

**PRE-COUNCIL MEETING
MINUTES FROM DECEMBER 20, 2021**

Mayor Patricia Randall called the meeting to order at 08:00 AM. The meeting was held in a partially virtual format as permitted by PA 228, in accordance with December 2020 Kalamazoo County Emergency Declaration. Mayor Patricia M. Randall, Mayor Pro Tem Jim Pearson (virtual – Portage, MI) and Councilmembers Lisa Brayton and Lori Knapp (virtual – Portage, MI) were present. Councilmembers Chris Burns, Vic Ledbetter, and Terry Urban were absent with excuse. Also in attendance were Acting City Manager Adam Herringa, Deputy City Manager Mike Carroll, and City Clerk Erica Eklov.

With regard to Item A.2, Accounts Payable Register, Mayor Pro Tem Pearson inquired about Check No. 319214 regarding a drain assessment for Austin Lake. He asked what the \$4,600 was for. Acting City Manager Herringa stated he would research and respond.

With regard to Item A.5, Schrier Park Roof, Mayor Pro Tem Pearson inquired why the city had received only one bid and asked whether the City Administration was happy with such a response. Acting City Manager Herringa responded that the lack of responses was not ideal and relayed the level of due diligence by the Purchasing Manager. He noted that the roofing industry overall is experiencing issues with adequate staffing and responding to jobs.

With regard to Item A.6, Schuring Road Land Donation, Mayor Randall inquired how the donation came about. Acting City Manager Herringa responded that the representative contacted the city. Mayor Randall asked whether the donor would be recognized in this section of the future trail. Mr. Herringa confirmed.

With regard to Item A.8, City Manager Search, Mayor Randall noted that the following day was the deadline for Councilmembers to pass along potential search firms to the City Administration.

PETITIONS AND STATEMENTS OF CITIZENS: None.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:09 AM.

Erica L. Eklov, City Clerk