

**PRE-COUNCIL MEETING
MINUTES FROM NOVEMBER 15, 2021**

Mayor Patricia Randall called the meeting to order at 08:00 AM. The meeting was held in a partially virtual format as permitted by PA 228, in accordance with December 2020 Kalamazoo County Emergency Declaration. Mayor Patricia M. Randall (virtual – Portage, MI), Mayor Pro Tem Jim Pearson (virtual – Portage, MI) and Councilmembers Lori Knapp (virtual – Portage, MI), and Claudette Reid (virtual – Portage, MI) were present. Councilmembers Chris Burns, Vic Ledbetter, and Terry Urban were absent with excuse. Also in attendance were Acting City Manager Adam Herringa, Deputy City Manager Mike Carroll, and City Clerk Erica Eklov. Councilmember-elect Lisa Brayton also attended in person.

With regard to Item A.4, Mayor Pro Tem Pearson noted a typographical error in the Kalamazoo County Board of Canvassers report. City Clerk Eklov responded she would contact County Clerk for a correction.

With regard to Item B.8.c, Councilmember Reid inquired why the proposed building projects had not been advertised for bid. She questioned NORESKO also performing projects in addition to evaluating city buildings for cost-saving measures. Mayor Pro Tem Pearson inquired whether there were plans for NORESKO to perform any future projects. Acting City Manager Herringa responded that the currently proposed projects were necessary improvements prior to NORESKO's review and found to be of greatest need during the building reviews. He further stated any additional projects recommended by NORESKO will be incorporated as part of future Capital Improvement Projects.

With regard to Item B.8.f, Mayor Randall inquired whether the January Board and Commission Interview Session could start later than 5:30 p.m. in light of the short list of candidates. City Clerk Eklov responded that staff had compared prior January Board and Commission Interview Sessions to ascertain a start time.

PETITIONS AND STATEMENTS OF CITIZENS: None.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:15 AM.

Erica L. Eklov, City Clerk