

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
JULY 12, 2021**

Mayor Patricia Randall called the meeting to order at 8:00 a.m. Councilmembers Chris Burns, Lori Knapp, Vic Ledbetter, Claudette Reid (signed on at 8:03 a.m.) and Mayor Pro Tem Jim Pearson attended. All members attended via the WebEx platform and in compliance with Michigan Public Act 228, disclosed their location from Portage, Michigan, with Councilmember Burns attending from Kalamazoo, Michigan. Councilmembers Lori Knapp and Terry Urban were absent with excuse. Also in attendance were City Manager Joe La Margo, Deputy City Manager Adam Herringa, Deputy City Manager Mike Carroll, and City Clerk Erica Eklov.

With regard to Item A.5, Portager Production and Mailing - Bid Tabulation, Councilmember Reid stated the Action Recommended did not include a dollar amount. She noted the explanation in the report regarding potential supplementary charges dependent upon the city's population total, but requested inclusion of a base cost in the Action Recommended for the Consent Agenda. Mayor Pro Tem Pearson suggested the inclusion of a "cost not to exceed" mention. City Manager La Margo confirmed staff would review and modify the language accordingly.

With regard to Item D.1, Lake Center Feasibility Study Public Hearing, Councilmember Reid inquired about the items to be included in the proposed motion. City Clerk Eklov clarified the current scripted motion language. She noted the inclusion of acceptance of the Lake Center Feasibility Study would be included.

Michael Cartier, 1127 Lakeview Drive, was present as a citizen. He stated he had no comment.

Councilmember Reid inquired about the new meeting format with both in-person and virtual options. City Clerk Eklov clarified the offerings and City Administration's plan. Councilmember Reid then asked about the duration of the Free Conference Call public phone line. City Manager La Margo responded that the need for the option would be evaluated on a monthly basis dependent upon citizen use.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:17 a.m.

Erica L. Eklov, City Clerk