

**PRE-COUNCIL MEETING
MINUTES FROM SEPTEMBER 7, 2021**

Mayor Patricia Randall called the meeting to order at 08:02 AM. The regular meeting was held in a partially virtual format as permitted by PA 228, in accordance with December 2020 Kalamazoo County Emergency Declaration. Mayor Patricia M. Randall, Mayor Pro Tem Jim Pearson and Councilmembers Chris Burns, Lori Knapp, and Claudette Reid were present. All members joined from Portage, Michigan. Councilmembers Vic Ledbetter and Terry Urban were absent with excuse. Also in attendance were Acting City Manager Adam Herringa, Deputy City Manager Mike Carroll, and Deputy City Clerk Tammy Durian. Citizen Lisa Brayton also attended.

With regard to the Proclamation, Mayor Randall inquired as to who would be reading the document and requested Acting City Manager Herringa provide an update on the construction progress of the new Community Senior Center. Mr. Herringa confirmed two members of the Senior Citizen Advisory Board would be reading the proclamation and he would provide an update.

With regard to Item A.3, 2020 Transportation Asset Management Plan, Councilmember Reid inquired whether City Council had received the document in the past. She also inquired about the noted future goals in maintaining the current PASER ratings as compared to improving the ratings. Acting City Manager Herringa stated he would have the Transportation & Utilities Department provide additional information. Mayor Pro Tem Pearson expressed concern regarding diagrams dated from 2019 that appeared to be outdated. Acting City Manager Herringa stated he would research and respond.

With regard to Item A.5, Valleywood Storm Water Drainage Improvement Project, Councilmember Reid inquired about the potential effects to the adjacent Brookwood neighborhood sewer project. She further asked for a report about public access on city-owned properties and whether such access to the location would have an impact on the proposed storm water drainage project. Acting City Manager Herringa stated he would research and respond.

With regard to Item A.7, Department of Public Safety Police Division Vehicle Maintenance, Councilmember Reid expressed concern with the lack of vendor response and asked how the City Administration could increase vendor interest to encourage additional bids. She also proposed collaborating with the City of Kalamazoo to present a joint contract. Mayor Pro Tem Pearson agreed with Councilmember Reid and asked whether the proposed hourly rate could be negotiated each year under the contract. Acting City Manager Herringa stated he would further research and respond. He further relayed prior contract renewals and the same limited vendor responses. Councilmember Burns inquired about the special technician certification requirement. He asked for additional information regarding the certification.

PETITIONS AND STATEMENTS OF CITIZENS: None.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:25 AM.

Tammy Durian, Deputy City Clerk