

- 6:00 p.m. Call to Order.
- Moment of Silence.
- Pledge of Allegiance.
- Roll Call.
- Proclamations:
- Petitions and Statements of Citizens (3 mins. per speaker).
- A. Consent Agenda:
1. Approve the City Council Meeting Minutes of the:
 - a. Regular Meeting of February 10, 2026
 2. Approve the Accounts Payable Register of February 24, 2026, as presented.
 3. Set a public hearing for March 24, 2026 regarding amending Ch 42, Art. 4, Div. 3 to establish a moratorium for Data Centers and Battery Energy Storage Systems.
 4. Establish April 21, 2026, from 2:00 to 5:30 p.m. and May 12, 2026, from 2:00 to 5:30 p.m. (if needed) for review of the proposed Fiscal Year 2026-2027 Budget.
 5. Minutes of Boards & Commissions:
 - a. Historic District Commission of January 7, 2026
 - b. Human Services Board of January 8, 2026
 6. Materials Transmitted.
 7. Calendar of Meetings:
 - Historic District Commission: Wednesday, March 4 at 8:30 a.m. in the Heritage Room at the Portage District Library (300 Library Lane)
 - Park Board: Wednesday, March 4 at 6:30 p.m. at the Parks and Recreation Building (320 Library Lane)
 - Human Services Board: Thursday, March 5 at 5:30 p.m. in Conference Room 1 at Portage City Hall (7900 S Westnedge Ave)
 - Planning Commission: Thursday, March 5 at 7:00 p.m. in the City Council Chambers at Portage City Hall (7900 S Westnedge Ave)
 - Zoning Board of Appeals: Monday, March 9 at 7:00 p.m. in Conference Room 1 at Portage City Hall (7900 S Westnedge Ave)
 - Regular City Council: *Rescheduled to* Monday, March 9 at 7:00 p.m. in the City Council Chambers at Portage City Hall (7900 S Westnedge Ave)
- B. Communications:
1. Presentation by Dana Wagner, Director of Marketing and Communications for Discover Kalamazoo, to share the 2025 Kalamazoo County Public Art Commission annual report.
 2. Letter of Support from the Portage Park Board Regarding Lakeview Park
- C. Public Hearings:
- D. Regular Business Agenda:
- E. Unfinished Business:
1. Adopt a temporary moratorium ordinance pertaining to data centers and battery energy storage systems.

- F. Council Committee Reports:
 - G. New Business:
 - H. Statements of City Council and City Manager.
- Adjournment.

ADDITIONAL INFORMATION

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Portage City Council meetings are held twice a month on Tuesdays at 6:00 PM in City Council Chambers at Portage City Hall (7900 South Westnedge Avenue). Meetings are broadcast live on cable television on Charter channel 995, AT&T channel 99, and the Portage Cable Access Live Stream (<https://portagemi.cablecast.tv/CablecastPublicSite/?site=1>).

Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at (269) 329-4400 or via e-mail at CityManager@portagemi.gov. Persons who wish to contact members of the City Council prior to the meeting to provide input about items on the meeting agenda may do so via email – each Councilmember's email can be found on this website: www.portagemi.gov/487/City-Council.

Agendas for the regular meetings of the Portage City Council are available on the Internet at: www.portagemi.gov. You may also use the QR Code below to access agendas and agenda packets.



QR Code to Access the Agenda & Agenda Packet

Use the camera on your phone or mobile device to scan the QR Code and then follow the instructions that appear on your screen.

The link will take you to <https://portagemi.portal.civicclerk.com/> where you can view the meeting agendas and agenda packets.

The process for each Portage City Council meeting is guided by the *Rules of Order and Procedure for the City Council*, which can also be found online on the Mayor and City Council webpage under "Related Documents" www.portagemi.gov/487/City-Council.

There is one opportunity for public comments during meetings. Each comment is limited to three minutes. In-person comments can be made during this opportunity. To make a comment remotely during the meeting, dial (844) 875-7777 and use access code 7577015. Then press *6 to enter the queue.

The Americans with Disabilities Act (the "ADA") requires public bodies to afford an individual with a disability a reasonable accommodation to participate in meetings subject to the Michigan Open Meetings Act. Please contact the Office of the City Clerk regarding accommodations at (269) 329-4511 or via e-mail at cityclerk@portagemi.gov.

CITY COUNCIL MEETING MINUTES FROM FEBRUARY 10, 2026

Mayor Patricia Randall called the Regular Meeting to order at 06:00 PM in the Council Chambers at Portage City Hall.

ROLL CALL: Councilmembers Chris Burns, Victor Ledbetter, Nicole Miller, Kathleen Olmsted, Jihan Young, and Mayor Patricia Randall were present.

ABSENT: Mayor Pro Tem Jim Pearson.

ALSO PRESENT: City Manager Pat McGinnis, Chief Operating Officer Adam Herringa, Chief Development Officer Peter Dame, City Attorney Catherine Kaufman, and City Clerk Erica Eklov.

At the request of Mayor Randall, the audience observed a moment of silence to celebrate Black History Month and highlight diversity and inclusion. Following the moment of silence, the City Council recited the Pledge of Allegiance.

PETITIONS AND STATEMENTS OF CITIZENS:

1. Mark Anthony Martin (10519 Dandale Street) spoke regarding the single-hauler waste contract and rollout timeline as it pertained to the May 5 Special Election
2. Liz Healy and Tracey Lowdy spoke on behalf of the Chubby Mermaids Swim Club, noting the club's request under item A.7 to hold a fundraiser to support the club.
3. Chandra Kinney (5950 Portage Road) spoke on behalf of the Kalamazoo Conservation District, highlighting the organization's growth and inviting everyone to attend the annual organizational meeting on March 5.
4. Doug Vohden (2149 Woody Knoll Drive) spoke in favor of the single-hauler waste initiative.
5. Richard Nellums (9240 East Shore Drive) spoke via phone. He made four brief comments: (1) commended the city for its Black History Month presentation; (2) relayed the Environmental Board's review of "dark skies"; (3) requested detailed design information for the Austin Lake Trail for the city website; and (4) expressed concerns on trailway safety enforcement for electric bicycle speeds.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if anyone would like an item removed from the Consent Agenda. She noted a correction to Item A.11 (Calendar of Meetings): the Planning Commission date should read Thursday, February 19th, instead of the 18th.

Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve Consent Agenda with the minor correction to Item A.11. Upon a roll call vote, motion carried 6 to 0.

Approval of Minutes: Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve the City Council Meeting Minutes of the Regular Meeting of January 27, 2026. Upon a roll call vote, motion carried 6 to 0.

Accounts Payable Register: Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve the Accounts Payable Register of February 10, 2026, as presented. Upon a roll call vote, motion carried 6 to 0.

Comprehensive Liability, Property, Auto Fleet Insurance and Risk Management Services: Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve a one-year contract to the Municipal Risk Management Authority (MMRMA) at a total cost not to exceed \$658,933 for citywide comprehensive insurance for liability, property, and fleet auto coverage and risk management services beginning March 1, 2026, to March 1, 2027, and authorize the Authorized

Member Representative (City Manager) to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Adoption of Reimbursement Resolution and Notice of Intent Resolution: Motion by Councilmember Olmsted, seconded by Councilmember Young, to adopt the Notice of Intent resolution to fund construction of Fiscal Year 2025-2026 capital improvement projects, in the amount not to exceed \$6,000,000; and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Austin Lake Trail: Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve Contract No. 25-5666 between the Michigan Department of Transportation and the City of Portage for the construction of the Austin Lake Trail and adopt a Resolution authorizing the City Manager to sign all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

City Council Capital Project Policy: Motion by Councilmember Olmsted, seconded by Councilmember Young, to approve the City Council Capital Project Policy. Upon a roll call vote, motion carried 6 to 0.

Resolution for Charitable Gaming License - Chubby Mermaids Swim Club: Motion by Councilmember Olmsted, seconded by Councilmember Young, to adopt the Resolution for Charitable Gaming License recognizing The Chubby Mermaids Swim Club as a nonprofit organization in the City of Portage. Upon a roll call vote, motion carried 6 to 0.

March 10th Regular Meeting Rescheduling: Motion by Councilmember Olmsted, seconded by Councilmember Young, to reschedule the Tuesday, March 10, 2026, Regular City Council Meeting to Monday, March 9, 2026, while retaining the start time of 6:00 p.m. Upon a roll call vote, motion carried 6 to 0.

Minutes of Boards & Commissions: Motion by Councilmember Olmsted, seconded by Councilmember Young, to receive the minutes of the Park Board of January 7, 2026. Upon a roll call vote, motion carried 6 to 0.

Calendar of Meetings: Motion by Councilmember Olmsted, seconded by Councilmember Young, to receive the Calendar of Meetings as presented. Upon a roll call vote, motion carried 6 to 0.

UNFINISHED BUSINESS:

Chapter 18 Cemetery Ordinance Update: Mayor Randall introduced the item, and the City Manager relayed a summary of the revisions slated for adoption. Motion by Councilmember Miller, seconded by Councilmember Burns, to adopt the amendment to Chapter 18, Cemeteries, of the Code of Ordinances. Upon a roll call vote, motion carried 6 to 0.

COUNCIL COMMITTEE REPORTS: Councilmember Miller provided an update regarding the Discover Kalamazoo Advisory Board.

Motion by Councilmember Burns, seconded by Councilmember Ledbetter, to receive the Council Committee Reports as presented. Upon a voice vote, motion carried 6 to 0.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Olmsted began by highlighting the upcoming public hearing for the Planning Commission on battery energy storage systems and data centers. She encouraged citizens to attend the hearing to hear different perspectives on the issue.

Councilmember Ledbetter spoke about the city's recent Black History Month presentation surrounding the history of the Green Book. He then noted the May Special Election, providing various informational points regarding the related single-hauler topic. Councilmember Ledbetter closed by turning back to Black History Month and listed several commonly used items created by Black inventors, considering Black History Month.

Councilmember Miller began by highlighting a Zap Zone XL preview event hosted by Southwest Michigan First. She then thanked Councilmember Burns for his efforts on the Capital Improvement Project policy A.6 under the Consent Agenda. Councilmember Miller closed by expounding on her committee update, noting the various effects on local tourism and skating extracurriculars that the reduction in area ice rinks is creating, and urged citizens to support an increase in the industry's capabilities.

Councilmember Young began by highlighting several events in the area, encouraging residents to consult the monthly newsletter, *The Portager*, for a full list of things the city has to offer. She then noted the various city programs available in support of the small business community. Councilmember Young also spoke about the city's Black History Month program. She closed with an invitation to the public to attend the Kalamazoo County Environmental Health Advisory Committee to learn more about the county's environmental services.

Councilmember Burns thanked Councilmembers Ledbetter and Young for their efforts at the city's Black History Month event. He then thanked Finance Director VanderVeen for her assistance in creating the new Capital Improvement Program financial policy and closed with a reminder of the upcoming opening of the Raising Cane's restaurant and the expected increase in traffic.

City Manager McGinnis first highlighted the Youth Advisory Committee's upcoming "Have a Heart" event and its details. He then echoed the reminders about the upcoming openings of the Raising Cane's restaurant and Zap Zone XL facility.

Mayor Randall also highlighted the upcoming opening of Zap Zone XL and its potential role in revitalizing the Crossroads Mall, as well as the pending opening of Raising Cane's, urging patience with the expected traffic increase in the area. She closed by wishing everyone a Happy upcoming Valentine's Day.

ADJOURNMENT: Mayor Randall adjourned the meeting at 6:44 PM.

Erica L. Eklov, City Clerk

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Accounts Payable Register

SUPPORTING PERSONNEL: Lauren VanderVeen, Finance Director

ACTION RECOMMENDED: Approve the Accounts Payable Register of February 24, 2026, as presented.

The City Council reviews and approves the bi-weekly Accounts Payable Register, which includes automated clearing house payments, paper checks, auto-pay payments, electronic payments and credit card payments. The attached Accounts Payable Register covers the period February 1, 2026, through February 14, 2026, and notes \$1,099,061.18 in automated clearing house payments, \$383,062.65 in paper checks, \$189,624.60 in auto-pay payments, \$6,907,428.15 in electronic payments and \$32,592.45 in credit card payments (January) for a grand total of \$8,611,769.03.

FUNDING: Not Applicable

Attachments: 1. Accounts Payable Register of February 24, 2026

ACCOUNTS PAYABLE REGISTER
Check Dates From: 2/01/2026 to 2/14/2026

Check Date	Check	Vendor Name	Description	Amount
Check Type: ACH Transaction				
02/06/2026	25939(A)	BEGEMAN, CRAIG	REIMB-PACC ELECTRONIC WARRANT MANUAL	100.00
02/06/2026	25940(A)	CIVICPLUS, LLC	SUPPLEMENT SUBSCRIPTION JAN-DEC 2026	5,589.68
02/06/2026	25941(A)	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	1,431.84
02/06/2026	25942(A)	KUSHNER & COMPANY, INC.	COBRA AND FSA ADMINISTRATION	335.63
02/06/2026	25943(A)	MIDWEST ENERGY & COMMUNICATIONS	STREETLIGHT ENERGY COSTS	335.14
02/13/2026	25944(A)	AAE HOLDINGS, INC	BLKHMO CANDACY TAYLOR KEY NOTE SPEAKER	7,500.00
02/13/2026	25945(A)	ADP, INC.	ADP PAYROLL & ETIME, WORKFORCE NOW	7,561.27
02/13/2026	25946(A)	ALLEN, LEVI	PER DIEM-EFC LVL 2 INSTRUCTOR CERT COURSE	333.00
02/13/2026	25947(A)	AMAZON.COM SALES, INC.	OFFICE SUPPLIES-FN	205.99
02/13/2026	25948(A)	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES & SERVICES	448.12
02/13/2026	25949(A)	AMERICAN VILLAGE BUILDERS, INC	STANWOOD CROSSINGS FIRST 12 HOMES	370,128.78
02/13/2026	25950(A)	ANIMAL REMOVAL SERVICE, LLC	ANIMAL REMOVAL SERVICES	950.00
02/13/2026	25951(A)	AVI SYSTEMS, INC.	NEWTEK RENEWAL 2026	466.67
02/13/2026	25952(A)	B S & A INTERMEDIATE LLC	PERMIT SUBMISSION, INVENTORY MGMT	5,570.00
02/13/2026	25953(A)	BALKEMA CONSTRUCTION, INC.	LEXINGTON GREEN PARK CONSTRUCTION	83,504.52
02/13/2026	25954(A)	BAUCKHAM, THALL, SEEBER, KAUFMAN	ATTORNEY FEES FEBRUARY 2026	27,083.33
02/13/2026	25955(A)	BEST WAY DISPOSAL, INC.	CURBSIDE RECYCLING PROGRAM EXTENSION	74,443.50
02/13/2026	25956(A)	C D W GOVERNMENT, INC.	REPLACEMENT DESK PHONES	1,605.00
02/13/2026	25957(A)	CARLETON EQUIPMENT CO.	REPAIR & MAINTENANCE SUPPLIES	7,548.06
02/13/2026	25958(A)	CHARTER COMMUNICATIONS	CABLE TV	387.18
02/13/2026	25959(A)	CLEARVIEW AI, INC	ANNUAL FEES 1 YEAR CONTRACT	6,295.00
02/13/2026	25960(A)	COLTER, KEVIN	MI NEIGH-REPLACE FURNACE, INSTALL AC	8,600.00
02/13/2026	25961(A)	COX, ELISA ROSE	PZSC FITNESS INSTRUCTOR ORIENTATION	150.00
02/13/2026	25962(A)	CROWN TROPHY	CUSTOM NAME BADGE	75.00
02/13/2026	25963(A)	DATALINK NETWORKS. INC.	MS365 RENEWAL 1YR	7,193.29
02/13/2026	25964(A)	DEPATIE FLUID POWER COMPANY	REPAIR & MAINTENANCE SUPPLIES	1,257.05
02/13/2026	25965(A)	EMERGENCY VEHICLE PRODUCTS	POLICE - VEHICLE REPAIR/MAINTENANCE	132.00
02/13/2026	25966(A)	ENGINEERED PROTECTION SYSTEMS, INC.	VEHICLE DPW GATE FOBS	846.89
02/13/2026	25967(A)	FISHBECK THOMPSON CARR & HUBER, INC	RISK & RESILIENCE ASSES, WETLAND DELINEATION	7,578.85
02/13/2026	25968(A)	GARRISON, AUSTIN	PER DIEM-EFC LEVEL 2 INSTRUCTOR CERT COURSE	333.00
02/13/2026	25969(A)	GENUINE PARTS COMPANY INC	REPAIR & MAINTENANCE SUPPLIES	1,010.68
02/13/2026	25970(A)	GRIFFIN PEST SOLUTIONS	PEST CONTROL SVCS	360.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 2/01/2026 to 2/14/2026

Check Date	Check	Vendor Name	Description	Amount
02/13/2026	25971(A)	HELMER, TRAVIS	REIMB REG-NFA: LEADERSHIP IN SUPERVISION	314.23
02/13/2026	25972(A)	INDUSCO SUPPLY CO., INC.	CITYWIDE FACILITY JANITORIAL SUPPLIES	1,009.53
02/13/2026	25973(A)	INTEGRAL PARTNERS LLC	ENGINEERING SERVICES-MULT LOCS	4,835.00
02/13/2026	25974(A)	IP CONSULTING, INC.	UC BACKUP TRAINING AND SUPPORT	337.50
02/13/2026	25975(A)	J & H OIL COMPANY	BULK FUEL DELIVERY	20,739.32
02/13/2026	25976(A)	JB PRINTING	INSERT FEE FOR BHM CALENDAR 2026	875.00
02/13/2026	25977(A)	JONS TO GO PORTABLE RESTROOM	PORTABLE RESTROOMS @ CITY PARKS	800.00
02/13/2026	25978(A)	KEHOE, EDWARD J	PZSC TAI CHI & QIGONG INSTRUCTOR	545.00
02/13/2026	25979(A)	KURZAVA, MATTHEW STEPHEN	PZSC TAI CHI & PARKINSONS INSTRUCTOR	1,035.00
02/13/2026	25980(A)	LAWSON PRODUCTS, INC	REPAIR & MAINTENANCE SUPPLIES	514.87
02/13/2026	25981(A)	LOWE'S HOME CENTER	REPAIR & MAINTENANCE SUPPLIES	135.99
02/13/2026	25982(A)	MARTIN, MATTHEW	PER DIEM-STAFF & COMMAND SCHOOL	261.00
02/13/2026	25983(A)	MCDONALD'S TOWING & RESCUE, INC.	POLICE - TOWING SERVICES	45.00
02/13/2026	25984(A)	MCGUIRE, INGRID	REIMBURSE-OFFICE SUPPLIES	16.11
02/13/2026	25985(A)	MCNALLY ELEVATOR CO.	ELEVATOR MAINTENANCE	3,672.70
02/13/2026	25986(A)	MEJEUR ELECTRIC LLC	MISC ELECTRICAL WORK	1,516.00
02/13/2026	25987(A)	METRONET HOLDINGS LLC	CABLE ACCESS, INTERNET FIBER & TELEPHONE SVC	4,556.30
02/13/2026	25988(A)	MICH MUNICIPAL POLICE & FIRE REPAIR	POLICE VEHICLE REPAIR & MAINTENANCE	1,881.64
02/13/2026	25989(A)	MICHIGAN PAVING & MATERIALS CO.	2025 LOCAL STREETS RECONSTRUCTION	8,004.15
02/13/2026	25990(A)	MORAN, KYLE	PER DIEM-MCOLES INSTRUCTOR DEVELOPMENT	259.00
02/13/2026	25991(A)	MUNICIPAL EMERGENCY SERVICES INC	FIRE EMS BAGS FOR TRAINING	645.00
02/13/2026	25992(A)	NOTT, SARAH	PZSC ART INSTRUCTOR	125.00
02/13/2026	25993(A)	NYE UNIFORM CO	MISC UNIFORMS	1,619.48
02/13/2026	25994(A)	O'REILLY AUTO PARTS	MISC AUTO SUPPLIES	196.12
02/13/2026	25995(A)	OFF THE CUFF CATERING	PZSC VETERANS & WINTER LUNCHEONS	4,040.00
02/13/2026	25996(A)	ONE WAY PRODUCTS	CITY PARKS JANITORIAL SUPPLIES	2,388.48
02/13/2026	25997(A)	ONSTAFF GROUP SERVICES LLC	TEMPORARY EMPLOYEE SVCS	1,595.08
02/13/2026	25998(A)	PETERS CONSTRUCTION CO.	HYDRANT REPAIR	1,918.00
02/13/2026	25999(A)	PLM LAKE & LAND MANAGEMENT	AQUATIC WEED MANAGEMENT	80.00
02/13/2026	26000(A)	REPUBLIC SERVICES OF WEST MICHIGAN	WASTE SERVICES FOR CITY FACILITIES	1,310.78
02/13/2026	26001(A)	REYNHOUT, BRENT	REIMB GAS-LESS LETHAL ICP INSTRUCTOR	118.00
02/13/2026	26002(A)	ROACH HOME IMPROVEMENT	CDBG-DOORS & WINDOW REPLACEMENT	7,425.69
02/13/2026	26003(A)	ROAD EQUIPMENT PARTS CENTER	REPAIR & MAINTENANCE SUPPLIES	52.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 2/01/2026 to 2/14/2026

Check Date	Check	Vendor Name	Description	Amount
02/13/2026	26004(A)	ROSE, SANDRA K.	PZSC CARDIO DRUMMING INSTRUCTOR	300.00
02/13/2026	26005(A)	SCHULTZ, KYLIE	PZSC BARRE INSTRUCTOR	240.00
02/13/2026	26006(A)	SNELL, DEBRA	PZSC FITNESS INSTRUCTOR BODY REBOUND	210.00
02/13/2026	26007(A)	SPC SPECIALTY PRODUCTS, LLC	AQUA PATCH	5,994.00
02/13/2026	26008(A)	STOUT, MELISSA	PZSC FITNESS INSTRUCTOR CHAIR YOGA, BARRE	540.00
02/13/2026	26009(A)	SUNBELT RENTALS, INC.	DEHUMIDIFIER RENTAL	595.62
02/13/2026	26010(A)	TANNER, STEVE	PER DIEM-EMU FIRE STAFF & COMMAND SCHOOL	407.00
02/13/2026	26011(A)	TERMINAL SUPPLY INC	SAFETY LIGHTS	137.94
02/13/2026	26012(A)	TMK WORLDWIDE, LLC	METER SERVICE	417.24
02/13/2026	26013(A)	TRUCK & TRAILER SPECIALTIES	NEW VEH UPFITTING, REPAIR & MAINT SUP	269,427.31
02/13/2026	26014(A)	UNDERWOOD, TAMARA ANJANETTE	PZSC ENHANCED FITNESS INSTRUCTOR, CHAIR BARRE	650.00
02/13/2026	26015(A)	UNITED PARCEL SERVICE	UPS WEEKLY	57.86
02/13/2026	26016(A)	UNITED WAY OF NORTHWEST MICHIGAN	TRI-SHARE	2,412.94
02/13/2026	26017(A)	VEOLIA WATER CONTRACT OPERATIONS	WATER SYSTEM CHEMICALS, WATER METERS	22,896.14
02/13/2026	26018(A)	WAYNE COUNTY APPRAISAL LLC	ASSESSING SERVICES	42,969.25
02/13/2026	26019(A)	WEST MICHIGAN INT'L LLC	REPAIR & MAINTENANCE SUPPLIES	1,388.17
02/13/2026	26020(A)	WEST MICHIGAN STAMP & SEAL, INC	ZONING BOARD APPEALS NAME PLATES	60.00
02/13/2026	26021(A)	WIGHTMAN	ENGINEERING SVCS-MULT LOCS	35,952.50
02/13/2026	26022(A)	WOLFE, MATTHEW	REIMB EXPS-MACP CONFERENCE	637.20
02/13/2026	26023(A)	WOLVERINE LAWN SERVICES, INC.	SNOWPLOWING/CROSSWALK SERVICES	9,795.00
02/13/2026	26024(A)	WOLVERINE POWER SYSTEMS, LLC	GENERATORS-SVC & MAINTENANCE	1,746.57
			Total ACH	1,099,061.18

Check Type: Paper

02/06/2026	332794	D & K TRUCKING COMPANY INC.	2 NEW TANDEM WESTERNSTAR	151,391.00
02/06/2026	332795	JAQUA REALTORS	PZSC RENTAL SECURITY DEPOSIT REFUND	150.00
02/06/2026	332796	METRO BUILDING INSPECTORS' ASSOC.	MEMBERSHIPS & TRAININGS	370.00
02/06/2026	332797	STOMMEN, JAKE	WESTFIELD SOFTBALL DEPOSIT REFUND	100.00
02/06/2026	332798	USPS	REFILL POSTAGE METER	5,000.00
02/13/2026	332799	A-1 REFRIGERATION SALES & SERV	WATER HEATER REPAIRS-PZSC	1,087.50
02/13/2026	332800	ADP SCREENING & SELECTION SERVICES	BACKGROUND SERVICES	107.91
02/13/2026	332801	ALLEGRA PRINT & IMAGING	PRINTING SERVICES	2,687.00
02/13/2026	332802	ALLIED MECHANICAL SERVICE	HVAC SERVICES-MULT LOCS	3,629.70

ACCOUNTS PAYABLE REGISTER
Check Dates From: 2/01/2026 to 2/14/2026

Check Date	Check	Vendor Name	Description	Amount
02/13/2026	332803	AMBIA ENERGY LLC	BD PAYMENT REFUND	178.71
02/13/2026	332804	BAILTEK CLEANING & RESTORATION	CARPET CLEANING SVCS	188.65
02/13/2026	332805	BATTLE CREEK POLICE OFFICERS ASSOC	BCPOA RANGE FEES	333.33
02/13/2026	332806	BAY AREA TOUCHLESS CARWASH LLC	CAR WASHES	716.00
02/13/2026	332807	BEARING SERVICE	BEARINGS FOR VENTRAC	184.10
02/13/2026	332808	BELL, DAVID L	TENNIS NETS & POSTS FOR TENNIS COURTS	1,940.00
02/13/2026	332809	BELSON OUTDOORS, LLC	LIDS FOR TRASH CANS - CITY PARKS	2,182.52
02/13/2026	332810	BRONNER DISPLAY & SIGN ADVERTISING	NEW ANIMATION BOX FOR CHRISTMAS LIGHTS	545.00
02/13/2026	332811	CERTIFIED LABORATORIES	PREMALUBE RED GREASE	482.90
02/13/2026	332812	CHICAGO TITLE OF MICHIGAN, INC.	CDBG - TITLE SEARCH	150.00
02/13/2026	332813	CHILCOTE, SARA KAY	SNAP REIMBURSEMENT	3.00
02/13/2026	332814	CITY OF KALAMAZOO TREASURER	FIRE MEMBERSHIP-HAZARDOUS MATERIALS	3,239.13
02/13/2026	332815	CITY OF PORTAGE	WATER/SEWER UTILITY BILL	33.69
02/13/2026	332816	CONSUMERS ENERGY - CEM	STREETLIGHTS - 6630 & 6824 AMBERLY ST	460.00
02/13/2026	332817	D.L. GALLIVAN OFFICE SOLUTIONS, LLC	COPY MACHINE USAGE CHARGES	101.91
02/13/2026	332818	DANDO, TAMMY	MAILBOX REIMBURSEMENT	44.00
02/13/2026	332819	DETROIT TIGERS	MASCOT MADNESS APPEARANCE FEE	300.00
02/13/2026	332820	DORRANCE FORD INC	VEHICLE REPAIR/MAINTENANCE SUPPLIES	737.33
02/13/2026	332821	EDWARDS INDUSTRIAL SALES, INC.	REPAIR & MAINTENANCE SUPPLIES	48.33
02/13/2026	332822	ELLIS, STEVEN RICHARD	PZSC PRESENTER ROADSIDE ATTRACTIONS	100.00
02/13/2026	332823	ESTATE OF JANA VAN ANTWERP	OVER PAYMENT ON FINAL UTILITY BILL	75.63
02/13/2026	332824	FAWLEY OVERHEAD DOOR, INC.	DPW DOOR REPAIR	459.00
02/13/2026	332825	FREIGHTLINER OF GRAND RAPIDS, INC.	VEH SERVICE-ELECTRICAL ISSUES	2,226.76
02/13/2026	332826	GOLDSTAR PRODUCTS, INC	FIRE MEDICAL SUPPLIES	349.00
02/13/2026	332827	GORDON FOOD SERVICE	MPIR CONCESSION SUP, PZSC PROG & CAFÉ SUP	625.90
02/13/2026	332828	HALLAHAN & ASSOCIATES, P.C.	ASSESSING LEGAL SERVICES	247.92
02/13/2026	332829	HASSING, MYKENZIE	SCHRIER BUILDING DEPOSIT REFUND	150.00
02/13/2026	332830	HOCKEY SERVICES	REPLACEMENT YOUTH SKATES	350.00
02/13/2026	332831	HOME DEPOT CREDIT SERVICES	REPAIR & MAINTENANCE SUPPLIES	3,948.23
02/13/2026	332832	VOID		0.00
02/13/2026	332833	JERGENS PIPING CORPORATION	FIRE BUILDING REPAIR/MAINTENANCE	615.00
02/13/2026	332834	JOHNSON, JAHDAL K	DJ SERVIES FOR BLACK HISTORY MONTH	350.00
02/13/2026	332835	K2AVL INC	BLKHMO MOVIE PROJECTION AND SOUND	1,612.50

ACCOUNTS PAYABLE REGISTER
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Check Date	Check	Vendor Name	Description	Amount
02/13/2026	332836	KALAMAZOO AVIATION HISTORY MUSEUM	BLKHMO AIRZOO VENUE RENTAL	1,950.00
02/13/2026	332837	KALAMAZOO COUNTY HEALTH & COMMUNITY	HOUSEHOLD HAZARDOUS WASTE PROGRAM	5,257.59
02/13/2026	332838	KALAMAZOO COUNTY TREASURER	OAKBROOK JANUARY 2026 MOBILE HOME TAXES	285.00
02/13/2026	332839	KALAMAZOO COUNTY TREASURER	COLONIAL ACRES JANUARY 2026 MOBILE HM TAXES	242.50
02/13/2026	332840	KALAMAZOO FLAG COMPANY, LLC	REPAIR TO DAMAGED FLAG POLE	784.00
02/13/2026	332841	KALAMAZOO X-RAY SALES/DATA GUARDIAN	SHRED BIN DELIVERY	13.00
02/13/2026	332842	KJP ROOFING AND SHEET METAL	CH ROOF REPLACEMENT	84,198.04
02/13/2026	332843	LEXISNEXIS RISK DATA MANAGEMENT INC	MONTHLY ACCURINT	150.00
02/13/2026	332844	LIFE LINE SCREENING	SCHRIER BUILDING DEPOSIT REFUND	150.00
02/13/2026	332845	MACALLISTER MACHINERY CO., INC.	RENTAL - 46' STRAIGHT BOOM W/ JIB	1,380.30
02/13/2026	332846	MI ASSOC. OF CHIEFS OF POLICE	ADVANCED ACCREDITATION MANAGER TRAINING	150.00
02/13/2026	332847	MICRODESK, LLC D/B/A SYMETRI	BLUEBEAM 1YR SUB	5,500.88
02/13/2026	332848	MIDWEST FOOD EQUIPMENT SERVICE	OVEN SVC-PZSC, HOT BEVERAGE MACH REPAIR-MPIR	997.68
02/13/2026	332849	MLIVE MEDIA GROUP	AFFIDAVIT & LEGAL NOTICES, ADVERTISING	582.53
02/13/2026	332850	OFFICE DEPOT, INC.	OFFICE SUPPLIES	815.64
02/13/2026	332851	PARMENTER, KAITLIN	CONCERT KAIT ROSE FLEETWOOD MAC DEP	2,500.00
02/13/2026	332852	PERKINS TIRE SERVICE	TRACTOR TIRE REPAIR	109.50
02/13/2026	332853	PHENCE & POST	FOOD CATERING FOR BLACK HISTORY MO-KARAOKE	451.80
02/13/2026	332854	PRYOR, GARY E	PZSC CONCERT ENTERTAINMENT	500.00
02/13/2026	332855	R. W. MERCER	UTILITY BILL CREDIT BALANCE REFUND	1,222.76
02/13/2026	332856	RATHCO SAFETY SUPPLY, INC.	ROAD SIGNS MAJORS	69.75
02/13/2026	332857	RESTORATIVE LAKE SCIENCES, LLC	2026 WEST LAKE WEED MANAGEMENT PROGRAM	2,125.00
02/13/2026	332858	ROAD COMMISSION OF KALAMAZOO COUNTY	TRAF SIG-ENERGY USAGE & MAINTENANCE	3,805.83
02/13/2026	332859	SCHAU, RANDALL	PZSC PRESENTER HISTORY OF LIFE	200.00
02/13/2026	332860	SCHLEY NELSON ARCHITECTS, INC.	CONSTRUCTION KITCHEN RENOVATION-PK	500.00
02/13/2026	332861	SCHMIDT, ROGER	BD BOND REFUND	500.00
02/13/2026	332862	SHEPHERD'S CENTER OF GREATER KALAMA	FY 25-26 HUMAN SERVICES BOARD	5,000.00
02/13/2026	332863	SMEMSIC	SOCIETY OF EMS ICS CONFERENCE REG	424.00
02/13/2026	332864	SOUTHWEST MICHIGAN CITY MANAGERS	MEMBERSHIP DUES	100.00
02/13/2026	332865	SPECTRUM PRINTERS, INC.	2000 OLD GLORY VOTER ID CARDS	284.98
02/13/2026	332866	STATE OF MICHIGAN	2024 QUALIFIED HEAVY EQUIP PERSONAL PROP DIST	7,092.04
02/13/2026	332867	STATE OF MICHIGAN	2024/25 QUALIFIED HEAVY EQUIP PERS PROP DIST	3,735.28
02/13/2026	332868	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	30.00

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Check Date	Check	Vendor Name	Description	Amount
02/13/2026	332869	STATE OF MICHIGAN (EGLE)	2026 STORM WATER ANNUAL PERMIT FEE	4,000.00
02/13/2026	332870	STATE SYSTEMS RADIO, INC	MTHLY RADIO SVC FEES, REPEATER SVC	577.50
02/13/2026	332871	STEK, STANLEY J.	AUSTIN LAKE TRAIL LEGAL SERVICES	36,224.56
02/13/2026	332872	SWANK MOTION PICTURES, INC.	BLKHMO MOVIE SCREENING GREEN BOOK	580.00
02/13/2026	332873	ULINE, INC.	MISC EVIDENCE SUPPLIES	452.25
02/13/2026	332874	UNDERGROUND SECURITY COMPANY	RETRIEVAL/RECORD KEEPING SVC	60.71
02/13/2026	332875	US HYD LLC	JR WING CYLINDER	300.00
02/13/2026	332876	W MICH CRIMINAL JUSTICE TRAINING CO	EFFECTIVE FITNESS COMBATIVES LEVEL 2 REGS	1,200.00
02/13/2026	332877	WASTE MANAGEMENT OF MICHIGAN	WTP IRON WASTE REMOVAL	458.50
02/13/2026	332878	WEST MICHIGAN TACTICAL OFFICERS	WEST MI TACTICAL OFFICERS ASSOC MEMBERSHIP	125.00
02/13/2026	332879	WESTCOMB, WADE	TUITION REIMBURSEMENT	574.70
02/13/2026	332880	WESTVIEW CAPITAL, LLC	BD BOND REFUND	9,120.00
02/13/2026	332881	WILLIAMS & WORKS	ENG SVCS-MILHAM WELL NO 1 REPLACEMENT	6,292.68
02/13/2026	332882	WT BERESFORD CO.	NETBADGE CREDITS	800.00
02/13/2026	332883	YONKER, SANDRA	SCHRIER BUILDING FEES & DEPOSIT	620.00
02/13/2026	332884	ZOLMAN TIRE INC.	REPAIR & MAINTENANCE SUPPLIES	3,067.00
Total Paper Checks				383,062.65

Check Type: Auto-Pay Payments

02/02/2026		CONSUMERS ENERGY	GAS-ELECTRIC	5,586.47
02/02/2026		CITY OF PORTAGE	WATER/SEWER BILLING	487.54
02/03/2026		CONSUMERS ENERGY	GAS-ELECTRIC	11,766.49
02/03/2026		CARD CONNECT	PROCESSING FEES	1,609.46
02/03/2026		BLUE CROSS/BLUE SHIELD OF MI	HEALTH INSURANCE	1,257.70
02/05/2026		CONSUMERS ENERGY	GAS-ELECTRIC	55,474.21
02/06/2026		CONSUMERS ENERGY	GAS-ELECTRIC	12,061.89
02/06/2026		MISSIONSQUARE	EMPLOYEE RETIREMENT WITHHOLDINGS	49,496.29
02/09/2026		CONSUMERS ENERGY	GAS-ELECTRIC	34,052.16
02/09/2026		INVOICE CLOUD	PROCESSING FEES	811.85
02/10/2026		CONSUMERS ENERGY	GAS-ELECTRIC	5,528.27
02/11/2026		CONSUMERS ENERGY	GAS-ELECTRIC	1,386.83
02/12/2026		CONSUMERS ENERGY	GAS-ELECTRIC	10,105.44
Total Auto-Pay Payments				189,624.60

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Check Date	Check	Vendor Name	Description	Amount
Check Type: Electronic Payments				
02/03/2026		CONSUMERS CREDIT UNION	INVESTMENT PURCHASE	4,750,000.00
02/05/2026		ASU GROUP	WORKERS COMP FUNDING	13,322.77
02/06/2026		MULTIPLE	WEEKLY TAX DISBURSEMENT 1/30/25	641,365.02
02/10/2026		MULTIPLE	QHERPP STATE COLLECTION 2024	7,575.67
02/13/2026		MULTIPLE	PPCOA, PPOA PENSION PAYMENTS	74,576.42
02/13/2026		MULTIPLE	WEEKLY TAX DISBURSEMENT 2/6/25	1,420,588.27
			Total Electronic Payments	6,907,428.15
Check Type: Credit Card				
01/02/2026		GOVERNMENT FINANCE OFFICE	PAFR REVIEW FEE	275.00
01/02/2026		TERRACYCLE US LLC	CITY HALL COFFEE POD RECYCLING	302.00
01/02/2026		HOMEDEPOT.COM	CLEANING SUPPLIES FOR FITNESS CENTER	74.88
01/02/2026		GRAND TRAVERSE RESORT	REFUND HOT EXP-MME WINTER INST	(155.00)
01/05/2026		AMAZON RETA 2L3WC0VA3	UAW UNIFORM PANTS	134.95
01/06/2026		AMAZON MKTPL 6R7MX86L3	SALLY PORT AIR COMPRESSOR NOZZLE-PD	24.99
01/06/2026		AMAZON MKTPL XV0NZ7YS3	CANNING JARS-JAMS & JELLIES IDEAWORX CL-PK	42.67
01/06/2026		AMAZON MKTPL 8Y94D5CZ3	NETGEAR PORT POE ETHERNET SWITCH-IT	70.99
01/06/2026		MICHIGAN COMMUNITY DEV	MICH COMMUNITY DEV ASSOC MEMBERSHIP	100.00
01/07/2026		IIMC	DEPUTY CLERK IIMC 2026 MEMBERSHIP	135.00
01/07/2026		AMAZON MKTPL PM2A00JP3	FITNESS EQUIPMENT FOR YOGA CLASSES-PZSC	61.42
01/07/2026		AMAZON MKTPL UH2ZX8E23	HOOKS FOR BUILDING DISPLAY-PZSC	57.92
01/07/2026		LANGUAGE LINE	AT&T LANGUAGE LINE REACTIVATION	338.62
01/07/2026		AMAZON MKTPL 0C2A49Q33	SHOP SUPPLIES-DPW	65.53
01/07/2026		AMAZON MKTPL FK0MA57I3	DRY ERASE BOARD SUPPLIES-DPW	5.99
01/08/2026		AMAZON MKTPL FH6WS5GX3	GUN VAULT FOR NEW GMC TERRAIN-PD	568.95
01/08/2026		GB KZOO FOOLS	KALAMAZOO FOOLS WINTER SEMINAR REG	720.00
01/08/2026		AMAZON MKTPL Y56KV1XV3	YAC WINTER EVENT SUPPLIES-CLERK	141.00
01/08/2026		MSU PAYMENT ONLINE	DEPUTY CLERK MSU GOVERNING ESSENTIALS SERIES	60.00
01/08/2026		AMAZON MKTPL HW5S06CY3	MIND OVER MATTER & BINGOCIZE SUPPLIES-PZSC	36.09
01/08/2026		AMAZON MKTPL 5Y4D37ZH3	TRIP OFFICE SUPPLIES-PZSC	282.77
01/08/2026		EB ONLINE SIGNAL TIMI	HANDS-ON SIGNAL TIMING TRAINING	500.00

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Check Date	Check	Vendor Name	Description	Amount
01/08/2026		AMAZON MKTPL S55KM9ZM3	OFFICE SUPPLIES-PK	19.71
01/08/2026		AMAZON MKTPL 643CD8VV3	PALARINE EXTENSION CORD-IT	18.89
01/09/2026		GALLS	SWAT COAT	282.99
01/09/2026		AMAZON MKTPL ON97X0KJ3	ADMIN OFFICE SUPPLIES-FD	117.76
01/09/2026		AMAZON MKTPL C76YF7I43	YAC HAVE A HEART EVENT SUPPLIES-CLERKS	7.29
01/09/2026		AMAZON MKTPL 3455T8PQ3	BINDER SUPPLIES FOR EVIDENCE BASED PROG-PZSC	36.09
01/09/2026		SP EXERCIZE INNOVATION	SUPPLIES FOR BINGOCIZE CLASSES	178.25
01/09/2026		ASCE PURCHASING	2026 MEMBERSHIP DUES	315.00
01/09/2026		WWW.APWA.NET	CPII RECERTIFICATION	95.00
01/09/2026		MICHIGAN MUNICIPAL LEAGU	2026 MEMBERSHIP DUES	425.00
01/09/2026		JETS PIZZA - MI 102	EMPLOYEE ENRICHMENT	109.23
01/09/2026		VMO VIMEO.COM	VIDEOS FOR GREAT DECISIONS CURRICULUM	40.00
01/09/2026		WEST MICHIGAN ASSOCIAT	ANNUAL MEMBERSHIP FEE	30.00
01/12/2026		WEST MICHIGAN ASSOCIAT	WEST MICHIGAN ASSOC CHIEFS POLICE DUES	30.00
01/12/2026		WEST MICHIGAN ASSOCIAT	WEST MICHIGAN ASSOC CHIEFS POLICE DUES	30.00
01/12/2026		AMAZON MKTPL V870W7WO3	POWER STRIPS/USB OUTLETS FOR PATROL CARS	54.90
01/12/2026		MICHAELS #9490	HOLIDAY DECORATING CONTEST SUPPLIES	22.99
01/12/2026		MI STATE POLICE PMTS	SCAVO - AI REGISTRATION	1,000.00
01/12/2026		AMAZON RETA XA8X84EJ3	AIR/WATER HOSE COUPLER-DPW	23.57
01/12/2026		SPOTIFY USA	MONTHLY SPOTIFY SUBSCRIPTION FOR EVENTS	11.99
01/13/2026		PRYOR LEARNING	ANNUAL MEMBERSHIP TO PRYOR LEARNING	498.00
01/13/2026		ERS INTERNATIONAL	MUSAR - MACHINE RESCUE REGISTRATION	600.00
01/13/2026		AMAZON RETA AC6XM1ZQ3	SHOP TOOL-DPW	277.41
01/13/2026		AMAZON RETA ZQ2KH5LC3	MECHANIC UNIFORM-DPW	30.84
01/13/2026		AMAZON MKTPL 0P5J46XT3	OFFICE SUPPLIES-DPW	16.98
01/14/2026		ANDAX INDUSTRIES LLC	HOLSTER SCREWS TO TEST	69.31
01/14/2026		GB KZOO FOOLS	KALAMAZOO WINTER SEMINAR	90.00
01/14/2026		MMTA	FINANCE TRAINING REGISTRATIONS	398.00
01/14/2026		AMAZON MKTPL 3L0927LM3	ADMIN EVENT ROOM SUPPLIES-PD	39.46
01/14/2026		AMAZON MKTPL AI9HW6X73	MOVIE POSTERS-BLACK HIS MO MOVIE NIGHT-PK	58.50
01/14/2026		T.REX ARMS INC	ADMIN HOLSTERS	1,033.50
01/14/2026		AMAZON RETA IB5434EX3	MECHANICS PANTS-DPW	51.68
01/14/2026		FARM DEPOT 2 LTD	LIQUID ICE MELT TANK SETUP	154.35

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Check Date	Check	Vendor Name	Description	Amount
01/14/2026		AMAZON RETA UD5LD9933	MECHANIC PANTS-DPW	25.84
01/15/2026		AMAZON MKTPL P85R97UG3	OPERATING SUPPLIES-FD	248.59
01/15/2026		AMAZON MKTPL YU8HD10N3	REPLACEMENT SPINDLE FOR BATHROOM-FD	6.55
01/15/2026		SQ EASTFORK RANCH LTD	FEES TO FACILITY FOR HORSEMANSHIP CLASSES	520.00
01/15/2026		AMAZON MKTPL VQ2CH2BX3	EQUIPMENT FOR YOGA CLASSES-PZSC	106.78
01/15/2026		MPARKS	NEW MEMBERSHIP FOR 2026 MPARKS	1,192.50
01/15/2026		PANERA BREAD #203826 O	DINNER FOR CITY COUNCIL MEETING	117.66
01/15/2026		AMAZON RETA EJ29R4S63	OFFICE SUPPLIES-HR	36.69
01/15/2026		SOCIETYFORHUMANRESOURCE	SHRM CREDENTIAL -SR HR GENERALIST	1,855.00
01/16/2026		AMAZON MKTPL V97SM97C3	EQUIPMENT FOR CLUBS & GROUPS-PZSC	48.09
01/16/2026		AMAZON MKTPL PO2ZM4DL3	OFFICE SUPPLIES-PZSC	38.26
01/16/2026		MTU-CASHIERS OFFICE WEB	ENG ETHICS & CULVERT COND ASSESS WEBINAR	50.00
01/16/2026		JETS PIZZA - MI 102	EMPLOYEE ENRICHMENT	42.77
01/16/2026		GFS ECOMM #0492	VENDING MACHINE ITEMS	167.95
01/16/2026		4IMPRINT, INC	SWAG FOR JOB FAIRS	1,935.29
01/19/2026		WAVE - KALAMAZOO COUNTY	KALAMAZOO CO FIRE CHIEFS ASSOC MEMBERSHIP	100.00
01/19/2026		AMAZON MKTPL W00Z156Y3	SUPPLIES FOR ART CLASS-PZSC	168.78
01/19/2026		WALMART.COM	RECEPTION DESK SUPPLIES	52.99
01/19/2026		AMAZON MKTPL W14JH4FI3	CHAINSAW MAINTENANCE SUPPLIES-DPW	59.80
01/19/2026		HOLIDAY INN EXPRESS HOLL	HOTEL EXPS-EMU STAFF & COMMAND	435.12
01/19/2026		MAILCHIMP MISC	MAIL SERVICE MONTHLY FEE	85.00
01/19/2026		ZOOM.COM 888-799-9666	ZOOM VIDEOCONFERENCING MONTHLY FEE	129.97
01/19/2026		MEIJER.COM #196	VENDING MACHINE ITEMS	125.88
01/19/2026		AMERICAN PLANNING ASSOCI	PLANNING MEMBERSHIP	360.45
01/20/2026		AMAZON RETA JN7HD4V43	OPERATING SUPPLIES-FD	8.54
01/20/2026		AMAZON MKTPL HO8GV4D23	MOVIE POSTER FRAMES-BLK HIS MO MOVIE NGT-PK	50.34
01/20/2026		AMAZON MKTPL G43KW0OL3	COZY MARKET OFFICE DECORATIONS-PK	244.34
01/20/2026		AMAZON RETA 1506I9183	OFFICE SUP/VENDING MACH SUP-HR	46.05
01/21/2026		IAPE	IAPE MEMBERSHIP	65.00
01/21/2026		MICHAELS #9490	ART CLASS SUPPLIES	61.02
01/21/2026		FREE CONFERENCE CALL GLOB	MONTHLY CABLE ACCESS FCC CHARGES	7.66
01/22/2026		IAPE	IAPE MEMBERSHIP	65.00
01/22/2026		AMAZON MKTPL IS52Q1QC3	LAMINATING MACHINE FOR PROGRAMS	64.99

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Check Date	Check	Vendor Name	Description	Amount
01/22/2026		AMAZON MKTPL CQ2QD13M3	OFFICE SUPPLIES-CMO	37.23
01/22/2026		AMAZON.COM 9A3C05UY3	OFFICE SUPPLIES-CMO	8.05
01/22/2026		EB SEARCH WARRANTS IN	NEMECEK - SEARCH WARRANT REGISTRATION	232.60
01/22/2026		JOHN E. REID & ASSOCIA	APPLICANT INTERVIEW REGISTRATION	99.00
01/22/2026		MIDWEST COMMUNICATIONS	ADVERTISING FOR BHM SPEAKER EVENT	176.00
01/23/2026		PY CEDAM	NEW MEMBERSHIP FOR 2026 CEDAM	300.00
01/23/2026		NRPA OPERATING	NEW MEMBERSHIP FOR 2026 NRPA	735.00
01/23/2026		WEST MICHIGAN ASSOCIAT	WMACP MEMBERSHIP	30.00
01/23/2026		AMAZON MKTPL 5D3Y62WQ3	STAINLESS STEEL CHAIN & HOOKS-DPW	172.68
01/26/2026		PSHRA PUBLIC SECTOR HR	HUMAN RESOURCES TRAINING REGISTRATION	750.00
01/26/2026		MICHIGAN MUNICIPAL LEAGU	CAPCON REGISTRATION-DAME	385.00
01/26/2026		MICHIGAN MUNICIPAL LEAGU	CAPCON REGISTRATION-MILLER	450.00
01/26/2026		B2G, LLC O #179045	BLUE TO GOLD REGISTRATIONS	1,485.00
01/26/2026		CANOPY	LESS LETHAL TR - HOTEL	561.68
01/26/2026		FSP PSHRA MICHIGAN CHAPTE	HR DIRECTOR PSHRA MICHIGAN CHAPTER DUES	35.00
01/26/2026		AMAZON MKTPL 8291B1373	OFFICE SUPPLIES-DPW	17.49
01/26/2026		AMAZON MKTPL NH1747FD3	FLOOR MATS FOR NEW PLOW TRUCKS-DPW	233.90
01/27/2026		AMAZON MKTPL FZ85Q9K53	GRILL REPLACEMENT PARTS-FD	57.68
01/27/2026		AMAZON MKTPL HQ9CU65Z3	PROGRAM SUPPLIES-PZSC	342.99
01/27/2026		AMAZON MKTPLACE PMTS	PARTIAL REF-PRIVACY SCREENS FOR MONITORS-PD	(59.48)
01/27/2026		AMAZON MKTPL 5872C2V03	COZY MARKET OFFICE DECORATIONS-PK	14.99
01/27/2026		MICHIGAN MUNICIPAL LEAGU	CAPCON REGISTRATION-MCGINNIS	385.00
01/27/2026		IN EXERCIZE INNOVATIONS,	TRAINING FEE FOR BINGOCIZE FACILITATOR	105.00
01/27/2026		JIMMY JOHNS - 2982 - MOTO	WORKING LUNCH FOR KKC PLANNING MEETING	234.21
01/28/2026		AMAZON MKTPL 481B71Z93	PATROL CAR WATERPROOF DOCUMENT BAGS	44.97
01/28/2026		AMAZON MKTPL CM6UG12O3	OFFICE SUPPLIES-PIO	119.00
01/28/2026		AMAZON MKTPL 2D6Q88JM3	NET FOR BC VEHICLE 1281-FD	13.29
01/28/2026		MSU PAYMENT ONLINE	MSU OMA & GOV TRAINING	60.00
01/28/2026		AMAZON MKTPL 5T1HS7ZJ3	LABEL TAPE FOR RECORDS-PD	17.97
01/28/2026		SAMS CLUB.COM	POP, CANDY, WATER FOR BLACK HIS MO MOVIE	439.78
01/28/2026		AMAZON MKTPL RN17M31U3	PROJECTOR LAMP BULB REPLACEMENT-DPW	76.26
01/28/2026		CANOPY	LESS LETHAL TR HOTEL-TAXES REFUND	(28.56)
01/28/2026		PAYPAL CRASHDATAGR	CRASH DATA RECORDER REGISTRATION	200.00

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Check Date	Check	Vendor Name	Description	Amount
01/28/2026		AMAZON MKTPL G520P42V3	PLUGS FOR PLOW TRUCKS-DPW	23.52
01/29/2026		AMAZON MKTPL TU7M004U3	OFFICE SUPPLIES-PIO	56.87
01/29/2026		ACTIVE ASSAILANT CONF	NORTH AMERICAN ACTIVE ASSAILANT CONF	300.00
01/29/2026		AMAZON RETA HW21N01K3	FINANCE OFFICE SUPPLIES	55.00
01/29/2026		AMAZON RETA NX27X2YL3	LEGAL-SIZED PROCLAMATION FRAMES-CLERKS	32.07
01/29/2026		STATE MI EGLE MIENVIRO	SAN SEWER PERMIT-2026 ANGLING RD RECONS PRJ	1,020.00
01/29/2026		IN MIDWEST CUSTOM EMBROI	EMPLOYEE OF THE MONTH HOODIES	300.00
01/29/2026		AMAZON MKTPL 2R30T8J03	FLOOR MATS FOR PARK RANGER VEHICLES	233.90
01/29/2026		PAYPAL MICHIGANSTO	FLOODPLAIN CONFERENCE REG	300.00
01/29/2026		AMERICAN PLANNING ASSOCI	NATIONAL PLANNING CONFERENCE REG	873.00
01/30/2026		TODD WENZEL AUTOMOTIVE	DB VEHICLE FLOOR MATS	334.99
01/30/2026		BUZZSPROUT INV8489042	OFFICE SUPPLIES	24.00
01/30/2026		AMAZON MKTPL C20F62WB3	FINANCE OFFICE SUPPLIES	68.97
01/30/2026		HOBBY LOBBY #536	ART CLASS SUPPLIES	65.13
01/30/2026		SAMSClub #6661	MUSIC BINGO SUPPLIES	114.84
01/30/2026		STATE MI EGLE MIENVIRO	SAN SEWER PERMIT-S WESTNEDGE FORCE MAIN PRJ	2,040.00
01/30/2026		AMAZON MKTPL NW82E8GC3	OFFICE SUPPLIES-DPW	93.68
01/30/2026		UNITED STATES SENATE	FLAG-UPCOMING AMERICA 250 EVENT	40.80
01/30/2026		UNITED STATES SENATE	FLAG-UPCOMING AMERICA 250 EVENT	40.80
01/30/2026		USHR FLAG SALES	FLAG-UPCOMING AMERICA 250 EVENT	44.30
01/30/2026		AMAZON MARK 4457P9UV3	SHOE RACK-MULTIPURPOSE ROOM PROGRAMS-PK	66.49
01/30/2026		COURSERA 617337720	COURSERA MEMBERSHIP FOR HR DIRECTOR	199.00
			Total Credit Card Payments	32,592.45
			Grand Total	8,611,769.03

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Moratorium for Data Centers and Battery Energy Storage Systems

SUPPORTING PERSONNEL: Peter Dame, Chief Development Officer

ACTION RECOMMENDED: Set a public hearing for March 24, 2026 regarding amending Ch 42, Art. 4, Div 3. to establish a moratorium for Data Centers and Battery Energy Storage Systems.

The city is proposing an ordinance amendment to the city's zoning code create Temporary Moratorium section 42-140 within Chapter 42 Article 4 Division 3 General Provisions to allow the City of Portage to more efficiently implement future moratoriums to best address future land use issues for the betterment of the community. The amendment would also not allow Data Centers and Battery Energy Storage Systems as a use within the City of Portage on a temporary basis. This amendment would provide the city time to explore and adopt provisions within the city zoning code that specifically address these issues.

The amendment is being filed in conjunction with a similar ordinance amendment to establish a year-long moratorium on future Data Centers and Battery Energy Storage Systems (BESS) under Chapter 42, Article 13 Moratorium. Council's vote on the general moratorium ordinance is on the same agenda. Although Articles 4 and 13 are under the same chapter, Article 4 pertains to zoning regulations while Article 13 pertains to the general municipal powers ordinance of the city. Both ordinances have been crafted by the City Attorney to effectively implement this and potentially other land use-related moratoriums.

The city is pursuing this specific moratorium at this time to better understand Data Centers and BESS and their complexities, gain community input, and learn how to best regulate them for Portage. Many Michigan communities are passing similar moratoriums to be better prepared, including Saline, Northville, Howell Township, Sterling Heights, Saginaw, and others.

The following provides only a brief summary of information about Data Centers and BESS. A detailed zoning analysis of these uses will be expected to be developed in a future zoning amendment recommendation and report.

Data Centers

In general, a Data Center is simply a place housing computer systems and associated parts to provide an overall service and function; provide IT support infrastructure such as data storage drives; and network equipment, among others. They generally require significant power needs and, in turn, cooling needs. Many modern Data Centers proposed in Michigan have shown a need for large acreage for overall operational needs. Generally, they do not rely on manual labor for operations, so they generally have low staffing needs. In the past several years, major technology companies such as Apple, Amazon, Meta,

Google, and a variety of AI companies have begun heavily investing in Data Centers to support their overall companies' needs. Demand for the centers has accelerated in Michigan with the recent passing of new state development incentives (sales and use tax exemptions).

Battery Energy Storage Systems (BESS)

In general, a BESS is a facility that stores and provides electricity to a building or grid network through the use of a variety of equipment and infrastructure such as battery cells, overall electrical system components, towers and poles, wires and cables, circuit breakers and transformers, and more. Similar to Data Centers, BESS is growing nationally but is accelerating in Michigan in response to the 2023 State Clean Energy and Jobs Act, which established a variety of renewable energy goals, streamlined renewable energy projects, mandated greater renewable energy sources by utility companies, among others. To achieve these goals, it shifted to streamline permitting approvals of large wind and solar energy facilities, and BESS to the Michigan Public Service Commission (MPSC) if local communities do not have an ordinance in place. Since BESS is new and fast-growing, most communities do not yet have an ordinance to effectively regulate BESS developments (nor large wind and solar energy facilities). Similar to Data Centers, BESS do not rely on manual operations. They generally require low staffing needs.

As communities react to Data Centers and BESS, many are trying to quickly understand their large operations, external impacts, and other project complexities. Communities and their local leaders are also receiving vocal opposition due to alleged negative public impacts and questioning whether to allow these new uses. Despite these concerns, local laws cannot entirely prohibit them within the community (called exclusionary zoning). Therefore, many communities are quickly passing moratoriums to temporarily block new Data Centers and BESS while gaining local input and establishing new local regulations to best regulate and permit these new developments in the future.

Planning Commission Public Hearing

The zoning ordinance amendment process requires a public hearing during Planning Commission and City Council meetings (Section 42-651). At the February 19, 2026, meeting, the Planning Commission considered the proposed amendment, evaluated it for consistency with adopted city plans and neighborhood conditions, and voted unanimously to recommend to the City Council that Zoning Ordinance Amendment #25/26-2 to establish a Temporary Moratorium Section 423-140 within Chapter 42, Article 4, Division 3. General Provisions be approved.

Therefore, it is recommended that the City Council set a public hearing for March 24, 2026, regarding amending Chapter 42, Article. 4, Division 3. to establish a Temporary Moratorium Section 423-140 for Data Centers and Battery Energy Storage Systems.

FUNDING: N/A

Attachments: 1. Draft Moratorium Ord

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF PORTAGE, MICHIGAN BY AMENDING ARTICLE 4 ZONING,
DIVISION 3, BY AMENDING SECTION 42-140 TO ADD
REGULATIONS REGARDING TEMPORARY MORATORIUM**

THE CITY OF PORTAGE ORDAINS:

Section 1.

That Chapter 42 shall be amended by amending Article 4 Zoning, Division 3 General Provisions by amending Section 42-140 Temporary Moratorium to read as follows:

**CHAPTER 42 LAND DEVELOPMENT REGULATIONS. ARTICLE 4. ZONING,
DIVISION 3, GENERAL PROVISIONS, Section 42-140**

Sec. 42-140 Temporary Moratorium

A. Temporary Moratorium.

1. The Planning Commission has the authority to recommend the establishment of a temporary moratorium as to the application of provisions of the Zoning Ordinance to the City Council, by majority vote of the Planning Commission.
2. The City Council may impose a temporary moratorium as to the application of the provisions of the Zoning Ordinance by adoption of an ordinance or resolution.
3. A temporary moratorium may be extended by resolution of the City Council to allow additional time for County review and consideration of any application, revision, review or repeal/replacement of zoning ordinance provisions.

B. Data Center Moratorium

1. Findings. In accordance with Public Act 110 of 2006, as amended, the City of Portage has determined the following:
 - a. The City Council determines that the approval of data centers may result in or produce negative impacts on permitted land uses and development and may harm the public health, safety and general welfare of property owners and residents of the City of Portage.
 - b. The City Council is aware of significant public health, safety, and welfare concerns being raised by the public about the impacts of data centers.
 - c. The City Council has a legitimate public purpose in assessing the regulation of the establishment and use of data centers within the City to ensure that data centers do not interfere with other land uses, or have substantial negative impacts on the environment, public health, and safety.

- d. The City Council finds that adopting a limited moratorium is reasonable and necessary for, among other reasons, the following reasons:
 - 1) Michigan courts have recognized that a moratorium is a common and legitimate tool to preserve the status quo while formulating a development strategy.
 - 2) The City Council desires to review and study the public health, safety, and welfare concerns regarding data centers and any City regulations that may impact and/or regulate such projects.
 - 3) The adoption of a moratorium will allow the City Council adequate time to study and possibly implement revisions to the City's ordinances and regulations, including attention to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.
- e. The City Council accordingly determines that it is desirable and in the public interest for the reasons set forth above that the City Council adopt a limited moratorium on the acceptance and/or processing of any applications for data centers.

- 2. Moratorium/Term of Moratorium. The City Council adopts a limited moratorium on the acceptance and/or processing of any applications for a data center. The limited moratorium shall terminate on December 31, 2026 or the effective date of any amended or new City ordinances or regulations addressing data centers, whichever date occurs first.
- 3. Extension of Moratorium. Before this moratorium expires, the City Council may extend the moratorium by resolution as appropriate to allow sufficient time to complete amendments or additions to its ordinances and regulations.

C. Battery Energy Storage Systems (BESS) Moratorium

- 1. Findings. In accordance with Public Act 110 of 2006, as amended, the City of Portage has determined the following:
 - a. The City Council determines that the approval of Battery Energy Storage Systems (BESS) may result in or produce negative impacts on permitted land uses and development and may harm the public health, safety and general welfare of property owners and residents of the City of Portage.
 - b. The City Council is aware of significant public health, safety, and welfare concerns being raised by the public about the impacts of BESS.
 - c. The City Council has a legitimate public purpose in assessing the regulation of the establishment and use of BESS within the City to ensure that BESS do not interfere with other land uses, or have substantial negative impacts on the environment, public health, and safety.

- d. The City Council finds that adopting a limited moratorium is reasonable and necessary for, among other reasons, the following reasons:
 - 1) Michigan courts have recognized that a moratorium is a common and legitimate tool to preserve the status quo while formulating a development strategy.
 - 2) The City Council desires to review and study the public health, safety, and welfare concerns regarding BESS and any City regulations that may impact and/or regulate such projects.
 - 3) The adoption of a moratorium will allow the City Council adequate time to study and possibly implement revisions to the City's ordinances and regulations, including attention to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.
- e. The City Council accordingly determines that it is desirable and in the public interest for the reasons set forth above that the City Council adopt a limited moratorium on the acceptance and/or processing of any applications for BESS.

- 2. **Moratorium/Term of Moratorium.** The City Council adopts a limited moratorium on the acceptance and/or processing of any applications for a BESS. The limited moratorium shall terminate on December 31, 2026 or the effective date of any amended or new City ordinances or regulations addressing BESS, whichever date occurs first.
- 3. **Extension of Moratorium.** Before this moratorium expires, the City Council may extend the moratorium by resolution as appropriate to allow sufficient time to complete amendments or additions to its ordinances and regulations.

Section 2 Severability. The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

Section 3 Repeal and Savings Clause. All ordinance or parts of ordinances in conflict herewith are hereby repealed. Existing prosecutions under any ordinance provision that is hereby repealed may be pursued to its natural conclusion.

Section 4 Effective Date. This ordinance shall be effective 15 days after publication after adoption.

Dated: _____

Patricia M. Randall, Mayor

FIRST READING:
SECOND READING:
ORDINANCE #:
EFFECTIVE DATE:

CERTIFICATION

I, Erica Eklov, do hereby certify that I am the duly appointed and acting City Clerk of the City of Portage and that the foregoing ordinance was adopted by the City of Portage on the ____ day of _____, 2026.

Erica Eklov, City Clerk

PREPARED BY:
Catherine Kaufman (P65412)
Portage City Attorney
Bauckham Thall
470 W. Centre, Suite A
Portage, MI 49024

Approved as to Form:
Date: 2/12/2026
Catherine Kaufman
City Attorney

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Fiscal Year 2026-2027 Proposed Budget Review Schedule

SUPPORTING PERSONNEL: Lauren VanderVeen, Finance Director

ACTION RECOMMENDED: Establish April 21, 2026, from 2:00 to 5:30 p.m. and May 12, 2026, from 2:00 to 5:30 p.m. (if needed) for review of the proposed Fiscal Year 2026-2027 Budget.

City Council will receive the proposed Fiscal Year 2026-2027 budget on April 7, 2026. The budget review schedule has been developed to permit a review of all budget aspects. The first budget review session is proposed for Tuesday, April 21, 2026, at 2:00 p.m. in Conference Room #1 of Portage City Hall. If necessary, a second budget review session is proposed for Tuesday, May 12, 2026, at 2:00 p.m. in Conference Room #1.

Further, a public hearing on the proposed budget will be held during the May 12, 2026, regular meeting of the City Council, with formal adoption scheduled for the May 26, 2026, regular meeting of the City Council. The review sessions, the public hearing, and other Council meetings will provide ample opportunity for City Council analysis and public comment. It is therefore recommended that City Council establish April 21, 2026, from 2:00 to 5:30 p.m. and May 12, 2026, from 2:00 to 5:30 p.m. (if needed) for review of the proposed Fiscal Year 2026-2027 Budget.

FUNDING: N/A

Attachments: None

**Minutes
of
Boards &
Commissions**



City of Portage Historic District Commission Meeting Minutes
Wednesday, January 7, 2026 at 8:30 AM
Heritage Room at Portage District Library

Meeting Called to Order: 8:30 AM Chair VanLonkhuyzen called the meeting to order.

Members Present: Steve Rice, Katie VanLonkhuyzen, Dusti Morton, Carol Dunleavy-Chandler, Suzanne M. Nemeth

Members Absent:, Jessie Duniphin, Nick Meyle, Martha Deming-Maytnier

Staff: Alex Johnson, City Planner/Project Manager

Approval of Minutes:

December 3, 2025, Meeting Minutes:

Commissioner Dunleavy-Chandler made the motion, seconded by Commissioner Morton, to approve the December 3, 2025, meeting minutes; motion approved 5-0.

Announcements:

New Business:

Unfinished Business:

Discussion:

1. FY25-26 Goals and Objectives

The Historic District Commission discussed each of the specific goals and heard updates from the Commissioner in charge of the specific objectives.

Regarding historic tax credits, Commissioner Rice discussed he is drafting a letter and is potentially completing a project in his own historic property to see how the process works. Regarding possible future expansion of the district, and the multiple preservation plans, a few members have a list of some possibilities and focus on commercial, residential, and outbuildings with a goal of completing each section of the city by the end of April. Regarding the America250 Grant, Alex will apply before the deadline and Commissioner Deming-Maytnier has been getting application materials and proposal completed. Regarding the goal Celery Flats efforts, connections will need to be made to introduce DPW and HDC members.

Member Comments:

Commissioner Rice announced that there will be a MHPN Conference in Grosse Pointe Shores in May, and a webinar on January 15th.

Adjournment: There being no further comments or business, Chair VanLonkhuyzen adjourned the meeting at 10:14 AM.

Regards,

Alex Johnson
City Planner/Project Manager

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of the Special Meeting –January 8, 2026

Conference Room 1

CALL TO ORDER: The City of Portage Human Services Board meeting of January 8, 2026, was called to order by Brooke Kolodzieczyk at 5:33 p.m. in Conference Room 1, Portage City Hall, 7900 S. Westnedge Avenue, Portage MI.

MEMBERS PRESENT: Chairperson Brooke Kolodzieczyk, Candace Wise, Julie Pryor, Martha Perry, Pamela Kanouse, Dominic DiCesare, Chelsea Huber, Dan Damaska, and Nicole Najjar

MEMBERS ABSENT: None

STAFF PRESENT: Tina Perry

APPROVAL OF MINUTES: The Minutes of December 4, 2025, were passed by a motion made by Chelsea Huber and supported by Julie Pryor. The motion passed 9- 0.

UNFINISHED BUSINESS:

• **FY2026-2027 General Fund Applications**

Tina presented updated information on the requests from Shepard’s Center removing their request for \$3000 for tracking software as well as updating their number of residents served by rides. The Board revisited the question of considering the application that was received late but postmarked. Chelsea moved to accept and Candace seconded the motion. The Board voted to accept the application 6-2-1 with Dan Damaska and Martha Perry voting no and Julie Pryor abstaining. The Board members reviewed the applications and discussed the proposals in order of average ranking by Board members.

NEW BUSINESS: None

OTHER BUSINESS: None

STATEMENT OF CITIZENS & ANNOUNCEMENTS:

ADJOURNMENT: Motion to adjourn was made 7:00 pm. By Chelsea Huber supported by Martha Perry. It unanimously passed, 9-0.

Respectfully Submitted,



Dan Damaska
Secretary, Human Services Board



Annual Report 2025

City of Portage

Introduction & Membership

Since 1981, the Kalamazoo County Public Art Commission (KCPAC) has supported the public art-related objectives of the City of Kalamazoo and Kalamazoo County. In 1986, the City of Portage entered into the existing urban cooperation agreement for the same purposes. KCPAC has for years benefitted from the contributions and connections of dozens of citizens of Kalamazoo County, representing numerous arts & culture focused organizations as well as employees and elected officials from each of the three governments we serve.

In 2025, KCPAC was proud to host as members individuals from the Arts Council of Greater Kalamazoo, Discover Kalamazoo, the Kalamazoo Institute of Arts, the American Institute of Architects, and the Kalamazoo Public Library, among others. KCPAC's knowledge base is broad, its members' personal interests and talents wonderfully varied, and their goals aligned towards enhancing the vibrancy of Kalamazoo's built environment for the betterment of all. Each month, our members volunteer their time for projects and regular meetings. In 2025, our meetings occurred monthly on the fourth Wednesday from 5:30 – 6:30pm in the Arts Council of Greater Kalamazoo's facilities. Our full 2025 roster is attached to this report.

2025 In Review

Towards the end of calendar year 2024, KCPAC reached out to the Portage Cultural Arts Committee in order to connect and explore ways in which we might support one another's' efforts. To that end, we were joined in February 2025 by Dennis Martin who gave a report to the commission regarding the formation and trajectory of the PCAC. It is our intent to remain in close contact with this body as we both move forward to enhance opportunities for fantastic public art throughout the City of Portage.

KCPAC also began the year by meeting with representatives from the Edison Neighborhood Association to discuss plans and logistics for the Washington Square Pedestrian Scramble Mural, completed in the summer of 2025, as well as a yet-to-be

installed sculpture to be placed in front of the The Creamery apartment building. We eagerly await the next steps in the process and remain ready to assist in any way we can.

This year has been one of particular significance to KCPAC and the broader Kalamazoo arts community as the *Brush the Block* Mural Festival (Sept. 2-7), hosted by the Arts Council of Greater Kalamazoo proved a smashing success, resulting in a half dozen brand new murals across downtown Kalamazoo and massive engagement from the public. I'm pleased to report that KCPAC was involved throughout the duration of the planning and execution of *Brush the Block*, with ACGK Programs Director Kim Shaw bringing news and exciting developments to each of our monthly meetings for consideration and feedback.

Significantly, during the festival, KCPAC hosted a Public Art Panel Discussion featuring local artists Guillermo Sotelo, Corrin Pawl-Castanon, and Brent Harris. Panelists answered questions from members of the public concerning their experiences in creating public art, from sculptures to murals to graffiti, the trials and tribulations involved in organizing and marketing public art events and installations, and ways in which community members can involve themselves in the process.

Throughout 2025, KCPAC members continued work on an ongoing project to assign context panels to new and existing, unsigned, works of public art throughout Kalamazoo County. Since 2020, KCPAC has installed 20 PixelStix plaques on works of public art with plaques for another 12 pieces slated for installation in Spring of 2026. PixelStix plaques are attractive, durable, affordable, and connect visitors to web-based multimedia concerning the work and/or artist in question. PixelStix app users are able to not only learn more about the work of art before them but also view the locations of additional pieces nearby and throughout the county. More information is available online at www.pixelstix.com/KCPAC

In 2025, KCPAC leadership made a concerted effort to reach out to officials and leaders to discuss upcoming projects, developments, and partnership opportunities in several jurisdictions, including conversations with Vicksburg Arts Executive Director Eltine DeYoung and outgoing Director Syd Bastos, Portage City Manager Pat McGinnis, and Portage Parks & Recreation Director Kathleen Hoyle.

In meeting with Portage officials, we were gratified to learn that the city has earmarked considerable funds for the commissioning of public art and related projects over the next fiscal year. KCPAC remains ready to assist in any way we can to help those projects achieve the level of success that Portage desires & deserves.

Lastly, KCPAC also continued our partnership with Bike Friendly Kalamazoo this year through leadership of their Fall Bike Celebration's Art Committee. To date, Bike Friendly Kalamazoo and KCPAC have collaborated to commission three murals, created by Kalamazoo-based artists, and located in the City of Kalamazoo, the City of Portage, and the City of Galesburg dedicated to celebrating the joys of cycling. Bike Friendly

Kalamazoo's Art Committee is currently seeking building & business owners interested in hosting a fourth mural. More information is available at www.bikefriendlykalamazoo.org/public-art/

Looking Ahead to 2026

As KCPAC makes plans for the coming year, we will continue to hold our regular meetings in the Epic Center from 5:30 – 6:30pm on the fourth Wednesday of each month. These meetings conform to the Open Meetings Act, and all interested members of the public are welcome to join us. Artists, building owners, project managers, and anyone planning or interested in planning public art projects throughout Kalamazoo and wishing to be included on our agendas are encouraged to contact us at info@kalamazooarts.org

KCPAC is currently seeking to fill a pair of membership vacancies for calendar year 2026. Terms for KCPAC members are one year in duration, and matters of membership are considered in January of each year. On a personal note, I have found membership in KCPAC to be an incredibly valuable and unique volunteer opportunity, especially for someone with my background, ie: *not* an artist. Membership in KCPAC is a fantastic way to get involved in making the municipalities we represent brighter places to live and work and meet fascinating individuals to accomplish shared goals. Interested parties are always encouraged to contact us.

In closing, I would like to offer my earnest thanks to the Portage City Council, the staff of the City of Portage, and our outgoing City of Portage representative, Terry Urban for their continued support of the Kalamazoo County Public Art Commission and our amazing arts community at large. As always, KCPAC stands ready to assist with any and all public art projects in all stages from planning to review.

Sincerely,

J. Patrick Jouppi
KCPAC Chair, 2025

Attachments:

KCPAC 2025 Member Roster
KCPAC Policy Statement

Kalamazoo County Public Art Commission

Policy Statement

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Kalamazoo County Public Art Commission
Policy on Acquisitions, Gifts and Donations of Public Works of Art

Preamble. The Kalamazoo County Public Art Commission (the “Commission”) was created on October 20, 1981 by an agreement between the City of Kalamazoo and the County of Kalamazoo entitled “Urban Cooperation Agreement to Establish a Public Art Commission.” (the “Urban Cooperation Agreement”). The Urban Cooperation Agreement was amended in 1986 to add the City of Portage as a member public agency. The Urban Cooperation Agreement was amended for a second time in 2018 to expand the Commission’s purposes to revise the composition of the persons who serve on the Commission’s Board of Commissioners and make other amendments. The Commission’s Board of Commissioners are governed by a set of Bylaws that are reviewed and amended periodically. This policy statement reflects best practices for the acquisition, installation, maintenance, and deaccession of public works of art.

I. Objectives

- a. To establish standards for the acquisitions of works of art by member public agencies.
- b. To provide a procedure for the acceptance of gifts of works of art by member public agencies.
- c. To facilitate planning for the placement of art works in all of Kalamazoo County.
- d. To maintain high artistic standards.

II. Definitions.

- a. “Public Art” is defined as any media planned and executed with the intention of being staged in the physical public domain that is free and accessible to everyone. Public art creates a heightened awareness in the viewer, the community, and brings a broader context to the location in which the piece is placed. Generally speaking, it is longstanding; commissioned by a public process; public monies may have used in the creation and placement of the art; and it is one-of-a-kind or an original (not a mass production or reproduction). Examples of public art are sculptures; mosaics; fountains or water elements; fine art crafts; mixed media video or computer generated works; installations, earthworks or environmental works of art; decorative, ornamental, or functional elements; murals, drawings, or paintings; or monuments.
- b. “Donor” is any person, group of persons, or the legal representative of a person or group, who donates or proposes to donate works of artworks of art or money for the commissioning of art works to any member public agency.
- c. “Acquisition” is the inclusion of a works of art in the permanent collection of the member public agency, whether the acquisition be by commissioning, purchase, or employment of an artist.
- d. “Member Public Agency” is each public agency which has adopted the Urban

Cooperation Agreement to establish a Public Art Commission.
works of artworks of art

- e. “Deaccessioning” The removal of a works of art from permanent display, whether it is disposed of or not.
- f. “Disposal” Any actions or set of procedures that result in the cessation of ownership and possession of a works of art by a member public agency.
- g. “Works of Art” For the purpose of these guidelines, all forms of original creations of visual art will be considered, including but not limited to:
 - i. Sculpture: In the round, bas relief, high relief, mobile, fountain, kinetic, electronic, light and air, laser, earth works in any material or combination of material.
 - ii. All two-dimensional media, including portable and permanently affixed works, such as murals, paintings, mosaics, collage, mixed media and constructed relief works.
 - iii. Graphic Works: Printmaking, drawing, and applied graphic designs; all works on or of paper.
 - iv. Photography.
 - v. Crafts: Both decorative and utilitarian, in clay, fiber and textiles, wood, metal, glass and stained glass, plastics and other materials.
 - vi. Media Works: Such as video film, or any combination of forms or media not mentioned above.

III. Acquisition Policy

- a. Consistent with the goals of the Kalamazoo Public Art Commission, acquisitions should be directed toward works of art of the highest quality.
- b. The acquisition of a works of art by a member public agency implies a commitment to its preservation, protection, and display for the public benefit.

IV. Policy on Gifts and Donations

- a. When gifts or donations are proposed for the commissioning or placement of works of art with any member public agency, the proposal will be reviewed by the Kalamazoo County Public Arts Commission for artistic merit. The Kalamazoo County Public Arts Commission will also evaluate proposed works in the context of the entire member public agency’s collection.
- b. Criteria for Selection of Works or Art:

- i. Media: All visual art forms may be considered, subject to limitations which may be set by the Kalamazoo County Public Art Commission.
 - ii. Style and Nature: The art should be appropriate in scale, material, form, and content for both the immediate and general, social and physical environment in which it is to be placed.
 - iii. Elements of Design: The Kalamazoo County Public Art Commission and the artist or donor will consider the fact that public art may have considerations beyond the aesthetic, that it may serve to establish focal points, terminate areas, modify, enhance or define specific areas, or establish identity.
 - iv. Suitability for Public Display: Consideration will be given to structural and surface integrity, permanence, and protection against theft, vandalism and weathering, costs of site preparation and installation and excessive maintenance and repair costs.
 - v. Public Liability: Each work will be examined for unsafe conditions or factors that may bear on public liability.
 - vi. Acquisition: Either existing works or those commissioned specifically for the sites may be acquired.
 - vii. Level of Overall Quality: Priority will be given to acquiring the highest possible level of overall quality.
- c. The Kalamazoo County Public Art Commission will strive for diversity in style, scale, media, artists, and geographic distribution of the works in Kalamazoo County.

V. Responsibilities

- a. Whenever a member public agency is notified of a gift or donation or of a proposed gift or donation, the member public agency shall notify the Kalamazoo County Public Art Commission.
- b. The Kalamazoo County Public Art Commission shall meet with the donor to consider the nature of the gift and the acceptance procedures. Consideration shall be given to the criteria set forth in III. B. above.
- c. The Kalamazoo County Public Art Commission shall:
 - i. Act as the review committee.
 - ii. Recommend to the member public agency acceptance or rejection of the gift based upon the criteria for selection of works of art.
 - iii. When requested, recommend to the donor a process for selecting the artist or the works of art. (The guidelines for the 1% program are

recommended)

d. The member public agency shall:

- i. Designate a staff person to participate in the identification of a site for the proposed work and to develop cost estimates for installation and long-term maintenance and data on technical feasibility, as necessary.
- ii. Notify the Kalamazoo County Public Art Commission if a citizen advisory, commission, or other appropriate legislative body should be consulted.
- iii. Supervise the installation of the artwork.
- iv. The member public agency will have the final authority to accept or reject donated works of art.
- v. The member public agency should accept works of art only when accompanied by a legal instrument of conveyance enumerating the conditions of the gift, if any.
- vi. In general, gifts should be accepted without restrictions as to future use or disposition.

VI. Procedure

When the Kalamazoo County Public Art Commission is notified by a member public agency as to a gift or donation expected by the member public agency, the following procedures will be followed:

- a. The member public agency shall include with the above notification the following detail:
 - i. The nature of the gift.
 - ii. The planned procedures for acceptance of the gift.
 - iii. The potential site(s) for placement of the work of art, if any.
- b. The Kalamazoo County Public Art Commission shall review the information provided in VI(A) and provide to the member public agency a recommendation for acceptance or rejection of the gift. Any recommendation for acceptance may include such conditions as the Kalamazoo County Public Art commission may reasonably deem appropriate.
- c. If the proposed gift is accepted by the member public agency:
 - i. The member public agency will prepare an instrument of transfer of title.
 - ii. The member public agency will oversee the installation of the work.
 - iii. Inclusion of a work of art in a member public agency's collection will imply its permanency within the collection and its long-term care and maintenance.

VII. Works of Art Located on Private Property and on the Property of Non-Member Public Agencies

- a. It shall be the policy of the Kalamazoo County Public Art Commission to encourage the

non-member public agency and the private owners of buildings and lands open to the public access in Kalamazoo County to acquire and exhibit high quality works of art.

- b. The Kalamazoo County Public Art Commission may offer to non-member public agencies and private owners whose premises are open to public access, consultation with respect to the acquisition, display, retention and deaccessioning of works of art.

Policies on Retention and Deaccessioning of Works of Art

I. Objectives

- a. To establish a regular procedure for evaluating the works of art in a member public agency's collection.
- b. To ensure that the deaccessioning process from fluctuations in taste – both on the part of the Kalamazoo County Public Art Commission and on the part of the public.

II. Policy Statement

The Kalamazoo County Public Art Commission desires to have a diverse art collection with consistently high standards of quality. The processes of acquiring works and disposing of them should reflect that desire. To that end, at least once in every five years, every works of art in each member public agency's collection will be evaluated for the part that it plays in that collection. Because the Kalamazoo County Public Art Commission has the responsibility for conserving the collections, and because the disposal of works of art may have serious implications for the artists, deaccessioning should be a deliberate and seldom used procedure. It is the policy of the Kalamazoo County Public Art Commission not to dispose of works simply because they are not currently in fashion and not to dispose of works whose worth might not yet be recognized. In any event, no work of art will be deaccessioned within five years after acquisition.

III. Works of Art Deaccessioning Policy

- a. Criteria Used for Deaccessioning: At least once in every five years, each member public agency's collection will be evaluated by the Kalamazoo County Public Art Commission. A work of art may be considered for deaccessioning if one or more of the following conditions apply:
 - i. Deaccessioning has been requested by the agency that displays the work.
 - ii. It is duplicative, or excessive, in a large holding of work of that type, media, or of that artist.
 - iii. It is fraudulent, or not an authentic work.
 - iv. It can be traded for a different work.
 - v. It possesses faults of design or workmanship.
 - vi. It causes excessive or unreasonable maintenance.
 - vii. It is damaged to an extent where repair is unreasonable or impractical.
 - viii. It represents a threat to public safety.
 - ix. A suitable place for display no longer exists.
 - x. The work is not or is rarely displayed.

c. Initiating Deaccessioning: The Kalamazoo County Public Art Commission may initiate deaccessioning by a majority vote of its voting members.

d. Deaccessioning Procedures:

- i. Deaccessioning proceedings shall be before the Kalamazoo County Public Art Commission, or before a jury appointed by the Kalamazoo County Public Art Commission.
- ii. Proceedings shall be open to the public and shall be publicized.
- iii. Artists whose work is being considered for deaccessioning will be notified by reasonable means and shall be invited to speak.
- iv. The displaying agency will be notified and invited to speak.
- v. The donor, if available, will be notified.
- vi. The Kalamazoo County Public Art Commission shall prepare a report including:
 1. Reasons for the suggested deaccessioning.
 2. Opinion of the legal department of the appropriate legislative body.
 3. Acquisition method and cost.
 4. Informed estimate of the current value of work (if the acquisition cost exceeded \$5,000, at least one expert appraisal of the current value of the work).
 5. Public agency feedback on the work.
 6. Suggested and alternate methods of deaccessioning and disposal or relocation, if appropriate.
- vii. The Kalamazoo County Public Art Commission shall render a decision in the form of a recommendation to the member public agency. A recommendation to deaccession shall only be made upon a 2/3rds vote of the Kalamazoo County Public Art Commission voting members.
 1. Deaccessioning shall occur no sooner than thirty days after the public agency's action, during which period interested parties may appeal the decision to the appropriate legislative body.
 2. The Kalamazoo County Public Art Commission shall be empowered to request reconsideration.

e. Methods of Disposal:

- i. Remove the work from display and store appropriately
- ii. Sell or trade the work of art.
 1. In general, the artist shall be given first opportunity to buy back

the work of art at the current appraised value.

2. Bona-fide appraisal and advertised sale.
 3. Competitive bidding.
 4. Dispose of the work through appropriate legislative body's surplus property procedures.
- iii. Dispose of the work through appropriate legislative body's surplus property procedures.
- f. Proceeds:
- i. Proceeds shall be deposited into an account to acquire other works of art for the member public agency.
 - ii. A percentage of the proceeds will be given to the artist who created the work, provided:
 1. That was a condition of the agreement with the artist, and
 2. The artist can be located by reasonable means, and
 3. The work was sold, as opposed to other means of disposal.

One Percent (1%) for Art – Policy Guidelines

I. Purpose

Each member public agency is encouraged to adopt a 'one percent for art' ordinance. These guidelines are adopted by the Kalamazoo County Public Art Commission for the purpose of establishing procedures for implementing such ordinances when they are adopted by member public agencies.

II. Intent

- a. The stated intent of the Ordinance is "to expand the opportunities for City, Township and County residents to experience art in public places, thereby creating more visually pleasing and humane environments, and to accept responsibility to the artists who, in all societies, have made people more aware of themselves and their communities." Its purpose includes:
- i. Creation of a variety of types of visual arts.
 - ii. Equitable distribution of commissions among artists.
 - iii. Equitable geographic distribution of works of art.
 - iv. Collaboration between artists and architects, landscape architects, engineers, and interior designers.
 - v. Enhancement of the public support for artists.
 - vi. Selection of artists based on qualifications.

- vii. To place high quality works of art in appropriate public settings.
 - viii. To give artists the opportunity to find sites in Kalamazoo County for their works.
 - ix. To increase public awareness of the visual arts.
 - x. To encourage other agencies and private interests to commit space and funds toward works of art.
- b. General Principle: Artists shall be given maximum freedom to reach creative solutions to the aesthetic problems they have been employed to solve. The artists, on their part, must be sensitive to the unique qualities of public art and the guidelines which may have been agreed upon.

III. Allocation of Funds

a. Procedures:

- i. The Kalamazoo County Public Art Commission shall review all Capital Improvement Program allocations and appropriations of all participating jurisdictions to identify eligible projects and shall transmit that information to the member public agency.
- ii. The member public agency shall review the 1% allocations as determined by the Kalamazoo County Public Art Commission and shall request that the appropriate 1% financial procedures be implemented.
- iii. The Kalamazoo County Public Art Commission shall establish the budget within the 1% guidelines by working directly with those with financial authority in each member public agency. The financial administration of each project is totally the responsibility of the member public agency. A Kalamazoo County Public Art Commission member will work with the financial agent in spelling out in writing all financial aspects of each project.
- iv. The Kalamazoo County Public Art Commission will cause to be developed and implemented a specific "artist's contact" that will spell out all financial and other details of the artist's involvement in the project.
- v. The person designated by the member public agency to be financially responsible for each project will provide a monthly written report detailing the status of, and all activity within, each project account to the member public agency.
- vi. All member public agencies, divisions, departments, budget units and/or special units shall be responsible for including a request for 1% for public art allocation in all capital project requests. This requirement will also apply to any outside grant requests (state, local, federal, private, public).

b. Inclusions:

No more than 15% of the project budget derived from the 1% monies may be spent for the following:

- i. Architect's fees incurred because of the art projects, not to exceed 5% of the amount allocated to art.
- ii. Identifying plaques.
- iii. Project-related staff and/or consultant's time.
- iv. Documentation and publicity of completed projects.
- v. Art selection panel honoraria.
- vi. Project-related administrative expenses.
- vii. Honoraria for artists invited to participate in limited competition.
- viii. Insurance.

c. Repairs

- i. It is the recommendation of the KCPAC that funds be set aside for the future repairs and maintenance of the project that is commensurate with the future cost of materials and labor.

IV. Allocation of Responsibilities:

a. The Kalamazoo County Public Art Commission shall:

- i. Have overall responsibility for the 1% monies program including policy and procedures.
- ii. Annually review the overall 1% monies program and report to the member public agency.
- iii. Collaborate with the member agency to ensure panel selection is representative of artistic community as well as member agency requirements. Recommend the method of selection for each project, such as competition, direct selection of works of art, direct selection of artists, etc.

b. The Project's Art Selection Panel should:

- i. Have a flexible organization and membership, and may, depending upon the nature and scope of the project, consist of,
 - a. Kalamazoo County Public Art Commission member(s)

- b. A local artist or local art professional.
 - c. A community or neighborhood representative.
 - d. The project architect/engineer.
 - e. National or international experts.
 - ii. Meet at least once in open session, to be held in the community and/or neighborhood in which the work will be placed.
- c. Review and examine the proposals submitted by artists.
 - i. Make a selection of an artist to be commissioned to execute a work for the project or select an existing work to be purchased for the project.
- d. It is recommended that the Artist should:
 - i. Submit proposals as directed for consideration by the Kalamazoo County Public Art Commission (see application form).
 - ii. If commissioned, the artist executes and completes the work in a timely and professional manner, or transfer title of an existing work of art to the member public agency.
 - iii. Maintain a close working relationship with the architect on commissioned work.
 - iv. Return to the Kalamazoo County Public Art Commission for review should any significant change occur on the scope, material, design or siting of the work subsequent to preliminary design approval.
 - v. Be responsible for all phases of the design and execution of the work, including installation, unless otherwise stipulated in the contract.
 - vi. The artist would submit periodic progress reports in writing to the Kalamazoo County Public Art Commission.
- e. Selection of Artists

Eligibility requirements for each project should be established by the following:

- i. Artists will be selected based on their qualifications, as demonstrated by past work, appropriateness of the proposal to the particular project, and its probability of successful completion, as determined by the selection panel for each project.

- ii. Specifically excluded from eligibility requirements are student works of art done under the supervision of art teachers or done to satisfy course requirements.
- f. Methods of Selection: The Kalamazoo County Public Art Commission may use any of the following methods of selection:
 - i. Direct Selection. The artist shall be chosen directly by the panel.
 - ii. Open Competition. Any artist, subject to any limitations established by the Kalamazoo County Public Art Commission, may apply.
 - iii. The Kalamazoo County Public Art Commission may opt to recommend for the outright purchase of a completed work of art.
 - iv. Limited Competition. Artists will be selected and invited to enter.
- g. Criteria for Selection of Works of Art:
 - i. Media. All visual art forms may be considered, subject to limitations which may be set by the Kalamazoo County Public Art Commission for specific purposes.
 - ii. Style and Nature. The art should be appropriate in scale, material, form, and content for both the immediate and general, social, and physical environment in which it is to be placed.
 - iii. Elements of Design. The Kalamazoo County Public Art Commission and the artist or donor will consider the fact that public art may have considerations beyond the aesthetic, that it may serve to establish focal points, terminate areas, modify, enhance or define specific areas, or establish identity.
 - iv. Suitability for Public Display. Due consideration will be given to structural and surface integrity, permanence, and protection against theft, vandalism and weathering, and costs of site preparation and installation and excessive maintenance and repair costs.
 - v. Public Liability. Each work will be examined for unsafe conditions or factors that may bear on public liability.
- h. Diversity:

The Kalamazoo County Public Art Commission will strive for diversity in style, scale, media, artists, and geographic distribution for the works in Kalamazoo County.

V. Execution of Works

- a. After an artist has been selected, the artist will enter a contract (as specified in III.a.iii.) with the member public agency to perform the work of art, which is to be executed either by the artist or by an independent contractor. Member public agency staff will administer the contracts.
- b. The artist will present the proposed design, in whatever medium deemed appropriate, to the member public agency, and if requested reviewed Kalamazoo County Public Art Commission. Upon approval from the member public agency, the artist will be authorized to proceed with the execution and installation of the work. At some time during the proposed design phase, the artist may be requested to make a public presentation at an appropriate forum in the community where the work will be placed.
- c. Project Application must include:
 - i. A description of the project, including such illustrative materials that the artist chooses to include.
 - ii. A resume of the artist's professional qualifications.
 - iii. Five examples of representative work, including the artist's most current or most recent work.
 - iv. A description of the specific place where the work is to be displayed.
 - v. Applications must conform to deadline date as established by the member public agency (see application form).

VI. Provision for Review and Amendment

These guidelines are subject to periodic review and revision by the member public agency.

VII. Payments to the Artist

Payments for the artist's basic services shall be at regular intervals. They shall be in proportion to services performed and completed. At no time shall the total cumulative payments received by the artist exceed the following levels for the various stages of completion:

- a. Preliminary Design Phase – 15% of total contract
- b. Material Purchase Advance – 50% of total contract
- c. Execution Phase – 80% of total contract
- d. Installation – 100% of total contract

VIII. Site Eligibility

Eligible sites for display of work shall be:

- a. public facilities in Kalamazoo County
- b. non-public facilities in Kalamazoo County, if the location for display can be considered, in effect, to be a public facility
- c. federal, state and municipally owned facilities within any member public agency's jurisdiction within Kalamazoo County.

IX. Matching Funds

The Kalamazoo County Public Art Commission encourages matching funds.

X. Special Conditions for proposals

- a. While every precaution will be taken to prevent damage or loss of submissions, the member public agency and the Kalamazoo County Public Art Commission will assume no responsibility in the case of loss or damage to any materials submitted for consideration.
- b. The public member agency and the Kalamazoo County Public Art Commission reserves the right to make no selection from any competition if, in its opinion, there is insufficient merit in the entries.
- c. In all cases, consideration must be given to material, construction, durability, maintenance, and public access and safety.

New Proposals Application Form

Artist _____ Phone _____

Address _____

Proposed Site _____

Title of Work _____ Materials _____

Fabrication Method _____

Dimensions _____ Project Duration _____

Project Description: (Please include a sketch or image of the proposed work to be designed.)

Budget:

Design (15% of contract amount)	_____
Materials	_____
Artist's Labor	_____
Wages for Assistants	_____
Fabrication Expense	_____
Studio Overhead	_____
Site Preparation	_____
Transportation to Site	_____
Installation	_____
Other (Describe)	_____
State Sales Tax	_____
Total Budget	_____

Please attach separately a resume and images of examples of most recent work.

New Proposals Application Form – Page Two

Special Considerations: (Answer on a separate sheet)

1. Have you enclosed a letter of endorsement from the sponsoring agency? Name of agency contact person and telephone number?
2. Amount of agency matching funds, if any? These commitments of matching funds must be stated in the letter of endorsement from the sponsoring agency.
3. If selected, would you be willing to make a community presentation of your proposal?
4. Where will this work of art be executed/built?
5. What site preparation will be necessary?
6. Have you personally visited the site?
7. Can this project be completed by_____?
8. When can you commence work on this project?
9. Are there any special considerations related to maintenance? To weathering? To public contact with the works of art? To vandalism?

Artist's Signature_____

Date_____

Kalamazoo County Public Art Commission (KCPAC) Roster

DRAFT

**KCPAC Members
January 28, 2026**

2026

2026 Officers

Kathryn Armstrong	Chair	Kalamazoo Institute of Arts	Voting	1/1/2026	12/31/2026
Jared VanderWeele	Sec/Treasurer	American Institute of Architects (AIA) Southwest Michigan Chapter	Voting	1/1/2026	12/31/2026
Dana Wagner		Discover Kalamazoo	Voting	1/1/2026	12/31/2026
Patrick Hershberger		Arts Council of Greater Kalamazoo, local artist, #1	Voting	1/1/2026	12/31/2026
Kim Shaw		Arts Council of Greater Kalamazoo, local artist, #2 (Art Historian)	Voting	1/1/2026	12/31/2026
Corrin Pawl-Castanon		Arts Council of Greater Kalamazoo, local artist, #3	Voting	1/1/2026	12/31/2026
Brent Harris	Vice-Chair	KCPAC, Member at large #1	Voting	1/1/2026	12/31/2026
Kristen Chesak		KCPAC, Member at large #2	Voting	1/1/2026	12/31/2026
John Bueche		KCPAC, Member at large #3	Voting	1/1/2026	12/31/2026
Ann Videtich		City of Kalamazoo	Non-voting	1/1/2026	12/31/2026
Terry Urban		City of Portage - Ex Officio	Non-voting	1/1/2026	12/31/2026
Abigail Wheeler		Kalamazoo County	Non-voting	1/1/2026	12/31/2026
			12 Total		
			9 Voting		

Non-KCPAC Subcommittee Members:

Patrick Jouppi

January 7, 2026

Honorable Mayor Patricia M. Randall and Members of the Portage City Council
City Hall
Portage, MI 49002

Dear Mayor Randall and Council Members,

On behalf of the Portage Park Board, we write to reaffirm our strong support for completing the remaining phases of the Lakeview Park Master Plan. Lakeview Park is one of Portage's oldest and most-loved waterfront parks, with 1,200 feet of shoreline along Austin Lake. Its continued revitalization will secure long term value for residents, nearby businesses, and visitors across the Lake Center District.

The completion of Phase I (Canal Walk and Inspiration Gardens) has transformed the park experience. The new canal and lakeshore boardwalk with lighting and seating, the game pocket with activity furnishings, lakeshore improvements including enhanced fishing piers and a replacement boardwalk with benches, and the Inspiration Gardens with a pergola have already increased daily use and program participation. The Canal Walk Entry added bike share, a repair station, and racks, strengthening bike-to-park access. City-led activities like School of Fish: Fishing with Rangers have leveraged the improved docks and boardwalk, broadening access for families and first-time anglers. This early success is exactly why we should keep momentum and finish what we started.

What remains by phase is as follows. Phase II (Restroom and Pavilion Area) removes the aged pavilion and restroom and constructs a new restroom and pavilion building with storage, adjusts walkways, replaces the 45-by-20-foot rental pavilion, and adds a kayak launch and waterfront swings. Phase III (Linear Fountain and Rental Kiosks) builds a zero-depth linear fountain with pergola shade, creates a flex lawn suitable for yoga and fitness, and adds rental kiosks with a roof deck and seating. Phase IV (Entrance, Amphitheatre and Sledding Hill) expands parking by sixty-four spaces to one hundred fifty-four in the main lot, repositions and widens the entrance with a rain garden, adds a small sunken amphitheater and a sledding hill, and constructs a new drive with an additional sixteen spaces and a drop-off zone.

- **Accessibility & Safety.** The next phases include a widened entry and a right-sized parking lot to meet today's demand. These are not cosmetic upgrades—they are the core infrastructure that makes the park usable for everyone, including older adults and visitors with mobility needs.
- **Fiscal responsibility.** Council has already invested in planning, engineering, and Phase 1 construction. Halting now would strand sunk costs and reduce the return on prior appropriations.
- **Economic development.** The City's own Capital Improvement Program identifies Lakeview Park as an anchor for the Portage Road/Lake Center corridor. Completing the entry and parking is essential to sustain increased visits, support local businesses, and complement nearby housing like Stanwood Crossings.

- **Environmental stewardship.** Subsequent phases continue invasive removal, native plantings, and infrastructure upgrades that protect shoreline habitat while accommodating growing use.

Lakeview Park's upgrades arrive as participation in accessible, social sports continues to broaden across ages and abilities. Portage already supports this momentum with 12 dedicated pickleball courts at Ramona Park and convertible courts at Lakeview, Lexington Green, Westfield, Haverhill, and Oakland Drive Parks. Continuing the Master Plan ensures our amenities can meet this inclusive, citywide demand.

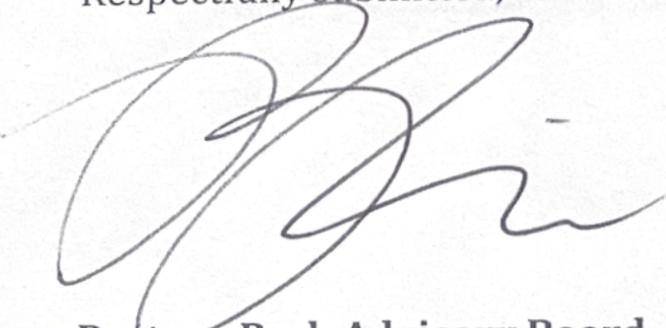
What we're seeing nationally mirrors Portage's experience: pickleball participation reached nearly 20 million U.S. players in 2024, with growth across every age group and the 25-34 cohort now the largest. Trust-for-Public-Land data show major cities rapidly expanding public courts to keep up, and national news coverage documents thousands of tennis-to-pickleball conversions since 2020. These trends underscore the importance of completing Lakeview's remaining phases so Portage can remain competitive in attracting families, seniors, and working-age residents to our parks.*

In April, after the FY2025 budget presentation, Mayor Randall noted that the City budget is "the most important item [you] do every year." We agree and we believe continuing the Lakeview Park phases reflects that priority by delivering a high-impact, high-visibility asset that advances community health, economic vitality, and equitable access to recreation.

Please reaffirm the Council's commitment to the remaining Lakeview Park phases, especially the parking lot expansion and entryway improvements, and continue appropriations according to the City's adopted Capital Improvement Program schedule.

We appreciate your stewardship and partnership and stand ready to assist with public engagement, program activation, and volunteer support as construction proceeds.

Respectfully submitted,



Portage Park Advisory Board

Tara R. Gish, Chairperson
Dawn Smith, Vice Chairperson
Elanor Riley, Secretary
Jennifer Gomes, Treasurer
Angelique McGuire

Louann Bierlein Palmer
Josh Suarez
Matthew Wollerman
Timothy Young

Appendix A — Lakeview Park Renovation: Phases & Scope (City Project Phasing)

Overall: Four-phase plan constructed over five years to renovate aging facilities and expand programming; aligned with the Lake District Plan (Lake Center corridor anchor).

Phase	Title	Key Elements
I (Complete)	Canal Walk & Inspiration Gardens	Boardwalk along Austin Lake canal & lakeshore; asphalt trail/bikeway to Portage Rd; lighting, landscaping & seating; Game Pocket ; lakeshore improvements (fishing pier enhancements, boardwalk replacement, benches); Inspiration Gardens with pergola; Canal Walk Entry with bike share, repair station, racks.
II	Restroom/Pavilion Area	Remove aged pavilion & restroom; build new restroom/pavilion with storage; walkway changes; 45'x20' rental pavilion replacement; kayak launch ; waterfront swings .
III	Linear Fountain & Rental Kiosks	5'x80' zero-depth linear fountain with pergola shade; flex lawn for yoga/fitness; rental kiosks with roof deck, tables & chairs.
IV	Entrance, Amphitheatre & Sledding Hill	Expand parking +64 (to 154 main-lot spaces); reposition & widen entrance with rain garden; sunken small amphitheater ; sledding hill ; new drive with +16 spaces and drop-off zone (bringing total on-site parking to ~170 spaces when combined).

Appendix B — Participation & Demographic Trends Relevant to Park Demand — Participation & Demographic Trends Relevant to Park Demand

- **Participation growth & age diversification.** National participation reached ~19.8 million players (2024), with increases in every age group and the 25-34 cohort now the largest; youth participation also surged year-over-year.
- **Court supply growth.** Across the 100 largest U.S. cities, public outdoor pickleball courts have increased dramatically since 2017 as cities re-line and add facilities to meet demand.
- **Facilities in Portage.** Ramona Park now offers 12 dedicated courts; multiple neighborhood parks support pickleball play via convertible tennis courts.

Appendix C — Documented milestones that support continuation

- **Phase 1 construction/boardwalk & docks:** City Park Projects page describes the new boardwalk, expanded pier roofs, game area, inspiration garden, utilities for future restrooms and rentals, and invasive-species removal, with Phase 1 construction beginning Spring 2024 and reaching completion in 2025.
- **Procurement & Council oversight:** City issued an RFB (Feb 28, 2024) for Parks Construction Projects, including Lot #2 - Lakeview Park Improvements (Phase 1), demonstrating Council's programmatic commitment and competitive procurement to launch the multi-phase plan.
- **Budget alignment & leadership:** During the FY2025 budget cycle, the Mayor publicly emphasized the budget's central importance to Council work—reinforcing the appropriateness of continuing already-programmed park investments.
- **Program activation:** City programming such as *School of Fish: Fishing with Rangers* has highlighted boardwalk/dock access at Lakeview Park, showing immediate community benefit from the new infrastructure.

Appendix D — Sources (for Council staff reference)

- Sports & Fitness Industry Association (SFIA), 2024/2025 participation insights (age cohorts and growth across every age group).
- Trust for Public Land, City Park Facts & ParkScore (pickleball amenities growth in major U.S. cities).
- City of Portage, Pickleball (facility pages for Ramona Park and convertible courts citywide); Park Projects - Lakeview Park (Phase I); RFB: Parks Construction Projects (Feb 28, 2024).
- Media synthesis of NYT Upshot aerial analysis documenting 26,000 new outdoor courts and 8,000 conversions since 2020 (for context). (for Council staff reference)
- City of Portage, 2023-2029 Capital Improvement Program - Parks & Recreation (OpenGov), Lakeview Park Renovation profile (phases, entry widening, ~170-stall parking, corridor anchor statement).
- City of Portage, Park Projects - Lakeview Park (Phase I) (boardwalk/pier enhancements, game area, inspiration garden, utilities; 2024-2025 timeline).
- City of Portage, News Flash - RFB: Parks Construction Projects (Feb 28, 2024) (Lot #2: Lakeview Park Improvements - Phase 1).
- WKZO (Apr 21, 2025), "AUDIO: Portage city council has budget proposal" (Mayor Randall's quote on the budget's importance).

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Moratorium Ordinance for Data Centers and BESS Projects

SUPPORTING PERSONNEL: Peter Dame, Chief Development Officer

ACTION RECOMMENDED: Adopt a temporary moratorium ordinance pertaining to data centers and battery energy storage systems.

It has recently come to the attention of the City Council that the City should study and review whether data centers require additional local regulation within the City of Portage, and whether, absent such additional local regulation, data centers may interfere with other land uses. Data centers have been reported as having substantial impacts on the environment, public health, safety, and welfare. City Administration recommends a review of our regulations in order to implement an appropriate regulatory approach for addressing potential impacts of data centers while ensuring the productive and healthy development of data centers within the City, which, depending upon the results of the review, may include designated areas where such centers may be located.

Additionally, in light of a recent litigation initiated against the Michigan Public Service Commission (MPSC) regarding the MPSC's proposed implementation of PA 233 of 2023, the City Administration believes it is also appropriate to consider the city's authority and ability to regulate large-scale renewable energy projects/facilities known as battery energy storage systems. The adoption of a moratorium will allow the City of Portage adequate time to study and possibly implement revisions to the city's ordinances and regulations, including attention to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.

Based on the aforementioned, the need to review the regulation of these growing industries to ensure the health and safety of Portage citizens is clear. Establishing a temporary moratorium on the establishment and use of data centers and battery energy storage systems within the City for twelve (12) months or until the City has enacted a regulatory ordinance setting forth certain regulations would be prudent. This ordinance amendment utilizes the city's general police powers to effectively prohibit applications for these uses from being accepted. On a parallel path, the City's zoning ordinance is proposed to be amended to place a temporary moratorium on these listed uses.

It is recommended that City Council adopt a temporary moratorium ordinance pertaining to data centers and battery energy storage systems. The first reading was completed on January 27, 2026.

FUNDING: Not Applicable

Attachments: 1. 2026.1.21 Moratorium Regulatory Ordinance - Proposed

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF PORTAGE, MICHIGAN
BY AMENDING CHAPTER 42
LAND DEVELOPMENT REGULATIONS**

THE CITY OF PORTAGE ORDAINS:

Section 1. Article 13 Moratorium

That Chapter 42 shall be amended to add Article 13 to read as follows:

Article 13. MORATORIUM

Sec.42-1301. - Moratoriums

In accordance with Act 279 of 1909, as amended, the City Council determines that in some cases, it is appropriate for the City to temporarily pause consideration and/or review of certain applications or requests or to not accept or process certain applications in order to allow the City adequate time to research an issue and adopt and/or amend, if applicable, any City ordinances related thereto. The City Council determines that it has the authority to enter into a temporary moratorium.

Sec.42-1302. – Data Center Moratorium

A. Findings.

1. The City Council determines that the approval of data centers may result in or produce negative impacts on permitted land uses and development and may harm the public health, safety and general welfare of property owners and residents of the City of Portage.
2. Recently, the City has received comments and information from the public raising public health, safety, and welfare concerns about the impacts of data centers on the residents and property owners of the City of Portage.
3. The City has a legitimate public purpose in assessing the regulation of the establishment and use of data centers within the City to ensure that data centers do not interfere with other land uses, or have substantial negative impacts on the environment, public, health and safety.
4. The City Council finds that adopting a limited moratorium is reasonable and necessary for, among other reasons, the following reasons:
 - a. Michigan courts have recognized that a moratorium is a common and legitimate tool to preserve the status quo while formulating a development strategy.
 - b. The City Council wants to review and study the public health, safety, and welfare concerns regarding data centers and any township regulations that may impact and/or regulate such projects.
 - c. The adoption of a moratorium will allow the City Council adequate time to study and possibly implement revisions to the City's ordinances and regulations, including attention

to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.

5. The City Council accordingly determines that it is desirable and in the public interest for the reasons set forth above that the City Council adopt a limited moratorium on the acceptance and/or processing of any applications for data centers.
- B. Moratorium/Term of Moratorium. The City Council adopts a limited moratorium on the acceptance and/or processing of any applications for a data center. The limited moratorium is until December 31, 2026, or until the effective date of any amended or new City ordinances or regulations addressing data centers are effective, whichever date occurs first.
- C. Extension of Moratorium. Before the moratorium on data centers expires, the City Council may extend the moratorium by resolution as appropriate to allow sufficient time to complete amendments or additions to its ordinances and regulations.

Sec.42-1303. – Battery Energy Storage System (BESS) Moratorium

- A. Findings.
 1. The City Council determines that the approval of Battery Energy Storage Systems (BESS) may result in or produce negative impacts on permitted land uses and development and may harm the public health, safety and general welfare of property owners and residents of the City of Portage.
 2. Recently, the City has received comments and information from the public raising public health, safety, and welfare concerns about the impacts of BESS on the residents and property owners of the City of Portage.
 3. The City has a legitimate public purpose in assessing the regulation of the establishment and use of BESS within the City to ensure that BESS do not interfere with other land uses, or have substantial negative impacts on the environment, public, health and safety.
 4. The City Council finds that adopting a limited moratorium is reasonable and necessary for, among other reasons, the following reasons:
 - a. Michigan courts have recognized that a moratorium is a common and legitimate tool to preserve the status quo while formulating a development strategy.
 - b. The City Council wants to review and study the public health, safety, and welfare concerns regarding BESS and any City regulations that may impact and/or regulate such projects.
 - c. The adoption of a moratorium will allow the City Council adequate time to study and possibly implement revisions to the City's ordinances and regulations, including attention to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.
 6. The City Council accordingly determines that it is desirable and in the public interest for the

reasons set forth above that the City Council adopt a limited moratorium on the acceptance and/or processing of any applications for BESS.

- D. Moratorium/Term of Moratorium. The City Council adopts a limited moratorium on the acceptance and/or processing of any applications for a BESS. The limited moratorium is until December 31, 2026, or until the effective date of any amended or new City ordinances or regulations addressing data centers are effective, whichever date occurs first.
- E. Extension of Moratorium. Before the moratorium on BESS expires, the City Council may extend the moratorium by resolution as appropriate to allow sufficient time to complete amendments or additions to its ordinances and regulations.

Section 2. Severability

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

Section 3. Repeal

All ordinance or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Effective Date

This ordinance shall take effect 15 days following publication of a summary thereof, following adoption.

Dated: _____

Patricia M. Randall, Mayor

FIRST READING:

SECOND READING:

ORDINANCE #:

EFFECTIVE DATE:

CERTIFICATION

I, Erica Eklov, do hereby certify that I am the duly appointed and acting City Clerk of the City of Portage and that the foregoing ordinance was adopted by the City of Portage on the _____ day of _____, 2026.

Erica Eklov, City Clerk

PREPARED BY:

Catherine Kaufman (P65412)
Portage City Attorney
Bauckham Thall
470 W. Centre, Suite A
Portage, MI 49024

I approve to form via email on January 22, 2026.

Catherine P. Kaufman
Bauckham, Thall, Seeber, Kaufman & Koches PC
470 W Centre Ave, Ste A
Portage, MI 49024
269-382-4500 x013
kaufman@michigantownshiplaw.com