

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. Juneteenth 2023
2. Delta Theta Sigma Sorority 50th Anniversary
3. Women Veterans Recognition Day
4. Pride Month

A. Consent Agenda:

1. Approve the City Council Meeting Minutes of the:
 - a. Board & Commission Interview Session of May 23, 2023.
 - b. Regular Meeting of May 23, 2023.
2. Approve the Accounts Payable Register of June 6, 2023 as presented.
3. Award a contract in the amount of \$1,365,566.40 to Michigan Paving & Materials Company, for spring mill and fill asphalt repairs to sections of major and local streets, and authorize the City Manager to execute all documents related to this action on behalf of the city.
4. Award a contract in the amount of \$319,315.25 to Pavement Maintenance Systems for chip-sealing asphalt repairs to major streets and authorize the City Manager to execute all documents related to this action on behalf of the city.
5. Materials Transmitted.
6. Minutes of Boards & Commissions:
 - a. Planning Commission of April 20, 2023
 - b. Brownfield Redevelopment Authority of July 11, 2022
 - c. Planning Commission of May 18, 2023
7. Calendar of Meetings:
 - Historic District Commission on Wednesday, June 7, 2023 at 8:30 a.m. in City Hall Conference Room #1.
 - Park Board on Wednesday, June 7, 2023, at 6:30 p.m. at Dr. Martin Luther King, Jr. Park.
 - Youth Advisory Committee on Monday, June 12, 2023, at 6:00 p.m. at the Portage-Zhang Senior Center.
 - Zoning Board of Appeals on Monday, June 12, 2023, at 7:00 p.m. in the City Council Chambers.
 - Environmental Board on Wednesday, June 14, 2023, at 7:00 p.m. in City Hall Conference Room #1.
 - Planning Commission on Thursday, June 15, 2023, at 7:00 p.m. in the City Council Chambers.

B. Petitions and Statements of Citizens:

C. Communications:

D. Public Hearings:

E. Regular Business Agenda:

1. Direct the City Manager to create a Task Force to share information and increase community engagement on proposed developments in the Lake Center District.

F. Unfinished Business:

G. Council Committee Reports:

H. New Business:

I. Statements of Citizens:

J. Statements of City Council and City Manager.

Adjournment.



CITY OF PORTAGE PROCLAMATION

Juneteenth Celebration Day 2023

WHEREAS, Juneteenth is a historic holiday marking the end of slavery in the United States; and

WHEREAS, this year marks the 18th annual State of Michigan Juneteenth Freedom Day Recognition; and

WHEREAS, when Union Army General Gordon Granger landed at the Texas port city of Galveston in 1865 as the Civil War drew to a close, one of his first actions was to read General Order #3, which stated that all enslaved are free and that former masters and enslaved have absolute equality of personal and property rights; and

WHEREAS, following his statement, June 19 (Juneteenth) became the emancipation date of those long-suffering for freedom; and

WHEREAS, since then, as the oldest known celebration commemorating the end of slavery in America, the tradition of celebrating Juneteenth has remained strong well into the 21st century to recognize the triumph of the human spirit over the cruelty of slavery and to honor the strength, endurance, and faith of African American ancestors; and

WHEREAS, it is imperative that Portage citizens continue to work towards a more equitable and just America, as well as join together to acknowledge a time in our history that carried on the nation's ideals of equality and democracy and celebrate the joys of liberty and justice for every American citizen; and

WHEREAS, in June 2005, then-Governor Jennifer Granholm signed legislation officially designating the third Saturday in June as "Juneteenth National Freedom Day" in Michigan; and

WHEREAS, all City of Portage citizens are encouraged to participate in the Juneteenth Freedom Festival and celebrate African American history and culture, while continuing to promote diversity, equality, and a strong sense of community in Portage.

NOW, THEREFORE, BE IT RESOLVED THAT I, Patricia M. Randall, do hereby proclaim that this city honors and recognizes June 19, 2023 as the annual "Juneteenth Celebration Day."

Signed this 6th day of June, 2022.

Patricia M. Randall, Mayor



CITY OF PORTAGE PROCLAMATION

Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc. 50th Year Anniversary Recognition

WHEREAS, on June 23, 1973, the Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc. was chartered by fourteen visionary women — meaning that this year marks the 50th anniversary of the Kalamazoo Alumnae Chapter of the Delta Sigma Theta Sorority, Inc.; and

WHEREAS, the creation of the Kalamazoo Chapter of Delta Sigma Theta in 1973 was intended to ‘further the work of the sorority and provide an opportunity to continually renew their commitment to support and service to the Kalamazoo County Community;’ and

WHEREAS, the sorority chapter has largely done its 22 founders proud by structuring its service around economic development, educational development, international awareness, physical and mental health, as well as political awareness and involvement within the community; and

WHEREAS, service examples of the Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc. include: the creation of the Women’s Education Coalition which supports non-traditional female students, the creation of scholarships only accessible to Kalamazoo County graduating high school students, and the creation of programming surrounding financial empowerment for the citizens of Kalamazoo County; and

WHEREAS, the City of Portage is elated by the continued outreach from the Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc., the example they set within our community, and is excited to progress our relationship with this organization moving forward.

NOW, THEREFORE, BE IT RESOLVED THAT I, Patricia M. Randall, Mayor of the City of Portage, do hereby proclaim June 23, 2023, as, “Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc. Anniversary Day.”

Signed this 6th day of June 2023.

Patricia M. Randall, Mayor



CITY OF PORTAGE PROCLAMATION

WOMEN VETERANS RECOGNITION DAY

- WHEREAS,** women have proudly served the United States in military roles throughout its history, including, but not limited to, soldiers (while disguised as men) during the American Revolution and the Civil War, nurses in World War I, and combat helicopter pilots in Afghanistan; and
- WHEREAS,** women have informally served in the United States Armed Forces since its inception and formally since the establishment of the Army Nurse Corps in 1901; and
- WHEREAS,** in 1917, the United States Navy announced it would allow women to enlist. During World War I, approximately 12,000 women served in the U.S. Navy as couriers and translators, among other roles. By the end of World War II in 1945, there were approximately 280,000 women in the U.S. Armed Forces; and
- WHEREAS,** women were permitted to serve as permanent members of the United States Armed Forces with the enactment of the Women's Armed Services Integration Act of 1948, but the federal law restricted women to not more than 2% of the enlisted force for each branch of the U.S. Armed Forces. A subsequent act in 1967 lifted the restriction and allowed women to achieve higher military rank; and
- WHEREAS,** laws passed since the 1970s have formally granted veteran status to women with World War II service; have recognized the many contributions made by women veterans; and have allowed women veterans more equal status and access to benefits, opportunities, and programs from the federal government, state governments, and veteran services organizations; and
- WHEREAS,** more than two million women veterans live in the United States, with approximately 48,000 residing in Michigan, and 1,500 residing in Kalamazoo County.
- NOW, THEREFORE, BE IT RESOLVED THAT** I, Patricia M. Randall, in recognition of women veterans, declare June 12 shall be known as Women Veterans Recognition Day, and encourage residents to honor and reflect on the sacrifices of women in the Armed Forces.

Signed this 6th day of June, 2023.

Patricia M. Randall, Mayor



CITY OF PORTAGE PROCLAMATION

LGBTQ+ PRIDE MONTH

- WHEREAS,** all people, regardless of age, gender identity, race, color, religion, marital status, national origin, sexual orientation, psychological or physical challenges have the right to be treated fairly based on their intrinsic value as human beings; and
- WHEREAS,** Lesbian, Gay, Bisexual, Transgender, and Queer individuals are present in this city, state, country, and the world; and
- WHEREAS,** L.G.B.T.Q.-Plus individuals have faced and continue to face challenges such as social ostracism, discrimination in the workplace, denial of healthcare, further denial of the right to marry, or adopt, and persecution; and
- WHEREAS,** regardless of these and other acts, Lesbian, Gay, Bisexual, Transgender, and Queer individuals have continued to strive for and achieve recognition and rights that have been denied to them on local, national, and international levels; and
- WHEREAS,** June 28, 2023, marks the 54th anniversary of the 1969 Stonewall Uprising which helped birth the "Gay Rights Movement", with then-President Bill Clinton declaring June as "Gay and Lesbian Pride Month" in 2000, followed by then-President Barack Obama expanding the commemoration by declaring June to be Lesbian, Gay, Bisexual, and Transgender Pride Month in 2009; and
- WHEREAS,** we affirm the city's commitment to the Non-Discrimination Ordinance adopted on June 28, 2016; and
- WHEREAS,** while our society begins to recognize and respect definitions of sexuality and gender, that have been previously denied, ignored, and suppressed, we must acknowledge that the need for education and awareness remains vital to end this discrimination and prejudice.

NOW, THEREFORE, BE IT RESOLVED THAT I, Patricia M. Randall, do hereby proclaim June 2023 as LGBTQ+ Pride Month in the City of Portage, Michigan, and encourage our residents to reflect on the ongoing struggle for equality the LGBTQ+ community faces and the contributions that enhance our city.

Signed this 6th day of June, 2023.

Patricia M. Randall, Mayor

**BOARD & COMMISSION INTERVIEW SESSION
OF MAY 23, 2023**

Mayor Patricia Randall called the Board & Commission Interview Session to order at 05:46 PM in Conference Room #1 at Portage City Hall.

ROLL CALL: Councilmembers Lisa Brayton, Chris Burns, Mayor Pro Tem Jim Pearson, and Mayor Patricia Randall were present. Councilmember Terry Urban arrived at 5:48 p.m. Councilmember Lori Knapp arrived at 6:40 p.m.

ABSENT: Councilmember Vic Ledbetter.

ALSO PRESENT: City Manager Pat McGinnis, City Clerk Erica Eklov, and City Clerk Administrative Assistant Aaron Thiel.

YOUTH ADVISORY COMMITTEE (20 EXPIRING TERMS): Beginning at 5:47 p.m. until 5:55 p.m., the Council interviewed applicants for the Youth Advisory Committee. Applicants Nikita Pai and Ainsley Boes were present. Mayor Randall asked each applicant to introduce themselves and state the reason for their application to the Committee. Councilmember Burns asked Ms. Pai how she would solve the organ donation problem, noting her application. Councilmember Brayton asked Ms. Boes about speaking out on behalf of others. Councilmember Burns asked both if either followed any of the city's social media channels. Mayor Randall asked how the applicants had heard about the Portage Youth Advisory Committee. There was additional discussion on the purpose and goals of the YAC.

CONSTRUCTION BOARD OF APPEALS (1 EXPIRING TERM, 1 VACANCY): From 5:56 to 6:02 p.m., the City Council interviewed returning member Sheldon Smith and new applicant Dan Chumita for the Construction Board of Appeals. Mr. Smith stated he had retired from Bel-Aire Heating & Cooling and had already served two terms on the Construction Board. Mr. Chumita relayed that he was a new applicant who owns a local plumbing company, has a young family, and is looking to volunteer more. At the Mayor's invitation, City Clerk Eklov summarized the purpose and meeting times of the Construction Board of Appeals. There was additional discussion regarding the appointments and configuration of the Board.

SENIOR CITIZENS ADVISORY BOARD (1 VACANCY): Upon beginning the Senior Citizens Advisory Board interviews, City Clerk Eklov relayed that the two applicants for the Board had recently withdrawn their applications due to personal reasons. She further stated that the vacancy was recent and failure to appoint a new member would not be detrimental at this time.

LOCAL OFFICERS COMPENSATION COMMISSION (1 VACANCY): Beginning at 6:05 p.m., the City Council interviewed applicants Mike Quinn and Toni Woolfork-Barnes, Ph.D. Dr. Woolfork-Barnes provided her background and interest in serving on the Commission. Mr. Quinn spoke regarding his experience with local officials' pay levels, as well as familiarity with the service disparity that can occur amongst local boards. There was additional discussion regarding the purpose of the Local Officers Compensation Commission, as well as determining different city advisory boards that could potentially incorporate Dr. Woolfork-Barnes in a greater capacity. Dr. Woolfork-Barnes expressed interest in reviewing the other available boards and returning at a later date. Mr. Quinn expressed his interest regarding a future meeting of the Commission.

PLANNING COMMISSION (3 EXPIRING TERMS): Beginning at 6:25 p.m. the Council interviewed returning Commission members Rick Freiman, Reed Youngs, and Bill Fries. Mayor Randall asked each member to discuss the current functions and business of the Planning Commission. Mr. Freiman complimented recently updated administrative processes. Mr. Youngs spoke regarding functionality. Mr. Fries expressed concerns with administrative functions resulting from staff transitions, as well as relayed complaints from area developers. He also noted several ordinances and City Charter regulations that he believes are obstructing quality development as the community updates. Mayor Pro Tem Pearson asked the City Manager how the Planning Commission would communicate concerns, observations, etc., and whether members were allowed input on staff revisions. City Manager McGinnis responded. Mayor Pro Tem Pearson noted his prior service on the Planning Commission and certain regulations at his time. He further inquired about form-based zoning and lakefront property overlay zoning. City Manager McGinnis responded that overlay zoning is in the plans but has yet to be reviewed. Mayor Pro Tem Pearson noted that several concerns introduced were in the works with the City Administration, albeit slowly. Mr. Fries expressed concern about the city's Master Plan and the lack of new program introductions but confirmed that he is eager for the new Chief Development Officer, Peter Dame, to begin implementing changes. Mr. Freiman asked how a Commissioner's item of business could be brought before discussion of the entire Planning Commission, City Administration, as well as the City Council. City Manager McGinnis responded with his availability to meet individually to discuss any Commissioner's concerns.

ENVIRONMENTAL BOARD (1 VACANCY): City Clerk Eklov noted there were no applicants present.

ZONING BOARD OF APPEALS (1 VACANCY): City Clerk Eklov noted there were no applicants present.

STATEMENTS OF CITIZENS: None.

ADJOURNMENT: Mayor Randall adjourned the meeting at 06:47 PM.

Erica L. Eklov, City Clerk

CITY COUNCIL MEETING MINUTES FROM MAY 23, 2023

Mayor Patricia Randall called the Regular Meeting to order at 07:03 PM in the Council Chambers at Portage City Hall.

ROLL CALL: Councilmembers Lisa Brayton, Chris Burns, Lori Knapp, Victor Ledbetter, Terry Urban, Mayor Pro Tem Jim Pearson, and Mayor Patricia Randall were present.

ABSENT: None.

ALSO PRESENT: City Manager Pat McGinnis, Chief Operating Officer Adam Herringa, City Attorney Catherine Kaufman, and City Clerk Erica Eklov.

At the request of Mayor Randall, the audience observed a moment of silence to reflect on the contributions of the nation's public works employees. Following the moment of silence, the City Council recited the Pledge of Allegiance.

PROCLAMATIONS:

National Gun Violence Awareness Day: Marti Ulmer from the End Gun Violence campaign and local chapter of the Michigan Moms Demand Action to End Gun Violence read the proclamation.

National Public Works Week: Chief Operating Officer Adam Herringa read the proclamation.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if any Councilmember or anyone in the audience would like an item removed from the Consent Agenda. Motion by Pearson, seconded by Brayton, to approve the Consent Agenda as presented. Upon a roll call vote, motion carried 7 to 0.

Approval of Minutes: Motion by Pearson, seconded by Brayton, to approve the Regular Meeting minutes of May 9, 2023. Upon a roll call vote, motion carried 7 to 0.

Accounts Payable Register: Motion by Pearson, seconded by Brayton, to approve the Accounts Payable Register of May 23, 2023 as presented. Upon a roll call vote, motion carried 7 to 0.

Temporary/Seasonal Employment Services Contract- Bid Tabulation: Motion by Pearson, seconded by Brayton, to award a contract to Onstaff USA, Inc. of Portage, Michigan to provide temporary and seasonal employment services for Fiscal Year 2023-2024, for an estimated amount of \$273,405.65, with the option of four (4) one-year renewals and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

Charging and Fueling Infrastructure (CFI) Discretionary Grant Application: Motion by Pearson, seconded by Brayton, to approve the submission of a grant application for the Charging and Fueling Infrastructure (CFI) Discretionary Grant Program and authorize the City Manager to execute all documents related to the application on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

Minutes of Boards & Commissions: Motion by Pearson, seconded by Brayton, to receive the minutes of the Human Services Board of April 6, 2023; Zoning Board of Appeals of April 10, 2023; and Environmental Board of April 12, 2023. Upon a roll call vote, motion carried 7 to 0.

Calendar of Meetings: Motion by Pearson, seconded by Brayton, to receive the Calendar of Meetings as presented. Upon a roll call vote, motion carried 7 to 0.

PETITIONS AND STATEMENTS OF CITIZENS: Alan Loveridge (23965 88th Avenue, Marcellus) spoke regarding concerns regarding race and relationships.

PUBLIC HEARINGS:

Marijuana Business & Zoning Ordinance Amendments: Mayor Randall re-opened the public hearing at 7:19 p.m. City Manager McGinnis relayed the extension of the public hearing from the May 9, 2023, Regular Meeting due to publication issues with the notice of the hearing. He further relayed the changes included in the ordinance amendments.

Kimm and James Brayton (10028 Harris Drive) spoke as owners of the Green Eden growing facility and provisioning center. Ms. Brayton spoke in favor of the adoption of the drive-thru aspect of the ordinance revision. She encouraged leniency for other provisioning centers with regard to the drive-thru stacking lane. Dr. Brayton relayed that their business serves veterans, senior citizens, and people with disabilities who have expressed the desire for the drive-thru service.

Councilmember Urban asked the Braytons whether they offer home delivery. Ms. Brayton responded that their business offers the service but does not utilize the option as another Portage marijuana business provides that service with the willingness to assume the correlating liability and costs. Councilmember Ledbetter asked whether they would still offer curbside service in tandem with the drive-thru. Ms. Brayton responded that the drive-thru took the majority of the business when it was previously open during the pandemic. Councilmember Ledbetter subsequently asked about the various purchase options with the drive-thru, to which Ms. Brayton responded.

Motion by Brayton, seconded by Burns, to close the public hearing. Upon a voice vote, motion carried 7 to 0. Motion by Brayton, seconded by Burns, to adopt Ordinance Amendment #22/23-9(A) to amend commercial marijuana development standards within Chapter 42, Land Development Regulations, Article 4 (Zoning). Upon a roll call vote, motion carried 6 to 1.

REGULAR BUSINESS AGENDA:

Fiscal Year 2023-2024 Budget Approval and Resolutions Adoption: Mayor Randall introduced the item and commended the City Administration for the budget proposal. At the Mayor's invitation, City Manager McGinnis summarized the proposed Fiscal Year 2023-24 budget with noted revisions as requested by the Council following the second Budget Review Session.

Motion by Pearson, seconded by Knapp, to approve the Fiscal Year 2023-2024 Proposed Budget and adopt the General Appropriations Act and Salary and Wage Resolutions. Upon a roll call vote, motion carried 7 to 0.

Appointments to Boards and Commissions: At the invitation of the Mayor, City Clerk Eklov read the various appointments into the record: appoint Alex Durian, Aanya Goel, Tahira Gjukis, Lillian Herringa, Madeline Herringa, Riley Thomas, Emelia VanDerWoude, Natalia Verdin, Katherine Li, Paarth Sharma, Ainsley Boes, Samantha Bryant, Chloe Klimp, Jasmine Nguyen, Nikita Pai, and Madeline Williams, with terms ending June 30, 2024, to the Youth Advisory Committee; reappoint Sheldon Smith, as well as appoint Daniel Chumita, to terms ending June 1, 2026, to the Construction Board of Appeals; reappoint Bill Fries, Reed Youngs, and Rick Freiman, to terms ending May 31, 2026, to the Planning Commission; and appoint Mike Quinn to a term ending October 1, 2024, to the Local Officers Compensation Commission.

Motion by Burns, seconded by Brayton, to appoint individuals to the various city boards as noted by the City Clerk. Upon a voice vote, motion carried 7 to 0.

UNFINISHED BUSINESS:

Marijuana Business & Zoning Ordinance Amendments: Mayor Randall introduced the item and City Manager McGinnis provided a brief summary of the item, noting that the matter had carried over from the May 9, 2023 Regular Meeting.

Motion by Burns, seconded by Brayton, to adopt Amendment #22/23-9(B) to amend

Marihuana Businesses, of Chapter 14, Businesses, Article 12. Upon a roll call vote, motion carried 7 to 0.

COUNCIL COMMITTEE REPORTS: Councilmember Brayton provided an update regarding the Discover Kalamazoo Advisory Board, including a presentation on the City of Kalamazoo's infrastructure planning. She also spoke regarding the Long Lake Governmental Lake Board, as well as a Metro Transit breakfast event that included a review of the micro-transit concept. Councilmember Brayton closed by relaying a recent community event where she met the new Western Michigan University Football Coach, Lance Taylor. Motion by Burns, seconded by Urban, to receive the Council Committee Reports as presented. Upon a voice vote, motion carried 7 to 0.

STATEMENTS OF CITIZENS: None.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Urban wished everyone a safe and happy Memorial Day holiday weekend.

Councilmember Ledbetter noted it was Mental Health Awareness month, relating personal and family stories of Post-Traumatic Stress Disorder. He encouraged everyone to monitor and maintain their own mental health as well as that of affected children.

Councilmember Knapp wished everyone a happy Memorial Day holiday weekend.

Councilmember Brayton congratulated the City Administration on receiving the Gold Award from Michigan Green Communities Challenge once again. She then provided an update on the new Central Elementary groundbreaking ceremony. She echoed Councilmember Ledbetter's encouragement of maintaining one's mental health. Councilmember Brayton acknowledged the return of the Portage Memorial Day Parade.

Councilmember Burns highlighted the grant application for the Charging and Fueling Infrastructure (CFI) Program included in the Consent Agenda. He then complimented the City Manager for his efforts to survey patrons and vendors from the Portage Farmers Market.

City Manager McGinnis complimented staff members Kylar Chandler and Adam Herringa for their efforts in compiling the CFI Grant application. He then noted a ribbon cutting slated for Thursday at the new Union Bank location.

Mayor Pro Tem Pearson noted he would not be attending the Memorial Day Parade but would be taking part in the memorial ceremony at Veterans Memorial Park, citing the numerous veterans in his family. He then thanked Councilmember Knapp and City Manager McGinnis for the new Veteran Banner program at Liberty Park.

Mayor Randall thanked the Council for its efforts with the interview session. She further noted her attendance at the Youth Advisory Committee meeting last Monday, as well as the recent Portage District Library preschool reading event at Celery Flats, and complimented the well-attended event. The Mayor also spoke regarding the pickleball sport in great demand in the Portage Parks. She then noted the Mayor's City-to-City Bike Ride with Kalamazoo Mayor David Anderson and efforts to improve bicycle safety in the community. She echoed Councilmember Brayton's mention of the Central Elementary groundbreaking event, noting it was the first of five for the school system of which the City Council is very proud. Mayor Randall closed with good wishes for a safe and happy Memorial Day holiday weekend.

ADJOURNMENT: Mayor Randall adjourned the meeting at 7:42 PM.

Erica L. Eklov, City Clerk

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Accounts Payable Register

SUPPORTING PERSONNEL: Lauren VanderVeen, Finance Director

ACTION RECOMMENDED: Approve the Accounts Payable Register of June 6, 2023 as presented.

The City Council reviews and approves the bi-weekly Accounts Payable Register which includes automated clearing house payments, paper checks, auto-pay payments, electronic payments and credit card payments. The attached Accounts Payable Register covers the period May 14, 2023 through May 27, 2023 and notes \$686,038.23 in automated clearing house payments, \$1,879,609.85 in paper checks, \$11,507.85 in auto-pay payments and \$627,848.58 in electronic payments for a grand total of \$3,205,004.51.

FUNDING: Not Applicable

Attachments: 1. Accounts Payable Register of June 6, 2023

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 1 of 9

Check Type: ACH Transaction

Check Date	Check	Vendor Name	Description	Amount
05/19/2023	19334(A)	ADP, INC.	ADP PAYROLL & ETIME SERVICES	4,664.85
05/19/2023	19335(A)	CHARTER COMMUNICATIONS	CABLE TV	678.18
05/19/2023	19336(A)	DEXTER, EVAN	REIMB EXPS-MCOLES RECOG OF PRIOR TR & TESTING	1,819.68
05/19/2023	19337(A)	HARMON, JAMIE	PER DIEM-APWA MI 2023 GREAT LAKES EXPO	149.00
05/19/2023	19338(A)	HOFFMAN BROTHERS, INC.	WEST END SANITARY SEWER IMPROVEMENTS	2,556.51
05/19/2023	19339(A)	METRONET HOLDINGS LLC	MONTHLY INTERNET FIBER SERVICES	1,008.39
05/19/2023	19340(A)	PLAYFORD, LOUIE	REIMB EXPS, PER DIEM-STAFF/COMMAND SCHOOL	1,035.70
05/26/2023	19341(A)	A NEW LEAF	CITY HALL PLANT CARE	108.00
05/26/2023	19342(A)	ABONMARCHE CONSULTANTS, INC	ENGINEERING SVCS - MULT LOCATIONS	34,324.50
05/26/2023	19343(A)	AIRGAS USA LLC	WELDING SUPPLIES	87.21
05/26/2023	19344(A)	ALL CITY MANAGEMENT SERVICES, INC.	CROSSING GUARD CONTRACT	3,912.30
05/26/2023	19345(A)	ALL-TRONICS, INC.	FIRE ALARM MONITORING	81.00
05/26/2023	19346(A)	ALRO STEEL CORPORATION	REPAIR AND MAINTENANCE	309.74
05/26/2023	19347(A)	AMAZON.COM SALES, INC.	UMBRELLAS CEL FLATS, FARMER'S MKT SUP-PR	943.60
05/26/2023	19348(A)	VOID		0.00
05/26/2023	19349(A)	AMERICAN SAFETY & FIRST AID	FIRST AID SERVICES & SUPPLIES	396.05
05/26/2023	19350(A)	ANIMAL REMOVAL SERVICE, LLC	ANIMAL REMOVAL SERVICES	1,186.00
05/26/2023	19351(A)	VOID		0.00
05/26/2023	19352(A)	AUNALYTICS INC	MONTHLY DISASTER RECOVERY SERVICES	1,442.00
05/26/2023	19353(A)	B S & A SOFTWARE	GL TRAINING FOR TREASURY & FINANCE	3,023.00
05/26/2023	19354(A)	BAUCKHAM, SPARKS, THALL, SEEGER AND	ATTORNEY FEES JUNE 2023	19,750.20
05/26/2023	19355(A)	VOID		0.00
05/26/2023	19356(A)	BEST WAY DISPOSAL, INC.	PORTABLE RESTROOM RENTAL & SVC	990.00
05/26/2023	19357(A)	BLUE CARE NETWORK-GREAT LAKES	BCNA INSURANCE	157,314.00
05/26/2023	19358(A)	BYHOLT INC.	GRAVEL DELIVERY	579.42
05/26/2023	19359(A)	C D W GOVERNMENT, INC.	COMPUTER REFRESH/UPGRADE	7,020.20
05/26/2023	19360(A)	CAPITAL ADVANTAGE FUNDING LLC	EQUIPMENT LEASE	8,801.15
05/26/2023	19361(A)	CAPSTONE HOME IMPROVEMENT, LLC	KAL CO. - REPL WINDOWS & DOORS	19,363.75
05/26/2023	19362(A)	CARLETON EQUIPMENT CO.	REPAIR & MAINT, BLADE REPAIR	4,901.48
05/26/2023	19363(A)	CHARTER COMMUNICATIONS	INTERNET/VOICE	144.40
05/26/2023	19364(A)	CIVICPLUS	MUNICODE FULL SERVICE	950.00
05/26/2023	19365(A)	VOID		0.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 2 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	19366(A)	CLEARNETWORK, INC.	UNIFIED SECURITY MONITORING SVCS	1,950.00
05/26/2023	19367(A)	COLTER, KEVIN	KAL CO. - FURNACE REPLACEMENT	4,525.00
05/26/2023	19368(A)	CONTINENTAL LINEN SERVICES	SPECIAL EVENT SUPPLIES	77.03
05/26/2023	19369(A)	CORMIER, STEVEN PAUL	SELF DEFENSE FITNESS	400.00
05/26/2023	19370(A)	CROWN TROPHY	NAME PLATES AND UNIFORM ITEMS	20.00
05/26/2023	19371(A)	CUSTOMIZED CLEANING SERVICES, INC.	SANIGLAZE TILE FLOORS UPPER LEVEL	2,660.00
05/26/2023	19372(A)	D & D PRINTING CO.	RAMONA PARK PASSES	2,560.98
05/26/2023	19373(A)	D. WOOD PLUMBING LLC	INDIAN FIELDS BACK FLOW REPLACEMENT	2,400.00
05/26/2023	19374(A)	DEER CONTRACTING & LANDSCAPE	ZYLMAN DRAIN MAINTENANCE	7,770.00
05/26/2023	19375(A)	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE	18,916.94
05/26/2023	19376(A)	DEPATIE FLUID POWER CO., INC.	HYDRAULIC REPAIRS	36.95
05/26/2023	19377(A)	EARLE, SHELIA L	FITNESS INSTRUCTION	815.00
05/26/2023	19378(A)	EKLOV, ERICA	REIMB-IIMC PROF DEV PROG, SITUATIONAL LDRSH	120.00
05/26/2023	19379(A)	ELECTIONS OPERATING LLC	BALLOT INSTRUCTIONS	43.42
05/26/2023	19380(A)	ENGINEERED PROTECTION SYSTEMS, INC.	ALARM MONITORING, REPAIRS	663.11
05/26/2023	19381(A)	ETNA SUPPLY, INC.	REPL DRINKING FOUNTAIN, MAINT SUP	1,914.11
05/26/2023	19382(A)	FERRELLGAS, LP	PROPANE TANK RENTALS	240.00
05/26/2023	19383(A)	VOID		0.00
05/26/2023	19384(A)	FOREMOST SALES COMPANY LLC	PARK FACILITIES CLEANING	3,840.00
05/26/2023	19385(A)	VOID		0.00
05/26/2023	19386(A)	GORDON WATER SYSTEMS	WATER SERVICES	458.51
05/26/2023	19387(A)	GORNO FORD	FLEET VEHICLES	51,614.00
05/26/2023	19388(A)	GREATER KALAMAZOO UNITED WAY	UNITED WAY DONATIONS FOR MAY 2023	75.78
05/26/2023	19389(A)	GRIFFIN PEST SOLUTIONS	PEST CONTROL SERVICES	756.00
05/26/2023	19390(A)	INDUSCO SUPPLY CO., INC.	JANITORIAL /PAPER SUPPLIES	622.38
05/26/2023	19391(A)	INSIGHT PUBLIC SECTOR, INC.	KNOWBE4, PHISHER RENEWAL, MICROSOFT SVCS	13,400.16
05/26/2023	19392(A)	IP CONSULTING, INC.	ORECK PHONE SYSTEM UPGRADE	6,105.59
05/26/2023	19393(A)	J & H OIL COMPANY	FUEL DELIVERY	19,506.01
05/26/2023	19394(A)	JB PRINTING	PRINTING SERVICES - PORTAGER	3,484.95
05/26/2023	19395(A)	KURZAVA, MATTHEW STEPHEN	FITNESS INSTRUCTION	300.00
05/26/2023	19396(A)	KUSHNER & COMPANY, INC.	COBRA AND FSA ADMINISTRATION	254.80
05/26/2023	19397(A)	LAWSON PRODUCTS, INC	REPAIR & MAINTENANCE SUPPLIES	586.04
05/26/2023	19398(A)	MACQUEEN EQUIPMENT LLC	FIRE OPERATING SUPPLIES	298.62

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 3 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	19399(A)	MALZ, DIANE	IAPE EVIDENCE & PROPERTY ROOM MGMT	132.00
05/26/2023	19400(A)	MAPLE HILL SPRINKLING, INC.	SPRINKLERS REPAIRS & TURN ON SVC	10,058.00
05/26/2023	19401(A)	MARTIN SPRING & DRIVE, INC.	SHOCKS	282.00
05/26/2023	19402(A)	MARTIN, DENNIS	FARMERS MARKET MUSICIAN	100.00
05/26/2023	19403(A)	MATTISON, MEGAN	INSTRUCTION PAYMENT BAKING CLASS	360.00
05/26/2023	19404(A)	MCGUIRE, INGRID	REIMB-CLOROX WIPES	20.12
05/26/2023	19405(A)	MCNALLY ELEVATOR CO.	ELEVATOR MAINTENANCE	1,304.73
05/26/2023	19406(A)	MEEKHOF TIRE SALES & SERVICE INC.	TIRE AND MAINTENANCE SERVICES	1,336.20
05/26/2023	19407(A)	MEJEUR ELECTRIC LLC	MISC ELECTRICAL REPAIRS	225.00
05/26/2023	19408(A)	MENARDS	PARKS FACILITY SUPPLIES	2,103.10
05/26/2023	19409(A)	MIDWEST ENERGY & COMMUNICATIONS	STREETLIGHT ENERGY COSTS	326.78
05/26/2023	19410(A)	NYE UNIFORMS	MISC UNIFORMS	621.93
05/26/2023	19411(A)	O'BOYLE-COLWELL-BLALOCK & AS.	LAKEVIEW PARK PHASE 1 A&E SERVICES	7,823.50
05/26/2023	19412(A)	OBERHILL, KYLE JOSEPH	RAMONA LIFEGUARD CERTIFICATION COURSE	1,792.00
05/26/2023	19413(A)	OFF THE CUFF CATERING	LUNCHEON FOR SWMMA	747.00
05/26/2023	19414(A)	ONE WAY PRODUCTS	JANITORIAL SUPPLIES	1,533.80
05/26/2023	19415(A)	ONSTAFF USA INC	TEMPORARY EMPLOYEE SVCS	3,192.87
05/26/2023	19416(A)	PARIS CLEANERS	LAUNDRY SVCS	751.91
05/26/2023	19417(A)	PEERLESS-MIDWEST, INC.	SHUMAN WELL MAINTENANCE, PUMP OVERHAUL	24,448.00
05/26/2023	19418(A)	PEOPLEFACTS, LLC	SECURITY MONITORING FEE	16.67
05/26/2023	19419(A)	PERCEPTIVE CONTROLS, INC.	SCADA MAINT SVC, REPAIR WOODLAWN LIFT ST	4,195.00
05/26/2023	19420(A)	PHILLIPS, KIMBERLY	REIMBURSE FOR EXPENSES	620.37
05/26/2023	19421(A)	PLASKO, PATRICIA MARIE	FITNESS INSTRUCTION	390.00
05/26/2023	19422(A)	PORTAGE FIREFIGHTERS	IAFF UNION DUES FOR MAY 2023	2,010.00
05/26/2023	19423(A)	PORTAGE ON-CALL FIREFIGHTERS	OCFF UNION DUES FOR MAY 2023	20.00
05/26/2023	19424(A)	PORTAGE POLICE OFFICERS ASSOC	PPOA UNION DUES FOR MAY 2023	637.00
05/26/2023	19425(A)	PRECISION PRINTER SERVICES INC	PRINTER SUPPORT SERVICES	1,711.54
05/26/2023	19426(A)	PREIN & NEWHOF	ENGINEERING SVCS - ROMENCE RD CONST	29,963.26
05/26/2023	19427(A)	PREMIER TRUCK SALES & RENTAL, INC.	PACKER RENTALS-2023 SPRING CLEANUP	16,560.00
05/26/2023	19428(A)	PRINTING SERVICES INC	PRINTING SERVICES	1,558.06
05/26/2023	19429(A)	R W LAPINE INC.	HVAC PREVENTATIVE MAINTENANCE	227.50
05/26/2023	19430(A)	RIDGE AUTO NAPA	REPAIR/MAINT SUP, OTC EVOLVE SUBSCRIPTION	1,986.70
05/26/2023	19431(A)	RIETH-RILEY CONSTRUCTION CO., INC	ROMENCE ROAD RECONSTRUCTION	54,569.30

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 4 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	19432(A)	ROBERT LAMSON, LLC	POST-COE EVAL	445.00
05/26/2023	19433(A)	S B F ENTERPRISES, INC.	PRINT & PROCESS QUARTERLY WATER BILLS	553.37
05/26/2023	19434(A)	SARKOZY BAKERY LLC	FOOD ASSISTANCE REIMBURSEMENT	40.00
05/26/2023	19435(A)	SEVERANCE ELECTRIC COMPANY, INC	TRAFFIC SIG MAINT, PEDESTRIAN SIGNAL REPAIRS	8,447.73
05/26/2023	19436(A)	SHINY BRITE WASHING SYSTEMS LLC	CAR WASHES	36.00
05/26/2023	19437(A)	SIMPLIFILE LLC	DOCUMENT RECORDING	166.25
05/26/2023	19438(A)	SMITH DAWSON & ANDREWS, INC.	FEDERAL ADVOCACY SERVICES	5,000.00
05/26/2023	19439(A)	STOUT, MELISSA JOY	FITNESS INSTRUCTION	520.00
05/26/2023	19440(A)	UNITED AUTO. IMPLEMENT WORKERS 2290	UAW UNION DUES FOR MAY 2023	632.80
05/26/2023	19441(A)	VOID		0.00
05/26/2023	19442(A)	VEOLIA WATER CONTRACT OPERATIONS	MCAP RECONCILIATION - JANUARY 2023	17,686.60
05/26/2023	19443(A)	VERPLANK TRUCKING CO.	H1 LIMESTONE	1,773.09
05/26/2023	19444(A)	VERTIV CORPORATION	UPS ANNUAL SUPPORT/MAINTENANCE	2,985.00
05/26/2023	19445(A)	VIRIDIS DESIGN GROUP	A&E EAST CENTRAL TRAIL	5,830.00
05/26/2023	19446(A)	WARNER NORCROSS & JUDD LLP	PROFESSIONAL SERVICES	1,652.50
05/26/2023	19447(A)	WAYNE COUNTY APPRAISAL LLC	ASSESSING SERVICES	39,349.25
05/26/2023	19448(A)	WEST MICHIGAN INT'L LLC	REPAIR MAINTENANCE SUPPLIES	144.86
05/26/2023	19449(A)	WIGHTMAN	ENGINEERING SERVICES-PORTAGE RD	4,218.75
05/26/2023	19450(A)	VOID		0.00
05/26/2023	19451(A)	XEROX CORPORATION	XEROX COPIER FEE	188.49
05/26/2023	19452(A)	ZHAO, BIQI	REIMB-CODE OFFICIALS CONF OF MI MEMBERSHIP	45.00
05/26/2023	19453(A)	VOID		0.00
05/26/2023	19454(A)	CLARK, RONALD	REIMB EXPS-EMU POLICE STAFF & COMMAND	743.51
Total ACH				686,038.23

Check Type: Paper

05/19/2023	323915	AMERICAN PUBLIC WORKS ASSOC.	GREAT LAKES EXPO TICKETS & REG	445.00
05/19/2023	323916	AT&T	ELECTRONIC COMMUNICATIONS	80.05
05/19/2023	323917	BALKEMA CONSTRUCTION, INC.	MLK PARK CONSTRUCTION SERVICES	20,599.98
05/19/2023	323918	HOME DEPOT USA, INC	SEWER EASEMENT SETTLEMENT	50,000.00
05/19/2023	323919	MI ASSOC. OF CHIEFS OF POLICE	SUMMER PROFESSIONAL DEV CONF-REG	280.00
05/19/2023	323920	PETTY CASH-MEGAN HUBER	TEM INCREASE PETTY CASH	500.00
05/19/2023	323921	PORTAGE CROSSINGS I, LLC	SEWER EASEMENT SETTLEMENT	112,452.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 5 of 9

Check Date	Check	Vendor Name	Description	Amount
05/19/2023	323922	PORTAGE CROSSINGS I, LLC	SEWER EASEMENT SETTLEMENT	62,548.00
05/19/2023	323923	VERIZON WIRELESS	CELL PHONE/WIRELESS CARD SERVICE	3,107.94
05/22/2023	323924	TARGET CORPORATION	SEWER EASEMENT SETTLEMENT	16,500.00
05/26/2023	323925	VOID		0.00
05/26/2023	323926	A BETTER WAY TREE CARE LLC	TREE/BRANCH REMOVAL	1,300.00
05/26/2023	323927	ALLEGRA PRINT & IMAGING	PRINTING SERVICES	2,197.50
05/26/2023	323928	ASCENSION BORGESS HOSPITAL	DOT PHYSICALS, POST-OFFER	722.00
05/26/2023	323929	B & H PHOTO & ELECTRONICS CORP.	DRONES AND ACCESSORIES	3,083.88
05/26/2023	323930	BAILEY TERRA NOVA FARMS	FOOD ASSISTANCE REIMBURSEMENT	59.00
05/26/2023	323931	BAINBRIDGE, BRANDON	UAW SHOE ALLOWANCE	169.59
05/26/2023	323932	BEEHLER, AIMEE	PICKLEBALL SESSION 1 REFUND	40.00
05/26/2023	323933	BEYER, NICHOLAS	UAW SHOE ALLOWANCE	93.24
05/26/2023	323934	BRIGGS, PRESTON	UAW SHOE ALLOWANCE	169.59
05/26/2023	323935	BRONSON HEALTHCARE GROUP	LEGAL BLOOD DRAWS	300.00
05/26/2023	323936	BROWN, MARCUS	RENTAL REFUND	290.00
05/26/2023	323937	BUNCA INC.	INTERIOR CAR WASHES	236.25
05/26/2023	323938	CAPITOL STRATEGIES, LLC	CONSULTING SERVICES	6,000.00
05/26/2023	323939	CIMCO REFRIGERATION	MILLENNIUM PARK CHILLER REPLACEMENT	32,846.96
05/26/2023	323940	CINTAS CORPORATION NO. 2	UNIFORM CHARGES	282.84
05/26/2023	323941	CONSORT DISPLAY GROUP	STREET LIGHT BANNER HARDWARE	5,132.50
05/26/2023	323942	CONSUMERS ENERGY	NW TRAIL LAND LEASE	1,000.00
05/26/2023	323943	CONSUMERS ENERGY - CEM	ELECTRIC UNDERGROUNDING-FOREST DR/PORTAGE	124,691.00
05/26/2023	323944	DENOYER OPERATING, LLC	POLICE VEHICLE REPAIR & MAINTENANCE	1,581.43
05/26/2023	323945	DEVISSER, SALLY	GRAIN ELEVATOR DEPOSIT REFUND	150.00
05/26/2023	323946	DEVON TITLE AGENCY	TITLE SEARCH	425.00
05/26/2023	323947	DIGITAL IMPACT DESIGN, INC.	MEMORIAL PLAQUES	99.35
05/26/2023	323948	DORRANCE FORD INC	MAINTENANCE REPAIR SUPPLIES	408.53
05/26/2023	323949	DRUCKER, PAUL	DEPOSIT FOR RENTAL REFUND	150.00
05/26/2023	323950	DURIAN, TAMMY	REIMBURSEMENT FOR LEGISLATOR LUNCHEON	108.18
05/26/2023	323951	EMERGENCY VEHICLE PRODUCTS	EQUIPMENT REPAIR/MAINTENANCE	2,318.17
05/26/2023	323952	ESPER ELECTRIC	BD PAYMENT REFUND	330.00
05/26/2023	323953	EVENT PRODUCTION SERVICES OF MI LLC	ARTS COUNCIL EVENT	213.00
05/26/2023	323954	FADER EQUIPMENT, INC.	REPAIR/MAINTENANCE SUPPLIES	504.65

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 6 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	323955	FARR, TYLER	REIMB EXPS-ENGINE OPS 1 TR	127.29
05/26/2023	323956	FLIERS UNDERGROUND SPRINKLING	POND PUMP ANNUAL SERVICE	2,353.20
05/26/2023	323957	FOX CUSTOM BUILDERS, LLC	BD BOND REFUND	422.00
05/26/2023	323958	FRENCH, STACY	REIMB EXP-FIRE ECC TRAINING	55.00
05/26/2023	323959	GABRIELSE, KYLE	REIMB EXPS, PER DIEM-ENGINE OPERATIONS I	708.03
05/26/2023	323960	GALLS PARENT HOLDINGS, LLC	UNIFORMS-PATCHES	214.99
05/26/2023	323961	GANSEN, JOYCE & GLENN	REFUND CEMETERY PLOT	650.00
05/26/2023	323962	GARNETT, LISA	RAMONA PARK PAVILION REFUND	110.00
05/26/2023	323963	GHANTASALA, LAKSHMI	RENTAL DEPOSIT REFUND	150.00
05/26/2023	323964	GIS WORKSHOP LLC	WORK ORDER SYSTEM SUBSCRIPTION	5,849.00
05/26/2023	323965	GORDON FOOD SERVICE	VOLUNTEER RECOGNITION & COFFEE BAR SUPPLIES	872.66
05/26/2023	323966	GRAHAM, WILLIAM	PER DIEM-NFA & NFPA CONFERENCE	406.50
05/26/2023	323967	GRANGER III, GEORGE A	SITE PLAN REVIEWS	2,760.00
05/26/2023	323968	GREATER KALAMAZOO FOP LODGE 98	FOP PORTION OF PPOA UNION DUES MAY 2023	3,102.98
05/26/2023	323969	GROTHAUSE, DAVID	FOOD ASSISTANCE REIMBURSEMENT	28.00
05/26/2023	323970	GUTH ILLUSTRATION & DESIGN	SELF GUIDED TOUR BOOKLETS	1,500.00
05/26/2023	323971	HACKENBERG, JAMES	RAMONA PICKLEBALL COURT REFUND	325.00
05/26/2023	323972	HAMBRIGHT, JARED	PER DIEM-STRUCTURAL COLLAPSE OPS	280.25
05/26/2023	323973	HANOSH, CRAIG	REIMB-LICENSE REGISTRATION (BUILDING)	150.00
05/26/2023	323974	HOME DEPOT	BLDG/REPAIR/MAINT SUPPLIES - FOUNTAIN FILTERS	5,772.64
05/26/2023	323975	VOID		0.00
05/26/2023	323976	VOID		0.00
05/26/2023	323977	HOUTMAN, JENNIFER	HAYLOFT DEPOSIT REFUND	150.00
05/26/2023	323978	IAFC	FIRE MEMBERSHIP	265.00
05/26/2023	323979	INNOCORP, LTD	SOBRIETY TEST AND CHALLENGE MAT	782.00
05/26/2023	323980	J & J LOCKSMITHS	PARK LOCK REPAIRS	162.28
05/26/2023	323981	JANZ, BROOKE	GRAIN ELEVATOR DEPOSIT REFUND	150.00
05/26/2023	323982	JOHNCOCK, TYLER	UAW SHOE ALLOWANCE	183.33
05/26/2023	323983	KALAMAZOO BOOK ARTS CENTER	VENDOR PAYMENT CLASS	250.00
05/26/2023	323984	KALAMAZOO COUNTY HEALTH & COMMUNITY	HHW PROGRAM 2022	4,264.05
05/26/2023	323985	KALAMAZOO COUNTY HEALTH & COMMUNITY	MPIR FOOD SERVICE LICENSE	170.00
05/26/2023	323986	KALAMAZOO COUNTY REG. OF DEEDS	RENTAL DEPOSIT REFUND	120.00
05/26/2023	323987	KALAMAZOO COUNTY TREASURER	COLONIAL ACRES APRIL 2023 MOBILE HOME TAX	452.50

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 7 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	323988	KALAMAZOO INSTITUTE OF ARTS	2023 WEST MICHIGAN AREA SHOW AWARD	1,000.00
05/26/2023	323989	KALAMAZOO LANDSCAPE SUPPLIES	FIRE TRAINING SUPPLIES	55.20
05/26/2023	323990	KALAMAZOO PICKLEBALL	MAY CLINICS	125.00
05/26/2023	323991	KINDLE, BETH	KIDS TRY-IT PLAYGROUND GAMES REFUND	20.00
05/26/2023	323992	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER MAINTENANCE AGREEMENT	364.00
05/26/2023	323993	KZOO TIRE COMPANY	POLICE VEHICLE REPAIR/MAINTENANCE	71.45
05/26/2023	323994	LAWRENCE, DYLAN J	BD PAYMENT REFUND	1,250.00
05/26/2023	323995	LAWRICK, DREW	UAW SHOE ALLOWANCE	200.00
05/26/2023	323996	LEATHERMAN, ROB	REIMB EXPS-TRUCK CO OPS I	449.28
05/26/2023	323997	LIFELOC TECHNOLOGIES, INC.	IMPAIRED DRIVING GOGGLES	310.40
05/26/2023	323998	LOCEY SWIM POOL CO.	FOUNTAIN SUPPLIES/REPAIRS	103.60
05/26/2023	323999	MALLICK, ANIRBAN	RENTAL DEPOSIT REFUND	120.00
05/26/2023	324000	MAPLE LAKE BUILDERS	SCHRIER PARK - CULTURED STONE	38,000.00
05/26/2023	324001	MARATHON SPORTSWEAR INC.	RAMONA RETAIL APPAREL	2,393.30
05/26/2023	324002	MARTIN, COURTNEY	HAYLOFT THEATRE DEPOSIT REFUND	250.00
05/26/2023	324003	MCDONALD'S TOWING & RESCUE, INC.	POLICE TOWING SERVICES	260.00
05/26/2023	324004	MENARDS	PARKS FACILITY SUPPLIES	233.94
05/26/2023	324005	MI CHAPTER NAHRO	REG MI NAHRO & MCDA JOINT CONFERENCE	229.00
05/26/2023	324006	MICAMP	MICAMP MEMBERSHIP	125.00
05/26/2023	324007	MICH MUNICIPAL POLICE & FIRE REPAIR	POLICE VEHICLE REPAIR & MAINTENANCE	1,083.99
05/26/2023	324008	MICHIGAN ASSOC. OF PLANNING	MEMBERSHIP FEES	725.00
05/26/2023	324009	MICHIGAN URBAN SEARCH AND RESCUE	STRUCTURAL COLLAPSE OPS REGISTRATION	2,000.00
05/26/2023	324010	MIGALA, INC.	OFFICE CARPET REPLACE	664.52
05/26/2023	324011	MILLER ROAD TRANSFER STATION	DISPOSAL OF REFUSE FROM SCHRIER PARK	149.72
05/26/2023	324012	MLIVE MEDIA GROUP	LEGAL NOTICES AND AFFIDAVITS	3,147.45
05/26/2023	324013	MOBILE COMMUNICATIONS AMERICA INC.	STALKER SPEED TRAILER-AWARENESS MONITOR	10,257.84
05/26/2023	324014	MOONEY, CHRISTOPHER	OVERPAID FINAL WATER/SEWER	100.56
05/26/2023	324015	MOORLAG, JOSIE LIN	YOGA 4 LIFE CLASSES	1,200.00
05/26/2023	324016	MOORLAG, TODD	UAW SHOE ALLOWANCE	200.00
05/26/2023	324017	MPARKS	TRIP VENDOR PAYMENT GRAND HOTEL	11,050.00
05/26/2023	324018	NESBITT JR., FRED	UAW SHOE ALLOWANCE	190.80
05/26/2023	324019	OFFICE DEPOT, INC.	OFFICE SUPPLIES	388.62
05/26/2023	324020	PAPPAS, LYNN M	FOOD ASSISTANCE REIMBURSEMENT	116.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 8 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	324021	PAW PAW VETERINARY CLINIC, P.C.	K9 - VETERINARIAN APPT	36.48
05/26/2023	324022	PERRY, TINA	PER DIEM-NAHRO & MDCA CONFERENCE	206.50
05/26/2023	324023	PETTY CASH-MEGAN HUBER	REPLENISHMENT CHECK	890.08
05/26/2023	324024	PRAIRIE EDGE CHRISTIAN REFORMED CHU	PRECINCT RENTAL FOR 05/02/2023 ELEC	100.00
05/26/2023	324025	RAMLOW, DONALD	SCHRIER PARK RENTAL REFUND	490.00
05/26/2023	324026	RATHCO SAFETY SUPPLY, INC.	TRAFFIC SIGNS AND MAINTENANCE	1,751.00
05/26/2023	324027	REILLY, DENELL	TRIP REFUND 230828 NASHVILLE	1,499.00
05/26/2023	324028	REILLY, DENELL	TRIP REFUND LAKE PLACID VERMONT 230930	50.00
05/26/2023	324029	ROAD COMMISSION OF KALAMAZOO COUNTY	DURAPATCHER EMULSION	2,568.12
05/26/2023	324030	ROSATI SCHULTZ JOPPICH & AMTSBUECHL	PROFESSIONAL SERVICES	2,318.00
05/26/2023	324031	ROWLAND, JEREME	REIMB EXP-APWA NORTH AMERICAN SNOW CONF	291.00
05/26/2023	324032	RUSSELL FARM INC	FOOD ASSISTANCE REIMBURSEMENT	25.00
05/26/2023	324033	RYAN, JEREMY	RENTAL DEPOSIT REFUND	100.00
05/26/2023	324034	SAUDER VILLAGE BARN RESTAURANT	TRIP VENDOR PAYMENT SAUDER VILLAGE	600.04
05/26/2023	324035	SCHNYDERS, BRIAN	UAW SHOE ALLOWANCE	194.20
05/26/2023	324036	SCHULTZ, GREGORY	RENTAL DAMAGE DEPOSIT RETURN	150.00
05/26/2023	324037	SCOTT, ROD	KAL CO. - REPL BATHROOM FIXTURES & FLOOR	2,725.00
05/26/2023	324038	SHERRIFF-GOSLIN CO.	WELL HOUSE ROOF REPAIR	750.00
05/26/2023	324039	SHI INTERNATIONAL CORP.	SPAMTITAN PLUS RENEWAL	9,465.00
05/26/2023	324040	SMART SOURCE, LLC	PENS WITH LOGO FOR OFFICE & EVENTS	815.72
05/26/2023	324041	SMITH, LOU	INTERMEDIATE PICKLEBALL REFUND	15.00
05/26/2023	324042	SOCIETY FOR HISTORY & RACIAL EQUITY	RENTAL DEPOSIT REFUND	150.00
05/26/2023	324043	STATE OF MICHIGAN (TREASURY)	2022 IFT DISBURSEMENT TO STATE OF MICH	1,115,059.53
05/26/2023	324044	STATE SYSTEMS RADIO, INC	RADIO BATTERY	131.50
05/26/2023	324045	STEENSMA LAWN & POWER EQUIPMENT	OPERATION SUPPLIES	304.23
05/26/2023	324046	STOMMEN, JAKE	WESTFIELD SOFTBALL RENTAL REFUND	390.00
05/26/2023	324047	T J M SERVICES	BISHOPS BOG BOARDWALK INSTALL	146,655.00
05/26/2023	324048	TALBOT, MICHAEL J.	FARMERS MARKET MUSICIAN	100.00
05/26/2023	324049	TEAM SUPPORT SERVICES, LLC	RECORD MANAGEMENT	810.15
05/26/2023	324050	TELUS COMMUNICATIONS (U.S.) INC	MONTHLY SKYHAWK GPS ACCESS/SVC FEES	755.20
05/26/2023	324051	THE POSTMAN AND CONCRETE DESIGNS	FENCE REPAIRS & GATE INSTALLATION	452.00
05/26/2023	324052	ULINE, INC.	FOLDING CHAIRS, RESTROOM SUPPLIES	7,319.91
05/26/2023	324053	USPS	REFILL POSTAGE METER	5,000.00

ACCOUNTS PAYABLE REGISTER
Check Dates From: 5/14/2023 to 5/27/2023

Page 9 of 9

Check Date	Check	Vendor Name	Description	Amount
05/26/2023	324054	VANGUARD FIRE & SUPPLY CO., INC.	FIRE INSPECTIONS - MULT LOCATIONS	3,002.98
05/26/2023	324055	VERMEER, JEREMY	PER DIEM-NORTH AMER ACTIVE ASSAILANT CONF	116.00
05/26/2023	324056	VK ENDEAVOURS LLC	CITY HALL PARKING LOT & LANDSCAPING	9,767.50
05/26/2023	324057	W MICH CRIMINAL JUSTICE TRAINING CO	LEGAL UPDATE COURSE - REG	50.00
05/26/2023	324058	WALKER, JEAN	REIMBURSE FOR VETERAN LUNCH SUPPLIES	421.20
05/26/2023	324059	WASHCO, LLC	PRESSURE WASH - MULT LOCS	1,400.00
05/26/2023	324060	WEDEL'S INC.	FLOWER REPAIRS	128.95
05/26/2023	324061	WELNIAK, BRAD	PER DIEM-NFA LDRSHP IN SUPERVISION TR	96.00
05/26/2023	324062	WESTCOMB, WADE	UAW SHOE ALLOWANCE	199.28
05/26/2023	324063	WILD, JED	REIMB EXPS-CRRL CONF, PER DIEM-ACTV ASSAILANT	743.03
05/26/2023	324064	WNUK, JAKE	PER DIEM-STRUCTURAL COLLAPSE OPS	280.25
05/26/2023	324065	WRAPS N SIGNS	VEH GRAPHICS INSTALLATION & REPAIRS	200.00
Total Paper Checks				1,879,609.85
Check Type: Auto-Pay Payments				
05/15/2023		CONSUMERS AUTOPAY	GAS-ELECTRIC	732.02
05/16/2023		CONSUMERS AUTOPAY	GAS-ELECTRIC	811.93
05/16/2023		MISSIONSQUARE	EMPLOYER RETIREMENT CONTRIBUTIONS	1,738.56
05/17/2023		CONSUMERS AUTOPAY	GAS-ELECTRIC	413.19
05/18/2023		CONSUMERS AUTOPAY	GAS-ELECTRIC	4,231.33
05/19/2023		MISSIONSQUARE	EMPLOYEE RETIREMENT WITHHOLDINGS	3,580.82
Total Auto-Pay Payments				11,507.85
Check Type: Electronic Payments				
05/15/2023		MULTIPLE	IAFF, PPCOA, PPOA, UAW PENSION PAYMENTS	74,877.13
05/31/2023		HUNTINGTON NATIONAL BANK	DEBT SERVICE PAYMENTS	52,971.45
05/16/2023		SOUTHERN MICHIGAN BANK & TRUST	INVESTMENT PURCHASE	500,000.00
Total Electronic Payments				627,848.58
Grand Total				3,205,004.51

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Spring Mill & Fill Contract

SUPPORTING PERSONNEL: Rodney Russell, Director of Public Works

ACTION RECOMMENDED: Award a contract in the amount of \$1,365,566.40 to Michigan Paving & Materials Company, for spring mill and fill asphalt repairs to sections of major and local streets, and authorize the City Manager to execute all documents related to this action on behalf of the city.

The Fiscal Year 2022-2023 Major & Local Streets budget includes funding for spring mill and fill repairs to major and local streets where surface asphalt is in poor condition. Repairs are scheduled on 17 streets, totaling 4.7 miles in length at the following locations:

- Oakland Drive at the I-94 Bridge
- Diamondview Drive (East Shore to Brightwater)
- Clearwater Terrace (East Shore to Biltmore)
- Chancellor Drive (Diamondview to Clearwater)
- Biltmore Lane (Brightwater to Clearwater)
- Brightwater Lane (Diamondview to Biltmore)
- East Shore Drive (Clearwater to Diamondview)
- Andrews Street (Mandigo to Woody Knoll)
- Woody Knoll Drive (Andrews to cul-de-sac)
- Woodlawn Court (south cul-de-sac to Wetherbee)
- Woodlawn Drive (Wetherbee to Woodbine)
- Woodbine Avenue (Woodlawn to Portage)
- West Vickery Road (Portage to cul-de-sac)
- Roger Street (East Osterhout to Ludington)
- Wendover Court (Roger to cul-de-sac)
- Breckenridge Way (Roger to cul-de-sac)
- Portage Industrial Drive cul-de-sac

In order to gain the utmost interest and promote competition, this bid was published in the Kalamazoo Gazette, on the City of Portage social media pages, as well as on BidNet where 570 suppliers were matched and notified of this project. Additionally, four local vendors were notified. Two bids were received on April 27, 2023 to perform the work. The lowest bid was submitted by Michigan Paving & Materials Company of Kalamazoo, Michigan, who has successfully completed several street repair projects for the city in the past.

It is recommended that City Council award a contract in the amount of \$1,365,566.40 to Michigan

Paving & Materials Company, for spring mill and fill asphalt repairs to sections of major and local streets, and authorize the City Manager to execute all documents related to this action on behalf of the city.

FUNDING: Funds are available in the Fiscal Year 2022-2023 Major & Local Street budgets and fund balance surplus.

Attachments: 1. Bid Tabulation_2023 Spring Mill Fill (5-12-23)

**2023 RFB 2023 SPRING MILL & FILL
CONSTRUCTION SERVICES
BID TABULATION**
BID OPENING ON APRIL 27, 2023 AT 3 PM

	BASE BID	ADD	TOTAL
Michigan Paving and Materials 2300 Glendenning Road Kalamazoo, Michigan, 49047	\$1,365,566.40	\$464,285.36	\$1,829,851.76
Rieth-Riley Construction Co., Inc. 1589 Townline Road Benton Harbor, Michigan, 49022	\$1,516,918.00	\$477,661.60	\$1,994,579.60

Opened by:  _____
Victoria Barboza, Purchasing Manager

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Award a contract in the amount of \$319,315.25 to Pavement Maintenance Systems for chip-sealing asphalt repairs to major streets and authorize the City Manager to execute all documents related to this action on behalf of the city.

SUPPORTING PERSONNEL: Rodney Russell, Director of Public Works

ACTION RECOMMENDED: Award a contract in the amount of \$319,315.25 to Pavement Maintenance Systems for chip-sealing asphalt repairs to major streets and authorize the City Manager to execute all documents related to this action on behalf of the city.

The Fiscal Year 2022-2023 Major Streets budget includes funding for chip-sealing repairs to sections of major streets where the surface asphalt is in good condition, but preservation techniques like chip sealing can be applied to extend the service life of the pavement. Based on the Pavement Surface Evaluation and Rating (PASER), an additional five years of a “good/fair” rating can be expected by applying chip-sealing repairs, saving the City \$1,366,310 over a mill and fill project. A total of eight streets are scheduled for repair:

- East Osterhout Avenue (Portage Road to South Westnedge Avenue)
- Angling Road (West Centre Avenue to Squire Heath Road)
- Schuring Road (South Westnedge Avenue to Oakland Drive)
- Gladys Street (South Westnedge Avenue to Newport Road)
- Newport Road (Gladys Street to East Milham Avenue)
- Oakland Drive (West Centre Ave to Katie Court)
- E. Milham Avenue (Sprinkle Road to the city limits): Selected Street from Add Alternates list
- Meredith Street (Sprinkle Road to East Kilgore Road): Selected Street from Add Alternates list

In 2022, the Department of Public Works applied its second chip-sealing treatment to 29 streets throughout the city. The chip seal treatment on these streets provided a coating over the asphalt, thus preventing water intrusion that eventually leads to accelerated street deterioration. This year, six streets were added to the base bid, and two streets were selected from the “add alternates” since additional funding was available for a total distance of 5.4 miles. The selected streets are classified as “Majors” and more heavily trafficked which will lead to greater surface compaction. Additionally, experience with other chip and seal projects has resulted in bid specifications that mandate a smaller stone and greater compaction process.

A request for bids was posted to the Kalamazoo Gazette, the City of Portage social media pages, and website spotlight, as well as on BidNet where 511 suppliers were matched and notified of this project. Additionally, six local contractors were notified of the project. One bid was received from Pavement Maintenance Systems. The bid amount is in line with anticipated costs.

It is recommended that City Council award a contract to Pavement Maintenance Systems in the amount of \$319,315.25 for chip-seal asphalt repairs of major streets and authorize the City Manager to execute all documents related to these actions on behalf of the city.

FUNDING: FUNDING: Funds are available in the Fiscal Year 2022-2023 Major & Local Street budgets.

Attachments: 1. Bid Tabulation - 2023 Street Chip & Fog Sealing

**2023 RFB– STREET CHIP & FOG SEALING
CONSTRUCTION SERVICES
BID TABULATION
BID OPENING ON MAY 3, 2023 AT 3 PM**

	Base Bid	Add Alternate	Total Bid
Pavement Maintenance Systems LLC 384 Industrial Parkway Drive Imlay City Michigan 48444	\$268,077.13	\$117,575.72	\$385,652.85

Opened by:  _____
Victoria Barboza, Purchasing Manager

Minutes of Boards & Commissions

CITY OF PORTAGE PLANNING COMMISSION

**Thursday, April 20, 2023
7:00 PM Portage
Portage City Hall Council Chambers**

The City of Portage Planning Commission meeting of April 20, 2023, was called to order by Chair Corradini at 7:00 p.m.

IN ATTENDANCE

- Eric Feldt, Senior City Planner
- Catherine Kaufman, City Attorney

ROLL CALL

Mr. Feldt called the roll: Chairman Corradini (yes); Vice Chair Joshi (no); Fries (yes); Pezzoli (yes); Baldwin (yes); Adams (yes); Youngs (yes); Kasper (yes); and Freiman (yes).

Motion by Commissioner Baldwin, seconded by Commissioner Kasper to excuse Vice Chair Joshi. Motion carried 8-0.

APPROVAL OF MINUTES

1. Minutes dated April 6, 2023.

Motion by Commissioner Fries, seconded by Commissioner Pezzoli to approve the April 6, 2023, as submitted. Motion carried 8-0.

PUBLIC HEARINGS

None.

SITE/FINAL PLANS

1. Application for site plan for the ‘Willow Crossings’, one-family attached residential development at 10329 Oakland Drive.

Eric Feldt presented the project stating it consists of 23-attached condominium units, a new private drive, and connection to public utilities. Mr. Feldt stated that the project requires Site Plan approval by the Planning Commission, explained the site plan review process and criteria, and stated that the project had to also meet R-1T attached homes standards. He indicated that a public hearing, residential mailers, or publication in the Kalamazoo Gazette were not required for this project. He stated that the project complies with applicable zoning standards and aligns with the City’s Comprehensive Plan. Mr. Feldt concluded his presentation with staff’s recommendation to the Planning Commission: If no additional information is requested by the Commission, staff recommends the Planning Commission approve the Site Plan for the ‘Willow Crossings’, one-family attached residential development at 10329 Oakland Drive.

Chair Corradini asked about yard setbacks and distance to adjacent railroad tracks.

Paul Schram, Engineer with Wightman, 433 E. Ransom Street, Kalamazoo, MI, representing the applicant, gave a summary of the project.

Chair Corradini asked the Commission for any additional comments.

Motion by Commissioner Fries, seconded by Commissioner Adams to recommend approval of the Site Plan for the 'Willow Crossings', one-family attached residential development at 10329 Oakland Drive. Motion carried 8-0.

NEW BUSINESS

None.

OLD BUSINESS

None.

STATEMENT OF CITIZENS

None.

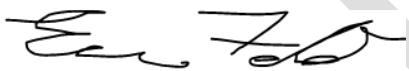
STATEMENT OF COMMISSIONERS/ STAFF

None.

ADJOURNMENT

There being no further business to come before the Commission, Chair Corradini adjourned the meeting at 7:18 p.m.

Respectfully submitted,



Eric Feldt, AICP, CFM
Senior City Planner

CITY OF PORTAGE BROWNFIELD REDEVELOPMENT AUTHORITY

Monday July 11, 2022

8:00AM Portage

City Hall Conference Room 1

The City of Portage Brownfield Redevelopment Authority meeting of July 11, 2022, was called to order by Chair Barker at 8:04am.

In Attendance

Adam Herringa, Acting City Manager

Elliott Berlin, City Brownfield Attorney

Andrew Falkenberg, Deputy Assessor

Kelly Peterson, Director of Community Development

Biqi Zhao, Deputy Director of Planning and Zoning

Introductions

Introduction of Authority members, staff, applicants, and members of the public in attendance at the meeting were conducted.

Roll Call

Director Peterson called the roll: Chair Barker (yes); Vice Chair Alburtus (excused); Secretary/Treasurer Lenehan (yes); Mr. Lewandowski (yes); Mr. Herberg (yes); Mr. Galin (yes); Mr. Monroe (unexcused); Mr. Vomastek (excused); Mr. Campbell (yes).

Approval of Minutes

Motion by Mr. Herberg to approve the BRA Meeting Minutes of May 4, 2022. The motion was seconded by Mr. Barker. Motion carried 6-0.

New Business

Attorney Berlin provided a brief overview of the IPUSA Portage, LLC (801 E. Milham) Development Agreement, presented to the Authority for approval following the brownfield plan approval at the May 4, 2022, meeting. Mr. Galin inquired if there were any substantial changes to the project. The applicant's representative Joe Agostinelli confirmed there were none. Mr. Galin moved to approve the development agreement. Mr. Herberg seconded the motion. The Authority voted 6-0 to approve.

Mr. Greg Dobson, representing Tall Timbers Portage LLC (applicant) commenced a presentation on the Tall Timbers brownfield plan submitted to the Authority for review. He provided a brief project history of the collaboration between AVB and Hinman Co. to facilitate Tall Timbers at

3413 W. Centre Ave, which will be a residential-only phase of the existing Greenspire development. Mr. Dobson discussed that the residential project intends to address the City Council's goal of expanding housing availability in Portage, meet a broad range of demographic needs, offers a higher density development with walkable amenities that yields better land use, and will feature key elements including 10% workforce housing units, and LEED Certification that also support the City Council's strategic goals. He detailed some of the residential developments key features and infrastructure in relation to the brownfield application.

The Authority posed several questions about the adjacent state forest land, access management, utilities, green roofs on the top of external garages, property maintenance, site dewatering, and site history. Mr. Lewandowski inquired about the source of contamination. Mr. Dobson noted the presence of arsenic, iron, chromium, and lead and confirmed the source was unknown but could be related to a previous use (homes along W. Centre Ave) that were located as late as 1999. He advised the developer intended to obtain the limits of contamination and if possible, scoop and remove them from the site. Mr. Barker inquired about the accrued \$2.3 million in interest in relation to reimbursable activities. Mr. Dobson confirmed the accrued interest would be related to eligible expenses. Mr. Lenehan inquired about the completion date, which was confirmed by the applicant to be Summer 2024, with a phased approach to bringing the residential towers on line to make units available as expeditiously as possible. Project representative Rich MacDonald (Hinman Co.) discussed the involvement of the Michigan Economic Development Corporation (MEDC) from which the applicant will also be seeking approval of a state brownfield plan and advised that this is one of the first residential-only projects in non-core, non-urban areas in this region that MEDC has expressed a willingness to support.

Mr. Barker inquired about the analyses and impacts to the school millage revenue forgone versus the expected capture from the 180 residential units. Mr. Dobson advised the tax capture doesn't begin until after the 1st year. Mr. Galin advised that funding will be returned to the school district, as is standard, on a per pupil basis. Acting City Manager Herringa advised the Authority that the Administration is supporting this project as an exception to the City's current brownfield redevelopment incentive policy (which currently does not allow for residential projects) as it helps meet City goals, that the City is currently developing an updated policy to accommodate a broader set of needs, noting this project sets a high bar for future projects of this nature. He reminded the Authority that they are not only voting for the project, but also supporting an exception to the current policy in the recommendation to Council.

Mr. Galin inquired if it the Authority was within its rights to vote to approve a project outside of the City's current policy. Attorney Berlin confirmed that the current policy is in the process of being amended, but due to the timing of the applicant's state brownfield application timeline and the policy modifications currently underway, the Authority can be asked to make an exception. Mr. Herberg inquired about a potential date for the modified policy. Acting City Manager Herringa advised that it is anticipated a modified policy would be drafted and shared with the City Council this fall. Mr. Herberg wanted to confirm that there were no legal ramifications for violating or making an exception to the stated policy. Attorney Berlin advised that the City's policy is stricter than what the state brownfield law permits. He advised that as long as the

Authority is complying with the law, an exception to the current policy is effectively a temporary amendment to the policy. This is the same result that would occur if City Council moves to approve the project as an exception to the current City policy. Attorney Berlin advised that all brownfield applications are always discretionary to the Authority and Council. Mr. Herberg asked for confirmation that the Michigan state law currently allows brownfield plans for residential projects. Attorney Berlin confirmed that yes, residential projects are currently allowed within the state law.

Mr. Lewandowski made inquiries about the project's LEED certification components and inquired about use of Consumers Energy Rebates. Mr. Dobson described the focus on mechanical and electrical systems, as well as aspects like green roofs and electric charging stations, and confirmed that the applicant will complete the process for LEED Certification and will consider utilizing rebates where applicable. Mr. Lewandowski inquired about future planned phases. Mr. Dobson described a remaining parcel, known as Phase 8 (located on Parcel B in the proposed brownfield application), approved by the Council that is anticipated to have 120 residential units over 30,000 square feet of retail, and parking which may front W. Centre and create additional walkable, mixed-use amenities in a suburban environment. Attorney Berlin provided clarification to the Authority about Parcel A and Parcel B in the submitted brownfield plan, confirming that the current Development Agreement under review by the Authority only applies to Parcel A, which will be the site of Tall Timbers.

Mr. Lewandowski moved to approve the application for Tall Timbers as presented. Acting City Manager reminded the Authority to make a motion with the recommended language in the City's report, detailing that the application is approved as an exception to the current City policy. Mr. Lewandowski made a motion to approve the project using the recommended motion language which was to approve and recommend to City Council the Tall Timbers Portage LLC brownfield application as an exception to the current City of Portage Brownfield Redevelopment Incentive Policy, with a condition to execute a mutually agreed upon development or reimbursement agreement. Mr. Herberg seconded the motion. The Authority voted to approve 6-0.

The meeting was adjourned at 9:18am.

Respectfully submitted,

K. Peterson
Director of Community Development

CITY OF PORTAGE PLANNING COMMISSION

**Thursday, May 18, 2023
7:00 PM Portage
Portage City Hall Conference Room #1**

The City of Portage Planning Commission meeting of May 18, 2023, was called to order by Vice Chair Joshi at 7:00 p.m.

IN ATTENDANCE

- Eric Feldt, Senior City Planner
- Biqi Zhao, Deputy Director of Planning and Zoning
- Catherine Kaufman, City Attorney

ROLL CALL

Mr. Feldt called the roll: Chairman Corradini (no); Vice Chair Joshi (yes); Fries (yes); Pezzoli (yes); Baldwin (yes); Adams (yes); Youngs (yes); Kasper (yes); and Freiman (yes).

Motion by Commissioner Baldwin, seconded by Commissioner Kasper to excuse Chair Corradini. Motion carried 8-0.

APPROVAL OF MINUTES

1. Minutes dated April 20, 2023.

Motion by Commissioner Freiman, seconded by Commissioner Baldwin to approve the April 20, 2023, as submitted. Motion carried 8-0.

PUBLIC HEARINGS

None.

SITE/FINAL PLANS

None.

NEW BUSINESS

1. Text Amendment Updates

Mr. Feldt presented a 12-item list of proposed zoning code changes for Planning Commission discussion and direction. Each item was presented on a powerpoint slide, noting the corresponding zoning code section, with a corresponding proposal for the Commission's consideration. The Commission provided general discussion and support for all the items, except item 9 which addressed carwash vacuum hoses. The Commission did not support creating new standards for vacuum hose location for the following reasons: did not find the visibility to be a negative impact, screening future vacuum hoses could create safety concerns, and that vacuum hoses are a critical aspect of the overall carwash business.

Some Commissioners asked staff to examine other City code standards, such as driveway standards, noise standards, and fence standards.

Mr. Feldt informed the Commission that except for item 9, staff will provide further research and information on those items discussed and can expect a zoning amendment draft at a future Planning Commission meeting.

OLD BUSINESS

None.

STATEMENT OF CITIZENS

1. Rick and Mary Wielopolski, 8836 E. Shore Drive, voiced concerns about a filed housing development called Austin Landings resulting in possible negative impacts to traffic levels/ circulation, adjacent property value, infrastructure, and environment. Also, they mentioned the easements around Austin Lake connecting adjacent roads to the water edge.

Mr. Feldt informed the Planning Commission that the Austin Landings project has been filed and is currently under administrative review. Therefore, it has not been scheduled for Commission action at this time.

2. Jonnie Richards, 2016 Woodbine, voiced concerns alleging that narrow street widths do not necessarily make streets safer, is not desired by adjacent property owners, and does not make adjacent homes more affordable. He also voiced concerns about a future City housing development along Portage Road not meeting all applicable codes.

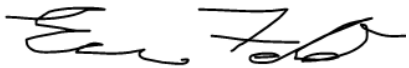
STATEMENT OF COMMISSIONERS/ STAFF

Ms. Zhao provided an update on the Master Plan and indicated that the next Planning Commission Master Plan workshop will be at 7pm on Wednesday, June 28 to review the vision summary and key recommendations.

ADJOURNMENT

There being no further business to come before the Commission, Vice Chair Joshi adjourned the meeting at 8:21 p.m.

Respectfully submitted,



Eric Feldt, AICP, CFM
Senior City Planner

TO: Honorable Mayor and City Council

FROM: Pat McGinnis, City Manager

SUBJECT: Development Project Task Force

SUPPORTING PERSONNEL: Peter Dame, Chief Development Officer

ACTION RECOMMENDED: Direct the City Manager to create a Task Force to share information and increase community engagement on proposed developments in the Lake Center District.

Mayor Randall and Mayor Pro Tem Pearson have asked that an ad hoc committee or task force be established to create more communication channels among the city, developers, and nearby neighbors who are seeking information about and have concerns about two proposed developments:

- a. Austin Landing: a large new residential development proposed by private developer Dale Kraker for a market rate development in the area bounded by Zylman Avenue, Sprinkle Road, East Shore Drive, and Highland Road to the north of Austin Lake; and,
- b. Portage Road/Lake Center Housing Development: a 14-acre city-owned parcel off of Portage Road and Stanley Avenue that is proposed by the city to be developed for approximately 60-70 median-income single-family housing units in partnership with city-selected developer AVB.

The City Charter grants the City Council the authority to establish such committees to garner citizen input. A Task Force will be assigned with the following objectives:

- Provide neighborhood representatives with current information about the proposals.
- Provide neighborhood representatives an opportunity to provide input into the project prior to submission to the Planning Commission.
- Discuss methods and next steps for ongoing public information and opportunities for public engagement in the development process for both proposals.

The Task Force is proposed to be constituted as follows:

- Vic Ledbetter, City Council
- Pete Dame, Chief Development Officer
- Eric Feldt, Senior City Planner
- Willa DiTaranto, Housing Resource Specialist
- Two residential representatives from the Austin Lake area
- Two residential representatives from the Portage Road/Stamley Avenue area

The Task Force will meet as needed with the goal of disseminating public information about the proposals and increasing public engagement in both of these potential new housing projects. Residents interested in representing their neighborhood on one of the Task Forces should complete and submit an

online application by June 9. It is suggested that Mayor Randall appoint the four noted citizen members to the committee shortly thereafter so each Task Force can begin its work.

As such, it is recommended that City Council direct the City Manager to create a Task Force to share information and increase community engagement on proposed developments in the Lake Center District.

FUNDING: Not Applicable

Attachments: None