

*Public Phone Line: (844) 854-2222 Access Code 529853# (To voice a question or comment, press *6 to enter the queue.)*

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. Red Ribbon Week 2020

A. Consent Agenda:

1. Approval of City Council Meeting Minutes:
 - a. Board & Commission Interview Session of October 6, 2020.
 - b. Regular Meeting of October 6, 2020.
 - c. Pre-Council Meeting of October 19, 2020.
2. Approval of the Accounts Payable Register of October 20, 2020 as presented.
3. Approve a two-year contract with Midwest Employers Casualty Company for workers' compensation excess insurance coverage with \$550,000 specific excess retention for an annual fee of \$85,999, plus payroll adjustments and authorize the City Manager to execute all documents related to this contract renewal on behalf of the city.
4. Adopt a Resolution that will:
 1. Combine the current City of Portage Records Retention and Disposal Schedule 8 pertaining to Benefit Services and Schedule 9 pertaining to Employee Development;
 2. Rename the combined Schedules 8 and 9 "Human Resources Department" as the Benefit Services and Employee Development Departments have been combined into the Human Resources Department;
 3. Rescind the combined Schedules 8 and 9 Human Resources Department; and
 4. Adopt the State of Michigan General Schedule #26 - Local Government Human Resources retention schedule.
5.
 1. Approve the Substantial Plan Amendment to the FY 2020-21 Annual Action Plan that recommends allocating \$100,000 from the CDBG-CV grant to Housing Resources, Inc., \$27,174 to the Portage Community Center and \$3,300 for administrative costs and;
 2. authorize the City Manager to submit the Substantial Plan Amendment to the FY 2020-21 Annual Action Plan for the Community Development Block Grant Program to the U.S. Department from Housing and Urban Development and sign the required documents related to the funding request on behalf of the city.
6. Adopt the Resolution granting the request from KAL700, LLC (dba Earth Fare), for a New Class C and SDM License including Sunday Sales Permit (AM & PM) at 5070 South Westnedge Avenue.
7. Set a Special Meeting at 6:00 p.m. on Wednesday, November 4, 2020 and meet in Closed Session to discuss a personnel matter.
8. Minutes of Boards & Commissions:
 - a. Planning Commission of September 17, 2020.

- b. Zoning Board of Appeals of September 14, 2020.
 9. Materials Transmitted of October 6, 2020.
 10. Calendar of Meetings:
 - Senior Citizen Advisory Board, October 21, 2020 - CANCELLED.
 - Human Services Board, Thursday, November 5, 2020 at 6:30 p.m. - Conference Room #1.
 - Planning Commission, Thursday, November 5, 2020 at 7:00 p.m. - Council Chambers.
 - Historic District Commission, Wednesday, November 4, 2020 at 8:15 a.m. - Conference Room #1.
 - Park Board, Wednesday, November 4, 2020 at 6:00 p.m. - Stuart Manor.
 - *NOTE: All above meetings are subject to cancellation or inclusion/transition of a "virtual" aspect due to the on-going health crisis. Please monitor the City of Portage website at www.portagemi.gov for additional information. The public phone line to comment during public meetings is: (844) 854-2222 Access Code 529853# (To voice a question or comment, press *6 to enter the queue.) Meetings may be viewed live on Charter channel 995 and AT&T channel 99. All meetings can be viewed via live streaming at portagemi.gov/205.*
 - B. Petitions and Statements of Citizens:
 - C. Communications:
 1. Quarterly Budget Review Presentation
 2. Communication from Jeanne L. Fielder, 1728 Colchester, regarding 2020 Summer Property Tax Statement Past Due.
 - a. Receive the Communication from Ms. Jeanne L. Fielder and determine whether her request for a waiver of late fees be granted.
 3. Communication from the Mayor recommending that City Council confirm the appointment of Vic Ledbetter to the Discover Kalamazoo Advisory Council.
 - D. Public Hearings:
 1. Approve Rezoning Application #20/21-1, 9300 South Sprinkle Road and change the zoning designation from B-2, community business to R-1B, one family residential.
 - E. Regular Business Agenda:
 - F. Unfinished Business:
 1. Receive the communication from Mr. John Paver, 9651 Portage Road, regarding his proposal for a waiver of late fees associated with delinquent tax payments and take no further action at this time.
 - G. Council Committee Reports:
 - H. New Business:
 1. Meet in closed session under Section 8(h) of the Open Meetings Act, pursuant to section 13(1)(g) of the Freedom of Information Act, to consult with the City Attorney regarding a written legal opinion immediately following conclusion of the business items of tonight's Regular Meeting.
 - I. Statements of Citizens:
 - J. Statements of City Council and City Manager.
- Adjournment.