

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. Chinese New Year 2022

A. Consent Agenda:

1. Approval of City Council Meeting Minutes:

a. Board & Commission Interviews of January 11, 2022

b. Regular Meeting of January 11, 2022

c. Special Meeting of January 18, 2022

2. Approval of the Accounts Payable Register of January 25, 2022 as presented.

3. Award a construction contract for the 2022 Utility Installation Projects to Balkema Excavating, Inc., for the amount not to exceed \$1,025,572.43 and authorize the Acting City Manager to execute all documents related to the contract on behalf of the city.

4. Award a three-year contract to City Star Services DBA Republic Service of West Michigan for Spring Cleanup disposal fees in the total amount of \$104,032.50, with three one-year renewal options, and authorize the Acting City Manager to execute all documents related to this action on behalf of the city.

5. Approve the one-time purchase of Microsoft Windows server licenses in the amount of \$67,272.61 (part of Year One cost only) and annual Office and Exchange email 365 licenses in the amount of \$71,591.40 from Insight Public Sector, and authorize the City Manager to execute all documents related to this action on behalf of the city.

6. Approve the three-year pricing agreement with ADP, LLC, for electronic payroll processing and time and attendance software and hosting at a cost of \$62,000 for the first two years and \$63,240 for the third year and authorize the Acting City Manager to execute all documents related to the contract on behalf of the city.

7. Approve a one-year contract with Nye Uniform Company of Grand Rapids, Michigan, for replacement of police uniforms with the option for four one-year renewals, and authorize the Acting City Manager to execute all documents related to this matter on behalf of the city.

8. Adopt the Resolution Approving Redemption of All of the Callable Outstanding City of Portage Capital Improvement Bonds, Series 2013, approve a budget transfer from the General Fund to the General Obligation Debt Fund in the amount of \$567,757; and authorize the Acting City Manager to sign all documents on behalf of the city.

9. Approve the recommendations regarding the 2022 Board of Review by:

a. adopting the resolution establishing the schedule for the 2022 Board of Review;

b. approving the use of two, three-member, panels for the 2022 Board of Review meetings.

10. Minutes of Boards & Commissions:

- a. Environmental Board of September 8, 2021.
- b. Environmental Board of October 20, 2021.
- c. Environmental Board of November 10, 2021.
- d. Human Services Board of October 7, 2021.
- e. Human Services Board of December 2, 2021.

11. Materials Transmitted.

12. Calendar of Meetings:

- Historic District Commission, February 2, 2022 at 8:30 a.m., Council Chambers (updated).
- Park Board, February 2, 2022 at 6:30 p.m., City Hall Room #1.
- Human Services Board, February 3, 2022 at 6:00 p.m., City Hall Room #1.
- Planning Commission, February 3, 2022 at 7:00 p.m., Council Chambers.

NOTE: All above meetings are subject to cancellation or inclusion of a "virtual" aspect due to the on-going health crisis. Please monitor the City of Portage website at www.portagemi.gov for additional information. Major meetings may be viewed live on Charter channel 995 and AT&T channel 99.

- B. Petitions and Statements of Citizens:
- C. Communications:
- D. Public Hearings:
- E. Regular Business Agenda:
- F. Unfinished Business:
- G. Council Committee Reports:
- H. New Business:
- I. Statements of Citizens:
- J. Statements of City Council and City Manager.

Adjournment.