

June 5th Age of Love

June 22nd Letters from Home

Citizen comment:

None this session

Time Adjourned: 3:00 PM

Next meeting May 17, 2017 at 2:30 PM

PLANNING COMMISSION

May 18, 2017

The City of Portage Planning Commission meeting of May 18, 2017 was called to order by Chairman Welch at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. Approximately 20 citizens were in attendance.

PLEDGE OF ALLEGIANCE:

Chairman Welch led the Commission, staff and citizens in the Pledge of Allegiance.

IN ATTENDANCE:

Christopher Forth, Deputy Director of Planning, Development and Neighborhood Services; Michael West, Senior City Planner; and Randy Brown, City Attorney.

ROLL CALL:

Mr. Forth called the role: Joshi (yes), Shoup (yes), Richmond (yes), Dargitz (yes), Schimmel (yes), Welch (yes), Stoffer (yes), Patterson (yes) and Bosch (yes). All members were present.

APPROVAL OF MINUTES:

Chairman Welch referred the Commission to the May 4, 2017 meeting minutes contained in the agenda packet and referenced a typographic error under Approval of Minutes (should read "Vice-Chairman Stoffer"...). A motion was made by Commissioner Patterson, seconded by Commissioner Bosch, to approve the minutes as amended. The motion was unanimously approved 9-0.

SITE/FINAL PLANS:

None

PUBLIC HEARING:

1. Preliminary Report: Rezoning Application: Rezoning Application #16/17-5, 7338 Lovers Lane. Mr. Forth summarized the May 12, 2017 staff report regarding a request from Jensco Properties to rezone 7338 Lovers Lane from R-1B, one family residential and MHC, mobile home community to RM-1, multiple family residential. Mr. Forth explained the existing single family residence and three, three-unit, nonconforming apartment buildings located along the eastern portion of the property and the applicant's plan to construct an additional 13 four-unit apartment buildings within the remaining approximate 6.0 acres of undeveloped property. Mr. Forth reviewed the Comprehensive Plan and Future Land Use Plan designations for the subject property and adjacent properties. Mr. Forth stated the subject property and surrounding properties along the west side of Lovers Lane have been planned for Medium Density Residential land use since the original 1981 Comprehensive Plan. Mr. Forth referred the Commission to the table contained in the staff report that discussed the total number of dwelling units that would be allowed under the RM-1, RM-2, R-1T and PD zoning districts. Mr. Forth briefly discussed the 1993/1994 rezoning consideration of 7330 and 7338 Lovers Lane where both staff and the Planning Commission recommended a zoning change to RM-2, but was later denied City Council. Finally, Mr. Forth referred the Commission to several letters of opposition received from area residents that were contained in the original agenda packet and final agenda packet.

Mr. Scott Gignac, representing Jensco Properties (applicant), was present to support the application and discuss his plans to construct four-unit apartment buildings on the approximate 6.0 acres of vacant land located behind the existing single family residence and three-unit apartment buildings. Mr. Gignac stated the proposed buildings

would not be large apartment buildings and the desired density was just slightly higher than what would be allowed under an RM-2 zoning district. Mr. Gignac stated there is a need for multiple family units in the City of Portage.

The public hearing was then opened by Chairman Welch. Seven citizens spoke in opposition to the proposed rezoning: 1) Colleen Poot (7402 Lovers Lane); 2) Bobbie Dianne Spitzner (7183 Oak Brook Circle); 3) Len Diamond (7310 Lovers Lane); 4) Greg Fuller (7302 Lovers Lane); 5) George Gerth (7426 Lovers Lane); 6) Diane Helton (1080 Blue Brook Lane); and 7) Cory Helton (1080 Blue Brook Lane). Ms. Poot expressed concerns about the loss of wooded area, displacement of wildlife and loss of enjoyment for area residents. Ms. Poot also submitted an additional petition opposing the zoning change that signed by area residents, along with a letter and photographs of the subject property. Ms. Spitzner expressed similar concerns and stated that if the property was rezoned, she would request that the apartment units be concentrated and a wooded buffer area be preserved around the perimeter of the property. Mr. Diamond expressed concerns including the development density, storm water/flooding issues and disruption to area wildlife. Mr. Fuller also expressed concerns regarding impacts of the development on area wildlife and area residents and stated the property was a special ecosystem in the middle of the city. Mr. Gerth expressed similar concerns and also discussed issues related to increased traffic and speeding along Lovers Lane. Mr. and Mrs. Helton concurred with previous citizen comments and also discussed the unique nature of the Oak Brook Estates mobile home community and indicated there were other more appropriate areas along Lovers Lane for multiple family residential. No additional citizens spoke regarding the proposed rezoning.

A motion was then made by Commissioner Bosch, seconded by Richmond, to adjourn the public hearing for Rezoning Application #16/17-5, 7338 Lovers Lane, to the June 1, 2017 meeting. The motion was unanimously approved 9-0. Commissioner Dargitz stated she was not sure whether the Medium Density Residential land use designation was appropriate for this property and surrounding properties, if the property along the east side of Lovers Lane does not develop as Research, Development and Technology. Mr. Forth stated the two designations are not necessarily tied together and there are several factors that determine future land use designation and appropriateness. Mr. Forth also stated there is no specific timeframe referenced in the Comprehensive Plan as to when properties should transition into the planned land uses.

NEW BUSINESS:

Secretary Schimmel read a Resolution honoring Commissioner Richmond for her three years of service to the Planning Commission. A motion was then made by Commissioner Patterson, seconded by Commissioner Dargitz, to approved the Resolution. The motion was unanimously approved.

Chairman Welch read a Resolution honoring Commissioner Dargitz for her nine years of service to the Planning Commission. A motion was then made by Commissioner Stoffer, seconded by Commissioner Bosch, to approved the Resolution. The motion was unanimously approved.

Vice-Chairman Stoffer read a Resolution honoring Chairman Welch for his ten years of service to the Planning Commission. A motion was then made by Commissioner Schimmel, seconded by Commissioner Patterson, to approved the Resolution. The motion was unanimously approved.

Mr. Forth provided a brief summary of the tenure and service that Commissioner Richmond, Commissioner Dargitz and Chairman Welch have provided to the Planning Commission, thanked them for their service and offered best wishes to all three in their future endeavors. Chairman Welch, Commissioner Dargitz and Commissioner Richmond thanked city staff for their assistance over the years, as well as their fellow Commissioners.

STATEMENT OF CITIZENS:

None

OLD BUSINESS:

None.

ADJOURNMENT:

There being no further business to come before the Commission, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Christopher T. Forth, AICP
Deputy Director of Planning, Development and Neighborhood Services

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Erica Eklov

Subject: FW: KCCDA Board Seat

From: Peter Strazdas

Sent: Wednesday, June 07, 2017 2:50 PM

To: Jim Pearson

Cc: Laurence Shaffer; Patricia Randall; Claudette Reid; Richard Ford; Rob Boulis; Terry Urban; Nasim Ansari

Subject: Re: KCCDA Board Seat

Jim,

Thanks for the note. You have done fine job on the KCCDA Board. I support the recommendation. This item will be placed on the agenda for the next Council meeting.

Best,

Pete

Sent from my Verizon 4G LTE Droid

On Jun 7, 2017 2:41 PM, Jim Pearson <jimpearson4@gmail.com> wrote:

Mayor Strazdas-

The KCCDA Executive Committee will be recommending to the full KCCDA Board this July that a fifth member be added to the KCCDA Executive Board. Currently, the Executive Board consists of the Kalamazoo City Manager, Kalamazoo Township Treasurer, WMU Vice President of Finance and the County Sheriff. All are administrators.

The intent of expanding the KCCDA Executive Committee with a fifth member is to give the City of Portage representation. I applaud this inclusive change.

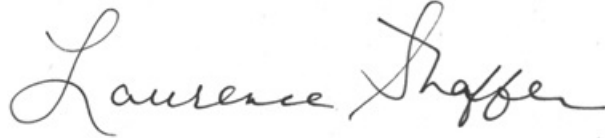
Therefore, I resign my KCCDA Board seat effective Tuesday, June 13th, and recommend to Council that Larry Shaffer be appointed to the KCCDA Board.

Respectfully submitted,

Jim Pearson

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: Mill and Fill Summer Repairs - Bid Tabulation

SUPPORTING PERSONNEL: Rod Russell, Director of Public Services

ACTION RECOMMENDED: That City Council approve the low bid of \$275,550.30 from Michigan Paving & Materials Company, and award a contract change order in the amount of \$94,449.36, for a total cost of \$369,999.66 for the Summer Mill and Fill Program asphalt repairs of major and local street sections and authorize the City Manager to execute all documents related to this action on behalf of the city.

The fiscal year 2017-2018 Major & Local Street budgets include funding for “mill and fill” repairs to sections of streets where surface asphalt is in poor condition. Thirteen sections on Oakland Drive and twelve sections on East Centre Avenue, totaling nearly 4.2 miles, will be repaired.

Three bids for the Summer Mill and Fill Program were received and opened on May 25, 2017. The low bid in the amount of \$275,550.30 was received from Michigan Paving & Materials Company. Michigan Paving & Materials Company has performed this work for the city in the past with good results.

Due to favorable unit pricing provided by Michigan Paving & Materials, a change order in the amount \$94,449.36 is also recommended. This change order will allow for the addition of slightly more than one-half mile of additional repairs to Oakland Drive to be made. With this change order, the contract will total \$369,999.66 for 4.75 miles of repairs.

Therefore, it is recommended City Council award a contract to Michigan Paving & Materials Company in the amount of \$275,550.30, as well as a change order in the amount of \$94,449.36, totaling \$369,999.66, for mill and fill asphalt repair of major and local street sections and authorize the City Manager to execute all documents related to this action on behalf of the city.

FUNDING: Sufficient funds were budgeted and are in the fiscal year 2017-2018 Major & Local Street budgets.

Attachments: 1. Bid Tabulation

BID TABULATION
SUMMER MILL & FILL ASPHALT REPAIRS

ITEM	UNIT	EST. QTY.	Michigan Paving & Materials Co. 2300 Glendenning Rd. Kalamazoo, MI 49001		Rieth-Riley Construction Co., Inc. 911 Hatfield Ave. Kalamazoo, MI 49001		Lakeland Asphalt Corporation 548 Avenue A Springfield, MI 49037	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MDOT 13A Mod HMA w/165 # SYD	TON	4,013	\$54.00	\$216,702.00	\$51.50	\$206,669.50	\$62.00	\$248,806.00
Cold Mill HMA Surface (1.5 inches)	SYD	35,599	\$1.04	\$37,022.96	\$1.25	\$44,498.75	\$1.00	\$35,599.00
White Skip, Waterborne	FT	2,904	\$0.07	\$203.28	\$0.10	\$290.40	\$0.07	\$203.28
White Solid, Waterborne	FT	12,994	\$0.09	\$1,169.46	\$0.07	\$909.58	\$0.09	\$1,169.46
Yellow Solid/Skip, Waterborne	FT	12,966	\$0.10	\$1,296.60	\$0.07	\$907.62	\$0.10	\$1,296.60
Left Turn Arrow, Waterborne	EA	7	\$60.00	\$420.00	\$30.00	\$210.00	\$60.00	\$420.00
Combo Arrow, Right/Through, Waterborne	EA	4	\$85.00	\$340.00	\$40.00	\$160.00	\$85.00	\$340.00
Only Symbol, Waterborne	EA	1	\$60.00	\$60.00	\$30.00	\$30.00	\$60.00	\$60.00
12" Cross Walk, Waterborne	FT	1,343	\$2.00	\$2,686.00	\$0.50	\$671.50	\$2.00	\$2,686.00
24" Stop Bar, Waterborne	FT	246	\$5.00	\$1,230.00	\$0.75	\$184.50	\$5.00	\$1,230.00
Bike Symbol w/ Arrow, Waterborne	EA	7	\$100.00	\$700.00	\$50.00	\$350.00	\$100.00	\$700.00
4" Yellow Temporary Reflective Tape	EA	250	\$1.00	\$250.00	\$5.00	\$1,250.00	\$5.00	\$1,250.00
Traffic Control and Construction Signage	EA	1	\$13,470.00	<u>\$13,470.00</u>	\$28,460.00	\$28,460.00	\$12,260.00	\$12,260.00
GRAND TOTAL				\$275,550.30		\$284,591.85		\$306,020.34
Extra Work Unit Prices								
4" White Dash, Waterborne	FT		\$0.08		\$0.10		\$0.07	
4" Yellow Double Solid, Waterborne	FT		\$0.19		\$0.14		\$0.18	
4" Yellow Skip, Waterborne	FT		\$0.08		\$0.10		\$0.07	
4" Yellow Solid, Waterborne	FT		\$0.10		\$0.14		\$0.09	
School Symbol, Waterborne	EA		\$85.00		\$60.00		\$75.00	
Right Turn Arrow, Waterborne	EA		\$70.00		\$30.00		\$60.00	
Through Arrow, Waterborne	EA		\$60.00		\$30.00		\$50.00	
RR Crossing Symbol and Bars, Waterborne	EA		\$150.00		\$90.00		\$130.00	
22A Stabilized Gravel	CYD		\$50.00		\$70.00		\$50.00	
Top Dirt & Grass Seed	CYD		\$100.00		\$150.00		\$115.00	
Manhole Adjust (Type M-7 Solid)	EA		\$250.00		\$250.00		\$175.00	
Water Valve Adjust	EA		\$500.00		\$350.00		\$425.00	
Drainage Structure Cover, Adjust, Case 1	EA		\$750.00		\$600.00		\$500.00	

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager



SUBJECT: HVAC Maintenance - Bid Tabulation

SUPPORTING PERSONNEL: Rod Russell, Director of Public Services

ACTION RECOMMENDED: That City Council approve the low bid for a two-year contract with R. W. Lapine, Inc., in the amount of \$76,170 for Heat, Ventilation and Air Conditioning (HVAC) maintenance of city owned facilities, with an option for four one-year contract extensions and authorize the City Manager to execute all documents related to this action on behalf of the city.

Scheduled maintenance and repairs of Heat, Ventilation and Air Conditioning (HVAC) systems in city facilities have been provided through contractual services since 1999. The previous contract with Hurst Mechanical has expired. The contract covers HVAC maintenance at City Hall, Public Services, Senior Center, Police, Fire Stations #1, #2 and #3, as well as park facilities at Schrier, Ramona, Celery Flats and Millennium parks. Contracting for HVAC maintenance ensures that the systems are maintained properly and remain efficient for required use.

On May 11, 2017, bids were opened for HVAC maintenance for all City of Portage facilities with HVAC systems. The bid was structured for a two-year contract period, with the option for four one-year renewals following successful completion of the initial two-year period. Interested vendors provided an annual price for quarterly maintenance, as well as an hourly price for necessary repairs. The potential six-year contract term is favored as it will provide continuity with a qualified, experienced HVAC vendor and familiarity with city heating and cooling systems by the chosen vendor.

A total of eight bids were received, with R. W. Lapine, Inc. of Kalamazoo, Michigan submitting the low bid in the amount of \$76,170. Although the firm has not previously provided this service for the city, references for R. W. Lapine indicate that the company is a reliable and capable HVAC contractor.

Therefore, it is recommended that City Council approve a two-year contract for HVAC maintenance with R. W. Lapine, Inc. in the amount of \$76,170, with an option for four one-year renewals, and authorize the City Manager to execute all documents related to the action on behalf of the city.

FUNDING: Funds have been budgeted for the cost of HVAC services in FY 2017-2018 Building Maintenance funds and will be programmed for future years of the contract.

Attachments: 1. Bid Tabulation

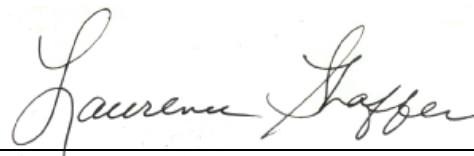
BID TABULATION
HVAC MAINTENANCE

<u>BIDDER</u>	<u>Year 1</u>	<u>Year 2</u>	<u>2-Year Total</u>
R. W. Lapine, Inc. 5140 East ML Ave. P.O. Box 2045 Kalamazoo, MI 49003	\$38,085.00	\$38,085.00	\$76,170.00
Allied Mechanical Services, Inc. 5688 East MI Ave. Kalamazoo, MI 49048	\$39,263.00	\$39,874.00	\$79,137.00
Kalamazoo Mechanical, Inc. 5507 E. Cork St. Kalamazoo, MI 49048	\$40,600.00	\$39,874.00	\$84,039.00
Pleune Service Co. 750 Himes St. Grand Rapids, MI 49548	\$45,848.00	\$39,874.00	\$91,696.00
Mall City Mechanical 7184 Douglas Ave. Kalamazoo, MI 49009	\$49,596.00	\$50,115.00	\$99,711.00
Hurst Mechanical 5800 Safety Dr. Belmont, MI 49306	\$50,578.35	\$51,282.17	\$101,860.52
Jergens Piping 21030 M-60 Mendon, MI 49072	\$50,825.00	\$51,400.00	\$102,225.00
C. L. Mahone Company 438 Forest St. Kalamazoo, MI 49001	\$52,630.00	\$58,490.00	\$111,120.00

MATERIALS TRANSMITTED

Friday, June 2, 2017

1. Communication from the City Manager regarding Labor Attorney Services.



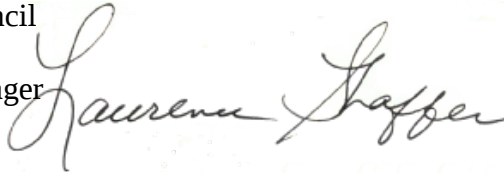
Laurence Shaffer, City Manager

cc: Rob Boulis, Deputy City Manager

TO: Honorable Mayor and City Council

FROM: Laurence Shaffer, City Manager

SUBJECT: Labor Attorney Services



SUPPORTING PERSONNEL: Rob Boulis, Deputy City Manager

The current contract with Warner, Norcross & Judd, LLP for labor attorney services expires on June 30, 2017. Negotiations continue with both the Portage Police Officers Association (PPOA) and the Portage Police Command Officers Association (PPCOA) for replacement labor agreements. Both labor agreements expired on June 30, 2016. A tentative agreement is pending with the PPCOA but it appears that negotiations with the PPOA will end up in Act 312 arbitration.

Attorney services are professional services and do not require going out for bid as per the City Charter. I have been pleased with the work Attorney Rob Dubault, the Warner, Norcross & Judd city representative, has done since Kevin McCarthy left the firm. Although he does not have the same level of knowledge regarding the City of Portage labor history as Mr. McCarthy, Mr. Dubault has access to Mr. McCarthy's Portage files and staff members who assisted McCarthy. As a former colleague, Mr. Dubault also has the ability to contact Mr. McCarthy for questions specific to City of Portage. In addition, the city has benefited from the resources of Warner, Norcross & Judd when questions arise outside the normal area of Labor Attorney expertise. Mr. Dubault has provided a proposal to continue to provide legal services for the city with a modest increase in the annual retainer each year of the agreement. Given the importance of Labor Attorney services, it seems prudent to renew with Warner, Norcross & Judd for the three-year period.

Unless otherwise directed, this item will be placed on the June 13, 2017 City Council agenda.

Let me know if you have any questions.

Attachments: N/A