

6:00 p.m. Call to Order.
Moment of Silence.
Pledge of Allegiance.
Roll Call.
Proclamations:
Petitions and Statements of Citizens (3 mins. per speaker).

A. Consent Agenda:

1. Approve the City Council Meeting Minutes of the:
 - a. Regular Meeting of September 9, 2025
2. Approve the Accounts Payable Register of September 23, 2025, as presented.
3. Award a contract in the amount of \$1,388,856.36 to Penchura, LLC, of Brighton, MI, for the purchase of three pavilion structures for the Portage Farmers Market; and authorize the City Manager to execute all documents related to this action on behalf of the city.
4. Authorize the purchase of .03 acres of 7941 South Westnedge Avenue, owned by Comerica Bank, for the amount of \$1, for use in the development of the Portage Farmers Market, and authorize the City Manager to execute all documents related to this action.
5. Adopt the Resolution to sell city property addressed as 9246 Portage Industrial Drive to Kalamazoo County for \$600,000, place the resolution on file for 28 days with the City Clerk, and take final action on October 21, 2025.
6. Award a contract in the amount of \$182,517 to Twin Lakes Nursery, Inc., for the purchase of trees, planting and maintenance services in Celery Flats and Lexington Green Parks funded by the IRA Urban and Community Forestry Program grant, and authorize the City Manager to execute all documents related to this action on behalf of the city.
7. Approve the purchase of Panasonic Toughbook computers, docking stations, and power supplies from Baycom in the amount of \$137,818.00, and authorize the City Manager to execute all necessary documents on behalf of the city.
8. Approve the agreement with Kalamazoo Neighborhood Housing Services for an Employer-Assisted Housing Program and authorize the City Manager to execute all documents related to this action on behalf of the city.
9. Schedule a Committee of the Whole Meeting for Tuesday, October 21, 2025, at 5:00 p.m. to review, discuss and potentially take action on a proposed agreement for the provision of an emergency management staff person to be shared evenly between the City of Portage and Kalamazoo County.
10. Approve the Preferred Developer Agreement with Dynasty Management LLC for a due diligence period of six months to redevelop 7716 South Westnedge Avenue as a mixed-use project and authorize the City Manager to execute all documents related to this action on behalf of the city.
11. Accept the Industrial Facilities Tax Exemption Certificate application from KalBlue Group, Inc. to transfer the existing tax abatement certificate from Depatie Fluid Power, LLC, at 5870 S. Sprinkle Road, Unit 1, and set the public hearing on the certificate for October 7, 2025.
12. Approve the City Wise Software LLC City Service & Licensing Agreement to establish a searchable database for renters to locate rental housing in the City of Portage and authorize the City Manager to execute all documents related to this action on behalf of the city.
13. Adopt the Revised Investment Policy.
14. Minutes of Boards & Commissions:

- a. Human Services Board of June 5, 2025
- b. Environmental Board of August 13, 2025

15. Materials Transmitted.

16. Calendar of Meetings:

- Historic District Commission: Wednesday, October 1 at 8:30 a.m. at the Portage District Library, 300 Library Lane
- Park Board: Wednesday, October 1 at 6:30 p.m. at the Celery Flats Pavilion, 7335 Garden Lane
- Human Services Board: Thursday, October 2 at 5:30 p.m. in Conference Room 1, Portage City Hall
- Planning Commission: Thursday, October 2 at 7:00 p.m. in Council Chambers, Portage City Hall
- Citizen Advisory Board Interviews: Tuesday, October 7 at 4:00 p.m. in Conference Room 1, Portage City Hall

B. Communications:

- 1. Receive the communication from Mary Redmond dated September 8, 2025.

C. Public Hearings:

- 1. Hold a public hearing and subsequently consider approving Rezoning Application No. 25/26-1 to rezone 4815 West Milham Avenue from B-2 Community Business District to B-3 General Business District.

D. Regular Business Agenda:

E. Unfinished Business:

- 1. Accept for second reading and subsequently consider adopting the proposed ordinance amendment of Chapter 42 of the Code of Ordinances to enable the creation of Neighborhood Enterprise Zones (NEZ).

F. Council Committee Reports:

G. New Business:

H. Statements of City Council and City Manager.

Adjournment.

ADDITIONAL INFORMATION

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City Council Agendas are posted on the Thursday before each regular Tuesday Council meeting. A "Final Agenda" will be posted by approximately 3 PM on the day of the regular Council meeting. Meeting minutes are posted once approved by the Council.

Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at (269) 329-4400 or via e-mail at CityManager@portagemi.gov. Persons who wish to contact members of the City Council prior to the meeting to provide input about items on the meeting agenda may do so via email – each Councilmember's email can be found on this website: www.portagemi.gov/487/City-Council.

Agendas for the regular meetings of the Portage City Council are available on the Internet at: www.portagemi.gov. You may also use the QR Code below to access agendas and agenda packets.



QR Code to Access the Agenda & Agenda Packet

Use the camera on your phone or mobile device to scan the QR Code and then follow the instructions that appear on your screen.

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Portage City Council meetings are held twice a month on Tuesdays at 6:00 PM in City Council Chambers at Portage City Hall (7900 South Westnedge Avenue). Meetings are broadcast live on cable television on Charter channel 995, AT&T channel 99, and the Portage Cable Access Live Stream (<https://portagemi.cablecast.tv/CablecastPublicSite/?site=1>).

There is one opportunity for public comments during meetings. In-person comments can be made during this opportunity. To make a public comment remotely during the meeting, dial (844) 875-7777 and use access code 7577015. Then press *6 to enter the queue.

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