

**MINUTES OF THE SPECIAL MEETING OF THE PORTAGE CITY COUNCIL
JANUARY 10, 2023
BOARDS AND COMMISSIONS INTERVIEWS**

Mayor Patricia Randall called the Board & Commission Interview Session to order at 05:47 PM in Conference Room #1 of Portage City Hall.

ROLL CALL: Councilmembers Lisa Brayton, Lori Knapp, Victor Ledbetter, Terry Urban (6:48 p.m.), Mayor Pro Tem Jim Pearson, and Mayor Patricia Randall were present.

ABSENT: Councilmember Chris Burns.

ALSO PRESENT: City Manager Pat McGinnis and City Clerk Erica Eklov.

BOARD OF REVIEW - 5 EXPIRING TERMS, 1 VACANCY

From 5:47 p.m. to 6:03 p.m., City Council interviewed returning members Patrick Buckley, Carol Eddy, Leonard Lamberson, Keith Hearit, Orville Smith, and applicant Ian Lenan. At the invitation of Mayor Randall, Carol Eddy discussed the pros and cons of the prior year. She inquired about the pod structure planned for 2023. Mayor Randall stated two pods were likely. Mr. Lamberson spoke regarding the new structure of the Assessor's Office. Mr. Buckley spoke regarding the history of the multi-pod structure. Mr. Buckley expressed concern that staff did not provide ample background paperwork in 2022. Mayor Randall highlighted that WCA had not been hired yet with the 2022 March Board of Review (MBOR). Councilmember Knapp asked about the December Board of Review. Mr. Buckley noted it was not the same as the MBOR. Mayor Randall asked the City Manager to conduct an orientation and discussion with the new board members and WCA before the MBOR, including any law changes since the prior year. She further asked for communication of educational opportunities. Mr. Hearit was able to provide input on the multiplier rates.

HISTORIC DISTRICT COMMISSION - 2 VACANCIES

From 6:03 p.m. to 6:11 p.m., City Council interviewed applicant Carol Dunleavy-Chandler. At the invitation of the Mayor, City Clerk Eklov summarized the focus of the Historic District Commission. Ms. Dunleavy-Chandler spoke regarding both her college and volunteer work on historical research, despite a career in finance.

HUMAN SERVICES BOARD - 2 VACANCIES

From 6:12 p.m. to 6:35 p.m., City Council interviewed applicants Amanda Bengston, Aimee Potts, Bridget Lane, Sue Beasley, and Karl Hokenmaier. The Mayor inquired whether any applicant was interested in the other boards on the agenda, noting the remaining vacancies. Councilmember Knapp explained the Board of Review oversight; Mayor Randall and Mayor Pro Tem Pearson explained the remaining boards. Ms. Beasley inquired about the most important aspects of the Human Services Board over the prior year. Ms. Potts and Ms. Bengston spoke regarding potential interest in other boards. At the invitation of the Mayor, City Clerk Eklov summarized the Board of Review meeting times for the Human Services Board applicants in case of interest. Following an introduction and brief background explanation by the applicants, Mayor Randall thanked them for applying and commended the experience brought by each.

LOCAL OFFICERS COMPENSATION COMMISSION - 1 EXPIRING TERM, 2 VACANCIES

From 6:36 p.m. to 6:42 p.m., City Council interviewed returning member Paul Summers and new applicant Sean Malone. At the invitation of the Mayor, Mr. Summers reviewed the purpose of the Local Officers Compensation Commission (LOCC). Mr. Malone described his statistician background in relation to the work of the LOCC. Mr. Summers described how the meeting schedule works for his personal life. Mayor Randall asked Mr. Summers for input regarding the City Administration's efforts

with the LOCC to date and Mr. Summers confirmed the information previously provided has been helpful.

ZONING BOARD OF APPEALS - 3 EXPIRING TERMS, 1 VACANCY

From 6:43 p.m. to 6:45 p.m., City Council interviewed returning member Lynn Haddow. At the invitation of Mayor Randall, Ms. Haddow described her experience on the Zoning Board of Appeals. There was additional discussion by the Council regarding the remaining two vacancies and the absence of applicants.

PUBLIC COMMENT: None.

BOARD AND COMMISSION APPOINTMENTS DISCUSSION: The Council agreed to reappoint the returning members of the Board of Review and appoint Human Services Board applicant Amanda Bengston to the remaining vacancy. Concerning the Historic District Commission, Councilmembers recommended appointing Carol Dunleavy-Chandler as the solo applicant and continuing the search for the remaining vacancy. The Council then reached a consensus to reappoint Lynn Haddow and Lena Jomaa to the Zoning Board of Appeals, but leave the two vacancies un-filled pending additional applicant search. The Mayor asked the City Clerk to review the status of the Zoning Board Alternate positions as well. There was agreement by the Council to reappoint Paul Sommers and appoint Sean Malone to the Local Officers Compensation Commission, with instruction to the City Clerk to secure a suitable applicant for the remaining vacancy by May. Following discussion, it was the consensus of the Council that Sue Beasley and Bridget Lane were the best candidates for the Human Services Board positions at this time.

ADJOURNMENT: Mayor Randall adjourned the meeting at 06:57 PM.

Erica L. Eklov, City Clerk