

6:00 p.m. Call to Order.

Moment of Silence.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. World Polio Day

Petitions and Statements of Citizens (3 mins. per speaker).

A. Consent Agenda:

1. Approve the City Council Meeting Minutes of the:
 - a. Regular Meeting of September 23, 2025
2. Approve the Accounts Payable Register of October 7, 2025, as presented.
3. Award a contract in the amount of \$1,626,424.06 to Quest Design Build for the construction of the Portage Farmer's Market and authorize the City Manager to execute all documents related to this action on behalf of the city.
4. Award a contract to Williams & Works of Grand Rapids, Michigan in the amount not to exceed \$193,640 to perform engineering services for the South 12th Street Block Lift Station Renovation Project and authorize the City Manager to execute all documents related to the contract on behalf of the city.
5. Award a construction contract for the Consolidated Drain Rehabilitation project to Hoffman Bros, Inc., Battle Creek, Michigan in an amount not to exceed \$168,740 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
6. Approve payment of the annual licensing and software maintenance services fees with BS&A, Incorporated at a total cost of \$75,745 and authorize the City Manager to execute all related documents and future renewals if the price increase is no more than 10 percent.
7. Approve the Gift and Naming Rights Agreement for the Portage Farmers Market and authorize the City Manager to execute all documents related to this action on behalf of the city.
8. Schedule a public hearing for Wednesday, November 5, 2025, for both the City Centre and Lake Center Subarea Neighborhood Enterprise Zones and notify the City Assessor and taxing bodies of the hearing date.
9. Support City of Portage participation in the *Intergovernmental Agreement for Early Voting Election Services between Kalamazoo County and Associated Municipalities* and authorize the City Clerk to sign the Agreement on behalf of the city.
10. Receive the revised Solicitor and Canvassers Ordinance for first reading and set a second reading for October 21, 2025.
11. Receive the revised Secondhand Dealers Ordinance for first reading and set a second reading for October 21, 2025.
12. Adopt the Resolution for Charitable Gaming License recognizing Portage Northern Women's Basketball, Inc. (d.b.a. "Lady Huskies Hoops"), as a nonprofit organization in the City of Portage.
13. Minutes of Boards & Commissions.
14. Materials Transmitted.
15. Calendar of Meetings:

- Environmental Board: Wednesday, October 8 at 7:00 p.m. at Portage City Hall in Conference Room

- Zoning Board of Appeals: Monday, October 13 at 7:00 p.m. at Portage City Hall in City Council Chambers
- Senior Citizens Advisory Board: Wednesday, October 15 at 2:30 at Portage City Hall in Conference Room 1
- Planning Commission: Thursday, October 16 at 7:00 p.m. at Portage City Hall in City Council Chambers

B. Communications:

1. Receive the Annual Report Presentation from the Planning Commission for the 2025/2026 Year.

C. Public Hearings:

1. Subsequent to the public hearing, consider adopting Resolution #4 to approve transfer of the Tax Abatement Certificate, Tax Abatement Agreement, and Affidavit of Fees for KalBlue Group, Inc. at 5870 S. Sprinkle Road, Unit 1, under existing Industrial Development Districts No. 34 and 62.

D. Regular Business Agenda:

1. Appoint individuals to the Construction Board of Appeals, Downtown Development Authority, Environmental Board, Human Services Board, Local Development Finance Authority, Park Board, Planning Commission, and Senior Citizens Advisory Board.

E. Unfinished Business:

F. Council Committee Reports:

G. New Business:

H. Statements of City Council and City Manager.

Adjournment.



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Use the camera on your phone or mobile device to scan the QR Code and then follow the instructions that appear on your screen.

The link will take you to <https://portagemi.portal.civicclerk.com/> where you can view the meeting agendas and agenda packets.

There is one opportunity for public comment during meetings. The Americans with Disabilities Act (ADA) requires reasonable accommodations for participation. Please contact the City Clerk regarding accommodations.