

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF NOVEMBER 30, 2020**

Mayor Patricia Randall, via the WebEx meeting platform, called the meeting to order at 8:01 a.m. Councilmembers Chris Burns, Vic Ledbetter, Claudette Reid, and Mayor Pro Tem Jim Pearson also joined via the WebEx meeting platform. In compliance with Senate Bill 1108, the Mayor and Councilmembers disclosed that they were all participating in the meeting virtually from Portage, Michigan. Councilmembers Knapp and Urban were absent with excuse. Also in attendance were City Manager Joseph La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, and City Clerk Erica Eklov.

With regard to Item A.4, Mayor Randall inquired whether Ms. Peterson would be present at the meeting. City Manager La Margo confirmed she would be attending virtually.

With regard to Item F.1, Councilmember Reid inquired about the current cost for a Soil Erosion Permit and whether the City Administration planned to increase the fee because of the updated ordinance. Deputy City Manager Carroll responded that the current fee for residential projects is \$50.00, while commercial and larger projects have an increased fee. He noted there was no plan to alter the current fees. Councilmember Reid stressed the importance of keeping this particular permit fee as low as possible. City Manager La Margo agreed.

Mayor Randall inquired about the Virtual Tree Lighting Ceremony planned directly before the Regular City Council Meeting. Discussion regarding the schedule of events followed.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:08 a.m.

Erica L. Eklov, City Clerk