

**MINUTES OF THE SPECIAL MEETING OF THE PORTAGE CITY COUNCIL
BOARD AND COMMISSION INTERVIEW SESSION
OCTOBER 6, 2020**

Mayor Patricia Randall called the meeting to order at 5:15 p.m. The meeting was held virtually in accordance with the Governor's Executive Order 2020-02 in light of COVID-19. The following members were present in Chambers: Councilmember Vic Ledbetter and Mayor Patricia Randall. The following members were present via the WebEx meeting platform: Councilmembers Chris Burns, Lori Knapp, Claudette Reid (signed on at 5:56 p.m.), Terry Urban, and Mayor Pro Tem Jim Pearson. Also in attendance were City Manager Joe La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, and City Clerk Erica Eklov.

* From 5:15 p.m. to 5:30 p.m., City Council interviewed Andrew Keeler and Loren Kimeldorf for the Environmental Board. Current Board Member Kimeldorf summarized the role of the Environmental Board at the Mayor's request.

* From 5:30 p.m. to 5:45 p.m., City Council interviewed Stephanie Upshaw and Kandarp Patel, both virtually. At the request of Mayor Randall, Current member Upshaw provided an overview of the Human Services Board. Mayor Randall noted that the two expiring terms could be filled by the reappointments, however, as none of the three other applicants for the board were present, the vacancy would not be filled. City Council expressed reluctance to make an appointment without first meeting the candidate(s). Following discussion, Council requested the City Clerk to contact the three applicants about attending the next Regular Council Meeting to complete a short interview and address the remaining vacancy.

* From 5:45 p.m. to 6:00 p.m., City Council interviewed Tara Gish for the Park Board. Council further interviewed Mr. Kandarp Patel for a position on this board. Current members Gish reviewed the activities and meeting schedule of the Park Board.

* From 6:00 p.m. to 6:15 p.m., City Council interviewed Todd Campbell for the Economic Development Corporation/Tax Increment Finance Authority and Brownfield Redevelopment Authority. Mr. Kandarp Patel was interviewed for this board during his prior interview session. City Manager Shaffer and Mr. Vomastek reviewed the roles and responsibilities of this board.

* From 6:15 p.m. to 6:30 p.m., City Council interviewed Lawrence Smith, Arthur Roberts, Barbara Marquis and Joseph Magalski (virtually). At the request of the Mayor, current members Mr. Smith and Mr. Roberts provided an overview of the Senior Citizen Advisory Board.

* From 6:30 p.m. to 6:45 p.m., City Council interviewed Lynn Haddow for the Zoning Board of Appeals. City Council discussed appointing current Zoning Board of Appeals alternate member, Jeff Wettig, to fulfill the vacancy and appoint Ms. Haddow as the new alternate. City Clerk Eklov stated she would confirm with the staff liaison and Mr. Wettig.

* From 6:45 p.m. to 6:55 p.m., City Council interviewed Thomas "Casey" Fawley for the

Planning Commission. At the request of the Mayor, Mayor Pro Tem Pearson provided a summary of the responsibilities of this commission.

* Due to precautions with COVID-19, interviews for the reappointments to the Historic District Commission were not performed.

City Council then deliberated as to which applicants should be appointed to the various boards and commissions. Noting his application highlighted an interest in the Human Services Board, EDC/TIFA and Park Board, it was decided that Mr. Patel would be appointed to the Park Board to fill the remaining vacancy.

ADJOURN: Mayor Randall adjourned the meeting at 6:56 p.m.

Erica Eklov, City Clerk