

CITY COUNCIL MEETING MINUTES FROM MARCH 8, 2022

Mayor Patricia Randall called the Regular Meeting to order at 07:01 PM in the Council Chambers at Portage City Hall.

ROLL CALL: Councilmembers Lisa Brayton, Lori Knapp, Vic Ledbetter, Terry Urban, Mayor Pro Tem Jim Pearson, and Mayor Patricia Randall were present.

ABSENT: Councilmember Chris Burns.

ALSO PRESENT: Acting City Manager Adam Herringa, Deputy City Manager Michael Carroll, City Attorney Catherine Kaufman, and City Clerk Erica Eklov.

At the request of Mayor Randall, the audience observed a moment of silence to reflect on peace in the heart of everyone and peace in the world. Following the moment of silence, the City Council recited the Pledge of Allegiance. At the Mayor's invitation, Ms. Crawford provided the background on her Eagle Scout project for the city, as well as her history in scouting. Following Ms. Crawford, Mayor Randall asked Councilmember Brayton to give a brief update on the prior March 6th Eagle Scout ceremony she attended.

PROCLAMATIONS: Mayor Pro Tem Pearson read the proclamation in honor of March for Meals Month.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if any Councilmember or anyone in the audience would like an item removed from the Consent Agenda. Motion by Ledbetter, seconded by Urban, to approve the Consent Agenda as presented. Upon a roll call vote, motion carried 6 to 0.

City Council Meeting Minutes: Motion by Ledbetter, seconded by Urban, to approve the City Council Meeting Minutes of the Regular Meeting of February 22, 2022. Upon a roll call vote, motion carried 6 to 0.

Accounts Payable Register: Motion by Ledbetter, seconded by Urban, to approve the Accounts Payable Register of March 8, 2021, as presented. Upon a roll call vote, motion carried 6 to 0.

Spring Mill & Fill - Bid Tabulation: Motion by Ledbetter, seconded by Urban, to award a contract in the amount of \$737,862.04 to Michigan Paving & Materials Co., for spring mill and fill asphalt repairs to major and local street sections; approve a budget amendment to increase expenditures in Major Streets by \$337,000 and Local Streets by \$128,000, and authorize the Acting City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Contract for Master Plan Update - Bid Tabulation: Motion by Ledbetter, seconded by Urban, to approve a contract in the amount not to exceed \$199,960 with Houseal Lavigne to conduct the Master Plan Update and authorize the Acting City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Herbicide Application Contract - Bid Tabulation: Motion by Ledbetter, seconded by Urban, to approve a three-year contract in the amount of \$98,965 with TruGreen Commercial for herbicide application in the city center, parks, cemeteries, Department of Public Safety, and major street locations and authorize the Acting City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Final Plat approval for The Oaks Phase 1: Motion by Ledbetter, seconded by Urban, to approve the Final Plat for The Oaks Phase 1, 4800 Bishop Avenue, subject to the recording of the maintenance and indemnification agreements; sidewalks and street trees are completed by March 2024; re-televising and re-testing of the sanitary sewer system be completed for final review and confirmation, and storm sewer repairs are completed as agreed to by the city and the developer prior to the expiration of the maintenance bond and final acceptance of the public storm sewer system. Upon a roll call vote, motion carried 6 to 0.

Accept Tentative Plan Amendment for Streamsong Phase 3 Planned Development: Motion by Ledbetter, seconded by Urban, to accept the Tentative Plan Amendment for Streamsong Phase 3 Planned Development (715 West Osterhout Avenue) and set a public hearing for April 12, 2022; and subsequent to the public hearing, consider approving the Tentative Plan Amendment for Streamsong Phase 3 Planned Development, subject to the conditions listed in the February 3, 2022, Planning Commission report. Upon a roll call vote, motion carried 6 to 0.

West End Drive Sanitary Sewer Project #419-S: Motion by Ledbetter, seconded by Urban, to adopt Resolution No. 1, accept the City Manager Report, and request preparation of Resolution No. 2 for West End Drive Sanitary Sewer Project #419-S. Upon a roll call vote, motion carried 6 to 0.

Liquor License Application for Charles & Lynn Zhang Portage Community Senior Center: Motion by Ledbetter, seconded by Urban, to approve a Liquor License Application for the Charles & Lynn Zhang Portage Community Senior Center and authorize the Acting City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

Portage Brewing Co., LLC (dba Latitude 42) Off-Premise Tasting Room Approval: Motion by Ledbetter, seconded by Urban, to adopt the Local Government Approval Resolution for an Off-Premises Tasting Room License for Portage Brewing Co., LLC. Upon a roll call vote, motion carried 6 to 0.

Ordinance Amendment - Chapter 18 "City Cemeteries": Motion by Ledbetter, seconded by Urban, to accept for first reading an amendment to Chapter 18 "City Cemeteries" of the Code of Ordinances to permit columbarium and consider final adoption on March 22, 2022. Upon a roll call vote, motion carried 6 to 0.

Minutes of Boards & Commissions: Motion by Ledbetter, seconded by Urban, to accept the minutes of the Senior Citizen Advisory Board of January 19, 2022; Planning Commission of February 3, 2022; and Historic District Commission of January 5, 2022. Upon a roll call vote, motion carried 6 to 0.

Calendar of Meetings: Motion by Ledbetter, seconded by Urban, to receive the Calendar of Meetings as presented. Upon a roll call vote, motion carried 6 to 0.

PETITIONS AND STATEMENTS OF CITIZENS: None.

COUNCIL COMMITTEE REPORTS: None.

STATEMENTS OF CITIZENS: None.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Urban had no comment.

Councilmember Ledbetter highlighted International Women's Day, as well as Women's History Month, acknowledging the women on the City Council. He then spoke of the historic Bloody Sunday event during the 1965 protest marches and noted issues with voting rights persist today. Councilmember Ledbetter closed by commenting on the war in Ukraine.

Councilmember Knapp had no comment.

Councilmember Brayton highlighted the 1854 event that included women during the creation of the Republican Party in light of Women's History Month. She then congratulated Eagle Scout Elisabeth Crawford for joining a small and historical group of Scouts.

Acting City Manager Herringa had no comment.

Mayor Pro Tem Pearson had no comment.

Mayor Randall highlighted a recent meeting she had attended with Councilmember Brayton and County Housing Director Mary Balkema regarding affordable housing options in the area, as well as an upcoming meeting on affordable housing to be held at City Hall. Mayor Randall then spoke of the stressors of the ongoing COVID-19 pandemic, the Ukraine conflict, and rising gas prices on which several Governors are working to repeal the gas tax. Mayor Randall closed with prayers for Ukraine.

ADJOURNMENT: Mayor Randall adjourned the meeting at 07:18 PM.

Erica L. Eklov, City Clerk