

CITY COUNCIL MEETING MINUTES FROM JULY 12, 2022

Mayor Patricia Randall called the Regular Meeting to order at 07:00 PM in the Council Chambers at Portage City Hall.

ROLL CALL: Councilmembers Lisa Brayton, Chris Burns, Victor Ledbetter, Terry Urban, Mayor Pro Tem Jim Pearson, and Mayor Patricia Randall were present.

ABSENT: Councilmember Lori Knapp.

ALSO PRESENT: City Manager Pat McGinnis, Deputy City Manager Adam Herringa, Deputy City Manager Michael Carroll, City Attorney Catherine Kaufman, and City Clerk Erica Eklov.

At the request of Mayor Randall, the audience observed a moment of silence in welcoming new City Manager Patrick McGinnis. Following the moment of silence, the City Council recited the Pledge of Allegiance. City Clerk Eklov then swore in Patrick McGinnis as the eighth City Manager for the City of Portage.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if any Councilmember or anyone in the audience would like an item removed from the Consent Agenda. Councilmember Urban removed Item A. 3 (Pennridge Trail). Motion by Pearson, seconded by Ledbetter, to approve the Consent Agenda as amended. Upon a roll call vote, motion carried 6 to 0.

Approval of Minutes: Motion by Pearson, seconded by Ledbetter, to approve the City Council Meeting Minutes of the Regular Meeting of June 28, 2022. Upon a roll call vote, motion carried 6 to 0.

Accounts Payable Register: Motion by Pearson, seconded by Ledbetter, to approve the Accounts Payable Register of July 12, 2022, as presented. Upon a roll call vote, motion carried 6 to 0.

Accept the Brownfield Redevelopment Plan for Kotobuki Seating at 5200 S. Sprinkle Road: Motion by Pearson, seconded by Ledbetter, to accept the City of Portage Brownfield Redevelopment Plan, with Brownfield Redevelopment Plan Amendment No. 9, Kotobuki Seating, 5200 S. Sprinkle Road, and set a Public Hearing for July 26, 2022; and subsequent to the July 26, 2022 public hearing, consider approving the City of Portage Brownfield Redevelopment Plan, with Brownfield Redevelopment Plan Amendment No. 9, Kotobuki Seating, 5200 S. Sprinkle Road. Upon a roll call vote, motion carried 6 to 0.

Ramona Park Plat Sanitary Sewer & Water Project - Tabulation of Proposals: Motion by Pearson, seconded by Ledbetter, to award a contract to perform design and construction engineering services for the Ramona Park Plat Sanitary Sewer & Water Project to Eng., Incorporated in the amount not to exceed \$165,662.50 and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Materials Transmitted: Motion by Pearson, seconded by Ledbetter, to receive the Materials Transmitted of June 28, 2022. Upon a roll call vote, motion carried 6 to 0.

Calendar of Meetings: Motion by Pearson, seconded by Ledbetter, to receive the Calendar of Meetings as presented. Upon a roll call vote, motion carried 6 to 0.

PETITIONS AND STATEMENTS OF CITIZENS:

Alan Loveridge (23965 88th Street, Marcellus) read a prepared statement regarding towing services and suggestions.

Beckett Jones (4725 Tiffany) advised of his campaign for 8th District Judge for Kalamazoo County for the upcoming August 2nd election and his background.

Mary Beth Nienstedt (8072 Wimbledon) noted an issue she had experienced with a city code enforcement staff person following a medical emergency response at her residence.

Carolyn Pesheck (6745 Shoreham) welcomed the new City Manager and encouraged him to explore a non-discrimination housing ordinance.

REGULAR BUSINESS AGENDA:

Pennridge Trail Planned Development: Councilmember Urban stated he had removed this item from the Consent Agenda to have a separate vote on the recommended action. He noted his prior opposition to the development and continued issues with the proposed plans. Motion by Burns, seconded by Pearson, to issue final approval and acceptance of the detailed engineering plans (Final Preliminary Condominium) for Phase 3 of the Pennridge Trail Planned Development, 1800 West Osterhout Avenue, pursuant to the issuance of EGLE permits. Upon a roll call vote, motion carried 5 to 1 with Councilmember Urban voting no.

UNFINISHED BUSINESS:

Resolution for sale of city-owned parcel at 7905 Oakland Drive: At the request of the Mayor, City Manager McGinnis provided an update on the proposal. He noted the matter had remained status quo since it was first presented to the Council in June. Mayor Randall and Councilmember Burns complimented the collaboration with Kalamazoo Neighborhood Housing Services. Motion by Burns, seconded by Brayton, to adopt a resolution to sell city property at 7905 Oakland Drive for Five Hundred Dollars (\$500.00) to Kalamazoo Neighborhood Housing Services. Upon a roll call vote, motion carried 6 to 0.

Resolution for sale of city-owned parcel at 5916 Oakland Drive: As this item related to the previous item on the agenda, there was no additional discussion. Motion by Burns, seconded by Brayton, to adopt a resolution to sell city property at 5916 Oakland Drive for Five Hundred Dollars (\$500.00) to Kalamazoo Neighborhood Housing Services. Upon a roll call vote, motion carried 6 to 0.

COUNCIL COMMITTEE REPORTS: Councilmember Burns provided an update regarding the Central County Transportation Authority Board of Directors, providing an update regarding its recent strategic planning meeting. Mayor Pro Tem Pearson supplemented the update provided by Councilmember Burns and relayed that the recent meeting included a breakout session which showed the Kalamazoo Area Transportation Study and the City of Portage were the top two influential transit entities in the area.

Motion by Urban, seconded by Brayton, to receive the Council Committee Reports as provided. Upon a voice vote, motion carried 6 to 0.

STATEMENTS OF CITIZENS:

Ken Barnard (6166 Horizon Heights Drive, Kalamazoo) advised of his campaign for 9th Circuit Court Judge for Kalamazoo County and provided his background.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Brayton welcomed new City Manager Pat McGinnis.

Councilmember Burns highlighted the upcoming August 2nd Primary Election, noting the judicial positions included on the ballot and voter education information available via the Kalamazoo League of Women Voters and MLive.

Councilmember Urban welcomed new City Manager Pat McGinnis.

Councilmember Ledbetter thanked Deputy City Manager Herringa for his service as Acting City Manager and welcomed new City Manager Pat McGinnis. Councilmember Ledbetter then spoke

regarding gun violence and two recent crime instances from the prior day. He closed by recognizing the July 13th installation of the first Black American statue of Mary McLeod Bethune in the U.S. Capitol's National Statuary Hall.

City Manager McGinnis thanked everyone for a warm welcome, noting he was still learning but looking forward to working in Portage.

Mayor Pro Tem Pearson welcomed both the new City Manager and his wife to Portage and was also happy to welcome Mr. McGinnis' transferred Rotary membership from Grand Haven to Portage.

Mayor Randall highlighted the upcoming July 28 Community Open House at Fire Station #2 to meet the new City Manager. She then noted the recent printing issue with the 2022 summer tax bills and the City Administration's plan for corrections. Mayor Randall closed by sharing that the City of Portage was awarded \$1.1 million from the State of Michigan for a new fire truck apparatus.

ADJOURNMENT: Mayor Randall adjourned the meeting at 07:36 PM.

Erica L. Eklov, City Clerk