FINAL AGENDA FOR THE COUNCIL MEETING
CITY OF PORTAGE
SEPTEMBER 8, 2020

*Public Phone Line: (844) 854-2222 Access Code 529853# (To voice a question or comment, press *6 to enter the queue.)*

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. National Senior Center Month
2. Women in Law Enforcement Day

A. Consent Agenda:

1. Approval of City Council Meeting Minutes:
   a. Regular Meeting of August 25, 2020.
   b. Pre-Council Meeting of September 8, 2020.
2. Approval of the Accounts Payable Register of September 8, 2020 as presented.
3. Approve the lease purchase of two (2) Pierce Impel Pumper fire apparatus in the amount of $1,356,247.08 to PNC Equipment Finance, LLC, and authorize the City Manager to execute all documents on behalf of the city.
4. Award a contract to perform engineering services for the Hampton Creek Bog Drainage Improvement Project to Integral Partners, LLC (dba: Land & Resource Engineering) in the amount not to exceed $217,990 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
5. Award contracts in the amount of $68.42 per ton for 2,000 tons of ice control salt at a total cost of $136,840 for early delivery from Compass Mineral; and in the amount of $71.56 per ton for 1,500 tons of ice control salt at a total cost of $107,340 for seasonal back-up on an as-needed basis from Morton Salt Inc.; and authorize the City Manager to execute all documents related to these contracts on behalf of the city.
6. Adopt the Resolution for the city to extend the Temporary Moratorium for Certain Development Activities within the Lake Center District Area until March 18, 2021 or until a new zoning district for the Lake Center District Area has been adopted, whichever comes first.
7. Minutes of Boards & Commissions:
   a. Planning Commission of August 20, 2020.
8. Materials Transmitted.

9. Calendar of Meetings:

- Environmental Board, Wednesday, September 9, 2020 at 7:00 p.m. - Virtual Meeting.
- Zoning Board of Appeals, Monday, September 14, 2020 at 7:00 p.m - Virtual Meeting.
- Senior Citizen Advisory Board, Wednesday, September 16, 2020 at 2:30 p.m. - Virtual Meeting.
- Planning Commission, Thursday, September 17, 2020 at 7:00 p.m. - Virtual Meeting
- Youth Advisory Committee, Monday, September 21, 2020 at 4:30 p.m. - Virtual Meeting.
- Kalamazoo County Public Art Commission, Tuesday, September 22, 2020 at 11:30 a.m., Epic Center (359 S. Kalamazoo Mall, Kalamazoo).
- *NOTE: All above meetings are subject to cancellation or transition to a "virtual meeting" due to the on-going health crisis. Please monitor the City of Portage website at www.portagemi.gov for additional information. The public phone line to comment during public meetings is: (844) 854-2222 Access Code 529853# (To voice a question or comment, press *6 to enter the queue.) Meetings may be viewed live on Charter channel 995 and AT&T channel 99. All meetings can be viewed via live streaming at portagemi.gov/205.*

B. Petitions and Statements of Citizens:

C. Communications:

1. Annual Senior Citizen Advisory Board Update by Chairperson Doug Gilchrist

2. Letter from Eric Piel (9121 Austin Drive) dated September 8, 2020 regarding the Lake Center District Community Meeting.

D. Public Hearings:

1. Approve:

1. Rezoning application #19/20-4, Redwood Living PD and changing the zoning designation of 7801 Garden Lane and the north 660-feet of 1203 East Centre Avenue from R-1B, one family residential to PD, planned development; and
2. The ordinance amendment to Chapter 42.

E. Regular Business Agenda:

F. Unfinished Business:

G. Council Committee Reports:

H. New Business:

I. Statements of Citizens:

J. Statements of City Council and City Manager.

Adjournment.

CITY OF PORTAGE
PROCLAMATION

National Senior Center Month Proclamation 2020

WHEREAS, older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and

WHEREAS, the Portage Senior Center has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of the City of Portage and beyond; and

WHEREAS, through the wide array of services, programs, and activities, Portage Senior Center empowers older citizens of Kalamazoo County to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

WHEREAS, during the pandemic the Portage Senior Center has been a community partner in ensuring that our most vulnerable citizens – people ages 65 and older, many with underlying medical conditions – are cared for and able to stay safe and healthy; and

WHEREAS, the Portage Senior Center affirms the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their diverse experiences, skills and knowledge; and enabling their continued contributions to the community; and

WHEREAS, the Portage Senior Center programs and services reach over 2,000 individuals per year; and

WHEREAS, the Portage Senior Center is positioning itself to continue to be a viable, innovative service for many years to come by creating new programs and services and by raising the funds needed to continue these programs and services; and

WHEREAS, the Portage Senior Center has achieved national recognition and is the first Senior Center in Michigan to be accredited by the National Council on Aging and the National Institute of Senior Centers and continues to work to meet the highest standards set for senior center operations.

NOW, THEREFORE, BE IT RESOLVED THAT I, Patricia M. Randall, do hereby proclaim September 2020 National Senior Center Month in Portage and call on all citizens to recognize the special contributions of the senior center participants, volunteers and staff who work every day to enhance the well-being of the older citizens of our community.

Signed this 8th day of September, 2020

Patricia M. Randall, Mayor

CITY OF PORTAGE
PROCLAMATION

National Police Women Day 2020

WHEREAS, September 12, 2020, marks National Police Women Day, in honor of federal, state and local police officers that are women; and

WHEREAS, National Police Women Day is held annually on September 12th and is designated as a day to thank police women around the world for their service to our communities; and

WHEREAS, Alice Stebbins Wells was the first American-born female police officer in the United States, hired by the Los Angeles Police Department in 1910; and

WHEREAS, today, roughly twelve percent of the police force in the United States is women; and

WHEREAS, more than ten percent of the full-time police officers for the City of Portage are women; and

WHEREAS, on Wednesday, September 9, 2020, the Portage Department of Public Safety – Police Division will deploy an entire patrol team of law enforcement women to provide law enforcement services to the entire City of Portage; and

WHEREAS, National Police Women Day is a celebration to honor the countless sacrifices and dedication of our female police officers, including those who paved the way and contributed to the success of the Portage department; and

WHEREAS, this day should be spent honoring women in law enforcement and raising awareness for the progress that still must be made for women to have a more equal role in law enforcement; and

WHEREAS, the City of Portage extends gratitude to all the female officers of the law enforcement community.

NOW, THEREFORE, BE IT RESOLVED THAT I, Patricia M. Randall, as Mayor of the City of Portage, do hereby proclaim September 12th as National Police Women Day and honor all of our women police officers for their dedicated years of service to the Portage and Kalamazoo area communities.

Signed this 8th day of September, 2020

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Patricia M. Randall, Mayor

CITY COUNCIL MEETING MINUTES FROM AUGUST 25, 2020

The Regular Meeting was called to order by Mayor Patricia Randall at 7:02 p.m. The meeting was held virtually in accordance with the Governor's Executive Order 2020-02 in light of COVID-19. The following members were present in Chambers: Councilmembers Vic Ledbetter and Mayor Patricia Randall. The following members were present via the WebEx meeting platform: Councilmembers Chris Burns, Lori Knapp, Claudette Reid, Terry Urban, and Mayor Pro Tem Jim Pearson. Also in attendance were City Manager Joe La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, City Attorney Randy Brown, and City Clerk Erica Eklov.

At the request of Mayor Randall, the audience observed a moment of silence to reflect upon the Labor Day holiday and those essential and non-essential workers keeping the economy open. Following the moment of silence, the City Council recited the Pledge of Allegiance.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if any Councilmember or anyone in the audience would like an item removed from the Consent Agenda. Motion by Pearson, seconded by Reid, to approve the Consent Agenda as presented. Upon a roll call vote, motion carried 7 to 0.

APPROVAL OF MINUTES: Motion by Pearson, seconded by Reid, to approve the minutes of the Regular Meeting of August 11, 2020, and Pre-Council Meeting of August 24, 2020. Upon a roll call vote, motion carried 7 to 0.

APPROVAL OF ACCOUNTS PAYABLE REGISTER OF AUGUST 25, 2020: Motion by Pearson, seconded by Reid, to approve the Accounts Payable Register of August 25, 2020. Upon a roll call vote, motion carried 7 to 0.

APPOINTMENT OF CITY ATTORNEYS: Motion by Pearson, seconded by Reid, to appoint Bauckham, Sparks, Thall, Seeber & Kaufman, P.C. as City Attorneys for General Municipal & Legal Prosecution Services, with Catherine P. Kaufman appointed as lead City Attorney; and to appoint Douglas A. Boodt, PLLC as conflict counsel and for use on special projects, as needed. Upon a roll call vote, motion carried 7 to 0.

MCACA GRANT APPLICATION SUPPORT: Motion by Pearson, seconded by Reid, to resolve to support the grant application to the Michigan Council for Arts and Cultural Affairs (MCACA) in the amount of $100,000 to support construction of the performing arts space in the new Charles and Lynn Zhang Portage Community Senior Center. Upon a roll call vote, motion carried 7 to 0.

BLUE CARE NETWORK ADVANTAGE PLAN: Motion by Pearson, seconded by Reid, to approve a one-year contract, with the option for two additional one-year renewals, with Blue Care Network for the Blue Care Network Advantage Plan for retiree health insurance and authorize the City Manager to execute all documents related to the contract renewal on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

RESOLUTION TO DESIGNATE FREEDOM OF INFORMATION ACT COORDINATOR: Motion by Pearson, seconded by Reid, to adopt the Resolution to Designate the Freedom of Information Act Coordinator and designate the Public Information Officer. Upon a roll call vote, motion carried 7 to 0.

PURCHASE OF 217 E. CENTRE AVENUE: Motion by Pearson, seconded by Reid, to authorize the City Manager to sign a contract for, and purchase, 217 E. Centre Ave. with a purchase price of $137,000 and closing costs and expenses not to exceed an additional $3,000. Upon a roll call vote, motion carried 7 to 0.

RESOLUTION OF NECESSITY APPROVAL FOR AUSTIN LAKE TRAIL LAND PURCHASES: Motion by Pearson, seconded by Reid, to adopt a Resolution of Necessity to acquire two fee simple interests for development of the Austin Lake Trail. Upon a roll call vote, motion carried 7 to 0.

APPLICATION FOR TRANSFER AND UPGRADE OF LIQUOR LICENSE - WINE AND CANVAS (7055 SOUTH WESTNEDGE): Motion by Pearson, seconded by Reid, to recommend approval by the Michigan Liquor Control Commission (MLCC) of the Application for Transfer and Upgrade of Liquor License by Wine and Canvas for 7055 South Westnedge. Upon a roll call vote, motion carried 7 to 0.

MINUTES OF BOARDS & COMMISSIONS: Motion by Pearson, seconded by Reid, to accept the meeting minutes of the Construction Board of Appeals of August 8, 2019, Zoning Board of Appeals of July 13, 2020, and Planning Commission of July 23, 2020. Upon a roll call vote, motion carried 7 to 0.

CALENDAR OF MEETINGS: Motion by Pearson, seconded by Reid, to receive the Calendar of Meetings. Upon a roll call vote, motion carried 7 to 0.

PETITIONS AND STATEMENTS OF CITIZENS: Kate Getman (7567 Bingham, Kalamazoo) introduced herself as the realtor for Laura and Michael Patton of 8642 Portage Road. She relayed frustrations with the Lake Center District Area Moratorium in relation to a pending sale agreement for the Portage Road property. Ms. Getman asked the City Council to consider a waiver for the sale and development of her clients' property.

Laura Patton (8642 Portage Road) also spoke and provided additional background regarding the pending sale.

City Manager La Margo noted that the moratorium did not prevent property transfers, solely development in light of the Lake Center District business plan. He relayed that the moratorium is set to expire September 18, 2020, but noted City Council was likely to extend the moratorium. City Manager La Margo offered that he and Deputy City Manager Carroll would contact Ms. Getman and her clients to review the matter in the following week.

Jeff Hoose (10711 East Shore) inquired about a "pending" notation on the map for the Resolution of Necessity for the development of the Austin Lake Trail item. He then asserted that his neighbor, Peg Giem, was taken advantage of by former City Manager Larry Shaffer

through negotiations on the trail location through her property, which divided the parcel in such a way to render it inaccessible and that Ms. Giem be compensated. Deputy City Manager Herringa responded that this agreement had been finalized before his time in the City Manager's Office but confirmed he would review the matter with Parks and Recreation Director Kathleen Hoyle to address any issues.

COUNCIL COMMITTEE REPORTS: Councilmember Knapp provided an update on the Kalamazoo County Public Art Commission. She relayed that its recent meeting had featured Portage and Parks Director Kathleen Hoyle. She closed by noting upcoming opportunities for art in Portage.

Mayor Pro Tem Pearson provided an update on the Kalamazoo County Consolidated Dispatch Authority (KCCDA), noting that the Finance Sub-Committee had met. He relayed that KCCDA had its countywide millage pass in the recent August Election and was now reviewing a tower upgrade along with potential return funding to Portage, Kalamazoo, and the County.

Councilmember Reid provided a Long Lake Governmental Lake Board update. She stated the lake pump had broken but a new part was pending. She closed in noting that the lake was experiencing low water levels, which was unusual in light of other areas in the city suffering from high water issues.

Motion by Reid, seconded by Knapp, to accept the Council Committee Reports as presented. Upon a roll call vote, motion carried 7 to 0.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Knapp wished everyone a happy Labor Day holiday.

Councilmember Reid highlighted the appointment of a new law firm and the process. She thanked City Attorney Randall Brown. She then wished everyone a happy and safe Labor Day holiday. Councilmember Reid closed by noting school would be resuming soon in a unique format but reminded residents to be alert for traveling school children

Councilmember Urban also thanked City Attorney Randall Brown, noting his long tenure of service.

Councilmember Burns highlighted the Labor Day holiday but relayed it would be different with COVID-19. He noted that COVID-19 continued to affect things such as the employment rate, as well as events like the 2020 PCOC Strut, which had gone virtual.

City Manager La Margo highlighted the Parks and Recreation Department's recent successful drive-in movie with accommodations for COVID-19 safety. He then noted the upcoming Night Lights Water Lantern Festival at Ramona Park.

Mayor Randall also highlighted the upcoming Labor Day holiday. She recognized the first day of school, stressing safety for school children, as well as the new virtual formats. She also thanked City Attorney Brown for his years of service and urged citizens to participate or donate to the upcoming PCOC Strut.

ADJOURNMENT: Mayor Randall adjourned the meeting at 7:41 p.m.

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Erica L. Eklov, City Clerk

DRAFT

MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF SEPTEMBER 8, 2020

Mayor Patricia Randall, via the WebEx meeting platform, called the meeting to order at 8:00 a.m. Councilmembers Chris Burns, Lori Knapp, Vic Ledbetter, Claudette Reid, and Mayor Pro Tem Jim Pearson also joined via the WebEx meeting platform. Councilmember Terry Urban was absent with excuse. Also in attendance were City Manager Joseph La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, and City Clerk Erica Eklov.

With regard to Item A.2, Mayor Pro Tem Pearson inquired about Checks 314468, 314469, and 314470. He noted that each check was addressed to the same payee for the same amount. He asked whether the payments were repeats or separate expenditures. City Manager La Margo stated he would research and respond.

With regard to Item A.3, Councilmember Burns inquired about the nature of the pending attachment. Deputy City Manager Herringa responded that updated quotes for the fire trucks would be forthcoming but hadn't been received from the vendors before the early close of business on Friday. Councilmember Reid inquired about the cost of leasing compared to purchasing. She further asked why the $200,000 cost was proposed from the Police Division's operating funds when there were identified Capital Improvement Program (CIP) funds available. Councilmember Reid then asked why both pumpers required replacement this year, as well as clarification on the value of a pumper when decommissioned. City Manager La Margo responded that a new fire pumper truck costs $700,000 each and the lease option was expected to allow for fiscal responsibility while revenue was suffering from the effects of COVID-19, especially since both of these vehicles were beyond their serviceable life. He then stated that there were more funds available in the Police Division's operating budget and by having the department assume the costs, then more funds were available for other projects in the CIP. City Manager La Margo closed by stating that the City Administration is working to optimize the replacement schedule for replacement vehicles and other city assets. Councilmember Reid additionally asked for clarification regarding the available $200,000 in the Police budget in the current year, as well as the subsequent seven years. She then inquired as to why trucks are reaching the point of overuse as opposed to a pre-planned cycle. City Manager La Margo stated the $200,000 was remaining from budgeted department positions. Deputy City Manager Carroll provided an additional explanation regarding the Police Division position changes for the current fiscal year remnants.

Councilmember Burns asked for the useful lifespan of a fire pumper truck. Deputy City Manager Carroll responded that it is approximately 10 years. Councilmember Burns then inquired regarding the expected low salvage value. Deputy City Manager Carroll responded that reusable apparatus are sometimes provided for auction but these particular vehicles may be provided to less fortunate municipalities or salvaged for parts. He noted the vehicles no longer meet MDOT road safety requirements. Councilmember Burns inquired whether the lease agreement language concerning the limit of $10 million of bonded debt applied solely for 2020. City Manager La Margo confirmed it did and Bond Counsel had further verified it.

DRAFT

With regard to A.6, Councilmember Knapp inquired about the proposed six-month extension to the Lake Center District moratorium as compared to the noted introduction of a new zoning district. She asked for clarification whether the intent with the Action Recommended was to be whichever comes first or an either/or stipulation. Deputy City Manager Carroll clarified that it is to be whichever comes first. Councilmember Reid asked when Council would be getting the actual resolution document. Mr. Carroll responded that he was planning to get it from the City Attorney shortly.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:25 a.m.

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Erica L. Eklov, City Clerk

DRAFT

TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Accounts Payable Register

SUPPORTING PERSONNEL: Lauren VanderVeen, Interim Finance Director

ACTION RECOMMENDED: Approval of the Accounts Payable Register of September 8, 2020 as presented.

The City Council reviews and approves the bi-weekly Accounts Payable Register which includes automated clearing house payments, paper checks and auto-pay payments. The attached Accounts Payable Register covers the period August 16, 2020 through August 29, 2020 and notes $861,728.85 in automated clearing house payments, $1,805,304.79 in paper checks, $24,694.51 in auto-pay payments and $5,409,663.31 in electronic payments for a grand total of $8,101,391.46.

FUNDING: N/A

Attachments: 1. Accounts Payable Register of September 8, 2020

Check Type: ACH Transaction

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	13604(A)	A I S CONSTRUCTION EQUIP. CO.	GODWIN PUMP MAINTENANCE	1,496.52
08/21/2020	13605(A)	ABONMARCHE CONSULTANTS, INC	LANDSCAPE BED DESIGN-OAKLAND/NW BIKEWY	2,612.50
08/21/2020	13606(A)	AIRGAS USA LLC	FIRE OPS SUPPLIES	332.15
08/21/2020	13607(A)	ALL-TRONICS, INC.	QUARTERLY MONITORING SVC CHARGE	81.00
08/21/2020	13608(A)	ALRO STEEL CORPORATION	SNEEZE GUARDS, PIPE - RAMONA PARK	391.30
08/21/2020	13609(A)	AMERICAN SAFETY & FIRST AID	SAFETY AND FIRST AID	251.08
08/21/2020	13610(A)	ANIMAL REMOVAL SERVICE, LLC	PARKS ANIMAL REMOVAL	300.00
08/21/2020	13611(A)	AUMACK, MICHAEL	UMPIRE PAYROLL 2020	400.00
08/21/2020	13612(A)	AUTOMATIC MICROFILM CO.	RECORDS FILMING AND DESTRUCTION	111.00
08/21/2020	13613(A)	B L HARROUN & SON INC.	FIRE FACILITY MAINT	92.00
08/21/2020	13614(A)	BEEBE, RONALD E.	UMPIRE PAYROLL 2020	100.00
08/21/2020	13615(A)	BELL EQUIPMENT COMPANY	SWEEPER BROOMS	68.79
08/21/2020	13616(A)	BLUE CARE NETWORK-GREAT LAKES	BCNA INSURANCE AUGUST 2020	145,276.95
08/21/2020	13617(A)	C M P DISTRIBUTORS, INC.	FIRE OPS SUPPLIES	19,637.06
08/21/2020	13618(A)	CARLETON EQUIPMENT CO.	EQUIP MAINTENANCE	17.61
08/21/2020	13619(A)	CARSTAR PORTAGE	VEHICLE REPAIRS	300.00
08/21/2020	13620(A)	CHARTER COMMUNICATIONS	CABLE TV	661.30
08/21/2020	13621(A)	CLEAN EARTH ENVIRONMENTAL SERV	CLEANING TRAILHEAD FOUNTAINS	2,349.16
08/21/2020	13622(A)	CLEANIT CORP	CAR WASHES	258.99
08/21/2020	13623(A)	COMPLETE LANDSCAPING SOLUTIONS	CONTRACT MOWING	684.68
08/21/2020	13624(A)	CONSUMERS CONCRETE CORP.	SUPPLIES CEMETERY COLUMNS	12.00
08/21/2020	13625(A)	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL INSURANCE AUGUST 2020	19,440.44
08/21/2020	13626(A)	DEPATIE FLUID POWER CO., INC.	HYDRAULIC REPAIRS	291.53
08/21/2020	13627(A)	ENGINEERED PROTECTION SYSTEMS, INC.	FS1 PRORATED SERVICES	460.00
08/21/2020	13628(A)	EVERETT, CHIP	FIRE OPERATING SUPPLIES	339.86
08/21/2020	13629(A)	EXTREME POWER EQUIPMENT, INC.	EQUIPMENT REPAIRS/ MAINT	479.70
08/21/2020	13630(A)	FARM N GARDEN	SOFTBALL FIELD CHALK	491.88
08/21/2020	13631(A)	FARR ASSOCIATES AND URBAN DESIGN PC	URBAN PLANNING AND DESIGN SVCS	6,500.00
08/21/2020	13632(A)	FORSHEE, MARK	UMPIRE PAYROLL 2020	300.00
08/21/2020	13633(A)	FURRY, WILLIAM	FINANCE CONSULTANT SERVICES	1,975.00
08/21/2020	13634(A)	GORDON WATER SYSTEMS	BOTTLED WATER	382.60
08/21/2020	13635(A)	GRAINGER INC	SOUND METER	514.00

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	13636(A)	GRIFFIN PEST SOLUTIONS, INC.	PEST CONTROL SERVICES	370.00
08/21/2020	13637(A)	HARTMAN, CHARLES	UMPIRE PAYROLL 2020	24.00
08/21/2020	13638(A)	HOJNACKI, DAVID	UMPIRE PAYROLL 2020	138.00
08/21/2020	13639(A)	HURLEY & STEWART, LLC	ENGINEERING SERVICES	21,452.61
08/21/2020	13640(A)	INDUSCO SUPPLY CO., INC.	JANITORIAL SUPPLIES	2,089.89
08/21/2020	13641(A)	IP CONSULTING, INC.	BLOCK TIME PROFESSIONAL SVCS	3,750.00
08/21/2020	13642(A)	IRISH AYRES ENTERPRISES, LLC	LANDSCAPE BED MAINT	3,850.00
08/21/2020	13643(A)	JACK DOHENY SUPPLIES INC.	VACTOR REPAIRS	2,506.43
08/21/2020	13644(A)	JONS TO GO PORTABLE RESTROOM	RENTAL PORTA JON	475.00
08/21/2020	13645(A)	JORGENSEN FORD SALES, INC.	NEW POLICE FLEET VEHICLES	145,052.00
08/21/2020	13646(A)	KAHN, WILMA	CLASS INSTRUCTOR PAYMENT	232.00
08/21/2020	13647(A)	KENDALL ELECTRIC, INC.	LIGHT BULBS FOR CITY HALL	119.04
08/21/2020	13648(A)	KLOSTERMAN DISTRIBUTING	RAMONA CONCESSIONS	903.97
08/21/2020	13649(A)	LIFEGUARD STORE	LIFEGUARD MEGAPHONES	118.50
08/21/2020	13650(A)	LOUTHAN, WILLIAM F	UMPIRE PAYROLL 2020	240.00
08/21/2020	13651(A)	MATERIALS RESOURCES	LATEX GLOVES AND SUPPLIES	559.78
08/21/2020	13652(A)	MCCULLIN, LARRY W.	UMPIRE PAYROLL 2020	96.00
08/21/2020	13653(A)	MCNALLY ELEVATOR CO.	ELEVATOR MAINTENANCE	140.45
08/21/2020	13654(A)	MEEKHOF TIRE SALES & SERVICE INC.	FIRE APPARATUS MAINT	436.00
08/21/2020	13655(A)	MEJEUR ELECTRIC LLC	LIGHT FIXTURE REPAIR	1,386.00
08/21/2020	13656(A)	MIDWEST ENERGY & COMMUNICATIONS	STREETLIGHT ENERGY COSTS	288.32
08/21/2020	13657(A)	MULDERS LANDSCAPE SUPPLIES INC	RESTORATION MATERIALS	692.75
08/21/2020	13658(A)	NYE UNIFORMS	MISC UNIFORMS	35.00
08/21/2020	13659(A)	ONSTAFF USA INC	TEMP EMPLOYEE - PARKS	4,654.67
08/21/2020	13660(A)	PARIS CLEANERS	LAUNDRY CONTRACT	1,041.61
08/21/2020	13661(A)	PATESEL, TERRY	UMPIRE PAYROLL 2020	50.00
08/21/2020	13662(A)	PETERS CONSTRUCTION CO.	RAILROAD PROTECTIVE LIABILITY INSURANCE	2,500.00
08/21/2020	13663(A)	PHILLIPS, KIMBERLY	WEBCAM EQUIPMENT REIMBURSEMENT	111.27
08/21/2020	13664(A)	PLM LAKE & LAND MANAGEMENT	AQUATIC WEED MANAGEMENT	961.38
08/21/2020	13665(A)	POWERDMS, INC.	PUBLIC SAFETY SOFTWARE	6,617.35
08/21/2020	13666(A)	PREMIER SAFETY	FIRE SCBA MAINTENANCE	750.00
08/21/2020	13667(A)	PREMIER TRUCK SALES & RENTAL, INC.	PACKER TRUCK RENTAL	8,200.00
08/21/2020	13668(A)	PRINTING SERVICES INC	PORTAGER PRODUCTION	8,557.80

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	13669(A)	PROMOTION CONCEPTS, INC.	GROCERY TOTES	1,475.40
08/21/2020	13670(A)	R W LAPINE INC.	BUILDING IMPROVEMENTS/AIR COND UNIT	15,059.96
08/21/2020	13671(A)	VOID		0.00
08/21/2020	13672(A)	RHODES, KEVIN	UMPIRE PAYROLL 2020	325.00
08/21/2020	13673(A)	RIDGE AUTO NAPA	MAINTENANCE SUPPLIES	2,682.17
08/21/2020	13674(A)	VOID		0.00
08/21/2020	13675(A)	VOID		0.00
08/21/2020	13676(A)	RIETH-RILEY CONSTRUCTION CO., INC	MILL AND FILL/LOCAL & MAJOR STREETS	144,718.28
08/21/2020	13677(A)	ROBINSON, JASON	UMPIRE PAYROLL 2020	117.50
08/21/2020	13678(A)	ROE-COMM, INC.	FIRE RADIO REPAIRS	130.00
08/21/2020	13679(A)	ROTO-ROOTER SEWER & DRAIN SERV	DRAIN CLOG- RAMONA	321.03
08/21/2020	13680(A)	S B F ENTERPRISES, INC.	PRINTING/PROCESSING QTLY WATER BILLS	602.13
08/21/2020	13681(A)	SAFETY SERVICES, INC.	GAS DETECTOR	180.10
08/21/2020	13682(A)	SEVERANCE ELECTRIC COMPANY,INC	TRAFFIC SIGNAL MAINTENANCE	4,460.00
08/21/2020	13683(A)	SIMPLIFILE LLC	DOCUMENT RECORDING	270.00
08/21/2020	13684(A)	SOS TECHNOLOGIES	FIRE EMS SUPPLIES	890.45
08/21/2020	13685(A)	SUEZ WATER ENVIRONMENTAL SERVICES	UTILITY SYSTEM OPERATION MAINT	190,234.70
08/21/2020	13686(A)	TERMINAL SUPPLY CO.	FLEET SAFETY LIGHTS	298.26
08/21/2020	13687(A)	TYLER TECHNOLOGIES, INC.	FIRE TECHNOLOGY	4,705.00
08/21/2020	13688(A)	USA SOFTBALL OF MICHIGAN	SOFTBALLS-2ND HALF	601.81
08/21/2020	13689(A)	VANCE OUTDOORS, INC.	2 SWITCHVIEW THROW LEVERS FOR RIFLES	96.00
08/21/2020	13690(A)	WEST MICHIGAN INT'L LLC	ENGINE & ELEC REPAIRS	862.14
08/21/2020	13691(A)	WEST MICHIGAN STAMP & SEAL,INC	NAME PLATES FOR PLANNING COMMISSION	40.00
08/21/2020	13692(A)	WIGHTMAN	PROFESSIONAL ENGINEERING SERVICES	3,620.00
08/21/2020	13693(A)	XEROX CORPORATION	XEROX JULY 2020 RECORDS COPIER	213.86
08/28/2020	13694(A)	APOLLO FIRE APPARATUS REPAIR	FIRE APPARATUS REPAIR	135.00
08/28/2020	13695(A)	BEST WAY DISPOSAL, INC.	CURBSIDE RECYLING PROGRAM	53,037.94
08/28/2020	13696(A)	CHARTER COMMUNICATIONS	CABLE TV	119.17
08/28/2020	13697(A)	DATA CONSTRUCTS LLC	WEBSITE HOSTING SERVICES	97.95
08/28/2020	13698(A)	ENGINEERED PROTECTION SYSTEMS, INC.	ALARM SYSTEM MONITORING	1,187.64
08/28/2020	13699(A)	FIDELITY SECURITY LIFE INSURANCE CO	EYEMED VISION INSURANCE	1,281.10
08/28/2020	13700(A)	GREATER KALAMAZOO UNITED WAY	UNITED WAY CONTRIBUTIONS AUG 2020	223.68
08/28/2020	13701(A)	ONSTAFF USA INC	TEMP EMPLOYEE - STREETS	4,598.03

Check Date	Check	Vendor Name	Description	Amount
08/28/2020	13702(A)	PORTAGE FIREFIGHTERS	IAFF UNION DUES FOR AUGUST 2020	1,860.00
08/28/2020	13703(A)	PORTAGE ON-CALL FIREFIGHTERS	ON CALL FF UNION DUES FOR AUGUST 2020	30.00
08/28/2020	13704(A)	PORTAGE POLICE OFFICERS ASSOC	PPOA DUES FOR AUGUST 2020	644.00
08/28/2020	13705(A)	REPUBLIC SERVICES OF WEST MICHIGAN	WASTE DISPOSAL SERVICES	1,150.31
08/28/2020	13706(A)	UNITED AUTO. IMPLEMENT WORKERS 2290	UAW UNION DUES FOR AUGUST 2020	451.32
			Total ACH:	**861,728.85**

Check Type: Paper

08/19/2020	314371	VOID		0.00
08/21/2020	314372	4 SEASONS TREE SERVICES, LLC	TREE REMOVAL	5,600.00
08/21/2020	314373	ACTION INVESTMENT MANAGEMENT INC	OP FINAL WATER BILL 5347 PLATEAU	5.10
08/21/2020	314374	ADP, INC.	BI-WEEKLY PAYROLL PROCESSING	4,556.84
08/21/2020	314375	ADVANCE II LLC	AUGUST ELECTION TEMP ASSISTANCE	1,590.72
08/21/2020	314376	ALLEGRA PRINT & IMAGING	PRINTING SERVICES	2,383.00
08/21/2020	314377	ALTA EQUIPMENT CO.	#23 STEERING REPAIR	677.72
08/21/2020	314378	ALTA EQUIPMENT CO.	MAINTENANCE SUPPLIES	381.00
08/21/2020	314379	AMERICAN WATER WORKS ASSOC.	AWWA STANDARD REVISIONS	850.00
08/21/2020	314380	ANDERSON, LOUISE	TRIP REFUND 201130 BRANSON ADVENTURE	50.00
08/21/2020	314381	ASCENSION MICH OCCUPATIONAL HEALTH	DOT PHYSICALS	280.00
08/21/2020	314382	AT&T	ELECTRONIC COMMUNICATIONS	4,198.72
08/21/2020	314383	AT&T LONG DISTANCE	LONG DISTANCE SERVICE	64.44
08/21/2020	314384	AVANTINI, CARMINE P	CONSULTING/REDEVELOPMENT READY	3,594.00
08/21/2020	314385	BABB, HOLLY	PORTAGE CULINARY ACADEMY REFUND	90.00
08/21/2020	314386	BALKEMA EXCAVATING, INC.	WETHERBEE IMPROVEMENTS	135,918.44
08/21/2020	314387	BART'S BANNERS AND SIGNS	MEMORIAL PLAQUES	44.00
08/21/2020	314388	BEAR CREEK FARM AND MARKET LLC	SNAP REIMBURSEMENT	25.00
08/21/2020	314389	BERGER CHEVROLET	2020 CHEVY TRAVERSE AWD	27,069.00
08/21/2020	314390	BLAIN SUPPLY, INC.	FLEET MAINTENANCE	31.77
08/21/2020	314391	BLUE CROSS/BLUE SHIELD OF MICH	BCBSM INSURANCE AUGUST 2020	45,085.20
08/21/2020	314392	BONAMEGO, LOUIS	SNAP DOUBLE UP REIMBURESEMENT	82.00
08/21/2020	314393	BUSHOUSE, KRISTY	SCHRIER PARK DEPOSIT/RENTAL REFUND	300.00
08/21/2020	314394	CAMPBELL AUTO SUPPLY	WASHER SOLVENT/WD40	25.28
08/21/2020	314395	CAPITOL STRATEGIES, LLC	CONSULTANT SERVICES	14,000.00

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	314396	CHICAGO TITLE OF MICHIGAN, INC.	CDBG TITLE SEARCHES	160.00
08/21/2020	314397	CINTAS CORP.	UNIFORM RENTAL FOR INSPECTORS	401.80
08/21/2020	314398	CITY OF PORTAGE	REFUND PARTIAL CR BALANCE - PAY TAX BILL	16,066.70
08/21/2020	314399	CIURA, CINDY	CONSULTING SVCS FOR RETAIL MARKETING	1,500.00
08/21/2020	314400	CLEAR CHANNEL AIRPORTS	AIRPORT ADVERTISING	713.00
08/21/2020	314401	COCHRAN GLASS AND DOOR, LLC	DOOR REPAIR, SKATEPARK	210.00
08/21/2020	314402	COSTAR REALTY INFORMATION, INC.	REAL ESTATE DATABASE	367.23
08/21/2020	314403	DAVE'S CONCRETE PRODUCTS, INC.	FOUNDATIONS AT 3 CEMETERIES	615.00
08/21/2020	314404	EMERGENCY VEHICLE PRODUCTS	VEHICLE REPAIR/ MAINTENANCE	6,032.07
08/21/2020	314405	FERGUSON ENTERPRISES, LLC	NEW FIRE ST 2	1,399.00
08/21/2020	314406	FLIERS UNDERGROUND SPRINKLING	FOUNTAIN REPAIR	424.41
08/21/2020	314407	FLINT NEW HOLLAND, INC.	MOWER PARTS	216.88
08/21/2020	314408	FULL CIRCLE FARM	SNAP DOUBLE UP REIMBURSEMENT	53.00
08/21/2020	314409	GORDON FOOD SERVICE	RAMONA CONCESSIONS	250.45
08/21/2020	314410	GRACEY, LARRY	TEMPORARY PUMPING PERMIT	1,080.00
08/21/2020	314411	GRACEY, LARRY	TEMPORARY PUMPING PERMIT	1,200.00
08/21/2020	314412	GRAVES, JOAN	WESTFIELD PARK RENTAL REFUND	110.00
08/21/2020	314413	HALL BUILDERS LLC	NEW FIRE ST 2	359,595.28
08/21/2020	314414	HALT FIRE, INC.	FIRE APPARATUS MAINT	4,204.66
08/21/2020	314415	HARRIS BLUEBERRIES	EAT SMART LIVE STRONG COUPON REIMB	50.00
08/21/2020	314416	HARRIS BLUEBERRIES	SNAP DOUBLE UP REIMBURSEMENT	37.00
08/21/2020	314417	HOME DEPOT	MISCELLANEOUS BUILDING SUPPLIES	718.35
08/21/2020	314418	VOID		0.00
08/21/2020	314419	INTERSTATE OFFICE INTERIORS	OFFICE CHAIR	553.41
08/21/2020	314420	IRISH ROOFING & EXTERIORS	CDBG SILLARS 308 CROCKET AVE. ROOFING	18,150.00
08/21/2020	314421	J & J LOCKSMITHS	REPLACE LOCK STRIKE	651.50
08/21/2020	314422	J AND B DICK ORCHARDS	SNAP DOUBLE UP REIMBURSEMENT	100.00
08/21/2020	314423	JIMMY JOHNS	FOOD VENDOR FOR PIG-OUT EVENT	1,800.00
08/21/2020	314424	KAL COUNTY FIRE CHIEFS ASSOC.	FIRE TRAINING	100.00
08/21/2020	314425	KAL-CREEK COMMERCIAL APPRAISERS, LC	APPRAISAL OF 7812, 7840 PORTAGE ROAD	1,750.00
08/21/2020	314426	KALAMAZOO AREA TRANSPORTATION STUDY	TRAFFIC COUNTING SERVICES	2,230.00
08/21/2020	314427	KALAMAZOO COUNTY TREASURER	OVERPMT ON STAX20	8.82
08/21/2020	314428	KALAMAZOO GAZETTE	RENEWAL SUBSCRIPTION KZOO GAZETTE	88.00

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	314429	KALAMAZOO OIL COMPANY	FUEL PURCHASES	148.21
08/21/2020	314430	KALAMAZOO REG'L EDUC SVC AGENCY	SUPPORT & MAIN SIRENS	200.00
08/21/2020	314431	KELTACH, SUSAN	TRIP REFUND 201130 BRANSON	50.00
08/21/2020	314432	KIESER & ASSOCIATES, LLC	PHASE II RAMONA BEACH EXPANSION	2,437.50
08/21/2020	314433	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER/COMMUNICATION SERVICES	364.00
08/21/2020	314434	KSS ENTERPRISES	REPAIR SERVICES	411.13
08/21/2020	314435	KZOO TIRE COMPANY	POLICE VEHICLE REPAIR	28.50
08/21/2020	314436	LAND USE USA LLC	LAKE CENTER DISTRICT MARKET ANALYSIS	10,999.99
08/21/2020	314437	LASSITTER, MECKA	PICKLEBALL SESSION 2 REFUND	50.00
08/21/2020	314438	LOCEY SWIM POOL CO.	FOUTAIN SUPPLIES	75.60
08/21/2020	314439	LOPEZ, SANDRA	SNAP REIMBURSEMENT	30.00
08/21/2020	314440	M M R M A	INS PREMIUM 2ND HALF 2020/21	249,676.00
08/21/2020	314441	MCDONALD'S TOWING & RESCUE, INC.	TOWING SERVICES	125.00
08/21/2020	314442	MICH MUNICIPAL POLICE & FIRE REPAIR	POLICE VEHICLE REPAIR/MAINT	3,949.32
08/21/2020	314443	VOID		0.00
08/21/2020	314444	MICHIANA LAND SERVICES	RIGHT-OF-WAY SERVICES: OSTERHOUT	2,340.42
08/21/2020	314445	MICHIGAN ELECTION RESOURCES, LLC	ABSENT VOTER SECRECY SLEEVES	1,215.00
08/21/2020	314446	MICHIGAN MUNICIPAL LEAGUE	FUTURE ON-LINE JOB ADS	137.76
08/21/2020	314447	MICHIGAN SECURITY & LOCK	DOOR HINGE REPAIR	150.00
08/21/2020	314448	MICHIGAN STATE POLICE	SPEED MEASUREMENT INSTRUCTOR SCHOOL	200.00
08/21/2020	314449	MIDWEST CUSTOM EMBROIDERY COMPANY	CITY LOGO POLO SHIRTS	79.50
08/21/2020	314450	MILLAR, BERNADETTE	PICKLEBALL SESSION 2 REFUND	25.00
08/21/2020	314451	MLIVE MEDIA GROUP	MLIVE LEGAL NOTICES	14,158.66
08/21/2020	314452	MORRISON LANDSCAPE SERVICES LLC	TREE REMOVAL	1,000.00
08/21/2020	314453	MOSES FIRE EQUIPMENT, INC.	FIRE OPS SUPPLIES	359.95
08/21/2020	314454	MULDER'S MOVING AND STORAGE	AUG ELEC PRECINCT EQUIPMENT DELIVERY	1,788.50
08/21/2020	314455	NAPIER, PEGGY	PIG OUT 2020 SUPPLIES	1,616.58
08/21/2020	314456	O'REILLY AUTO PARTS	MAINTENANCE SUPPLIES	112.35
08/21/2020	314457	OFFICE DEPOT, INC.	OFFICE SUPPLIES	3,103.68
08/21/2020	314458	VOID		0.00
08/21/2020	314459	VOID		0.00
08/21/2020	314460	VOID		0.00
08/21/2020	314461	PATTON, DIANE	PORTAGE CULINARY ACADEMY REFUND	30.00

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	314462	PATTON, MIKE	LAKEVIEW SOFTBALL DEPOSIT REFUND	100.00
08/21/2020	314463	PEDAL BICYCLES	RANGER BIKE MAINTENANCE	572.00
08/21/2020	314464	PETTY CASH-LARRY MOORE	REPLENISHMENT CHECK	176.21
08/21/2020	314465	PETTY CASH-MARY BETH BLOCK	ESTABLISH PETTY CASH FUND	300.00
08/21/2020	314466	PMB CUSTOM HOMES LLC	CDBG MATTHEWS 6806 OAKLAND DR. ROOF	11,798.00
08/21/2020	314467	QUADMED, INC.	FIRE EMS SUPPLIES	360.45
08/21/2020	314468	RAILROAD MANAGEMENT CO. IV, LLC	RAILROAD LEASE AGREEMENT - SHAVER ROAD	545.88
08/21/2020	314469	RAILROAD MANAGEMENT CO. IV, LLC	RAILROAD LEASE AGREEMENT - SHAVER ROAD	545.88
08/21/2020	314470	RAILROAD MANAGEMENT CO. IV, LLC	RAILROAD LEASE AGREEMENT - SHAVER ROAD	545.88
08/21/2020	314471	RATHCO SAFETY SUPPLY, INC.	SIGNS AND MATERIALS	954.75
08/21/2020	314472	ROOFING TECHNOLOGY ASSOCIATES, LTD.	PROFESSIONAL SERVICES	1,680.00
08/21/2020	314473	ROWLEY BROTHERS, INC.	OIL DRY- DPW	605.50
08/21/2020	314474	SEELYE FORD, INC.	SEATBELT REPAIR	53.16
08/21/2020	314475	SEHI COMPUTER PRODUCTS	PRINTER-NEW FIRE ST 2, CLERKS OFC	5,534.89
08/21/2020	314476	SHI INTERNATIONAL CORP.	12 WEBCAMS	21,076.10
08/21/2020	314477	SITEONE LANDSCAPE SUPPLY LLC	IRRIGATION REPAIR SUPPLIES	76.28
08/21/2020	314478	STALKER RADAR	RADAR CABLE KIT	124.00
08/21/2020	314479	STATE OF MICHIGAN	SOR FEES FOR STATE OF MICHIGAN	180.00
08/21/2020	314480	STATE OF MICHIGAN (DOT)	EAST CENTRE ROAD PROJECT	480,465.41
08/21/2020	314481	STATE SYSTEMS RADIO, INC	MISC RADIO REPAIRS	1,581.67
08/21/2020	314482	STEENSMA LAWN & POWER EQUIPMENT	SMALL EQUIMENT- PARKS	83.18
08/21/2020	314483	TEKNA SOLUTIONS, INC.	PROTECTIVE FACE SHIELDS-ELEC WORKERS	225.00
08/21/2020	314484	THIRD COAST TECH, LLC	CONFERENCING CAMERA & INSTALLATION	1,973.44
08/21/2020	314485	THRYV, INC.	YELLOW PAGES AD	49.50
08/21/2020	314486	TRUGREEN PROCESSING	HERBICIDE APPLICATIONS	4,836.51
08/21/2020	314487	ULINE, INC.	MISC EVIDENCE SUPPLIES	134.10
08/21/2020	314488	UNITED PARCEL SERVICE	UPS WEEKLY	12.00
08/21/2020	314489	UNITED PARTY & EVENT SERVICES	MOTOWN STAGE/TENT	4,321.50
08/21/2020	314490	US DIGITAL DESIGNS, INC.	FIRE STATION ALERTING	30,133.30
08/21/2020	314491	VERIZON WIRELESS	WIRELESS CARDS	4,404.28
08/21/2020	314492	VERSALIFT MIDWEST, LLC	BUCKET AND CRANE SVC	745.00
08/21/2020	314493	VICKSBURG HARDWARE	CHAINSAW SUPPLIES	185.31
08/21/2020	314494	WASHCO, LLC	WESTFIELD SIDEWALK POWERWASH	150.00

Check Date	Check	Vendor Name	Description	Amount
08/21/2020	314495	WILLIAMS & WORKS	ENGINEERING SERVICES	21,818.79
08/28/2020	314496	ALKHAMIS, ZACHARY ZIAD	EAT SMART LIVE STRONG REIMBURSEMENT	45.00
08/28/2020	314497	AT&T	ELECTRONIC COMMUNICATIONS	550.36
08/28/2020	314498	BATTLE, CHARTA	WESTFIELD INFLATABLES DEPOSIT REFUND	100.00
08/28/2020	314499	BRENNER EXCAVATING INC	PORTAGE ROAD TRAILWAY	183,084.23
08/28/2020	314500	CHUMITA, TARA	HYDRANT METER DEPOSIT REFUND	48.80
08/28/2020	314501	CINTAS CORP.	UNIFORM RENTAL SERVICES	1,965.48
08/28/2020	314502	DANIELS-CARTER, TONJA	GRAIN ELEVATOR DEPOSIT & RENTAL REF	227.50
08/28/2020	314503	DYNASTY PROPERTIES INC	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314504	ELECTION SOURCE	LARGE ROLLING BALLOT BOX	338.29
08/28/2020	314505	GREATER KALAMAZOO FOP LODGE 98	FOP PORTION OF PPOA DUES FOR AUG 2020	3,075.52
08/28/2020	314506	HARMON, JAMIE	STORM WATER CONST CERTIFICATION REIMB	95.00
08/28/2020	314507	HAYWARD BAKER INC.	RELEASE RETAINAGE/AGGRETAGE PIERS	11,586.79
08/28/2020	314508	HOTSY EQUIPMENT COMPANY	DISINFECTANT	1,782.00
08/28/2020	314509	KAL-CREEK COMMERCIAL APPRAISERS, LC	APPRAISAL SVCS, 217 & 225 E. CENTRE	1,850.00
08/28/2020	314510	KALAMAZOO FIRST ASSEMBLY OF GOD	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314511	KINGDOM INDOOR CENTER	RAMONA PARK SOCCER NORTH REFUNDS	1,020.00
08/28/2020	314512	LORD OF LIFE LUTHERAN CHURCH	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314513	MICHIGAN ELECTION RESOURCES, LLC	PREPAID POSTAGE-ABSENTEE BALLOT APPL	503.15
08/28/2020	314514	MILHOLLIN, HEATHER	SWP SOFTBALL DEPOSIT REFUND	50.00
08/28/2020	314515	PATHFINDER CHURCH	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314516	PORTAGE CHAPEL HILL UMC	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314517	PRINCE OF PEACE LUTHERAN CHURCH	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314518	ROAD COMMISSION OF KALAMAZOO COUNTY	DURAPATCH EMULSION	1,912.94
08/28/2020	314519	SCHWARTZ LAW FIRM, P.C.	MTT DOCKET #19-004000 BR PORTAGE REAL ESTATE	26,804.32
08/28/2020	314520	ST. CATHERINE OF SIENA CHURCH	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314521	THE BRIDGE	AUGUST ELECTION PRECINCT RENTAL	100.00
08/28/2020	314522	THE POSTMAN AND CONCRETE DESIGNS	BASKETBALL COURT FENCING	5,066.00
08/28/2020	314523	WESTMINSTER PRESBYTERIAN CHURCH	AUG ELECTION PRECINCT RENTAL	100.00
08/28/2020	314524	WYDENDORF, JANET	SCHRIER PARK BLD DEPOSIT REFUND	150.00
08/28/2020	314525	YEO & YEO	2019-2020 AUDIT AND CAFR PREPARATION	5,200.00
			Total Paper Checks:	**1,805,304.79**

Check Date	Check	Vendor Name	Description	Amount
Check Type: Auto-pay Payment				
08/17/2020		CONSUMERS ENERGY	GAS-ELECTRIC	449.00
08/17/2020		RANDALL BROWN & ASSOC	ATTORNEY RETAINER	18,810.00
08/18/2020		CONSUMERS ENERGY	GAS-ELECTRIC	4,008.47
08/19/2020		CONSUMERS ENERGY	GAS-ELECTRIC	266.43
08/28/2020		CONSUMERS ENERGY	GAS-ELECTRIC	1,160.61
			Total Auto-pay Payments:	**24,694.51**
Check Type: Electronic Payment				
08/14/2020		MULTIPLE	IAFF,UAW,PPOA,PPCOA PENSION PAYMENTS	73,489.50
08/18/2020		EAGLE CLAIMS	WORKERS' COMPENSATION	31,361.15
08/19/2020		HUNTINGTON NATIONAL BANK	DEBT SERVICE	3,000.00
08/21/2020		MULTIPLE	WEEKLY TAX DISBURSEMENT	1,967,261.75
08/28/2020		MULTIPLE	WEEKLY TAX DISBURSEMENT	2,298,532.44
08/28/2020		ICMA	PENSION WITHHOLDINGS	36,446.94
08/28/2020		RAYMOND JAMES	INVESTMENTS	999,571.53
			Total Electronic Payments:	**5,409,663.31**
			Grand Total:	**8,101,391.46**

TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Fire Apparatus Replacement

SUPPORTING PERSONNEL: Nicholas Armold, Director of Public Safety - Police / Fire Chief
Stacy French, Senior Deputy Fire Chief of Operations

ACTION RECOMMENDED: Approve the lease purchase of two (2) Pierce Impel Pumper fire apparatus in the amount of $1,356,247.08 to PNC Equipment Finance, LLC, and authorize the City Manager to execute all documents on behalf of the city.

Two existing Sutphen pumper fire apparatus require replacement. During routine maintenance, substantial rust was discovered on the frame rails of one apparatus and on the body of the other apparatus, rust so significant that there was concern the vehicles may need to be removed from service. Arrangements were made to have both apparatus inspected by the Michigan State Police Motor Carrier Division. Both passed the Department of Transportation inspections and were cleared to continue service in their respective capacities, however, frequent scheduled inspections need to be performed to monitor the situation and should any further deterioration become too significant, they will need to be taken out of service.

In order to help standardize the fleet, the Fire Division is seeking approval to purchase two Pierce Impel pumpers as replacement units for the two Sutphen pumpers. If approved, all fire apparatus will be Pierce with the exception of one E-One Aerial truck. In working with Pierce Manufacturing, lead time on the design build is expected to take 10-12 months after placement of the order. The option to go with stock vehicles was researched as a possible alternative to a design build, however, there were no units which met the needs of the department. Additionally, purchasing stock vehicles would not yield any significant cost savings, and would only shorten delivery time by 30-45 days. The last three fire apparatus purchased by the Department of Public Safety have been from Pierce Manufacturing, the oldest of which has now been in service for five years. Any issues to the Pierce apparatus have been rapidly addressed and resolved under warranty by Pierce Manufacturing. Pierce apparatus have proven themselves to be reliable in design, comfort, ease of use, and follow-up on the part of the manufacturer.

One apparatus was approved for replacement within the Fiscal Year 2020-2021 Capital Improvement Plan budget. The second was scheduled for replacement in the Fiscal Year 2021- 2022 Capital Improvement Plan budget. Following an evaluation of purchasing v. leasing and current financial

conditions, the recommended purchase of the two replacement apparatus can best be attained through a lease purchase with PNC Equipment Financial over the next seven years in the amount of $1,356,247.08. This lease purchase allows for costs to be fixed and spread out over time. Additionally, this approach allows the City to take advantage of both a prepayment and a multi-vehicle purchase discount in the amount of $48,174.92. When compared with costs associated with issuing bonds, it has been determined that financing is a more attractive option and avoids the need to issue debt.

It is recommended that the purchase of two Pierce Impel Pumper fire apparatus be approved in the amount of $1,356,247.08 to PNC Equipment Finance, LLC, and authorize the City Manager to execute all documents on behalf of the city.

FUNDING: Funding for the annual payment of approximately $212,547.08 will be incorporated into the annual Fire Division operating budget.

Attachments:

1. Tax Exempt Lease Purchase
2. PNC Resolution - 09.03.20
3. Lease Comparison

FINANCIAL SOLUTIONS

PNC EQUIPMENT FINANCE

Tax Exempt Lease Purchase

SALES ORGANIZATION:	**Halt Fire – Pat Wright**	9/1/2020
LESSEE:	Portage FD	Contact information:
TYPE OF EQUIPMENT:	(2) Pierce Impel Side Mount Pumpers	Michele Zitko
EQUIPMENT COST:	$1,404,422.00	Locator: B4-B230-06-07
CUSTOMER DOWNPAYMENT:	$0.00	155 East Broad St
AMOUNT TO FINANCE:	$1,356,247.08 (includes prepay discounts of $48,174.92 and performance bond)	Columbus, OH 43215
DELIVERY TIME:	Standard delivery	Ph: (800) 820-9041 ext. 2
PAYMENT MODE:	Annual In Arrears	Fax:(866) 221-7894
FIRST PAYMENT DUE DATE:	1 Year After Lease Commencement	michele.zitko@pnc.com
LEASE COMMENCEMENT DATE:	Upon contract signing	

Term	3 years	5 years	7 years
Number of Payments	3 Annual	5 Annual	7 Annual
Payment Amount	$470,376.62	$288,240.46	$212,547.08

NOTE: All lease documents must be fully executed within 7 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a $250.00 account set up fee payable at closing.
TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a $1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.
BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than $10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.
LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest
AUTHORIZED SIGNORS: The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.
LEGAL OPINION: The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.
VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for **seven (7) days** from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent three years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Michele Zitko

Accepted by:_____ Proposal submitted by _____

RESOLUTION

Municipality/Lessee: City of Portage

Principal Amount Expected to Be Financed: $1,356,247.08

WHEREAS, the Municipality is a political subdivision of the State in which Municipality is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Municipality ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Municipality.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Municipality.

WHEREAS, PNC Equipment Finance, LLC ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Municipality:

Section 1. Either one of the Deputy City Manager(s) OR Interim Finance Director (each an "Authorized Representative") acting on behalf of the Municipality, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Municipality. Each Authorized Representative acting on behalf of the Municipality is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Municipality to execute and deliver agreements and documents relating to the Leases on behalf of the Municipality.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Municipality as set forth therein.

Section 4. The Municipality's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Municipality's obligations under the Leases shall not constitute general obligations of the Municipality or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Municipality reasonably anticipates to issue not more than $10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this day September 8, 2020.

The undersigned Secretary/Clerk of the above-named Municipality hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Municipality, that the foregoing resolutions were duly adopted by said Governing Body of the Municipality at a meeting of said Governing

Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: City of Portage

_____ [SEAL]
Signature of Secretary/Clerk of Municipality

Print Name: Erica Eklov

Official Title: Clerk

Date: _____

Approved as to Form:

E-SIGNED by Catherine Kaufman
on 2020-09-03 12:38:57 EST

_____
Catherine P. Kaufman, City Attorney

Pierce Fire Pumper Leasing Quotations - September 8, 2020

Pierce/PNC	1,356,247.00			
	Annual pmt	Total	Finance charge	Annual %
3 year	470,376.62	1,411,129.86	54,882.86	1.57%
5 year	288,240.46	1,441,202.30	84,955.30	1.46%
7 year	212,547.08	1,487,829.56	131,582.56	1.61%

*First Capital **	*1,165,982.00*			
	Annual pmt	Total	Finance charge	Annual %
5 year	252,481.21	1,262,406.05	96,424.05	1.65%
8 year	164,813.53	1,318,508.24	152,526.24	1.64%
10 year	135,572.16	1,355,721.60	189,739.60	1.63%

** Original quote, updated quote not provided*

Capital Advantage	1,356,247.00			
	Annual pmt	Total	Finance charge	Annual %
3 year	485,582.28	1,456,746.84	100,499.84	2.87%
5 year	299,090.76	1,495,453.80	139,206.80	2.39%
7 year	219,904.32	1,539,330.24	183,083.24	2.24%

5 year	Annual pmt	Total	Finance charge	Annual %
Pierce/PNC	288,240.46	1,441,202.30	84,955.30	1.46%
First Capital*	252,481.21	1,262,406.05	96,424.05	1.65%
Capital Advantage	299,090.76	1,495,453.80	139,206.80	2.39%

TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Hampton Creek Bog Drainage Improvement Project

SUPPORTING PERSONNEL: Kendra Gwin, Director of Transportation & Utilities

ACTION RECOMMENDED: Award a contract to perform engineering services for the Hampton Creek Bog Drainage Improvement Project to Integral Partners, LLC (dba: Land & Resource Engineering) in the amount not to exceed $217,990 and authorize the City Manager to execute all documents related to the contract on behalf of the city.

The FY 2020–2021 Capital Improvement Program budget contains funding for the Hampton Creek Bog Drainage Improvement Project. The Hampton Creek Bog located north of West Centre Avenue and east of Angling Road, consists of an approximate 85-acre wetland surrounded by commercial, medical and residential developments and The Moors Golf Club. The Hampton Creek Bog receives storm water runoff from approximately 2.55 square miles of primarily residential developments. Currently the Hampton Creek Bog does not have a dedicated storm water surface outlet and as a result, the wetlands have experienced extended periods of high water levels that have impacted the surrounding residential and commercial properties and made portions of the golf course unusable.

In October 2018, the City Administration approved a contract with Fishbeck to complete Hampton Creek Bog Phase 1. Phase 1 evaluated the hydrogeological function of the wetlands and potential environmental impacts to Portage Creek. This phase also reviewed potential outfall alternatives. Fishbeck completed the Phase 1 evaluation and a pre-application meeting was held with the Michigan Department of Environment, Great Lakes and Energy (EGLE) in April 2019.

In June 2019, the city received the pre-application meeting response from EGLE detailing the required information needed for the permit application submittal. In July 2019, the City council approved a contract with Fishbeck to complete Hampton Creek Bog Phase 2 assessments for permit application to EGLE, which included wetland delineation, endangered plant and animal assessments, wetlands natural features assessment, water chemistry and physical parameters evaluation, Portage Creek stream stability assessment, and wetland area flood mitigation hydraulic assessment. In addition, Fishbeck prepared a report of the feasibility study of storm water drainage outlet alternatives and special assessment methodology.

On July 28, 2020, City Council directed City Administration to issue a Request for Proposals for Engineering Services for the Hampton Creek Bog Drainage Improvement Project including methodology for specially assessing the cost thereof. On August 27, 2020 four proposals were received for design and construction engineering as well as methodology for special assessing the cost of the project. Cost for engineering services ranged from $217,990 to $365,541. Interviews were held with the two firms with the lowest cost proposals on August 31, 2020.

While both firms were qualified, the firm of Land Resource Engineering demonstrated a greater proven ability for the requirements of the project. Land Resource Engineering has completed many drain construction projects and special assessment apportionment services. Land Resources Engineering performed satisfactorily on the Lexington Green drainage improvements while working for the Kalamazoo County Drain Commissioner.

It is recommended that City Council award a contract to Land Resource Engineering to perform engineering services for the Hampton Creek Bog Drainage Improvement Project in the amount not to exceed $217,990 and authorize the City Manager to execute all documents related to the contract on behalf of the city.

FUNDING: 2020-2021 Capital Improvement Program Budget

Attachments: 1. Hampton Bog Drainage Improvement Bid Tabulation

BID TABULATION

HAMPTON BOG DRAINAGE IMPROVEMENT - PROFESSIONAL ENGINEERING

Firm	Total Bid
Land & Resource Engineering (LRE) 2121 3 Mile Road, NW Walker, MI 49544	$217,990.00
Hurley & Stewart, LLC 2800 S. 11th Street Kalamazoo, MI 49009	$267,100.00
V3 Companies, Ltd. 619 North Pennsylvania Street Indianapolis, IN 46204	$313,120.00
Abonmarche Consultants, Inc. 95 West Main Street Benton Harbor, MI 49022	$365,541.00

Bids Opened 8/31/2020

Bid Tabulation Prepared 9/1/2020

TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Ice Control Salt Purchase - Cooperative Purchase

SUPPORTING PERSONNEL: Rod Russell, Director of Public Works

ACTION RECOMMENDED: Award contracts in the amount of $68.42 per ton for 2,000 tons of ice control salt at a total cost of $136,840 for early delivery from Compass Mineral; and in the amount of $71.56 per ton for 1,500 tons of ice control salt at a total cost of $107,340 for seasonal back-up on an as-needed basis from Morton Salt Inc.; and authorize the City Manager to execute all documents related to these contracts on behalf of the city.

Each year, the city participates in the Michigan Delivering Extended Agreements Locally (MiDEAL) program for the procurement of winter ice control salt. The purchasing program provides the city excellent economic savings due to the large volume purchasing power of the State of Michigan. The state ice control salt bids are structured for early deliveries, as well as for seasonal back-up quantities delivered on an as-needed basis. Salt continues to be the most cost-effective de-icing agent for assuring safe roadway travel during the winter months.

In FY 2019-2020, the city purchased 2,500 tons of ice control salt at $74.57 per ton for the early release and 1,500 tons at $76.58 per ton for the seasonal back up. For FY 2020-2021, $490,000 has been appropriated for the purchase of salt with funds being used from Act 51 - Michigan Transportation Funds.

It is recommended that City Council award contracts to Compass Mineral in the amount of $136,840 for the early delivery of 2,000 tons of ice control salt at the price of $68.42 per ton and to Morton Salt Inc. in the amount of $107,340 for 1,500 tons of ice control salt for seasonal back-up on an as-needed basis at the price of $71.56 per ton.

FUNDING: FY 2020-2021 Major and Local Streets budgets.

Attachments:
1. Compass Salt Co Early
2. Morton Salt Co.

STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget

525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **5**

to

Contract Number **180000000787**

CONTRACTOR	
	Compass Minerals
	9900 West 10th Street, Suite 600
	Overland, KS 66210
	Joel Gerdes
	913-344-9346
	gerdesj@compassminerals.com
	CV0058576

STATE			
	Program Manager	Melissa Longworth	MDOT
		517-599-8135	
		LongworthM@Michigan.gov	
	Contract Administrator	Steven Motz	DTMB
		(517) 331-6086	
		motzs1@michigan.gov	

CONTRACT SUMMARY

BULK SALT, EARLY FILL & SEASONAL BACK-UP-STATEWIDE

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
September 1, 2018	August 31, 2023	5 - 1 Year	August 31, 2023

PAYMENT TERMS	DELIVERY TIMEFRAME
NET 45	See Section 1.3 Delivery and Acceptance

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
☐ P-Card	☐ PRC	☐ Other	☒ Yes	☐ No

MINIMUM DELIVERY REQUIREMENTS

See Section 1.3 Delivery and Acceptance

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
☐		☐		August 31, 2023

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
$42,864,569.30	$14,670,943.87	$57,535,513.17

DESCRIPTION

Effective September 1st, 2020 this contract is hereby amended to include FY 2020-2021 annual road salt pricing, which has been attached as Schedule B. The contract value is increased by $14,670,943.87 to account for State of Michigan anticipated spend.

All other terms, conditions, specifications and pricing remain the same per agency and vendor agreement, and Central Procurement Services approval.

MiDEAL and STATE AGENCY DROP POINTS: 2020/2021 SALT ORDER

Early Fill-Up **Compass**

Region	Item	County		Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Early Fill	Price Per Ton	Extended Price
2-North	26	Iosco	MiDEAL	EAST TAWAS, CITY OF	810 W. Westover St	East Tawas	Michigan	48730	(989) 362-6161	50	$ 70.02	$ 3,501.00
2-North	27	Iosco	MiDEAL	IOSCO COUNTY ROAD COMMISSION	3939 W. M-55	Tawas City	Michigan	48763	(989) 362-4433	350	$ 70.02	$ 24,507.00
2-North	28	Iosco	MiDEAL	IOSCO COUNTY ROAD COMMISSION	554 Forest Road	Oscoda	Michigan	48750	(989) 362-4433	200	$ 70.02	$ 14,004.00
2-North	29	Iosco	MiDEAL	TAWAS CITY, CITY OF	460 Meadow Rd.	Tawas City	Michigan	48763	(989) 362-8688	200	$ 70.02	$ 14,004.00
2-North	30	Leelanau	MiDEAL	LEELANAU COUNTY ROAD COMMISSION	10550 E Eckerle Road	Suttons Bay	Michigan	49682	(231) 271-3993	900	$ 75.61	$ 68,049.00
2-North	31	Leelanau	MiDEAL	LEELANAU COUNTY ROAD COMMISSION	129 Church Street	Maple City	Michigan	49664	(231) 271-3993	900	$ 75.61	$ 68,049.00
2-North	32	Manistee	MiDEAL	MANISTEE COUNTY ROAD COMMISSION	8946 Chippewa Hwy	Bear Lake	Michigan	49614	(231) 889-0000	2800	$ 73.61	$ 206,108.00
2-North	33	Missaukee	MiDEAL	MISSAUKEE COUNTY ROAD COMMISSION	1199 N. Morey Rd.	Lake City	Michigan	49651	(231) 839-4361	1500	$ 74.73	$ 112,095.00
2-North	34	Montmorency	MiDEAL	MONTMORENCY COUNTY ROAD COMMISSION	11445 M-32W	Atlanta	Michigan	49709	(989) 785-3334	500	$ 71.69	$ 35,845.00
2-North	35	Ogemaw	MiDEAL	WEST BRANCH, CITY OF	403 S FIRST ST	WEST BRANCH	Michigan	48661	(989) 345-0500	50	$ 71.43	$ 3,571.50
2-North	36	Ogemaw	MiDEAL	OGEMAW COUNTY ROAD COMMISSION	1250 S. M-33	West Branch	Michigan	48661	(989) 345-2240	500	$ 71.43	$ 35,715.00
2-North	37	Ogemaw	MiDEAL	ROSE CITY POLICE DEPARTMENT	120 E. AGNES ST.	ROSE CITY	Michigan	48654	(989) 685-2646	150	$ 71.43	$ 10,714.50
2-North	38	Oscoda	MiDEAL	OSCODA COUNTY ROAD COMMISSION	1251 Gerber Road	Mio	Michigan	48647	(989) 826-3218	200	$ 70.59	$ 14,118.00
2-North	41	Presque Isle	MiDEAL	ROGERS CITY, CITY OF	1221 RIVERVIEW	ROGERS CITY	Michigan	49779	(989) 734-2191	400	$ 71.88	$ 28,752.00
2-North	42	Presque Isle	MiDEAL	PRESQUE ISLE COUNTY ROAD COMMISSION	657 South Bradley Hwy	Rogers City	Michigan	49779	(989) 734-2216	500	$ 71.88	$ 35,940.00
2-North	43	Presque Isle	MiDEAL	PRESQUE ISLE COUNTY ROAD COMMISSION	19916 M-68	Onaway	Michigan	49759	(989) 734-2216	50	$ 71.88	$ 3,594.00
2-North	44	Roscommon	MiDEAL	ROSCOMMON COUNTY ROAD COMMISSION	820 E. West Branch Rd.	Prudenville	Michigan	48651	(989) 366-0333	1,000	$ 71.33	$ 71,330.00
2-North	45	Roscommon	MiDEAL	ROSCOMMON COUNTY ROAD COMMISSION	601 S. Main St.	Roscommon	Michigan	48653	(989) 366-0333	400	$ 71.33	$ 28,532.00
2-North	46	Roscommon	MiDEAL	ROSCOMMON COUNTY ROAD COMMISSION	1772 S. Loxley Rd.	Houghton Lake	Michigan	48629	(989) 366-0333	350	$ 71.33	$ 24,965.50
3-Grand	10	Barry	MiDEAL	THORNAPPLE KELLOGG SCHOOLS	3625 Bender Rd.	Middleville	Michigan	49333	(269) 795-5541	50	$ 67.31	$ 3,365.50
3-Grand	11	Ionia	MiDEAL	IONIA, CITY OF	303 South Jackson Street	Ionia	Michigan	48846	(616) 527-5776	200	$ 65.36	$ 13,072.00
3-Grand	12	Ionia	MiDEAL	BELDING, CITY OF	317 E. Ellis Ave	Belding	Michigan	48809	(616) 260-2319	100	$ 65.36	$ 6,536.00
3-Grand	13	Ionia	MiDEAL	LAKE ODESSA VILLAGE OF	800 Sewer Plant Road	Lake Odessa	Michigan	48849	(269) 804-7013	50	$ 65.36	$ 3,268.00
3-Grand	14	Ionia	MiDEAL	SARANAC, VILLAGE OF	455 Main St	Saranac	Michigan	48881	(616) 642-6324	50	$ 65.36	$ 3,268.00
3-Grand	15	Ionia	MiDEAL	MUIR, VILLAGE OF	216 E Maple st.	Muir	Michigan	48860	(989) 855-2144	50	$ 65.36	$ 3,268.00
3-Grand	16	Ionia	MiDEAL	PORTLAND, CITY OF	451 Morse Drive	Portland	Michigan	48875	(517) 647-2931	250	$ 65.36	$ 16,340.00
3-Grand	17	Ionia	MiDEAL	LYONS, VILLAGE OF	977 E Bridge	Lyons	Michigan	48851	(616) 902-5149	50	$ 65.36	$ 3,268.00
3-Grand	19	Mason	MiDEAL	LUDINGTON, CITY OF	800 BLK. N. HARRISON	LUDINGTON	Michigan	49431	(231) 843-2873	400	$ 69.17	$ 27,668.00
3-Grand	20	Mason	MiDEAL	MASON COUNTY ROAD COMMISSION	510 E State St	Scottville	Michigan	49454	(231) 757-2882	1,000	$ 69.17	$ 69,170.00
3-Grand	21	Montcalm	MiDEAL	LAKEVIEW, VILLAGE OF	10300 North Street	Lakeview	Michigan	48850	(989) 352-7473	150	$ 64.51	$ 9,676.50
3-Grand	22	Montcalm	MiDEAL	GREENVILLE, CITY OF	1414 Chase Rd.	Greenville	Michigan	48838	(616) 754-5098	100	$ 64.51	$ 6,451.00
3-Grand	23	Montcalm	MiDEAL	HOWARD CITY, VILLAGE OF	605 Cedar	Howard City	Michigan	49329	(231) 937-4311	150	$ 64.51	$ 9,676.50
3-Grand	29	Oceana	MiDEAL	OCEANA COUNTY ROAD COMMISSION	3501 W. Polk Rd	Hart	Michigan	49420	(231) 873-4226	1,200	$ 71.46	$ 85,752.00
3-Grand	30	Oceana	MiDEAL	OCEANA COUNTY ROAD COMMISSION	100 W. M20	Shelby	Michigan	49455	(231) 873-4226	500	$ 71.46	$ 35,730.00
3-Grand	31	Osceola	MiDEAL	HERSEY, VILLAGE OF	2975 Mill Site Road	Hersey	Michigan	49639	(231) 250-1804	50	$ 69.68	$ 3,484.00
3-Grand	32	Osceola	MiDEAL	TUSTIN, VILLAGE OF	310 Neilson St.	Tustin	Michigan	49688	(231) 829-3012	50	$ 69.68	$ 3,484.00
3-Grand	33	Osceola	MiDEAL	REED CITY AREA PUBLIC SCHOOLS	21809 Coyote Trail	Reed City	Michigan	49677	(231) 832-2712	50	$ 69.68	$ 3,484.00
3-Grand	34	Osceola	MiDEAL	LEROY VILLAGE OF	Village Garage, 220 East Kent Street	LeRoy	Michigan	49655	(231) 768-4959	50	$ 69.68	$ 3,484.00
3-Grand	35	Osceola	MiDEAL	EVART, CITY OF	5468 110th ave	Evart	Michigan	49631	(231) 734-2101	150	$ 69.68	$ 10,452.00
3-Grand	36	Osceola	MiDEAL	REED CITY, CITY OF	505 E. Lincoln Ave	Reed City	Michigan	49677	(231) 832-2245	500	$ 69.68	$ 34,840.00
3-Grand	37	Osceola	MiDEAL	OSCEOLA COUNTY ROAD COMMISSION	4737 Makwa Dr	Hersey	Michigan	49639	(231) 832-5171	400	$ 69.68	$ 27,872.00
3-Grand	38	Osceola	MiDEAL	OSCEOLA COUNTY ROAD COMMISSION	13353 20 Mile Rd	Tustin	Michigan	49688	(231) 832-5171	800	$ 69.68	$ 55,744.00
3-Grand	39	Ottawa	MiDEAL	HOLLAND COMMUNITY HOSPITAL	602 Michigan Ave	Holland	Michigan	49423	(616) 394-3144	50	$ 69.13	$ 3,456.50
3-Grand	40	Ottawa	MiDEAL	OTTAWA COUNTY	12220 Fillmore	West Olive	Michigan	49460	(616) 738-4873	50	$ 69.13	$ 3,456.50
3-Grand	41	Ottawa	MiDEAL	FERRYSBURG, CITY OF	545 Maple Street	Ferrysburg	Michigan	49409	(616) 842-5803	150	$ 69.13	$ 10,369.50
3-Grand	42	Ottawa	MiDEAL	COOPERSVILLE, CITY OF	115 W RANDALL ST	COOPERSVILLE	Michigan	49404		200	$ 69.13	$ 13,826.00
4-Bay	1	Arenac	MiDEAL	ARENAC COUNTY ROAD COMMISSION	CRC, 4295 W. M61	Standish	Michigan	48749	(989) 653-2411	400	$ 64.29	$ 25,716.00
4-Bay	1B	Arenac	MiDEAL	CITY OF STANDISH	909 W Cedar St	Standish	Michigan	48658	(989) 846-9588	50	$ 64.29	$ 3,214.50
4-Bay	2	Bay	MiDEAL	ESSEXVILLE, CITY OF	1500 Pine St	Essexville	Michigan	48732	(989) 893-7192	200	$ 63.01	$ 12,602.00
4-Bay	3	Bay	MiDEAL	BAY CITY, CITY OF	800 S. Water Street	Bay City	Michigan	48708	(989) 894-8115	900	$ 63.01	$ 56,709.00
4-Bay	4	Bay	MiDEAL	BAY COUNTY ROAD COMMISSION	2600 E. Beaver Rd. (west)	Kawkawlin	Michigan	48631	(989) 686-4610	1000	$ 63.01	$ 63,010.00
4-Bay	5	Bay	MiDEAL	BAY COUNTY ROAD COMMISSION	1816 W. 27th Street (east)	Bay City	Michigan	48708	(989) 686-4610	500	$ 63.01	$ 31,505.00
4-Bay	6	Bay	MiDEAL	BAY COUNTY ROAD COMMISSION	1383 E. Pinconning Rd. (north)	Pinconning	Michigan	48650	(989) 686-4610	400	$ 63.01	$ 25,204.00
4-Bay	7	Clare	MiDEAL	CLARE COUNTY ROAD COMMISSION	3900 E. Mannsiding Road	Harrison	Michigan	48625	(989) 539-2151	1000	$ 66.36	$ 66,360.00
4-Bay	8	Clare	MiDEAL	FARWELL, VILLAGE OF	202 W Fifth St	Clare	Michigan	48617	(989) 588-9530	50	$ 66.36	$ 3,318.00
4-Bay	9	Genesee	MiDEAL	MT. MORRIS, CITY OF	720 Hughes	Mt. Morris	Michigan	48458	(810) 686-8380	50	$ 67.82	$ 3,391.00
4-Bay	10	Genesee	MiDEAL	MT MORRIS CONSOLIDATED SCHOOLS	12356 Walter Street	Mt. Morris	Michigan	48421	(810) 591-8760	50	$ 67.82	$ 3,391.00
4-Bay	11	Genesee	MiDEAL	Clio Area School District	2242 VIENNA RD	CLIO	Michigan	48420	(810) 591-0500	50	$ 67.82	$ 3,391.00

MiDEAL and STATE AGENCY DROP POINTS: 2020/2021 SALT ORDER

Early Fill-Up **Compass**

Region	Item	County		Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Early Fill	Price Per Ton	Extended Price
4-Bay	12	Genesee	MiDEAL	REMC 14	3146 S. Dye rd	Flint	Michigan	48507	(810) 287-9231	250	$ 67.82	$ 16,955.00
4-Bay	13	Genesee	MiDEAL	REMC 14	5081 Torrey Rd	Flint	Michigan	48507	(810) 287-9231	200	$ 67.82	$ 13,564.00
4-Bay	14	Genesee	MiDEAL	CARMAN-AINSWORTH COMM SCHOOLS	3147 S. Dye Rd.	Flint	Michigan	48507	(810) 591-8247	50	$ 67.82	$ 3,391.00
4-Bay	15	Gladwin	MiDEAL	GLADWIN COUNTY ROAD COMMISSION	301 S. State Street	Gladwin	Michigan	48624	(989) 426-7441	400	$ 66.33	$ 26,532.00
4-Bay	16	Gladwin	MiDEAL	BEAVERTON, CITY OF	130 Saginaw St.	Beaverton	Michigan	48612	(989) 435-9343	50	$ 66.33	$ 3,316.50
4-Bay	20	Huron	MiDEAL	HURON COUNTY ROAD COMMISSION	45 W. Kinde Rd	Kinde	Michigan	48445	(989) 269-6404	900	$ 66.78	$ 60,102.00
4-Bay	21	Huron	MiDEAL	HURON COUNTY ROAD COMMISSION	412 S. Hanselman St	Bad Axe	Michigan	48413	(989) 269-6404	150	$ 66.78	$ 10,017.00
4-Bay	22	Huron	MiDEAL	HURON COUNTY ROAD COMMISSION	9 Ruth Rd	Harbor Beach	Michigan	48441	(989) 269-6404	150	$ 66.78	$ 10,017.00
4-Bay	23	Huron	MiDEAL	HURON COUNTY ROAD COMMISSION	7405 Weale Rd	Pigeon	Michigan	48755	(989) 269-6404	200	$ 66.78	$ 13,356.00
4-Bay	24	Huron	MiDEAL	HURON COUNTY ROAD COMMISSION	8019 Portland Street	Port Hope	Michigan	48468	(989) 269-6404	100	$ 66.78	$ 6,678.00
4-Bay	25	Huron	MiDEAL	HARBOR BEACH, CITY OF	1360 Pierse Road	harbor beach	Michigan	48441	(989) 479-6730	100	$ 66.78	$ 6,678.00
4-Bay	26	Huron	MiDEAL	SEBEWAING VILLAGE OF	145 W Main St	Sebewaing	Michigan	48759	(989) 551-8950	50	$ 66.78	$ 3,339.00
4-Bay	27	Isabella	MiDEAL	ISABELLA COUNTY ROAD COMMISSION	2261 E. Remus Rd.	Mt. Pleasant	Michigan	48858	(989) 773-7131	1000	$ 65.96	$ 65,960.00
4-Bay	28	Isabella	MiDEAL	ISABELLA COUNTY ROAD COMMISSION	5037 W. Airline	Weidman	Michigan	48893	(989) 773-7131	200	$ 65.96	$ 13,192.00
4-Bay	29	Isabella	MiDEAL	LAKE ISABELLA, VILLAGE OF	201 S. Coldwater Road	Lake Isabella	Michigan	48893	(989) 644-8654	50	$ 65.96	$ 3,298.00
4-Bay	30	Isabella	MiDEAL	SHEPHERD, VILLAGE OF	208 W. Boulevard	Shepherd	Michigan	48883	(989) 828-5062	50	$ 65.96	$ 3,298.00
4-Bay	39	Midland	MiDEAL	MIDLAND, CITY OF	4811 N Saginaw Road	Midland	Michigan	46840	(989) 837-3331	2000	$ 69.18	$ 138,360.00
4-Bay	40	Midland	MiDEAL	MIDLAND COUNTY ROAD COMMISSION	2334 North Meridian Rd.	Sanford	Michigan	48657	(989) 687-9060	300	$ 69.18	$ 20,754.00
4-Bay	41	Saginaw	MiDEAL	SAGINAW VALLEY STATE UNIVERSITY	7400 Bay Road	University Center	Michigan	48710	(989) 964-4101	50	$ 67.15	$ 3,357.50
4-Bay	42	Saginaw	MiDEAL	MBS INTERNATIONAL AIRPORT COMMISSION	8580 Freeland Rd.	Freeland	Michigan	48623	(989) 695-9727	50	$ 67.15	$ 3,357.50
4-Bay	43	Saginaw	MiDEAL	ST. CHARLES, VILLAGE OF	555 ENTREPRENEUR DR	ST. CHARLES	Michigan	48655	(989) 865-8287	50	$ 67.15	$ 3,357.50
4-Bay	44	Saginaw	MiDEAL	SAGINAW, CITY OF	1435 S. Washington Ave.	Saginaw	Michigan	48601	(989) 759-1413	1000	$ 67.15	$ 67,150.00
4-Bay	45	Saginaw	MiDEAL	SAGINAW COUNTY ROAD COMMISSION	3110 Sheridan Ave.	Saginaw	Michigan	48601	(989) 399-3773	2000	$ 67.15	$ 134,300.00
4-Bay	46	Saginaw	MiDEAL	CHESANING, VILLAGE OF	1105 N. Main St	Chesaning	Michigan	48616	(989) 845-3800	50	$ 67.15	$ 3,357.50
4-Bay	47	Sanilac	MiDEAL	LEXINGTON, VILLAGE OF	7226 Lester St.	Lexington	Michigan	48450	(810) 359-8536	50	$ 59.93	$ 2,996.50
4-Bay	48	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	195 Campbell St.	Sandusky	Michigan	48471	(810) 648-2185	700	$ 59.93	$ 41,951.00
4-Bay	49	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	4087 N. Decker Rd.	Snover	Michigan	48472	(810) 648-2185	200	$ 59.93	$ 11,986.00
4-Bay	50	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	5505 N. Ruth Rd.	Deckerville	Michigan	48427	(810) 648-2185	450	$ 59.93	$ 26,968.50
4-Bay	51	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	5530 Lancaster St,	Croswell	Michigan	48422	(810) 648-2185	300	$ 59.93	$ 17,979.00
4-Bay	52	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	2411 Peck Rd.	Brown City	Michigan	48416	(810) 648-2185	50	$ 59.93	$ 2,996.50
4-Bay	53	Sanilac	MiDEAL	DECKERVILLE, VILLAGE OF	3550 Range Line Rd.	Deckerville	Michigan	48427	(810) 376-8591	50	$ 59.93	$ 2,996.50
4-Bay	54	Sanilac	MiDEAL	CROSWELL, CITY OF	100 North Howard Ave.	Croswell	Michigan	48422	(810) 679-3158	150	$ 59.93	$ 8,989.50
4-Bay	67	Tuscola	MiDEAL	VASSAR, CITY OF	514 E. Huron Avenue	Vassar	Michigan	48768	(989) 823-7231	100	$ 58.06	$ 5,806.00
4-Bay	68	Tuscola	MiDEAL	REESE VILLAGE OF	9723 Center Street	Reese	Michigan	48757	(989) 868-4503	100	$ 58.06	$ 5,806.00
4-Bay	69	Tuscola	MiDEAL	CARO COMMUNITY SCHOOLS	301 Hooper Street	Caro	Michigan	48723	(989)673-7718	100	$ 58.06	$ 5,806.00
4-Bay	70	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	4387 Beach Street	Akron	Michigan	48701	(989) 673-2128	350	$ 58.06	$ 20,321.00
4-Bay	71	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	1733 S Mertz Rd	Caro	Michigan	48723	(989) 673-2128	500	$ 58.06	$ 29,030.00
4-Bay	72	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	5847 Bruce Street	Deford	Michigan	48729	(989) 673-2128	400	$ 58.06	$ 23,224.00
4-Bay	73	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	430 Kitelinger	Vassar	Michigan	48768	(989) 673-2128	500	$ 58.06	$ 29,030.00
4-Bay	74	Tuscola	MiDEAL	CARO, VILLAGE OF	741 S. Hooper Street	Caro	Michigan	48723	(989) 673-7671	250	$ 58.06	$ 14,515.00
4-Bay	75	Tuscola	MiDEAL	GAGETOWN VILLAGE OF	4771 Gifford St.	Gagetown	Michigan	48735	(989)325-0041	50	$ 58.06	$ 2,903.00
5-Southwest	9	Branch	MiDEAL	QUINCY, VILLAGE OF	47 Cole Street	Quincy	Michigan	49082	(517) 639-9065	50	$ 64.31	$ 3,215.50
5-Southwest	10	Branch	MiDEAL	BRANCH COUNTY ROAD COMMISSION	23 E Garfield Ave	Coldwater	Michigan	49036	517-278-2022	2,000	$ 64.31	$ 128,620.00
5-Southwest	11	Branch	MiDEAL	BRONSON, CITY OF	207 Industrial	Bronson	Michigan	49028	(517) 369-7334	100	$ 64.31	$ 6,431.00
5-Southwest	12	Calhoun	MiDEAL	Kellogg Community College	525 24th St N	Battle Creek	Michigan	49037	(269)660-7768	100	$ 64.05	$ 6,405.00
5-Southwest	13	Calhoun	MiDEAL	HOMER, VILLAGE OF	295 Depot Street	Homer	Michigan	49245	517-568-4321	50	$ 64.05	$ 3,202.50
5-Southwest	14	Calhoun	MiDEAL	BATTLE CREEK, CITY OF	2000 W. River Road	Battle Creek	Michigan	49017	(269) 966-1646	500	$ 64.05	$ 32,025.00
5-Southwest	15	Calhoun	MiDEAL	MARSHALL, CITY OF	1242 S. Kalamazoo	Marshall	Michigan	49068	(269) 781-3985	200	$ 64.05	$ 12,810.00
5-Southwest	16	Cass	MiDEAL	DOWAGIAC, CITY OF	302 Wolf Street	Dowagiac	Michigan	49047	(269) 782-8200	100	$ 79.83	$ 7,983.00
5-Southwest	17	Kalamazoo	MiDEAL	PORTAGE, CITY OF	7719 S. Westnedge Ave.	Portage	Michigan	49002	(269) 324-9284	2,000	$ 68.42	$ 136,840.00
5-Southwest	18	Kalamazoo	MiDEAL	SCHOOLCRAFT, VILLAGE OF	498 E. Cass	Schoolcraft	Michigan	49087		50	$ 68.42	$ 3,421.00
5-Southwest	19	Kalamazoo	MiDEAL	KALAMAZOO, CITY OF	1415 HARRISON	KALAMAZOO	Michigan	49007	(269) 337-8020	3,000	$ 68.42	$ 205,260.00
5-Southwest	20	Kalamazoo	MiDEAL	KALAMAZOO VALLEY COMMUNITY COLLEGE	6767 West O Ave.	Kalamazoo	Michigan	49003	(269) 488-4305	50	$ 68.42	$ 3,421.00
5-Southwest	21	Kalamazoo	MiDEAL	VICKSBURG, VILLAGE OF	210 N. Main Street	Vicksburg	Michigan	49097	(269) 649-1919	100	$ 68.42	$ 6,842.00
5-Southwest	21B	Kalamazoo	MiDEAL	WESTERN MICHIGAN UNIVERSITY	1201 Oliver Street - Salt Dome	Kalamazoo	Michigan	49008	(269) 387-8804	700	$ 68.42	$ 47,894.00
5-Southwest	22	St. Joseph	MiDEAL	STURGIS, CITY OF	805 N. Centerville Rd.	Sturgis	Michigan	49091	(269) 651-2879	300	$ 65.52	$ 19,656.00
5-Southwest	23	St. Joseph	MiDEAL	THREE RIVERS, CITY OF	1015 S. Lincoln Ave	Three Rivers	Michigan	49093	(269) 273-1845	150	$ 65.52	$ 9,828.00
6-University	6	Eaton	MiDEAL	POTTERVILLE, CITY OF	319 N Nelson	Potterville	Michigan	48876	(517) 645-7641	100	$ 61.53	$ 6,153.00

MiDEAL and STATE AGENCY DROP POINTS: 2020/2021 SALT ORDER					Early Fill-Up	Compass											194	$	6,001,866.50
Region	Item	County		Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Early Fill	Price Per Ton		Extended Price						
6-University	7	Eaton	MiDEAL	VERMONTVILLE, VILLAGE OF	134 Westside Drive	Vermontville	Michigan	49096	(517) 726-1444	100	$	61.53	$	6,153.00				
6-University	8	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	1112 Renolds Road	Charlotte	Michigan	48813	(517) 543-1632	400	$	61.53	$	24,612.00				
6-University	9	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	3102 Sanders Road	Lansing	Michigan	48917	(517) 543-1632	500	$	61.53	$	30,765.00				
6-University	10	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	1101 Lipsey Drive	Charlotte	Michigan	48813	(517) 543-1632	50	$	61.53	$	3,076.50				
6-University	11	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	300 Market Street	Eaton Rapids	Michigan	48827	(517) 543-1632	100	$	61.53	$	6,153.00				
6-University	12	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	3411 S Ionia Road	Bellevue	Michigan	49021	(517) 543-1632	300	$	61.53	$	18,459.00				
6-University	13	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	8893 W Vermontville Hwy.	Vermontville	Michigan	49096	(517) 543-1632	500	$	61.53	$	30,765.00				
6-University	14	Eaton	MiDEAL	EATON COUNTY ROAD COMMISSION	9384 Walnut Hwy.	Dimondale	Michigan	48821	(517) 543-1632	100	$	61.53	$	6,153.00				
6-University	15	Eaton	MiDEAL	GRAND LEDGE PUBLIC SCHOOLS	13256 Lawson Road	Grand Ledge	Michigan	48837	(517) 925-5424	50	$	61.53	$	3,076.50				
6-University	16	Eaton	MiDEAL	LANSING COMMUNITY COLLEGE	5708 Corner Stone Dr	Lansing	Michigan	48917	(517) 483-1726	100	$	61.53	$	6,153.00				
6-University	17	Eaton	Agency	DTMB-Facilities-Building Operations Division-Agency	7440 Parsons Drive	Dimondale	Michigan	48821	(517) 712-1686	400	$	61.53	$	24,612.00				
6-University	18	Eaton	MiDEAL	GRAND LEDGE CITY OF	1174 Comet Lane	Grand Ledge	Michigan	48837	(269) 838-9476	400	$	61.53	$	24,612.00				
6-University	38	Livingston	Agency	DOC-Woodland Center Correctional-Agency	9036 E M-36	Whitmore Lake	Michigan	48189	(734) 449-3946	50	$	65.03	$	3,251.50				
6-University	39	Livingston	MiDEAL	BRIGHTON, CITY OF	420 S. Third St.	Brighton	Michigan	48116	(810) 225-9282	100	$	65.03	$	6,503.00				
6-University	40	Monroe	MiDEAL	MONROE COUNTY ROAD COMMISSION	840 South Telegraph Road	Monroe	Michigan	48161	(734) 240-5109	1,000	$	56.93	$	56,930.00				
6-University	41	Monroe	MiDEAL	MONROE COUNTY ROAD COMMISSION	15205 Tandem Court Drive	Petersburg	Michigan	49270	(734) 240-5109	4500	$	56.93	$	256,185.00				
6-University	42	Monroe	MiDEAL	MONROE COUNTY ROAD COMMISSION	3498 St. Anthony Road	Temperance	Michigan	48182	(734) 240-5109	500	$	56.93	$	28,465.00				
6-University	43	Monroe	MiDEAL	MONROE COUNTY ROAD COMMISSION	1788 E. Labo Rd.	Carleton	Michigan	48117	(734) 240-5109	500	$	56.93	$	28,465.00				
6-University	44	Monroe	MiDEAL	JEFFERSON SCHOOLS	5300 N. Stony Creek Rd.	Monroe	Michigan	48162	734-289-5570	50	$	56.93	$	2,846.50				
6-University	45	Monroe	MiDEAL	CARLETON VILLAGE OF	620 Pine Street	Carleton	Michigan	48117	(734) 654-6255	50	$	56.93	$	2,846.50				
6-University	46	Monroe	MiDEAL	DUNDEE, VILLAGE OF	625 MAIN ST	DUNDEE	Michigan	48131		150	$	56.93	$	8,539.50				

STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget

525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **4**

to

Contract Number **180000000787**

CONTRACTOR	
	NORTH AMERICAN SALT COMPANY
	9900 West 10th Street, Suite 600
	Overland, KS 66210
	Joel Gerdes
	913-344-9360
	gerdesj@compassminerals.com
	CV0058576

STATE			
	Program Manager	Melissa Longworth	MDOT
		517-599-8135	
		LongworthM@Michigan.gov	
	Contract Administrator	Steven Motz	DTMB
		(517) 331-6086	
		motzs1@michigan.gov	

CONTRACT SUMMARY			
BULK SALT, EARLY FILL & SEASONAL BACK-UP-STATEWIDE			
INITIAL EFFECTIVE DATE	**INITIAL EXPIRATION DATE**	**INITIAL AVAILABLE OPTIONS**	**EXPIRATION DATE BEFORE**
September 1, 2018	August 31, 2023	5 - 1 Year	August 31, 2023
PAYMENT TERMS		**DELIVERY TIMEFRAME**	
NET 45		See Section 1.3 Delivery and Acceptance	
ALTERNATE PAYMENT OPTIONS			**EXTENDED PURCHASING**
☐ P-Card ☐ PRC ☐ Other			☒ Yes ☐ No
MINIMUM DELIVERY REQUIREMENTS			
See Section 1.3 Delivery and Acceptance			

DESCRIPTION OF CHANGE NOTICE				
OPTION	**LENGTH OF OPTION**	**EXTENSION**	**LENGTH OF EXTENSION**	**REVISED EXP. DATE**
☐		☐		August 31, 2023
CURRENT VALUE	**VALUE OF CHANGE NOTICE**	**ESTIMATED AGGREGATE CONTRACT VALUE**		
$42,864,569.30	$0.00	$42,864,569.30		

DESCRIPTION

Effective May 1, 2020 specific provisions in Schedule A, Statement of Work, Contract Activities are updated through this Change Notice and will take effect during the 2020 Early Fill and 2021 Seasonal Backup periods.

All other terms, conditions, specifications and pricing remain the same per MDOT, Contractor, and Central Procurement Services approval.

Program Managers for

Multi-Agency and Statewide Contracts

AGENCY	NAME	PHONE	EMAIL
SW	Melissa Longworth	517-599-8135	longworthm@michigan.gov

The following changes are made and agreed to between the State and Contractor:

<table>
<tr><th>#</th><th>Contract Section</th><th>Current Language prior to this CN</th><th>Replaced through this CN</th></tr>
<tr><td>1</td><td>1.3 Delivery and Acceptance</td><td>No current Language here</td><td>All quantities delivered must be +/- 10% of the amount indicated on the delivery order for each drop point.</td></tr>
<tr><td>2</td><td>1.3.1 Time Frames</td><td>EARLY FILL TIMEFRAMES
e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order, prior to moving to another drop point. Delivery of a drop point’s total quantity must be completed within 10 business days of the date the delivery began. (See Deductions 1.3.7)</td><td>EARLY FILL TIMEFRAMES
e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order. MDOT and MiDEAL members have limited resources and equipment for accepting deliveries and this requirement enables us to have resources where needed at the time of delivery. For drop point orders less than or equal to 2500 tons, delivery of a drop point’s total quantity must be completed within 10 business days of the date the delivery began. For drop point orders between 2500 tons and 3750 tons, delivery of a drop point’s total quantity must be completed within 15 business days of the date the delivery began. For drop point orders greater than or equal to 3750 tons, delivery of a drop point’s total quantity must be completed within 20 business days of the date the delivery began. (See Deductions 1.3.7)</td></tr>
<tr><td>2</td><td>1.3.1 Time Frames</td><td><u>SEASONAL BACK-UP TIMEFRAMES</u>
h. All deliveries shall begin within three business days and must be completed within five business days after the request for shipment or order. The deliveries will occur between October 1st through August 31st of each Contract year. The day count begins on the first business day after the order is placed. Delivery shall be made by the following formula 30% must be delivered by close of business on business day three, a total of 60% must be delivered by close of business on business day four and the entire 100% must be delivered by close of business on business day five. (See Deductions 1.3.7)</td><td><u>SEASONAL BACK-UP TIMEFRAMES</u>
h. All deliveries shall begin within three business days. For drop point orders less than or equal to 750 tons, delivery of a drop point’s total quantity must be completed within 5 business days. For drop point orders between 750 tons and 2000 tons, delivery of a drop point’s total quantity must be completed within 10 business days. For drop point orders greater than or equal to 2000 tons, delivery of a drop point’s total quantity must be completed within 15 business days. All deliveries must meet the percent delivery requirements outlined below.
<table>
<tr><th></th><th colspan="3">Drop Point Order Quantity by Business Day</th></tr>
<tr><td>Business Day</td><td>Less than or equal to 750 tons</td><td>Between 750 tons and 2000 tons</td><td>Greater than or equal to 2000 tons</td></tr>
<tr><td>Day 3</td><td colspan="3">Deliveries must begin</td></tr>
<tr><td>Day 5</td><td>100%</td><td>50%</td><td>30%</td></tr>
<tr><td>Day 10</td><td>N/A</td><td>100%</td><td>60%</td></tr>
<tr><td>Day 15</td><td>N/A</td><td>N/A</td><td>100%</td></tr>
</table>
The day count begins on the first business day after the order is placed. (See Deductions 1.3.7)</td></tr>
<tr><td>3</td><td>1.3.7 Deductions</td><td><u>EARLY FILL ONLY DEDUCTIONS</u>
h. For salt not delivered within 10 business days of the date the delivery began, for the undelivered portion of the salt that is late,</td><td><u>EARLY FILL ONLY DEDUCTIONS</u>
h. For salt not delivered within the allotted business days of the date the delivery began, as defined in section 1.3.1 (e) the contractor will be charged $1000 per business day late.</td></tr>
</table>

	Pricing	once a year throughout the course of the program. Prices quoted during the bid process will be firm for that particular year.	Rollover Option is utilized. Prices quoted during the bid process will be firm for that particular year. **Rollover Option** – Beginning at the close of the 2020 Early Fill and 2021 Seasonal Backup periods, the State reserves the right to negotiate pricing with awarded vendors from prior competitively bid season to “rollover” their awarded locations to the next season if mutual agreement can be reached between the State and Contractor. The maximum timeframe for a rollover is one season, and any locations that are extended through mutual agreement, must be competitively bid the following year.

STATE OF MICHIGAN
ENTERPRISE PROCUREMENT

Department of Technology, Management and Budget
525 W. Allegan Street, Lansing, MI 48913
P.O. Box 30026, Lansing, MI 48909

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. **171-180000000787**
between
THE STATE OF MICHIGAN
and

CONTRACTOR	
	Compass Minerals America, Inc.
	9900 West 10th Street, Suite 600
	Overland, KS 66210
	Doug Dyer
	913-344-9346
	dyerd@compassminerals.com
	CV0058576

STATE			
	Program Manager	Melissa Longworth, P.E	MDOT
		517-636-4386	
		LongworthM@michigan.gov	
	Contract Administrator	Lymon C. Hunter, CPPB	DTMB
		517-249-0476	
		HunterL@michigan.gov	

CONTRACT SUMMARY			
DESCRIPTION: Bulk Salt, Early Fill & Seasonal Back-Up- Statewide & MiDEAL			
INITIAL EFFECTIVE DATE	**INITIAL EXPIRATION DATE**	**INITIAL AVAILABLE OPTIONS**	**EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW**
September 1, 2018	August 31, 2023	5– 1 year	August 31, 2023
PAYMENT TERMS		**DELIVERY TIMEFRAME**	
Net 45		Per the attached specifications	
ALTERNATE PAYMENT OPTIONS			**EXTENDED PURCHASING**
☐ P-card ☐ Direct Voucher (DV) ☐ Other			☒ Yes ☐ No
MINIMUM DELIVERY REQUIREMENTS			
N/A			
MISCELLANEOUS INFORMATION			
THIS IS NOT AN ORDER: This contract agreement is awarded on the basis of our inquiry bearing ITN 180000000039. Orders for delivery will be issued directly by Departments and through the issuance of a Delivery Order.			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			**$20,600,437.50**

FOR THE CONTRACTOR:

Compass Minerals America, Inc.
Company Name

Authorized Agent Signature

Anthony J. Sepich
Authorized Agent (Print or Type)

6/1/18
Date

FOR THE STATE:

Signature

Dan Stevens,
Category Manager, Commodities

Central Procurement

Date

STATE OF MICHIGAN

Contract No. 171-180000000787

Bulk Salt, Early Fill & Seasonal Back-Up

SCHEDULE A
STATEMENT OF WORK
CONTRACT ACTIVITIES

This exhibit identifies the anticipated requirements.

Initially this Contract will serve the Michigan Department of Transportation (MDOT). The State reserves the right to consolidate other State of Michigan purchases for Bulk Salt, Early Fill & Seasonal Back-Up under this Contract.

The State reserves the right to modify Contract items to meet the State of Michigan's needs as well as MiDEAL members.

Requirement
1. Specifications
1.1 The Contractor must provide the following:
See Schedules B & C.
1.2 Quality Assurance
The gradation shall be in accordance with the MDOT Specifications for Sodium Chloride (See Schedule B). The material shall also meet the requirements as referenced in the MDOT Materials Quality Assurance Procedures Manual. http://www.michigan.gov/mdot/0,4616,7-151-9622_11044_11367-207980--,00.html
1.3 Delivery and Acceptance
1.3.1 Time Frames
EMERGENCY PREPAREDNESS In instances of extreme weather conditions, the State of Michigan, then MiDEAL members must be serviced first, before other customers. **EARLY FILL & SEASONAL BACK-UP DELIVERIES** a. The contractor is responsible for making sure the trucking is performed properly and in a timely manner. This includes shipping salt in trucks that are clean and dry. Failure to meet all delivery requirements may result in a fine and/or cancellation of the Contract and/or restriction of future bidding privileges with the State of Michigan. b. MDOT deliveries will be accepted during delivery hours, as listed on the annual bidding document, unless alternate times have been mutually agreed to. All drop points must be contacted approximately 48 hours prior to delivery. All delivery dates must be approved by each drop point so proper staffing, equipment, and certification tests can be arranged. (See Deductions 1.3.7) c. If a particular salt storage facility is capable of accepting inside delivery (minimum inside

clearance height of 26 feet), appropriate delivery trucks shall be used in order to allow for self-unloading inside the facility. (See Deductions 1.3.7)

EARLY FILL TIMEFRAMES

d. All early fill salt deliveries to MDOT and MIDEAL members must be made by October 31st of each contract year. MDOT early fill road salt can be delivered starting October 1st. Exception; Select MDOT drop points may request early fill road salt be delivered starting September 1st. MIDEAL members early fill road salt can be delivered starting September 1st. MDOT and MIDEAL members reserves the right to impose a penalty on the Contractor for salt not delivered by October 31st of each contract year. If delivery orders do not occur by October 1st, the October 31st delivery deadline will be extended accordingly to guarantee a minimum 30 calendar day delivery window. (See Deductions 1.3.7)

e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order, prior to moving to another drop point. Delivery of a drop point's total quantity must be completed within 10 business days of the date the delivery began. (See Deductions 1.3.7)

SEASONAL BACK-UP TIMEFRAMES

f. Seasonal back-up delivery orders will be placed periodically (as needed) throughout the contract period, and all orders will be for minimum of 50 ton deliveries. Exception; unless a smaller amount is indicated on the annual bidding document.

g. MDOT agrees to purchase a minimum of 80% of the quantities given in the annual bidding document. The contractor shall agree to furnish up to a maximum of 30% more than the quantities given in the annual bidding document. These percentages apply to the MDOT Region total awarded to the contractor, not each individual MDOT drop point within a MDOT Region that is awarded to the contractor. These percentages of the MDOT Region total awarded to the contractor may be distributed to any MDOT drop points within a certain MDOT Region that are awarded to the contractor. MDOT is not limited to these percentages per drop point. MDOT Regions are displayed in Schedule C, MDOT Regional Map. These percentages also apply to MiDEAL members, however, they apply to each individual drop point.

h. All deliveries shall begin within three business days and must be completed within five business days after the request for shipment or order. The deliveries will occur between October 1st through August 31st of each Contract year. The day count begins on the first business day after the order is placed. Delivery shall be made by the following formula 30% must be delivered by close of business on business day three, a total of 60% must be delivered by close of business on business day four and the entire 100% must be delivered by close of business on business day five. (See Deductions 1.3.7)

1.3.2 Delivery Tickets

All salt to be delivered must be weighed on certified scales; the contractor shall, at their expense, have their scales certified and inspected, prior to beginning shipments, and on a monthly basis thereafter until all salt has been delivered. The certification and inspection shall be conducted by the specific scale manufacturer authorized service dealer. For Early Fill, the scales must be inspected and certified between August 15th and September 30th of every year. Copies of scale certification must be sent to the Program Manager or designee by October 15th of every year. For Seasonal Back Up, the scales must be inspected and certified between January 1st and February 15th of every year. Copies of scale certification must be sent to the Program Manager or designee by, March 1st of every year. The State can require re-certification of the scale, if a particular salt shipment is found to be +/- 1% off. In addition, all delivery tickets must be legible, computer generated, printed from a computerized scale, and in English units. All trucks shall be weighed empty, then weighed loaded, and the differential shall be the net weight recorded on the delivery

ticket. Scale operators shall not pre-enter estimated empty truck tare weights. Hand written tickets are unacceptable. Scales must be cleaned on a regular basis, i.e., daily or weekly if appropriate. Also, the dock shall be maintained on a regular interval, i.e., weekly/biweekly. Violation of any of the above requirements can be grounds for rejection of salt shipment. (See Deductions 1.3.7)

1.3.3 Inconsistent Deliveries

The state reserves the right to disallow the use of any dock, weigh station, trucking company, etc. that is used by the Contractor if it is discovered that there are inconsistencies regarding the quantity indicated on a delivery ticket and the actual amount received or verified by the re-weighing of a truck. MDOT has made arrangements with the appropriate enforcement authorities to increase the frequency of "spot checks" on trucks hauling salt to various delivery locations. If it is discovered that a particular delivery ticket exceeds the actual amount verified by re-weighing a truck, MDOT or the MiDEAL member will be instructed to pay based on the re-weigh quantity. The state will also seek the possible prosecution of companies that are found to be involved in a "short shipping" scheme designed to take advantage of the State of Michigan or any MiDEAL member included in this Contract.

1.3.4 Conveyor Deliveries

Please note certain locations may require conveyor delivery, as listed on the annual bidding document.

1.3.5 Delivery Term

Prices shall be "Free on Board (F.O.B.) Delivered and Unloaded". All costs associated with delivering salt to these drop points is included in each "Price per Ton." Other F.O.B. terms will not be accepted. Where the location allows, salt shall be unloaded inside the storage facility.

1.3.6 Trucking

All loads of regular salt must be covered by an industry standard mesh tarp. If a load is delivered uncovered, or with the incorrect covering the load may be rejected.

1.3.7 Deductions

EARLY FILL & SEASONAL BACK-UP DEDUCTIONS

a. For any salt delivered after delivery hours, as listed on the annual bidding document, unless alternate times have been mutually agreed to, there will be a 25% deduction penalty.

b. Failure to contact drop points approximately 48 hours prior to delivery will result in a 25% deduction penalty. If the Contractor can reasonably establish that it has made one or more unsuccessful attempts to contact the drop point at least 48 hours prior to delivery, the 25% deduction will be waived.

c. No salt orders will be accepted outside of the drop point's delivery hours, when the receiving location is not staffed. If the Contractor ships outside delivery hours, it will be their responsibility to pick up the salt and redeliver during delivery hours at the Contractor's expense.

d. All delivery tickets must be legible, generated and printed from a computerized scale. Exception; receiving locations will allow a written ticket in emergency situations. Following the emergency situation contractor must provide a computer generated ticket with tare

weight. Failure to present a computer-generated ticket will result in a 100% deduction penalty.

e. If a particular salt storage facility is capable of accepting inside delivery (minimum inside clearance height of 26 feet), and appropriate delivery trucks are not utilized in order to allow for self-unloading inside the facility there will be a 50% deduction penalty. Alternatively, the receiving location can opt to have the salt picked up at the Contractor's expense.

f. Any of the above or below penalties can be rendered void if mutually agreed upon by the Contractor and the receiving location.

EARLY FILL ONLY DEDUCTIONS

g. For each drop point that does not receive their total early fill salt quantity by October 31st of each contract year, the contractor will be charged $1,000 per business day late.

h. For salt not delivered within 10 business days of the date the delivery began, for the undelivered portion of the salt that is late, there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% overall.

SEASONAL BACK-UP ONLY DEDUCTIONS

i. For any salt not delivered by the close of business of the third business day after the order is placed (30% required of the total ordered), there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% of the total ordered. For any salt not received by the close of business of the fourth business day after the order is placed (60% required of the total ordered), the receiving location may notify the Contractor that they will purchase the undelivered balance of the total ordered from an alternate source. The Contractor shall be responsible for any excess cost associated with this purchase as compared to the contract price for that location. The volume of salt purchased from the alternate source shall count toward the receiving location's 80% minimum order requirement. The day count shall follow the example provided below. This deduction for seasonal back-up deliveries shall not be assessed for deliveries ordered after April 15th.

Example: At the close of business, as listed on the annual bidding document, unless an alternate delivery time has been mutually agreed to, on the third business day no salt, or less than 30% of the total ordered is delivered, a 25% deduction of the total ordered will be taken. On the fourth business day less than 60% of the total order has been delivered, an additional 5% deduction will be taken, on the fifth business day less than 100% of the total ordered has been delivered, and additional 5% deduction will be taken. For any subsequent business day that 100% of the salt ordered is not delivered an additional 5% deduction will be taken.

1.4 Proposal Pricing

1.4.1 Pricing

Contractors selected for the Pre – Qualified Vendor Program will be asked to provide pricing once a year throughout the course of the program. Prices quoted during the bid process will be firm for that particular year.

EARLY FILL & SEASONAL BACK-UP

The State expects that the unit prices of salt will be the same for all drop points in the same County. Exception; Seasonal Back-up in Wayne County can be bid by drop point.

MOST FAVORED CUSTOMER

The State, or any participating MIDEAL member expects to be considered the "Most Favored Customer" regarding salt purchased in the State. In other words, since the total quantity

expected to be purchased as a result of this Pre – Qualified Vendor Program far exceeds the quantity that may be purchased by any other government entity in the State, the State expects to receive the "best price" during the Contract period for all locations.

1.4.2 Tax Excluded from Price

a. Sales Tax: The State is exempt from sales tax for direct purchases. The Contractor's prices must not include sales tax. DTMB-Central Procurement will furnish exemption certificates for sales tax upon request.

b. Federal Excise Tax: The State may be exempt from Federal Excise Tax, or the taxes may be reimbursable, if articles purchased under any resulting Contract are used for the State's exclusive use. Certificates showing exclusive use for the purposes of substantiating a tax-free, or tax-reimbursable sale will be sent upon request. If a sale is tax exempt or tax reimbursable under the Internal Revenue Code, the Contractor's prices must not include the Federal Excise Tax.

2.0 Packaging

Packaging and containers, etc., shall be in accordance with supplier's commercial practice and shall meet the requirements of the State and rail and motor carrier freight classifications in effect at time of shipment, which will permit application of the lowest freight rate.

2.1 Training

The Contractor shall provide training on the proper use of their product. This includes but not limited to the unloading and loading, storage requirements, handling, field testing (if any), and proper application (quantity, rate, weather conditions, and temperatures to be used at). Training will be held in each Region.

2.2 Reporting

The Contractor shall submit to the Program Manager a bi-weekly summary of delivery's including quantities for each location and the quantity accumulation for tracking and testing purposes, or as agreed between Contractor and Program Manager.

2.3 Meetings

The Contractor must attend the following meetings:

a. MDOT pre-season kick-off meeting each year. A one-time pre-contract kick-off meeting as deemed necessary. The State may cancel the pre-season meeting or request other meetings as it deems appropriate.

b. In the event there are issues with the deliverables under this Contract, the Program Manager or designee, and the Contractor shall be afforded the opportunity to meet within three business days of request.

3. Staffing

3.1 Contractor Representative

Doug Dyer: dyerd@compassminerals.com, 913-344-9346

Written: Doug Dyer
9900 West 10th Street, Suite 600
Overland, KS 66210

The Contractor must notify the Contract Administrator at least seven business days before removing or assigning a new Contractor Representative.

3.2 Customer Service Toll-Free Number
The Contractor must confirm whether it is able to receive orders by any of the following methods: e-mail, facsimile transmission, or by written order. If not, the Contractor must explain its ordering capabilities. The Contractor must have internal controls, to: (a) ensure that only authorized individuals place orders; and (b) verify any orders that appear to be abnormal The Contractor Representative must be available for calls during the hours of 8 am to 5 pm EST. 24/7 emergency contact number: 913-344-9346
3.3 Disclosure of Subcontractors
The Contractor will utilize the following State of Michigan approved subcontractors:
Contractor must complete the following if applicable:
The legal business name; address; telephone number; a description of subcontractor's organization and the services it will provide; and information concerning subcontractor's ability to provide the Contract Activities.
The relationship of the subcontractor to the Contractor.
Whether the Contractor has a previous working experience with the subcontractor. If yes, provide the details of that previous relationship.
A complete description of the Contract Activities that will be performed or provided by the subcontractor.
4. Pricing
4.1 Price Term
Pricing is firm for a 365 day period ("Pricing Period"). The first pricing period begins on the Effective Date. Adjustments may be requested, in writing, by either party and will take effect no earlier than the next Pricing Period.
4.2 Electronic Catalog
To enable catalog management functionality, the Contractor must supply the State with product and pricing information as identified in this contract. The Contractor must supply the State with updated product and pricing information over the duration of the Contract using the then- current catalog template provided by the State. Product and price changes provided in this manner will not take effect until the catalog is updated in the State's procurement system.
5. Ordering
5.1 Authorizing Document
The appropriate authorizing document for the Contract will be Delivery Orders.
6. Invoice and Payment
6.1 Invoice Requirements
All invoices submitted to the State must include: (a) date; (b) delivery order; (c) quantity; (d) description of the Contract Activities; (e) unit price; (f) shipping cost (if any); (g) total price; (h) product type, and (i) location delivered.
7.0 Payment Methods
The State will make payment for Contract Activities by Electronic Funds Transfer (EFT) as described in Standard Contract Terms, Section 20. Undisputed invoices will be due and payable by the State, in accordance with the State's standard payment procedure as specified in 1984 PA 279, MCL 17.51 *et seq.*, within 45 days after receipt.

Schedule B - 1 Page

MICHIGAN DEPARTMENT OF TRANSPORTATION

SPECIFICATIONS FOR SODIUM CHLORIDE

Description:

These specifications cover salt, bulk rock, sodium chloride to be used for ice and snow removal and control.

General Requirements:

The material shall be in accordance with the current specifications for Sodium Chloride, ASTM D 632, except as modified below.

Chemical Composition:

Sodium Chloride (NaCl), Minimum, percent ..... 95.00 %

Gradation:

Sieve size	Percent passing
1/2 inch	100 %
3/8 inch	95 - 100 %
No. 4	90 % maximum
No. 8	60 % maximum
No. 30	15 % maximum

Material passing the No. 30 sieve in excess of 15% will be deducted from the delivered weight of the salt. Material remaining on the ½" sieve will be deducted from the delivered weight of the salt.

Moisture Content:

Material with moisture content in excess of 1.5% will be deducted from the delivered weight of the salt.

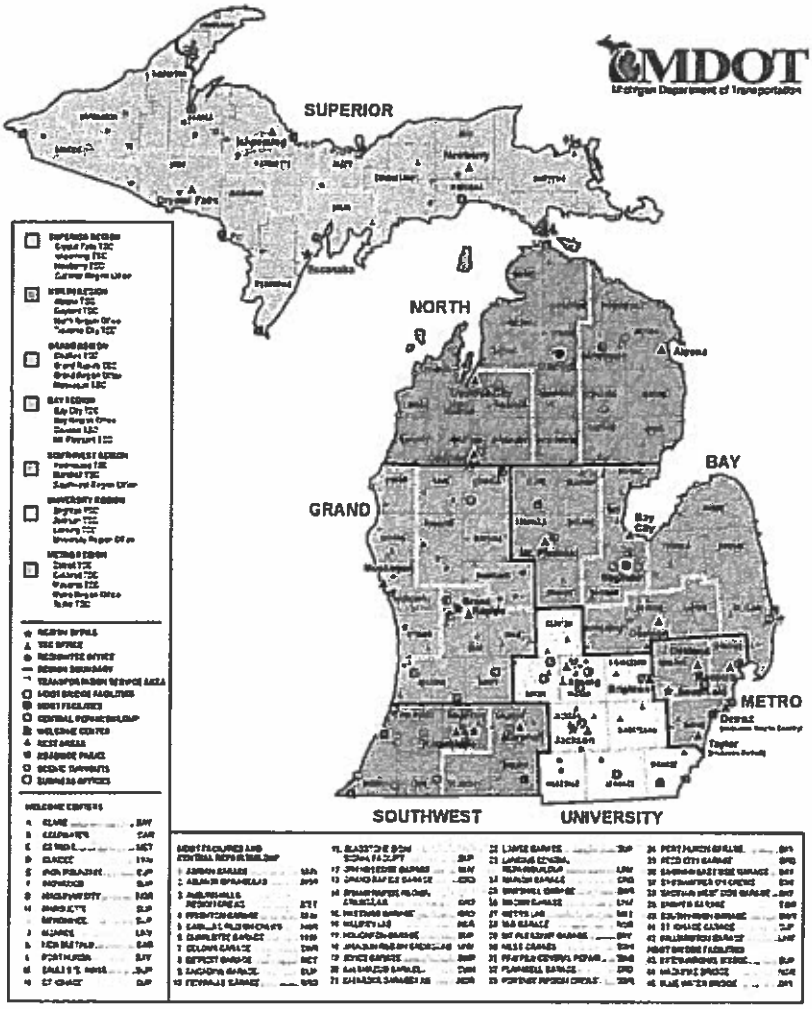
Acceptance of Material:

The Contractor shall provide material certification, as defined in the Michigan Department of Transportation (MDOT) Materials Quality Assurance Procedures Manual, http://www.michigan.gov/mdot/0,4616,7-151-9622_11044_11367-207980--,00.htm

that the material furnished meets the requirements of these specifications for sodium chloride. MDOT reserves the right to sample and test the material on a random basis at the point of final delivery. Material contamination from foreign debris or frozen lumps of salt may be cause for immediate rejection at the point of delivery. These tests shall be for the purpose of determining acceptance, rejection, and/or adjustment in delivered weight.

SCHEDULE C

MDOT Regional Service Areas and Facilities



STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget

525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **2**

to

Contract Number **180000000739**

CONTRACTOR	
	MORTON SALT, INC.
	444 W. Lake St., Suite 3000
	Chicago, IL 60606
	Anthony Patton
	312-807-2496
	apatton@mortonsalt.com
	CV0012362

STATE			
Program Manager	Melissa Longworth	MDOT	
	517-636-4386		
	LongworthM@michigan.gov		
Contract Administrator	Steven Motz	DTMB	
	(517) 331-6086		
	motzs1@michigan.gov		

CONTRACT SUMMARY

BULK SALT, EARLY FILL & SEASONAL BACK-UP- STATEWID

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
September 1, 2018	August 31, 2023	5 - 1 Year	August 31, 2023

PAYMENT TERMS	DELIVERY TIMEFRAME
	See Section 1.3 Delivery and Acceptance

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
☐ P-Card	☐ PRC	☐ Other	☒ Yes	☐ No

MINIMUM DELIVERY REQUIREMENTS

See Section 1.3 Delivery and Acceptance

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
☐		☐		August 31, 2023

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
$0.00	$1,988,910.44	$1,988,910.44

DESCRIPTION

Effective September 1st, 2020 this contract is hereby amended to include FY 2020-2021 annual road salt pricing, which has been attached as Schedule B. The contract value is increased by $1,988,910.44 to account for State of Michigan anticipated spend.

All other terms, conditions, specifications and pricing remain the same per agency and vendor agreement, and Central Procurement Services approval.

MiDEAL and STATE AGENCY DROP POINTS: 2020/2021 SALT ORDER

Early Fill-Up **Morton** 16 $ 577,440.00

Region	Item	County		Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Early Fill	Price Per Ton	Extended Price
6-University	47	Washtenaw	MiDEAL	Lincoln Consolidated Schools	7901 Willis Road	Ypsilanti	Michigan	48197	(734) 484-7039	50	$ 60.15	$ 3,007.50
6-University	48	Washtenaw	MiDEAL	CHELSEA, CITY OF	440 W North St	Chelsea	Michigan	48118	(734) 216-1252	50	$ 60.15	$ 3,007.50
6-University	49	Washtenaw	MiDEAL	ANN ARBOR, CITY OF	4251 Stone School Road	Ann Arbor	Michigan	48108	(734) 794-6500	1,000	$ 60.15	$ 60,150.00
6-University	50	Washtenaw	MiDEAL	CHELSEA SCHOOL DISTRICT	500 E Washington	Chelsea	Michigan	48118	(734) 433-2256	50	$ 60.15	$ 3,007.50
6-University	51	Washtenaw	Agency	DCH-CENTER FOR FORENSIC PSYCHIATRY-Agency	8303 Platt Rd.	Saline	Michigan	48176	(734) 295-4544	50	$ 60.15	$ 3,007.50
6-University	52	Washtenaw	MiDEAL	WASHTENAW COUNTY ROAD COMMISSION	5250 West Michigan Avenue	Ypsilanti	Michigan	48197	(734) 761-1500	1,850	$ 60.15	$ 111,277.50
6-University	53	Washtenaw	MiDEAL	WASHTENAW COUNTY ROAD COMMISSION	1222 E N Territorial Rd	Whitmore Lake	Michigan	48189	(734) 761-1500	2,100	$ 60.15	$ 126,315.00
6-University	54	Washtenaw	MiDEAL	WASHTENAW COUNTY ROAD COMMISSION	219 N. Ann Arbor Street	Manchester	Michigan	48158	(734) 761-1500	600	$ 60.15	$ 36,090.00
6-University	55	Washtenaw	MiDEAL	WASHTENAW COUNTY ROAD COMMISSION	630 W. Middle Street	Chelsea	Michigan	48118	(734) 761-1500	450	$ 60.15	$ 27,067.50
6-University	56	Washtenaw	MiDEAL	WASHTENAW COUNTY ROAD COMMISSION	555 North Zeeb Road	Ann Arbor	Michigan	48103	(734) 761-1500	2,400	$ 60.15	$ 144,360.00
6-University	57	Washtenaw	MiDEAL	ANN ARBOR PUBLIC SCHOOLS	601 W.Stadium Blvd	Ann Arbor	Michigan	48104	(734) 994-8118	250	$ 60.15	$ 15,037.50
6-University	58	Washtenaw	MiDEAL	SAINT JOSEPH MERCY HEALTH SYSTEM	5337 McAuley Drive	Ypsilanti	Michigan	48197	(734) 712-3769	50	$ 60.15	$ 3,007.50
6-University	59	Washtenaw	MiDEAL	WASHTENAW INTER SCHOOL DISTRICT	3090 Judd Rd	Milan	Michigan	48160		300	$ 60.15	$ 18,045.00
6-University	60	Washtenaw	MiDEAL	SALINE, CITY OF	1234 Tefft Ct	Saline	Michigan	48176	(734) 429-5624	200	$ 60.15	$ 12,030.00
6-University	61	Washtenaw	MiDEAL	DEXTER COMMUNITY SCHOOLS	2200 N Parker Rd	Dexter	Michigan	48130	(734) 424-4100	150	$ 60.15	$ 9,022.50
6-University	61B	Washtenaw	MiDEAL	Loch Alpine Sanitary Authority	8875 Dexter-Chelsea Rd	Dexter	Michigan	48130	(734) 904-2938	50	$ 60.15	$ 3,007.50

MiDEAL and STATE AGENCY DROP POINTS: 2020/2021 SALT ORDER

Seasonal Backup | **Morton** | 50,255 | 43 | $ 3,507,383.90

Region	Item	County		Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Seasonal	Price Per Ton	Extended Price
2-North	32	Manistee	MiDEAL	MANISTEE COUNTY ROAD COMMISSION	8946 Chippewa Hwy	Bear Lake	Michigan	49614	(231) 889-0000	500	$ 72.48	$ 36,240.00
2-North	33	Manistee	MiDEAL	MANISTEE, CITY OF	280 Washington Street	Manistee	Michigan	49660	(231) 723-7132	600	$ 72.48	$ 43,488.00
3-Grand	1	Allegan	MiDEAL	HOLLAND, CITY OF	333 Wyngarden Way	Holland	Michigan	49423	(616) 928-2400	2,500	$ 72.00	$ 180,000.00
3-Grand	2	Allegan	MiDEAL	MARTIN, VILLAGE OF-**LESS THAN 50 TON**	1609 N. 10th Street	Martin	Michigan	49070		25	$ 72.00	$ 1,800.00
3-Grand	3	Allegan	MiDEAL	Douglas, City of	486 Water Street	Douglas	Michigan	49406	(616) 218-6798	250	$ 72.00	$ 18,000.00
3-Grand	4	Allegan	MiDEAL	WAYLAND UNION SCHOOLS	324 W Sycamore	Wayland	Michigan	49348	(269) 792-2012	50	$ 72.00	$ 3,600.00
3-Grand	5	Allegan	MiDEAL	PLAINWELL COMMUNITY SCHOOLS	680 Starr Rd	Plainwell	Michigan	49080	(269) 685-6338	100	$ 72.00	$ 7,200.00
3-Grand	6	Allegan	MiDEAL	ALLEGAN COUNTY ROAD COMMISSION	2594 -12th Street	Shelbyville	Michigan	49344	(269) 673-2184	750	$ 72.00	$ 54,000.00
3-Grand	7	Allegan	MiDEAL	ALLEGAN COUNTY ROAD COMMISSION	3667 - 136th Avenue	Hamilton	Michigan	49419	(269) 673-2184	750	$ 72.00	$ 54,000.00
3-Grand	8	Allegan	MiDEAL	ALLEGAN COUNTY ROAD COMMISSION	1308 Lincoln Road	Allegan	Michigan	49010	(269) 673-2184	750	$ 72.00	$ 54,000.00
3-Grand	9	Allegan	MiDEAL	ALLEGAN COUNTY ROAD COMMISSION	5337 124th Avenue (M-89)	Fennville	Michigan	49348	(269) 673-2184	750	$ 72.00	$ 54,000.00
3-Grand	10	Allegan	MiDEAL	OTSEGO, CITY OF	243 N FARMER	OTSEGO	Michigan	49078	(269) 692-3391	150	$ 72.00	$ 10,800.00
3-Grand	11	Allegan	MiDEAL	ALLEGAN, CITY OF	691 Airway Dr.	Allegan	Michigan	49010	(269) 686-1115	200	$ 72.00	$ 14,400.00
3-Grand	12	Allegan	MiDEAL	SAUGATUCK, CITY OF	3338 Blue Star Highway	Saugatuck	Michigan	49453	(269) 857-2603	250	$ 72.00	$ 18,000.00
3-Grand	13	Allegan	MiDEAL	WAYLAND, CITY OF	965 S. Main Street	Wayland	Michigan	49348	(269) 792-0686	400	$ 72.00	$ 28,800.00
3-Grand	14	Allegan	MiDEAL	PLAINWELL, CITY OF	126 Fairlane Street	Plainwell	Michigan	49080	(269)685-9363	300	$ 72.00	$ 21,600.00
3-Grand	15	Barry	MiDEAL	MIDDLEVILLE, VILLAGE OF	608 Sheridan St.	Middleville	Michigan	49333	(269) 795-2094	250	$ 70.90	$ 17,725.00
3-Grand	16	Barry	MiDEAL	HASTINGS CITY OF	301 East Court Street	Hastings	Michigan	49058	(269) 945-2468	900	$ 70.90	$ 63,810.00
3-Grand	17	Barry	MiDEAL	BARRY COUNTY ROAD COMMISSION	1725 West M-43 Highway	Hastings	Michigan	49058	(269) 945-3449	6,000	$ 70.90	$ 425,400.00
3-Grand	18	Barry	MiDEAL	NASHVILLE, VILLAGE OF	202 1/2 S. Main	Nashville	Michigan	49073	(517) 852-9571	100	$ 70.90	$ 7,090.00
3-Grand	35	Montcalm	MiDEAL	HOWARD CITY, VILLAGE OF	605 Cedar	Howard City	Michigan	49329	(231) 937-4311	50	$ 73.64	$ 3,682.00
3-Grand	36	Montcalm	MiDEAL	LAKEVIEW, VILLAGE OF	10300 North Street	Lakeview	Michigan	48850	(989) 352-7473	50	$ 73.64	$ 3,682.00
3-Grand	37	Montcalm	MiDEAL	GREENVILLE, CITY OF	218 E. FAIRPLAINS	GREENVILLE	Michigan	48838	(616) 754-5098	550	$ 73.64	$ 40,502.00
3-Grand	47	Newaygo	MiDEAL	FREMONT, CITY OF	805 W. Oak Street	Fremont	Michigan	49412	(231) 924-2101	50	$ 72.23	$ 3,611.50
3-Grand	48	Newaygo	MiDEAL	NEWAYGO COUNTY ROAD COMMISSION	White Cloud Facility 935 E. One Mile Road	White Cloud	Michigan	49349	(231)689-6682	6500	$ 72.23	$ 469,495.00
3-Grand	49	Newaygo	MiDEAL	NEWAYGO COUNTY ROAD COMMISSION	Newayo Facility 8527 S. Mundy	Newaygo	Michigan	49337	(231)689-6682	200	$ 72.23	$ 14,446.00
3-Grand	50	Oceana	MiDEAL	OCEANA COUNTY ROAD COMMISSION	3501 W. Polk Rd	Hart	Michigan	49420	(231) 873-4226	4300	$ 69.86	$ 300,398.00
3-Grand	51	Oceana	MiDEAL	OCEANA COUNTY ROAD COMMISSION	100 W. M20	Shelby	Michigan	49455	(231) 873-4226	2500	$ 69.86	$ 174,650.00
5-Southwest	23	Calhoun	MiDEAL	SPRINGFIELD, CITY OF	601 Avenue A	Springfield	Michigan	49037	(269) 441-9277	600	$ 61.99	$ 37,194.00
5-Southwest	24	Calhoun	MiDEAL	MARSHALL, CITY OF	1242 S. Kalamazoo	Marshall	Michigan	49068	(269) 781-3985	100	$ 61.99	$ 6,199.00
5-Southwest	25	Calhoun	MiDEAL	BATTLE CREEK, CITY OF	2000 W. River Road	Battle Creek	Michigan	49017	(269) 966-1646	7000	$ 61.99	$ 433,930.00
5-Southwest	28	Kalamazoo	MiDEAL	KALAMAZOO, CITY OF	1415 HARRISON	KALAMAZOO	Michigan	49007	(269) 337-8020	3000	$ 71.56	$ 214,680.00
5-Southwest	29	Kalamazoo	MiDEAL	PARCHMENT, CITY OF	300 Maple	Parchment	Michigan	49004	(269) 720-3469	200	$ 71.56	$ 14,312.00
5-Southwest	30	Kalamazoo	MiDEAL	PORTAGE, CITY OF	7719 S. Westnedge Ave.	Portage	Michigan	49002	(269) 324-9284	1500	$ 71.56	$ 107,340.00
5-Southwest	31	Kalamazoo	MiDEAL	VICKSBURG, VILLAGE OF	210 N. Main Street	Vicksburg	Michigan	49097	(269) 649-1919	100	$ 71.56	$ 7,156.00
5-Southwest	32	Kalamazoo	MiDEAL	ROAD COMMISSION OF KALAMAZOO COUNTY	3801 East Kilgore Road	Kalamazoo	Michigan	49001	(269) 381-3171	5000	$ 71.56	$ 357,800.00
5-Southwest	33	Kalamazoo	MiDEAL	KALAMAZOO VALLEY COMMUNITY COLLEGE	6767 West O Ave.	Kalamazoo	Michigan	49003	(269) 488-4305	50	$ 71.56	$ 3,578.00
5-Southwest	34	Kalamazoo	Agency	DMVA	2501 26th St Bldg 2590-**AGENCY**	Augusta	Michigan	49012	(517) 481-7655	500	$ 71.56	$ 35,780.00
5-Southwest	35	Kalamazoo	MiDEAL	KALAMAZOO PUBLIC SCHOOLS	514 Lake St	Kalamazoo	Michigan	49001	(269) 337-0132	350	$ 71.56	$ 25,046.00
5-Southwest	36B	Kalamazoo	MiDEAL	WESTERN MICHIGAN UNIVERSITY	1201 Oliver Street - Salt Dome	Kalamazoo	Michigan	49008	(269) 387-8804	500	$ 71.56	$ 35,780.00
6-University	52	Livingston	MiDEAL	PINCKNEY, VILLAGE OF	1600 Paterson Lake rd.	Pinckney	Michigan	48169		150	$ 65.93	$ 9,889.50
6-University	53	Livingston	MiDEAL	BRIGHTON, CITY OF	420 S. Third St.	Brighton	Michigan	48116	(810) 225-9282	1400	$ 65.93	$ 92,302.00
6-University	54	Livingston <50	Agency	DOC-Woodland Center Correctional	9036 E M-36-**AGENCY**	Whitmore Lake	Michigan	48189	(734) 449-3946	30	$ 65.93	$ 1,977.90

STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget

525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **1**

to

Contract Number **180000000739**

CONTRACTOR	
	Morton Salt Inc.
	444 W. Lake St., Suite 3000
	Chicago, IL 60606
	Anthony Patton
	312.807.2496
	bids@mortonsalt.com
	CV0012362

STATE			
Program Manager	Melissa Longworth	MDOT	
	517-599-8135		
	LongworthM@Michigan.gov		
Contract Administrator	Steven Motz	DTMB	
	(517) 331-6086		
	motzs1@michigan.gov		

CONTRACT SUMMARY

BULK SALT, EARLY FILL & SEASONAL BACK-UP-STATEWIDE

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
September 1, 2018	August 31, 2023	5 - 1 Year	August 31, 2023

PAYMENT TERMS	DELIVERY TIMEFRAME
NET 45	See Section 1.3 Delivery and Acceptance

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
☐ P-Card	☐ PRC	☐ Other	☒ Yes	☐ No

MINIMUM DELIVERY REQUIREMENTS

See Section 1.3 Delivery and Acceptance

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
☐		☐		August 31, 2023

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
$0.00	$0.00	$0.00

DESCRIPTION

Effective May 1, 2020 specific provisions in Schedule A, Statement of Work, Contract Activities are updated through this Change Notice and will take effect during the 2020 Early Fill and 2021 Seasonal Backup periods.

All other terms, conditions, specifications and pricing remain the same per MDOT, Contractor, and Central Procurement Services approval.

Program Managers for

Multi-Agency and Statewide Contracts

AGENCY	NAME	PHONE	EMAIL
SW	Melissa Longworth	517-599-8135	longworthm@michigan.gov

The following changes are made and agreed to between the State and Contractor:

<table>
<tr><th>#</th><th>Contract Section</th><th>Current Language prior to this CN</th><th>Replaced through this CN</th></tr>
<tr><td>1</td><td>1.3 Delivery and Acceptance</td><td>No current Language here</td><td>All quantities delivered must be +/- 10% of the amount indicated on the delivery order for each drop point.</td></tr>
<tr><td>2</td><td>1.3.1 Time Frames</td><td>EARLY FILL TIMEFRAMES
e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order, prior to moving to another drop point. Delivery of a drop point’s total quantity must be completed within 10 business days of the date the delivery began. (See Deductions 1.3.7)</td><td>EARLY FILL TIMEFRAMES
e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order. MDOT and MiDEAL members have limited resources and equipment for accepting deliveries and this requirement enables us to have resources where needed at the time of delivery. For drop point orders less than or equal to 2500 tons, delivery of a drop point’s total quantity must be completed within 10 business days of the date the delivery began. For drop point orders between 2500 tons and 3750 tons, delivery of a drop point’s total quantity must be completed within 15 business days of the date the delivery began. For drop point orders greater than or equal to 3750 tons, delivery of a drop point’s total quantity must be completed within 20 business days of the date the delivery began. (See Deductions 1.3.7)</td></tr>
<tr><td>2</td><td>1.3.1 Time Frames</td><td><u>SEASONAL BACK-UP TIMEFRAMES</u>
h. All deliveries shall begin within three business days and must be completed within five business days after the request for shipment or order. The deliveries will occur between October 1st through August 31st of each Contract year. The day count begins on the first business day after the order is placed. Delivery shall be made by the following formula 30% must be delivered by close of business on business day three, a total of 60% must be delivered by close of business on business day four and the entire 100% must be delivered by close of business on business day five. (See Deductions 1.3.7)</td><td><u>SEASONAL BACK-UP TIMEFRAMES</u>
h. All deliveries shall begin within three business days. For drop point orders less than or equal to 750 tons, delivery of a drop point’s total quantity must be completed within 5 business days. For drop point orders between 750 tons and 2000 tons, delivery of a drop point’s total quantity must be completed within 10 business days. For drop point orders greater than or equal to 2000 tons, delivery of a drop point’s total quantity must be completed within 15 business days. All deliveries must meet the percent delivery requirements outlined below.
<table>
<tr><th></th><th colspan="3">Drop Point Order Quantity by Business Day</th></tr>
<tr><td>Business Day</td><td>Less than or equal to 750 tons</td><td>Between 750 tons and 2000 tons</td><td>Greater than or equal to 2000 tons</td></tr>
<tr><td>Day 3</td><td colspan="3">Deliveries must begin</td></tr>
<tr><td>Day 5</td><td>100%</td><td>50%</td><td>30%</td></tr>
<tr><td>Day 10</td><td>N/A</td><td>100%</td><td>60%</td></tr>
<tr><td>Day 15</td><td>N/A</td><td>N/A</td><td>100%</td></tr>
</table>
The day count begins on the first business day after the order is placed. (See Deductions 1.3.7)</td></tr>
<tr><td>3</td><td>1.3.7 Deductions</td><td><u>EARLY FILL ONLY DEDUCTIONS</u>
h. For salt not delivered within 10 business days of the date the delivery began, for the undelivered portion of the salt that is late,</td><td><u>EARLY FILL ONLY DEDUCTIONS</u>
h. For salt not delivered within the allotted business days of the date the delivery began, as defined in section 1.3.1 (e) the contractor will be charged $1000 per business day late.</td></tr>
</table>

		there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% overall.	
4	1.3.7 Deductions	**SEASONAL BACK-UP ONLY DEDUCTIONS** i. For any salt not delivered by the close of business of the third business day after the order is placed (30% required of the total ordered), there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% of the total ordered. For any salt not received by the close of business of the fourth business day after the order is placed (60% required of the total ordered), the receiving location may notify the Contractor that they will purchase the undelivered balance of the total ordered from an alternate source. The Contractor shall be responsible for any excess cost associated with this purchase as compared to the contract price for that location. The volume of salt purchased from the alternate source shall count toward the receiving location's 80% minimum order requirement. The day count shall follow the example provided below. This deduction for seasonal back-up deliveries shall not be assessed for deliveries ordered after April 15th. Example: At the close of business, as listed on the annual bidding document, unless an alternate delivery time has been mutually agreed to, on the third business day no salt, or less than 30% of the total ordered is delivered, a 25% deduction of the total ordered will be taken. On the fourth business day less than 60% of the total order has been delivered, an additional 5% deduction will be taken, on the fifth business day less than 100% of the total ordered has been delivered, and additional 5% deduction will be taken. For any subsequent business day that 100% of the salt ordered is not delivered an additional 5% deduction will be taken.	**SEASONAL BACK-UP ONLY DEDUCTIONS** i. For salt not delivered within the allotted business days of the date the order was placed, as defined in section 1.3.1 (h), the contractor will be charged $1000 per business day late. The receiving location could also choose to notify the Contractor that they will purchase the undelivered balance of the total ordered from an alternate source. The Contractor shall be responsible for any excess cost associated with this purchase as compared to the contract price for that location. The volume of salt purchased from the alternate source shall count toward the receiving location's 80% minimum order requirement. If delivery delays are communicated in advance so the agency can plan accordingly, deduction for seasonal back-up deliveries shall not be assessed for deliveries ordered after April 15th.
5	1.4.1 Proposal	Contractors selected for the **Pre – Qualified Vendor Program** will be asked to provide pricing	Contractors selected for the **Pre – Qualified Vendor Program** will be asked to provide pricing once a year throughout the course of the program, unless a

	Pricing	once a year throughout the course of the program. Prices quoted during the bid process will be firm for that particular year.	Rollover Option is utilized. Prices quoted during the bid process will be firm for that particular year. **Rollover Option** – Beginning at the close of the 2020 Early Fill and 2021 Seasonal Backup periods, the State reserves the right to negotiate pricing with awarded vendors from prior competitively bid season to “rollover” their awarded locations to the next season if mutual agreement can be reached between the State and Contractor. The maximum timeframe for a rollover is one season, and any locations that are extended through mutual agreement, must be competitively bid the following year.

STATE OF MICHIGAN
ENTERPRISE PROCUREMENT

Department of Technology, Management and Budget
525 W. Allegan Street, Lansing, MI 48913
P.O. Box 30026, Lansing, MI 48909

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. **171-180000000739**
between
THE STATE OF MICHIGAN
and

CONTRACTOR	
	Morton Salt Inc.
	444 W. Lake St., Suite 3000
	Chicago, IL 60606
	Anthony Patton
	312.807.2496
	bids@mortonsalt.com
	CV0012362

STATE			
	Program Manager	Melissa Longworth, P.E	MDOT
		517-636-4386	
		LongworthM@michigan.gov	
	Contract Administrator	Lymon C. Hunter, CPPB	DTMB
		517-249-0476	
		HunterL@michigan.gov	

CONTRACT SUMMARY			
DESCRIPTION: Bulk Salt, Early Fill & Seasonal Back-Up- Statewide & MiDEAL			
INITIAL EFFECTIVE DATE	**INITIAL EXPIRATION DATE**	**INITIAL AVAILABLE OPTIONS**	**EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW**
September 1, 2018	August 31, 2023	5– 1 year	August 31, 2023
PAYMENT TERMS		**DELIVERY TIMEFRAME**	
Net 45		Per the attached specifications	
ALTERNATE PAYMENT OPTIONS			**EXTENDED PURCHASING**
☐ P-card ☐ Direct Voucher (DV) ☐ Other			☒ Yes ☐ No
MINIMUM DELIVERY REQUIREMENTS			
N/A			
MISCELLANEOUS INFORMATION			
THIS IS NOT AN ORDER: This contract agreement is awarded on the basis of our inquiry bearing ITN 180000000039. Orders for delivery will be issued directly by Departments and through the issuance of a Delivery Order.			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			**$0**

FOR THE CONTRACTOR:

Morton Salt, Inc.
Company Name

Authorized Agent Signature

Authorized Agent **(Print or Type)**

Date

FOR THE STATE:

Signature

Dan Stevens,
Category Manager, Commodities

Central Procurement

Date

STATE OF MICHIGAN

Contract No. **171-180000000739**

Bulk Salt, Early Fill & Seasonal Back-Up

SCHEDULE A
STATEMENT OF WORK
CONTRACT ACTIVITIES

This exhibit identifies the anticipated requirements.

Initially this Contract will serve the Michigan Department of Transportation (MDOT). The State reserves the right to consolidate other State of Michigan purchases for Bulk Salt, Early Fill & Seasonal Back-Up under this Contract.

The State reserves the right to modify Contract items to meet the State of Michigan's needs as well as MiDEAL members.

Requirement
1. Specifications
1.1 The Contractor must provide the following:
See Schedules B & C.
1.2 Quality Assurance
The gradation shall be in accordance with the MDOT Specifications for Sodium Chloride **(See Schedule B)**. The material shall also meet the requirements as referenced in the MDOT Materials Quality Assurance Procedures Manual. http://www.michigan.gov/mdot/0,4616,7-151-9622_11044_11367-207980--,00.html
1.3 Delivery and Acceptance
1.3.1 Time Frames
EMERGENCY PREPAREDNESS In instances of extreme weather conditions, the State of Michigan, then MiDEAL members must be serviced first, before other customers. **EARLY FILL & SEASONAL BACK-UP DELIVERIES** a. The contractor is responsible for making sure the trucking is performed properly and in a timely manner. This includes shipping salt in trucks that are clean and dry. Failure to meet all delivery requirements may result in a fine and/or cancellation of the Contract and/or restriction of future bidding privileges with the State of Michigan. b. MDOT deliveries will be accepted during delivery hours, as listed on the annual bidding document, unless alternate times have been mutually agreed to. All drop points must be contacted approximately 48 hours prior to delivery. All delivery dates must be approved by each drop point so proper staffing, equipment, and certification tests can be arranged. **(See Deductions 1.3.7)**

c. If a particular salt storage facility is capable of accepting inside delivery (minimum inside clearance height of 26 feet), appropriate delivery trucks shall be used in order to allow for self-unloading inside the facility. **(See Deductions 1.3.7)**

EARLY FILL TIMEFRAMES

d. All early fill salt deliveries to MDOT and MiDEAL members must be made by October 31st of each contract year. MDOT early fill road salt can be delivered starting October 1st.. Exception; Select MDOT drop points may request early fill road salt be delivered starting September 1st. MiDEAL members early fill road salt can be delivered starting September 1st. MDOT and MiDEAL members reserves the right to impose a penalty on the Contractor for salt not delivered by October 31st of each contract year. If delivery orders do not occur by October 1st, the October 31st delivery deadline will be extended accordingly to guarantee a minimum 30 calendar day delivery window. **(See Deductions 1.3.7)**

e. Once early fill salt deliveries begin for a drop point, deliveries must continue until that particular drop point has received the entire quantity specified on the delivery order, prior to moving to another drop point. Delivery of a drop point's total quantity must be completed within 10 business days of the date the delivery began. **(See Deductions 1.3.7)**

SEASONAL BACK-UP TIMEFRAMES

f. Seasonal back-up delivery orders will be placed periodically (as needed) throughout the contract period, and all orders will be for minimum of 50 ton deliveries. Exception; unless a smaller amount is indicated on the annual bidding document.

g. MDOT agrees to purchase a minimum of 80% of the quantities given in the annual bidding document. The contractor shall agree to furnish up to a maximum of 30% more than the quantities given in the annual bidding document. These percentages apply to the MDOT Region total awarded to the contractor, not each individual MDOT drop point within a MDOT Region that is awarded to the contractor. These percentages of the MDOT Region total awarded to the contractor may be distributed to any MDOT drop points within a certain MDOT Region that are awarded to the contractor. MDOT is not limited to these percentages per drop point. MDOT Regions are displayed in Schedule C, MDOT Regional Map. These percentages also apply to MiDEAL members, however, they apply to each individual drop point.

h. All deliveries shall begin within three business days and must be completed within five business days after the request for shipment or order. The deliveries will occur between October 1st through August 31st of each Contract year. The day count begins on the first business day after the order is placed. Delivery shall be made by the following formula 30% must be delivered by close of business on business day three, a total of 60% must be delivered by close of business on business day four and the entire 100% must be delivered by close of business on business day five. **(See Deductions 1.3.7)**

1.3.2 Delivery Tickets

All salt to be delivered must be weighed on certified scales; the contractor shall, at their expense, have their scales certified and inspected, prior to beginning shipments, and on a monthly basis thereafter until all salt has been delivered. The certification and inspection shall be conducted by the specific scale manufacturer authorized service dealer. For Early Fill, the scales must be inspected and certified between August 15th and September 30th of every year. Copies of scale certification must be sent to the Program Manager or designee by October 15th of every year. For Seasonal Back Up, the scales must be inspected and certified between January 1st and February 15th of every year. Copies of scale certification must be sent to the Program Manager or designee by, March 1st of every year. The State can require re-certification of the scale, if a particular salt shipment is found to be +/- 1% off. In addition, all delivery tickets must be legible, computer generated, printed from a computerized scale, and in

English units. All trucks shall be weighed empty, then weighed loaded, and the differential shall be the net weight recorded on the delivery ticket. Scale operators shall not pre-enter estimated empty truck tare weights. Hand written tickets are unacceptable. Scales must be cleaned on a regular basis, i.e., daily or weekly if appropriate. Also, the dock shall be maintained on a regular interval, i.e., weekly/biweekly. Violation of any of the above requirements can be grounds for rejection of salt shipment. **(See Deductions 1.3.7)**

1.3.3 Inconsistent Deliveries

The state reserves the right to disallow the use of any dock, weigh station, trucking company, etc. that is used by the Contractor if it is discovered that there are inconsistencies regarding the quantity indicated on a delivery ticket and the actual amount received or verified by the re-weighing of a truck. MDOT has made arrangements with the appropriate enforcement authorities to increase the frequency of "spot checks" on trucks hauling salt to various delivery locations. If it is discovered that a particular delivery ticket exceeds the actual amount verified by re-weighing a truck, MDOT or the MiDEAL member will be instructed to pay based on the re-weigh quantity. The state will also seek the possible prosecution of companies that are found to be involved in a "short shipping" scheme designed to take advantage of the State of Michigan or any MiDEAL member included in this Contract.

1.3.4 Conveyor Deliveries

Please note certain locations may require conveyor delivery, as listed on the annual bidding document.

1.3.5 Delivery Term

Prices shall be **"Free on Board (F.O.B.) Delivered and Unloaded".** All costs associated with delivering salt to these drop points is included in each "Price per Ton." Other F.O.B. terms will not be accepted. Where the location allows, salt shall be unloaded inside the storage facility.

1.3.6 Trucking

All loads of regular salt must be covered by an industry standard mesh tarp. If a load is delivered uncovered, or with the incorrect covering the load may be rejected.

1.3.7 Deductions

EARLY FILL & SEASONAL BACK-UP DEDUCTIONS

a. For any salt delivered after delivery hours, as listed on the annual bidding document, unless alternate times have been mutually agreed to, there will be a 25% deduction penalty.

b. Failure to contact drop points approximately 48 hours prior to delivery will result in a 25% deduction penalty. If the Contractor can reasonably establish that it has made one or more unsuccessful attempts to contact the drop point at least 48 hours prior to delivery, the 25% deduction will be waived.

c. No salt orders will be accepted outside of the drop point's delivery hours, when the receiving location is not staffed. If the Contractor ships outside delivery hours, it will be their responsibility to pick up the salt and redeliver during delivery hours at the Contractor's expense.

d. All delivery tickets must be legible, generated and printed from a computerized scale. Exception; receiving locations will allow a written ticket in emergency situations. Following

the emergency situation contractor must provide a computer generated ticket with tare weight. Failure to present a computer-generated ticket will result in a 100% deduction penalty.

e. If a particular salt storage facility is capable of accepting inside delivery (minimum inside clearance height of 26 feet), and appropriate delivery trucks are not utilized in order to allow for self-unloading inside the facility there will be a 50% deduction penalty. Alternatively, the receiving location can opt to have the salt picked up at the Contractor's expense.

f. Any of the above or below penalties can be rendered void if mutually agreed upon by the Contractor and the receiving location.

EARLY FILL ONLY DEDUCTIONS

g. For each drop point that does not receive their total early fill salt quantity by October 31st of each contract year, the contractor will be charged $1,000 per business day late.

h. For salt not delivered within 10 business days of the date the delivery began, for the undelivered portion of the salt that is late, there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% overall.

SEASONAL BACK-UP ONLY DEDUCTIONS

i. For any salt not delivered by the close of business of the third business day after the order is placed (30% required of the total ordered), there will be a 25% deduction penalty with increments of 5% per business day, not to exceed 50% of the total ordered. For any salt not received by the close of business of the fourth business day after the order is placed (60% required of the total ordered), the receiving location may notify the Contractor that they will purchase the undelivered balance of the total ordered from an alternate source. The Contractor shall be responsible for any excess cost associated with this purchase as compared to the contract price for that location. The volume of salt purchased from the alternate source shall count toward the receiving location's 80% minimum order requirement. The day count shall follow the example provided below. This deduction for seasonal back-up deliveries shall not be assessed for deliveries ordered after April 15th.

   Example: At the close of business, as listed on the annual bidding document, unless an alternate delivery time has been mutually agreed to, on the third business day no salt, or less than 30% of the total ordered is delivered, a 25% deduction of the total ordered will be taken. On the fourth business day less than 60% of the total order has been delivered, an additional 5% deduction will be taken, on the fifth business day less than 100% of the total ordered has been delivered, and additional 5% deduction will be taken. For any subsequent business day that 100% of the salt ordered is not delivered an additional 5% deduction will be taken.

1.4 Proposal Pricing

1.4.1 Pricing

Contractors selected for the **Pre – Qualified Vendor Program** will be asked to provide pricing once a year throughout the course of the program. Prices quoted during the bid process will be firm for that particular year.

EARLY FILL & SEASONAL BACK-UP

The State expects that the unit prices of salt will be the same for all drop points in the same County. Exception; Seasonal Back-up in Wayne County can be bid by drop point.

MOST FAVORED CUSTOMER

The State, or any participating MiDEAL member expects to be considered the **"Most Favored Customer"** regarding salt purchased in the State. In other words, since the total quantity expected to be purchased as a result of this **Pre – Qualified Vendor Program** far exceeds the quantity that may be purchased by any other government entity in the State, the State expects to receive the "best price" during the Contract period for all locations.

1.4.2 Tax Excluded from Price

a. Sales Tax: The State is exempt from sales tax for direct purchases. The Contractor's prices must not include sales tax. DTMB-Central Procurement will furnish exemption certificates for sales tax upon request.

b. Federal Excise Tax: The State may be exempt from Federal Excise Tax, or the taxes may be reimbursable, if articles purchased under any resulting Contract are used for the State's exclusive use. Certificates showing exclusive use for the purposes of substantiating a tax-free, or tax-reimbursable sale will be sent upon request. If a sale is tax exempt or tax reimbursable under the Internal Revenue Code, the Contractor's prices must not include the Federal Excise Tax.

2.0 Packaging

Packaging and containers, etc., shall be in accordance with supplier's commercial practice and shall meet the requirements of the State and rail and motor carrier freight classifications in effect at time of shipment, which will permit application of the lowest freight rate.

2.1 Training

The Contractor shall provide training on the proper use of their product. This includes but not limited to the unloading and loading, storage requirements, handling, field testing (if any), and proper application (quantity, rate, weather conditions, and temperatures to be used at). Training will be held in each Region.

2.2 Reporting

The Contractor shall submit to the Program Manager a bi-weekly summary of delivery's including quantities for each location and the quantity accumulation for tracking and testing purposes, or as agreed between Contractor and Program Manager.

2.3 Meetings

The Contractor must attend the following meetings:

a. MDOT pre-season kick-off meeting each year. A one-time pre-contract kick-off meeting as deemed necessary. The State may cancel the pre-season meeting or request other meetings as it deems appropriate.

b. In the event there are issues with the deliverables under this Contract, the Program Manager or designee, and the Contractor shall be afforded the opportunity to meet within three business days of request.

3. Staffing

3.1 Contractor Representative

Anthony Patton: bids@mortonsalt.com, 312-807-2496Phone Number

Written: Anthony Patton
444 W. Lake St. Suite 3000
Chicago, IL 60606

The Contractor must notify the Contract Administrator at least seven business days before removing or assigning a new Contractor Representative.

3.2 Customer Service Toll-Free Number
The Contractor must confirm whether it is able to receive orders by any of the following methods: e-mail, facsimile transmission, or by written order. If not, the Contractor must explain its ordering capabilities. The Contractor must have internal controls, to: (a) ensure that only authorized individuals place orders; and (b) verify any orders that appear to be abnormal The Contractor Representative must be available for calls during the hours of 8 am to 5 pm EST. Customer Service Ordering Info: Morton Salt, Inc. Attn: Road Salt Department 444 W. Lake St., Suite 3000 Chicago, IL 60606 Email: buyroadsalt@mortonsalt.com Phone: 855-665-4540 Fax: 630-214-0725 24/7 emergency contact number: Sales Rep. Debi Jones - Phone, 708-891-5847
3.3 Disclosure of Subcontractors
The Contractor will utilize the following State of Michigan approved subcontractors:
Contractor must complete the following if applicable:
The legal business name; address; telephone number; a description of subcontractor's organization and the services it will provide; and information concerning subcontractor's ability to provide the Contract Activities.
The relationship of the subcontractor to the Contractor.
Whether the Contractor has a previous working experience with the subcontractor. If yes, provide the details of that previous relationship.
A complete description of the Contract Activities that will be performed or provided by the subcontractor.
4. Pricing
4.1 Price Term
Pricing is firm for a 365 day period ("Pricing Period"). The first pricing period begins on the Effective Date. Adjustments may be requested, in writing, by either party and will take effect no earlier than the next Pricing Period.
4.2 Electronic Catalog
To enable catalog management functionality, the Contractor must supply the State with product and pricing information as identified in this contract. The Contractor must supply the State with updated product and pricing information over the duration of the Contract using the then- current catalog template provided by the State. Product and price changes provided in this manner will not take effect until the catalog is updated in the State's procurement system.
5. Ordering
5.1 Authorizing Document
The appropriate authorizing document for the Contract will be Delivery Orders.
6. Invoice and Payment
6.1 Invoice Requirements

All invoices submitted to the State must include: (a) date; (b) delivery order; (c) quantity; (d) description of the Contract Activities; (e) unit price; (f) shipping cost (if any); (g) total price; (h) product type, and (i) location delivered.
7.0 Payment Methods
The State will make payment for Contract Activities by Electronic Funds Transfer (EFT) as described in Standard Contract Terms, Section 20. Undisputed invoices will be due and payable by the State, in accordance with the State's standard payment procedure as specified in 1984 PA 279, MCL 17.51 *et seq.*, within 45 days after receipt.
7.1 Payment Incentives
The Contractor is encouraged to offer quick payment terms. The number of days must not include processing time for payment to be received by the Contractor's financial institution. Quick payment terms: 0 % discount off invoice if paid within N/A days after receipt of invoice.

Schedule B - 1 Page

MICHIGAN DEPARTMENT OF TRANSPORTATION

SPECIFICATIONS FOR SODIUM CHLORIDE

Description:

These specifications cover salt, bulk rock, sodium chloride to be used for ice and snow removal and control.

General Requirements:

The material shall be in accordance with the current specifications for Sodium Chloride, ASTM D 632, except as modified below.

Chemical Composition:

Sodium Chloride (NaCl), Minimum, percent ..... 95.00 %

Gradation:

Sieve size	Percent passing
1/2 inch	100 %
3/8 inch	95 - 100 %
No. 4	90 % maximum
No. 8	60 % maximum
No. 30	15 % maximum

Material passing the No. 30 sieve in excess of 15% will be deducted from the delivered weight of the salt. Material remaining on the ½" sieve will be deducted from the delivered weight of the salt.

Moisture Content:

Material with moisture content in excess of 1.5% will be deducted from the delivered weight of the salt.

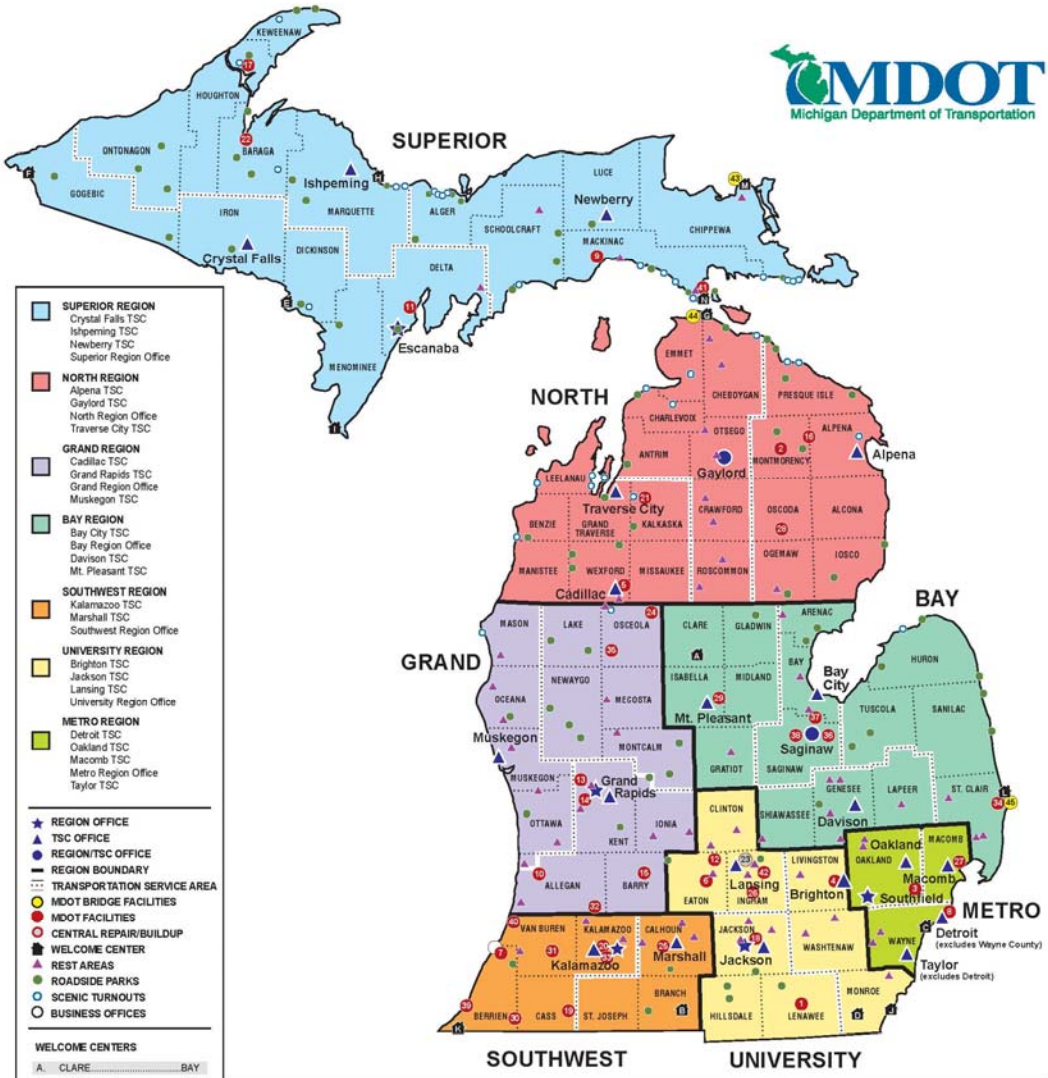
Acceptance of Material:

The Contractor shall provide material certification, as defined in the Michigan Department of Transportation (MDOT) Materials Quality Assurance Procedures Manual, http://www.michigan.gov/mdot/0,4616,7-151-9622_11044_11367-207980--,00.htm

that the material furnished meets the requirements of these specifications for sodium chloride. MDOT reserves the right to sample and test the material on a random basis at the point of final delivery. Material contamination from foreign debris or frozen lumps of salt may be cause for immediate rejection at the point of delivery. These tests shall be for the purpose of determining acceptance, rejection, and/or adjustment in delivered weight.

SCHEDULE C

MDOT Regional Service Areas and Facilities



TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Resolution to Extend the Lake Center District Temporary Moratorium

SUPPORTING PERSONNEL: Chris Forth, Acting Director of Community Development

ACTION RECOMMENDED: Adopt the Resolution for the city to extend the Temporary Moratorium for Certain Development Activities within the Lake Center District Area until March 18, 2021 or until a new zoning district for the Lake Center District Area has been adopted, whichever comes first.

As the Council is aware, Farr Associates was retained in January 2020 to conduct a Placemaking and Connectivity study of the Lake Center District area, including a review of past planning and traffic engineering efforts and obtaining input from area stakeholders. The goal of the Placemaking and Connectivity study is to formulate a vision for the Lake Center District and identify implementation strategies to achieve that vision. The first public workshop, kickoff meeting, was held on February 10th and the project was to conclude in June 2020 with a final public workshop to preset the findings and recommendations. Following the February 10th meeting, the COVID-19 Pandemic resulted in a postponement of any further public meetings due to restrictions on travel and public gatherings.

As a result of this postponement, City Council adopted a six month "Temporary Moratorium for Certain Development Activities within the Lake Center District Area" on March 10, 2020. The intent of the temporary moratorium was to allow Farr Associates and area stakeholders to formulate a final plan for this important area of the community and identify implementation strategies, such as development of new zoning ordinances, necessary to achieve the vision.

The temporary moratorium applies to:

- Rezoning applications
- Land divisions
- Subdivision approvals
- Special land use permits
- Building permits
- Site plan approvals

The temporary moratorium does not apply to the following:

- Basic maintenance and repair of existing buildings and grounds.
- Construction work conducted exclusively within the interior of a building.
- Installation, repair, replacement, or relocation of utility facilities.
- Demolition, repair, or reconstruction of buildings, structures, or natural features that present a threat to public health and safety.
- Permits issued, or approvals granted, by the city before the effective date of the temporary moratorium.

This temporary moratorium is due to expire on September 18, 2020.

After several months of delays due to the COVID-19 pandemic, the Lake Center District project resumed on July 22nd when Farr Associates presented the Placemaking 101 workshop in a virtual format and the three-day charrette on August 5th, 6th, and 7th.

Farr Associates is diligently working on the Master Plan and will have a draft complete for review and feedback by the Steering committee in late September. Based on feedback from the Steering Committee, the Master Plan will be revised into a final draft for a public presentation and Open House to be held in October. Farr Associates has indicated they will be recommending a new zoning district be prepared for the Lake Center District area and the building moratorium be extended until the new district has been adopted. Following adoption of the Master Plan including implementation recommendations, staff will expedite development of the new zoning district.

As explained to the Council in March 2020, it is important to allow the current planning and implementation process to run its course, with citizen input and involvement, public debate, and full consideration of all issues and points of view. It would be counter-productive for the city to consider requests for development activities in the middle of the planning process and would undermine the city's efforts to achieve and implement the vision for the Lake Center District area through appropriate planning and zoning methods identified during this planning process. It is unfortunate that the pandemic has slowed the planning process but it remains important not to consider development projects until after the study has been completed, adopted and implementation strategies put in place.

The March 2020 resolution includes a waiver provision whereby a property owner can appeal to the City Council if they feel the effect of the moratorium on their property is in violation of state or federal law. Most waiver requests involving approval of site plan or building permit, for example, would not be eligible since there is no violation of state or federal law. Recognizing the impact a six month extension will have on Lake Center District property and business owners, the waiver section has been modified to allow a property/business owner to request a waiver from City Manager if the project is consistent with the Master Plan recommendations. No waivers under this revised section will be considered until after the Master Plan has been adopted.

It is recommended that City Council adopt the Resolution for the city to extend the Temporary Moratorium for Certain Development Activities within the Lake Center District Area until March 18, 2021 or until a new zoning district for the Lake Center District Area has been adopted, whichever comes first. If development of a new zoning district is not included as an implementation strategy in the adopted Master Plan, then the resolution extending the moratorium is null and void.

FUNDING: N/A

Attachments:
1. Proposed Resolution to Extend the Temporary Moratorium
2. March 2020 Moratorium with the Lake Center District Map

CITY OF PORTAGE, MICHIGAN
RESOLUTION FOR TEMPORARY MORATORIUM FOR CERTAIN DEVELOPMENT ACTIVITIES WITHIN THE LAKE CENTER DISTRICT AREA

Minutes of a regular meeting of the City Council for the City of Portage, Michigan held on September 8, 2020 at 7:00 p.m. local time at City Hall in the City of Portage, Michigan.

PRESENT:_____

ABSENT:_____

The following resolution was offered by:

COUNCILMEMBER:_____ and supported by

COUNCILMEMBER:_____

WHEREAS, the Lake Center District area (Portage Road from East Centre Avenue and Osterhout Avenue) referred to herein as Subject Area was first identified as a commercial revitalization area in the 1996 Comprehensive Plan and subsequent Plans thereafter;

WHEREAS, the City of Portage has identified the Subject Area as an important commercial and residential area of the community whose revitalization is critical for the economic health of the District and community;

WHEREAS, in 2013 a Lake Center District Market Strategy had been prepared and in 2014 a Sub Area Plan for the Subject Area was prepared in an effort to identify strategies to revitalize the area;

WHEREAS, even after the completion of prior studies, there have been minimal (re)investment activities in the Subject Area;

WHEREAS, concern regarding traffic and pedestrian safety along Portage Road within the Subject Area has increased in recent years;

WHEREAS, in 2014 and more recently in 2020 Portage Road within the Subject Area was studied by traffic engineers in an effort to identify strategies to improve traffic and pedestrian safety;

WHEREAS, in 2020 a planning consultant was hired by the City of Portage to conduct a Placemaking and Connectivity study of the Subject Area, review past planning and traffic engineering efforts, obtain input from stakeholders and based on their findings, formulate a vision for the Subject Area and identify implementation strategies to achieve that vision;

WHEREAS, the anticipated timeline for the completion of the Placemaking and Connectivity study of the Subject Area was unexpectedly delayed because of the COVID 19 pandemic;

WHEREAS, the study and project have now been resumed, including holding a workshop virtually and completing a 3 day charrette in August, 2020;

WHEREAS, (re)development projects that occur before the conclusion of this planning effort that might be inconsistent with the vision identified in the adopted Placemaking and Connectivity study can jeopardize the vision for the Subject Area;

WHEREAS, it is recognized that a temporary moratorium is an important planning tool used as a means of preserving the status quo while the City conducts the necessary analysis and studies to determine the appropriate tools to address the issues in the Subject Area.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1 – Temporary Moratorium. Based on the findings set forth above and for the protection of the public health, safety and welfare, a temporary moratorium is imposed upon the establishment or expansion of all property, buildings and structures in the Subject Area and the consideration and issuance of City permits, licenses and approvals, including but not limited to rezoning applications, land divisions, subdivision approval, special land use permits, building permits and site plan approvals (collectively referred to as “Development Activities”). The City Council deems it prudent and desirable to temporarily defer any consideration or action taken by any City official and/or agent regarding Development Activities pertaining to the Subject Area;

Section 2 – Extension of Terms of Temporary Moratorium. The existing temporary moratorium is extended to the earliest of the following two dates: 1) for an additional 6 months

after adoption and publication of the resolution; or 2) until all necessary and appropriate ordinances with regard to the Subject Area are adopted and become effective, including any zoning ordinance amendments. Before this temporary moratorium expires, the City Council may by resolution extend the moratorium as appropriate to allow sufficient time to complete amendments to its ordinances.

Section 3 - Findings The City Council finds that extending the temporary moratorium upon the consideration of Development Activities on a limited temporary basis is reasonable and necessary for the following reasons:

1. Michigan courts have recognized that a temporary moratorium is a common and legitimate planning tool to preserve the status quo while formulating a more permanent development strategy.

2. The moratorium (and any extension thereto) would allow the current planning and implementation process to run its full and natural course with citizen input and involvement, public debate, and full consideration of all issues and points of view, and allow the City Council to pursue its strategy to create a "premier community."

3. A unexpected delay in completing the Study's anticipated work and implementing any accompanying recommendations was caused by the COVID 19 pandemic and subsequent limitations on public meetings and other governmental activities.

4. It would be counter-productive for the City to consider requests for Development Activities in the middle of its planning process and review.

5. The temporary moratorium would avoid disruption of land use plans and the potential thwarting of the City's objectives in its planning process.

6. Acting upon Development Activities during the period of the temporary moratorium would be counterproductive and undermine the City's efforts to accomplish the planning and zoning objectives for the Subject Area and to provide for the health, safety and welfare of the City and its residents.

Section 4 - Nonapplicability. This temporary moratorium shall not apply in the following circumstances:

1. Any permit for basic maintenance and repair of existing buildings and grounds.

2. Any permit for work to be conducted exclusively within the interior of a building.

3. The installation, repair, replacement, or relocation of utility facilities, including water lines, storm sewers, sanitary sewers, telecommunications lines and equipment, and gas and electric lines and work in public rights-of-way.

4. The issuance of permits for demolition, repair, or reconstruction of buildings, structures, or natural features that, in the sole discretion of the City Manager, present a threat to public health and safety.

Section 5 - Waiver.

1 That during the period of the temporary moratorium and any extension thereto, any property owner alleging that the deferred review resulting from the temporary moratorium will result in a violation of applicable federal or state law shall be entitled to request a waiver from the moratorium by submitting a request to the City Council. Alternatively, a property owner may also seek a waiver with the City Manager for circumstances not involving an alleged violation of applicable federal or state law. When reviewing such request, the City manager shall consider whether the petitioner has demonstrated that the proposed use, construction or renovation will fit within the proposed Lake Center Study Plan as it exists at the time of the waiver request and any applicable zoning ordinance regulations. If the petitioner demonstrates by credible evidence that the development request will comply with the Lake Center Plan as it exists at the time of the request and with applicable zoning ordinance regulations, the City Manager may make such required findings and may grant a waiver from the application of the temporary moratorium.

2 Waiver requests shall set forth the basis for the requested waiver and shall include any supporting documentation. Waiver requests shall be submitted in writing to the City Manager. Upon receipt of the application, the City Manager will consult with the Department of Community Development regarding the request. Waiver requests will be reviewed and acted upon by the City Manager within a reasonable time after their submission.

Section 6 - Publication. The City Clerk shall publish this Resolution in full in a newspaper of general circulation in the City.

Section 7 - Validity and Severability. Every section, provision or part of this temporary moratorium is declared separate from every section, provision or part of this temporary moratorium. If any section, provision or parts of this temporary moratorium is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision or part of this temporary moratorium.

Section 8 - Effective Date. This temporary moratorium becomes effective upon adoption.

CERTIFICATION

STATE OF MICHIGAN)
)
COUNTY OF KALAMAZOO)

I, the undersigned, the duly qualified City Clerk of the City of Portage, Kalamazoo County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of said City, held on the ___ day of _____, 2020, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____, 2020.

_____
Erica Eklov, City Clerk

Prepared by:
Catherine P. Kaufman
City Attorney
Bauckham Sparks
470 W. Centre, Suite A.
Portage, Michigan 49024
Phone: (269) 382-4500

Approved as to form

Date: 9/8/2020

_____
City Attorney

EXHIBIT “A”

INSERT MAP

CITY OF PORTAGE, MICHIGAN
RESOLUTION FOR TEMPORARY MORATORIUM FOR CERTAIN DEVELOPMENT ACTIVITIES WITHIN THE LAKE CENTER DISTRICT AREA

Minutes of a regular meeting of the City Council for the City of Portage, Michigan held on March 10th, 2020 at 7:00 p.m. local time at City Hall in the City of Portage, Michigan.

PRESENT: Burns, Ford, Knapp, Pearson, Randall, Reid, Urban.

ABSENT: None.

The following resolution was offered by:

COUNCILMEMBER: Urban and supported by

COUNCILMEMBER: Pearson

WHEREAS, the Lake Center District area (Portage Road from East Centre Avenue and Osterhout Avenue) referred to herein as Subject Area was first identified as a commercial revitalization area in the 1996 Comprehensive Plan and subsequent Plans thereafter. See map attached as Exhibit A;

WHEREAS, the City of Portage has identified the Subject Area as an important commercial and residential area of the community whose revitalization is critical for the economic health of the District and community;

WHEREAS, in 2013 a Lake Center District Market Strategy had been prepared and in 2014 a Sub Area Plan for the Subject Area was prepared in an effort to identify strategies to revitalize the area;

WHEREAS, even after the completion of prior studies, there have been minimal (re)investment activities in the Subject Area;

WHEREAS, concern regarding traffic and pedestrian safety along Portage Road within the Subject Area has increased in recent years;

WHEREAS, in 2014 and more recently in 2020 Portage Road within the Subject Area was studied by traffic engineers in an effort to identify strategies to improve traffic and pedestrian safety;

WHEREAS, in 2020 a planning consultant was hired by the City of Portage to conduct a Placemaking and Connectivity study of the Subject Area, review past planning and traffic engineering efforts, obtain input from stakeholders and based on their findings, formulate a vision for the Subject Area and identify implementation strategies to achieve that vision;

WHEREAS, the City of Portage is prepared to investment a significant amount of resources to implement the vision identified in the Placemaking and Connectivity study in an effort to stimulate revitalization efforts in the Subject Area;

WHEREAS, (re)development projects that occur before the conclusion of this planning effort that might be inconsistent with the vision identified in the adopted Placemaking and Connectivity study can jeopardize the vision for the Subject Area;

WHEREAS, it is recognized that a temporary moratorium is an important planning tool used as a means of preserving the status quo while the City conducts the necessary analysis and studies to determine the appropriate tools to address the issues in the Subject Area.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1 – Temporary Moratorium. Based on the findings set forth above and for the protection of the public health, safety and welfare, a temporary moratorium is imposed upon the establishment or expansion of all property, buildings and structures in the Subject Area and the consideration and issuance of City permits, licenses and approvals, including but not limited to rezoning applications, land divisions, subdivision approval, special land use permits, building permits and site plan approvals (collectively referred to as "Development Activities"). The City Council deems it prudent and desirable to temporarily defer any consideration or action taken by any City official and/or agent regarding Development Activities pertaining to the Subject Area;

Section 2 - Terms of Temporary Moratorium. This temporary moratorium will remain in effect for 180 days after publication, or until all necessary and appropriate ordinances with regard to the Subject Area are adopted, whichever occurs first. Before this temporary moratorium

expires, the City Council may by resolution extend the moratorium as appropriate to allow sufficient time to complete amendments to its ordinances.

Section 3 - Findings The City Council finds that imposing a temporary moratorium upon the consideration of Development Activities on a limited temporary basis, is reasonable and necessary for the following reasons:

1. Michigan courts have recognized that a temporary moratorium is a common and legitimate planning tool to preserve the status quo while formulating a more permanent development strategy.

2. The contemplated moratorium would allow the current planning and implementation process to run its full and natural course with citizen input and involvement, public debate, and full consideration of all issues and points of view, and allow the City Council to pursue its strategy to create a "premier community."

3. It would be counter-productive for the City to consider requests for Development Activities in the middle of its planning process and review.

4. The temporary moratorium would avoid disruption of land use plans and the potential thwarting of the City's objectives in its planning process.

5. Acting upon Development Activities during the period of the temporary moratorium would be counterproductive and undermine the City's efforts to accomplish the planning and zoning objectives for the Subject Area and to provide for the health, safety and welfare of the City and its residents.

Section 4 - Nonapplicability. This temporary moratorium shall not apply in the following circumstances:

1. Any permit for basic maintenance and repair of existing buildings and grounds.

2. Any permit for work to be conducted exclusively within the interior of a building.

3. The installation, repair, replacement, or relocation of utility facilities, including water lines, storm sewers, sanitary sewers, telecommunications lines and equipment, and gas and electric lines and work in public rights-of-way.

4. The issuance of permits for demolition, repair, or reconstruction of buildings, structures, or natural features that, in the sole discretion of the City Manager, present a threat to public health and safety.

5. To any work to be performed under a permit issued or approval granted by the City before the effective date of this temporary moratorium.

6. If further Development Activities would be prevented where the initial permits and approvals for the proposed activity were granted by the City before the effective date of this temporary moratorium.

Section 5 - Waiver.

1 That during the period of this temporary moratorium, any property owner alleging that the deferred review resulting from the temporary moratorium will result in a violation of applicable federal or state law shall be entitled to a hearing before the City Council. At the conclusion of this hearing, the City Council shall make findings and conclusions with respect to whether or not the petitioner has demonstrated that whether or not the deferred review resulting from the temporary moratorium as applied to the petitioner violates applicable law. If it is demonstrated by credible evidence and found that the deferral has the effect of violating applicable law, the City Council shall grant relief from the moratorium for the petitioner to the extent necessary to cure the violation.

2 Waiver requests shall set forth the basis for the requested waiver and any supporting documentation and shall be submitted in writing to the City Clerk. All waiver applications must be submitted at least 10 days before the City Council meeting at which the application is to be considered. Upon receipt of the application the City Clerk will then submit the application to the Department of Community Development and the City Manager for review and recommendation to the City Council. Waiver requests will be considered at regular meetings of the City Council.

Section 6 - Publication. The City Clerk shall publish this Resolution in full in a newspaper of general circulation in the City.

Section 7 - Validity and Severability. Every section, provision or part of this temporary moratorium is declared separate from every section, provision or part of this temporary moratorium. If any section, provision or parts of this temporary moratorium is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision or part of this temporary moratorium.

Section 8 - Effective Date. This temporary moratorium becomes effective upon adoption.

CERTIFICATION

STATE OF MICHIGAN)
)
COUNTY OF KALAMAZOO)

I, the undersigned, the duly qualified City Clerk of the City of Portage, Kalamazoo County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of said City, held on the 10th day of March, 2020, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 10th day of March, 2020.

Erica Eklov

Erica Eklov, City Clerk

Prepared by:
RANDALL L. BROWN
City Attorney
1662 East Centre Avenue
Portage, Michigan 49002
Phone: (269) 323-8812

Approved as to form
Date: 2/10/2020

City Attorney

Exhibit A - Lake Center Business District

Minutes of Boards & Commissions

PLANNING COMMISSION

August 20, 2020

The City of Portage Planning Commission meeting of August 20, 2020 was called to order by Chairman Corradini at 7:00 p.m. Pursuant to Michigan Governor Whitmer's Executive Order, this meeting was held in-person with a maximum capacity of 10 persons in Council Chambers, along with the continued option for Commissioners, staff and the public to participate remotely via a phone-in option. Three Commissioners, five citizens and two staff members were present in Portage City Hall Council Chambers at the start of the meeting. An additional approximate 18 citizens and staff were present in the City Hall lobby area and within City Hall Conference Room No. 1 watching the meeting through livestream telecast on television monitors.

IN ATTENDANCE

Joe LaMargo, City Manager; Mike Carroll, Deputy City Manager; Christopher Forth, Interim Director of Community Development; Michael West, Senior City Planner; Kyle Mucha, Zoning & Codes Administrator; Sam Bower, Communications & Research Coordinator; and Randy Brown, City Attorney (phone-in participation).

ROLL CALL

Mr. Forth called the role: Joshi (yes, in person); Fries (yes, in person); Corradini (yes, in person); Pezzoli (yes, phone in); Baldwin (yes, phone in); Myer (yes, phone in); Youngs (yes, phone in); and Freiman (yes, phone in) Commissioner Schimmel (yes, phone in).

APPROVAL OF MINUTES

Chairman Corradini referred the Commission to the July 23, 2020 meeting minutes contained in the agenda. A motion was made by Commissioner Schimmel, seconded by Commissioner Joshi, to approve the minutes as submitted. Upon a roll call vote: Pezzoli (yes); Youngs (yes); Freiman (yes); Myer (yes); Baldwin (yes); Fries (yes); Joshi (yes); Corradini (yes); Schimmel (yes), the motion was approved 9-0.

PUBLIC HEARING

1. Preliminary Report: Ordinance Amendment #19/20-C, Tree Preservation and Replacement Ordinance. City Manager La Margo addressed the Commission during which he thanked the Commission for their input over the past several months regarding the proposed ordinance. Mr. La Margo indicated that the design of the ordinance is to help protect the natural environment of Portage. Mr. La Margo reiterated that the ordinance is in a draft format and welcomes input from the community regarding the proposed language.

Mr. Forth summarized the staff report dated August 13, 2020 regarding a revised draft ordinance prepared by city staff and the Office of the City Attorney that would establish standards for the protection, preservation and conservation of existing natural wooded areas. Mr. Forth summarized the review of the ordinance by the Planning Commission at the June 4, 2020 and July 23, 2020 meetings. Mr. Forth noted some changes had been made to the ordinance but the most substantive change involved an exception for a permit to remove invasive tree species. Mr. Forth next presented two examples of how the ordinance, as currently written, would apply to different development plans: 1) A new home proposed on a vacant residential lot within a subdivision, and 2) A new commercial development on a vacant parcel. Mr. Forth indicated that additional review and comment from the Commission and public was requested at tonight's meeting. Mr. Forth referred the Commission to the Final Agenda packet that included several citizen communications received regarding the proposed ordinance amendment.

Chairman Corradini next opened the public hearing. The following citizens spoke regarding the proposed tree ordinance, either in person or through the phone in option: Jeffary Hoose (10711 East Shore Drive); Margaret Giem (10234 East Shore Drive); Nicole & Vaughn Gerber (3048 Woodhams Avenue); Ken DeHaan (7024

Angling Road); Peter Cook (1715 Meadowbrook Lane); Dennis Conley (6880 Edgefield Street); Pat Flanagan (1209 East Milham Avenue); Dave Hoeksema (443 West Osterhout Avenue); Jim White (2383 Mandigo Avenue); Bill Abernathy (8485 Valleywood Lane); Bill Patterson (5302 Bala Cynwyd Court); Josh Delisle (10218 Terry Lane); Judy Kangas (9240 Portage Road); and Joe Chamberlin (7631 Curry Lane). Mr. Hoose, Ms. Giem, Mr. and Mrs. Gerber, Mr. DeHann, Mr. Cook, Mr. Conley, Mr. Flanagan, Mr. Hoeksema, Mr. White, Mr. Abernathy, Mr. Patterson, Mr. Delisle and Ms. Kangas all spoke in opposition to the proposed ordinance citing concerns including personal property right infringement, costs associated with the tree permit and removal/replacement process (tree survey, permit, tree replacement and/or contribution to a city tree fund), the burden that would be placed on individual home owners, the need to hold developers accountable for tree removal and to more clearly define what constituted clear cutting. These citizens also expressed concerns regarding the timeline of the ordinance development indicating additional public outreach is needed, and that the draft ordinance appears to target individual home owners within the city as opposed to developers and builders who have larger tracts of land. Mr. Chamberlain spoke in favor of the ordinance, citing the proposed ordinance promotes responsible growth and development and indicated a wish to see an incentive for developers to keep heritage trees on a parcel.

City Manager La Margo, Deputy City Manager Carroll and City Attorney Brown addressed the concerns raised by the residents and indicated further review will take place of these concerns between tonight's meeting and the next public hearing. Mr. La Margo reiterated that the ordinance is still in draft form and subject to change and alterations based on input from the community. To the concerns raised by residents with regard to property rights, Mr. Carroll referenced a Michigan Court of Appeals case that upheld municipalities authority to institute a tree preservation ordinance. Regarding the concerns raised in relation to a city wide tree fund, Mr. La Margo responded that the tree fund is not designed to collect additional revenues from residents. Responding to the concerns raised by residents as it relates to the need to obtain a permit, Mr. Carroll reiterated what tree removal actions would be exempt under the proposed ordinance. In addition, Mr. Carroll indicated that the premise behind the permit requirement is to facilitate a discussion with city staff and a professional tree service (landscape architect, arborist) and the property owner to ensure the intent of the ordinance is being met.

The Commission, Attorney Brown and staff discussed various aspects of the proposed ordinance and comments received during the public hearing. After additional discussion, a motion was made by Commissioner Joshi, seconded by Commissioner Fries, to adjourn the public hearing for Ordinance Amendment #19/20-C, Tree Preservation and Replacement Ordinance, to the September 17, 2020 meeting. Upon a roll call vote: Baldwin (yes); Youngs (yes); Pezzoli (yes); Myer (yes); Freiman (yes); Joshi (yes); Fries (yes); Schimmel (yes); and Corradini (yes), the motion was unanimously approved 9-0.

Commissioner Baldwin inquired about changing the proposed size of residential lots that would be impacted by the ordinance. Commissioner Baldwin inquired about establishing a flat fee as it pertains to the tree fund and whether the ordinance should be more tailored to builders and developers and not residents.

Commissioner Pezzoli commended city staff for all the work done to research and prepare the proposed ordinance amendment, however, stated the proposed ordinance seems to be a solution to a problem that does not exist in Portage.

Commissioner Freiman requested that staff review the citizen comments and modify the ordinance to reflect the concerns heard in the public comment period.

Commissioner Fries inquired about a flat fee contribution to the tree fund regarding heritage trees that would not be so burdensome. Commissioner Fries also read several concerns he has personal received from residents including what is the definition of a heritage tree; residents view the ordinance as an over-reach; residents are against the residential portion of the proposed ordinance; creation of a tree committee to manage the tree fund. Commissioner Fries also requested an overlay map that would show parcels that are five acres, ten acres and twenty acres in size.

Attorney Brown discussed the possibility of exploring a definition of "clear cutting" and prohibiting this activity in relationship to a percentage of the overall property.

Commissioner Joshi commented that the ordinance should look to preserve the natural look and feel of Portage and asked if the ordinance could include incentives to preserve trees, as opposed to penalties to remove trees. Commissioner Joshi appreciated the public comment and echoed that there should not be a penalty to

remove a tree from a residential property. Commissioner Joshi also requested clarity on "clear cutting" as indicated by Attorney Brown.

Chairman Corradini thanked all those who were able to make the public comment period, either in person or through the phone-in option and encouraged a continuation of open dialogue between city staff and the public. Chairman Corradini thanked city staff, Director Forth for his work on the ordinance, Senior City Planner Mike West and Zoning & Codes Administrator Kyle Mucha for their assistance during the public comment and GIS Specialist Karl Klemm for the quality of maps that have been produced as it relates to the ordinance amendment.

SITE/FINAL PLANS

None.

OLD BUSINESS:

None.

NEW BUSINESS:

FY2019-20 Planning Commission Work Program Final Update and Proposed FY2020-21 Work Program. Mr. Forth provided a brief overview of the completed FY2019-20 work program and the proposed FY2020-21 work program. With regard to the proposed FY2020-21 work program, Mr. Forth noted new activities include update of the 2014 Comprehensive Plan and continued assistance with Redevelopment Ready Communities certification. Commissioner Fries inquired if the Planning Commission would be able to participate in the selection process of hiring a consultant for the upcoming Comprehensive Plan Update. Mr. Forth indicated the Commission could request to be part of that process. A motion was made by Commissioner Joshi, seconded by Commissioner Fries, to accept the FY2019-20 Planning Commission Work Program Final Update as submitted. Upon roll call vote, motion passed 9-0. A motion was then made by Commissioner Joshi, seconded by Commissioner Fries, to approve the FY2020-21 Work Program as submitted. Upon roll call vote, the motion was approved 9-0.

2. Election of Officers. Commissioner Schimmel expressed her desire to continue as Secretary. Commissioner Baldwin also expressed her desire to serve as Secretary. Upon roll call vote: Youngs (Schimmel), Joshi (Schimmel), Schimmel (Schimmel), Fries (Baldwin), Corradini (Baldwin), Pezzoli (Baldwin), Freiman (Abstained), Baldwin (Baldwin) and Myers (Baldwin), Commissioner Baldwin was elected as Secretary 5-3-1

A motion was then made by Commissioner Fries, seconded by Commissioner Joshi, to re-elect the current Chairman Corradini and Vice Chairwoman Joshi for another year in those positions. Upon roll call vote, the motion was approved 9-0.

STATEMENT OF CITIZENS/COMMISSIONERS

Commissioner Schimmel congratulated Commissioner Joshi on her recent election campaign regarding the Kalamazoo County Clerk position.

Commissioner Joshi thanked all whom were able to vote in the recent primary election and looks forward to the November Election.

Commissioner Fries stated that the Commission is moving in the proper direction by listing to public input regarding the proposed tree ordinance and welcomes continued discussion between city staff and the public at large.

Chairman Corradini thanked fellow Commissioners for their continued patience and participation serving the residents of Portage. Chairman Corradini thanked Portage Public Safety for the recent "Pig Out With Public Safety" event and also thanked Communications & Research Coordinator, Sam Bower for the handling of the call-in line during the public hearing. Finally, Chairman Corradini thanked Senior City Planner, Mike West for

his 22 years of service and dedication to the residents and business owners of Portage and wished him well on his next career adventure.

ADJOURNMENT:

There being no further business to come before the Commission, the regularly scheduled meeting was adjourned at 10:50p.m.

Respectfully submitted,

Christopher Forth, AICP
Interim Director of Community Development

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Portage council members,

My name is Eric Piel. My family and I have lived here in Portage for the last 5 years. The purpose of this letter is in response to the "Lake Center District Community meeting" held online on the 5th of August, 2020. Note my address is 9121 Austin Drive. Here is the exact location of our property for a reference.

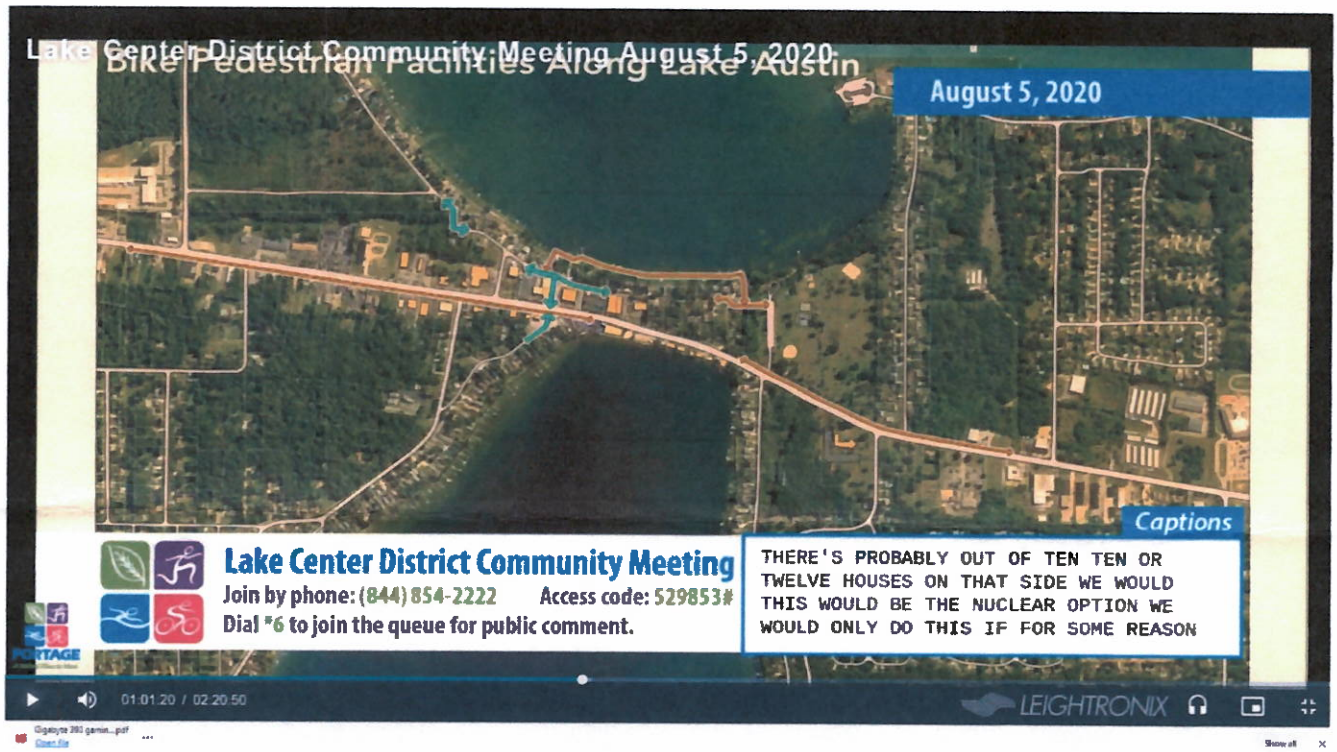
RECEIVED
SEP 0 8 2020
COMMUNITY DEVELOPMENT

I would like to respond to each of the proposals as they were presented during the meeting by Mr Barr.

First of all regarding the proposed widening of the canal and building of an amphitheater in Lakeside park. Mr Barr, despite his U of Michigan background, is bringing with him a "Lakefront drive" mentality from Chicago to Portage. An amphitheater would see how much use during the year versus improving the present facilities at Lakeside park? Right now, Lakeside park is very much a small family get together area that serves the local community well and without large crowds and any of the problems associated with them. An amphitheater, if it proved to be popular, would destroy the quaintness of our park and bring in all sorts of "big city" problems. For example, parking, traffic, etc.

Moving on to the canal expansion, has anyone bothered to discuss this plan with any of the residents on the canal (both sides) and the impact it would have on their residences? Also West lake has limited access and this would open up that lake taking away much of it's appeal for their respective residents. This would also potentially introduce our rather significant weed problem here in Austin lake to West lake.

Boardwalk proposals: I am frankly completely taken aback at having the audacity to propose a public boardwalk on the Austin lake side paralleling Austin Drive. Mr Barr refers to a community of lake houses with such a boardwalk being popular in a summer rental communities. To my knowledge, everyone of the 10 to 12 houses (there is in reality 13) Mr Barr casually refers to are occupied by full time residents and not summer rentals, including ours. Nothing personal against Mr Barr, but he clearly knows nothing or did not bother researching our section of the "isthmus". Again this reflects a Chicago mentality and is not appropriate for our town. I actually work out of Chicago. I choose to live here in Portage and commute because it is NOT Chicago.



Based on the mentality of the council on constructing the Austin Lake boardwalk, if is indeed completed I assume I can come stand in your respective backyards and look into your windows each evening? Also please explain what Mr Barr meant by "nuclear option" quoted in the caption above regarding our respective "ten or twelve houses on that side". I find this greatly disturbing. Is he referring to imminent domain? Again, this is reflective of a Chicago mentality.

I understand the appeal of a boardwalk in front of restaurants on West Lake for people wanting to "stroll on the lake" after dinner. Actually there is only one restaurant. The Cove and it is owned by the Millenial restaurant group. Being a private company if they decided a boardwalk would enhance their business that is their decision assuming zoning requirements are met. But if you look at their financials they can afford it as opposed to us via our already exorbitant property taxes. Same goes for any proposed harbors in front of their respective property on West Lake.

I fail to see how connecting Austin Dr and Austin Ct will provide any traffic relief for Portage Street in either direction. Why would any drivers coming up Portage from the south cut into our neighborhood, I.E. east on Emily drive then north on Austin Drive (in front of our house) to a now connected Austin Ct, then a left on McClish ct or via Highland to Zylman to wind up back on Portage Road? Unless you are proposing draconian speed limits for the isthmus section. Speaking of which, was a physics lessons highlighting the obvious fact that getting hit by a faster moving vehicle is more likely to kill you really necessary?

Have you considered the impact this connector would have on the marina at "The Edge". Have you talked to the residents of the two houses owned by the folks that own Erbelli's restaurants?

I am an avid bike rider and ride both a hybrid and road bike around Portage on a regular basis. Of the three proposals you listed for enhancing Portage Road was to reduce to three lanes and add bike lanes in both directions. I believe this would be a mistake and greatly increase the risk to both drivers and bike riders as well as increased congestion. However, a pretty simple compromise solution is available and should be quite reasonable. It should fall in with one of your listed options.

This is looking north on Portage road and I am on the recently paved bike path where the new Stryker facility is. These are terrific for all types of recreational activities, roller blades, road bikes, etc. and significantly separated from vehicular traffic greatly enhancing pedestrian and biking safety.

This is looking south on Lovers Lane. Given a choice, I use the path vs the bike lane on the street. Evidently the local residents feel the same as the bikers I have observed are using the path vs the lane.

I assume you all are familiar with the delapidated condition of both sidewalks on each side of Portage Street from Ousterhout street all the way to E. Centre street. Though it couldn't be as wide or as far from the street and some compromise with the residents and business would be required, a renovated sidewalk similar to above would be ideal and should be a more reasonable use of our tax payer dollars. This would also retain the 5 lanes on Portage Street enhancing traffic flow. Perhaps this renovation could be coordinated with any future underground power line relocation project?

This is looking north on Portage Street one block west of our house. The sidewalks on both sides of the street our in equally poor condition. Also note how close the power lines are.

One other thing to note is a lack of crosswalks on Portage Dr. There is only one barely visible in the picture above but that is the only one from the Bacon avenue intersection all the way to E. Centre street. Additionally, that particular crosswalk has been pummeled at least twice by careless drivers (and been rebuilt) since we have lived here in Portage. Crossing the street on our very busy road as a pedestrian or bicyclist is hazardous to say the least.

Thank you for your attention in these matters. Please contact me via email, phone or traditional mail to acknowledge that our concerns regarding our neighborhood are being addressed.

Thank you and have a great day.

Eric Piel
9121 Austin Dr
Portage, MI 49002
734-497-5470
miepiel@charter.net

TO: Honorable Mayor and City Council

FROM: Joseph La Margo, City Manager

SUBJECT: Rezoning Application #19/20-4, 7801 Garden Lane and the north 660-feet of 1203 East Centre Avenue

SUPPORTING PERSONNEL: Chris Forth, Acting Director of Community Development

ACTION RECOMMENDED: Approve:

1. Rezoning application #19/20-4, Redwood Living PD and changing the zoning designation of 7801 Garden Lane and the north 660-feet of 1203 East Centre Avenue from R-1B, one family residential to PD, planned development; and
2. The ordinance amendment to Chapter 42.

A PD, planned development rezoning application has been received from Redwood Living requesting that 7801 Garden Lane and the north 660-feet of 1203 East Centre Avenue be rezoned from R-1B, one family residential to PD, planned development OS-1, office service. The project proposes a total of 109 single-story apartment homes in several attached, multi-unit buildings (3, 4, 5, 6 and 8 units) and an interior network of private streets. Each apartment home will range between 1,300 to 1,600 square feet of living space including 2-bedrooms, 2-bathrooms, a patio, sunroom and/or screened porch and private attached 2-car garage. Open space areas will be provided around the perimeter of the property and within two interior courtyards, along with sidewalks, walking paths, benches, pavilions/shelters, a water feature/fountain and extensive site landscaping. The overall development density for the proposed Redwood Living residential community will be 5.9 units per acre.

In a report dated July 16, 2020, the Department of Community Development discusses the specifics of the residential PD project, along with the consistency of the PD zoning district and development project with the Comprehensive Plan, Future Land Use Map and surrounding land use/zoning pattern. Given these consistencies and since the PD district will provide assurances to the city and surrounding property owners on the specific type of development that will be constructed on the property, staff is recommending approval of the proposed PD rezoning.

The Planning Commission convened a public hearing during the July 9 and 23, 2020 meetings to consider the request. Patricia Rakoci, Emily Englehart, Todd Foley, James Keyes and Ian Graham

representing Redwood Living were present to support the PD rezoning application and explain the residential development project. At the July 9 meeting, five citizens spoke regarding the proposed PD rezoning: four citizens in opposition, one in support. No citizens spoke during the July 23 meeting. Additionally, several citizen petitions in opposition to the PD rezoning were received, along with an email communication in support of the PD rezoning and residential development project. The citizen petitions received in opposition to the PD rezoning do not meet the statutory requirement (20% of land area extending 100 feet from the boundary of the rezoning site) that would require a 2/3 majority vote of City Council to approve the rezoning request.

After careful consideration, the Commission voted 8-0 to recommend to City Council that Rezoning Application #19/20-4 (Redwood Living PD) be approved and that 7801 Garden Lane and the north 660-feet of 1203 East Centre Avenue be rezoned from R-1B, one family residential to PD, planned development concurring with the findings contained in the staff report.
During the August 11, 2020 City Council meeting, the Council discussed a permanent vehicular connection to Garden Lane in lieu of the emergency access/pedestrian connection currently shown on the tentative plan. At the conclusion of the discussion, the applicant's representative, Patricia Rakoci, indicated her team would consider the comments from City Council prior to the September 8th public hearing. Attached is a communication from Ms. Rakoci. In summary, Ms. Rakoci does not want to construct a permanent vehicle access drive to Garden Lane for the reasons outlined in her communication.

FUNDING: Not applicable

Attachments:
1. Rezoning 19/20-4 Redwood Ordinance Amendment
2. Communication from Patricia Rakoci Regarding Redwood
3. Redwood Ordinance Supplement

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PORTAGE, MICHIGAN BY AMENDING ARTICLE 4 OF CHAPTER 42, LAND DEVELOPMENT REGULATIONS OF THE CODIFIED ORDINANCES OF PORTAGE, MICHIGAN

THE CITY OF PORTAGE ORDAINS:

That Article 4 (Zoning) of Chapter 42, of the Codified Ordinances of Portage, Michigan, Official Zoning Map, is amended as follows:

Street Address	Parcel ID Numbers
7801 Garden Lane	00015-460-C
1203 East Centre Avenue (northern 660 feet)	00015-490-B

From R-1B, one family residential to PD, planned development.

FIRST READING:

SECOND READING:

EFFECTIVE DATE:

_____
Patricia M. Randall, Mayor

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I do hereby certify that I am the duly appointed City Clerk of the City of Portage and that the foregoing Ordinance was adopted by the City of Portage on the _____ day of _____, 2020.

_____
Erica Eklov, City Clerk

(App #19/20-4)

Approved as to Form:
Date: 7/21/2020
By: _____
City Attorney

Christopher Forth

From: Patricia Rakoci <PRakoci@byRedwood.com>
Sent: Thursday, September 3, 2020 12:02 PM
To: Christopher Forth
Subject: Redwood Portage

CAUTION: THIS EMAIL IS FROM AN EXTERNAL SENDER
Do not click on links or open attachments unless this is from a sender you know and trust.

To: Honorable Mayor and City Council Members,

I would like to respond to the comments regarding access to Garden Lane – 8/11/20 Council meeting. The homeowners on Garden Lane feel strongly on not wanting access to their neighborhood from our Redwood neighborhood and we are in agreement with that. We meet all requirements for public safety, traffic engineering, and City requirements with one access on Lovers Lane. All of our units will have fire suppression as required. The emergency access will be built as a pedestrian walk way.

.

Redwood neighborhoods do not generate traffic at typical mornings (7:30am – 9:00a.m.) and evenings (5:00pm – 6:00pm). With over 100 Redwood neighborhoods and numerous traffic studies completed, our traffic patterns are mid-morning and mid-afternoon. Our residents are empty nesters, professionals and seniors which accounts for off peak traffic. The majority of our neighborhoods have one main entrance and an emergency access if over 100 units. Our neighborhoods generate much less traffic than a standard single family neighborhood as all of our apartment homes are 2 bedrooms, 2 baths, with a 2 car garage.

Based off historical data on traffic, one entrance to Lovers Lane and an emergency access to Garden Lane is warranted and will meet all requirements for public safety. As shown on our site plan, approval with our entrance on Lovers Lane and an emergency access only onto Garden Lane is requested.

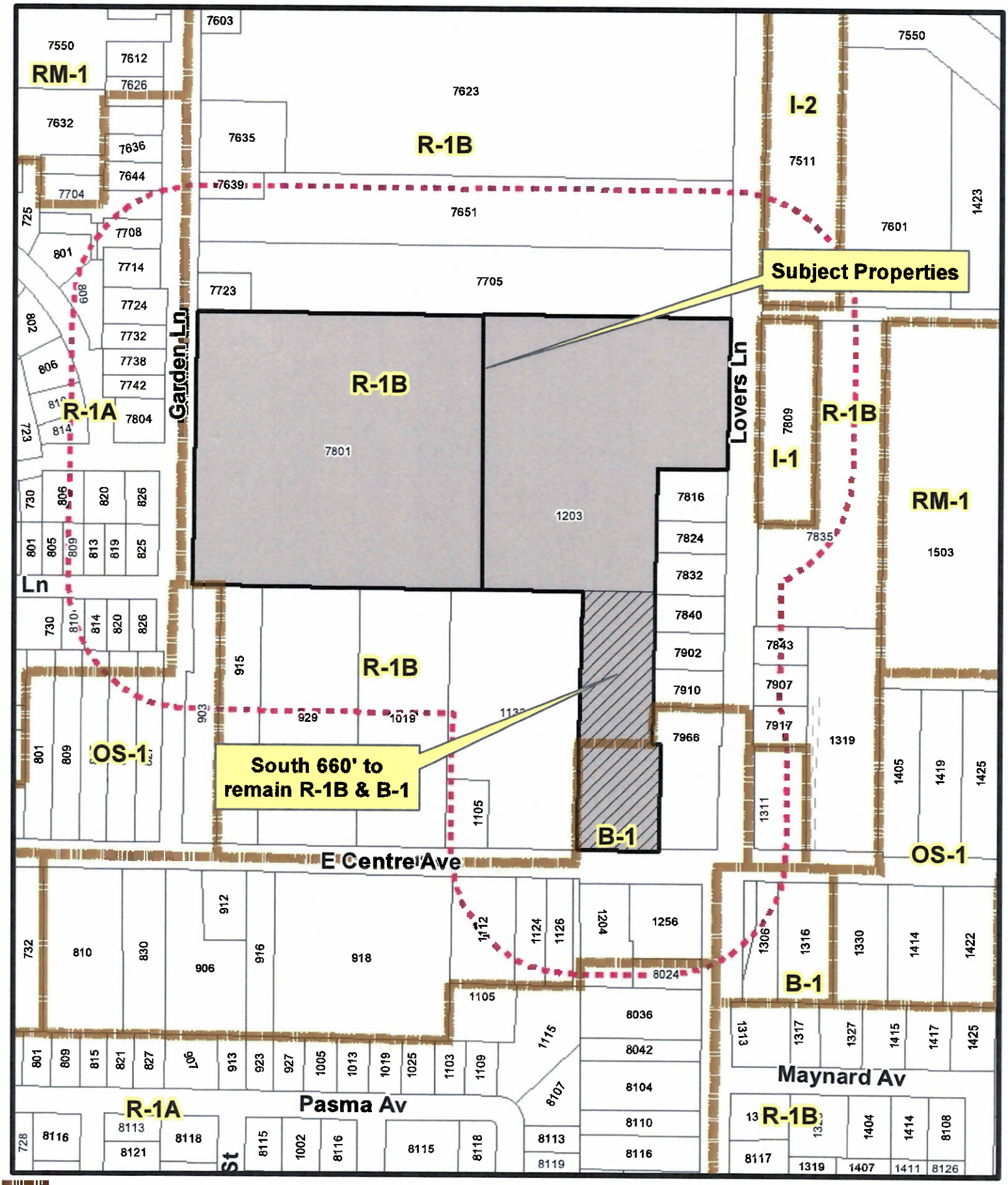
Thank you,

Patricia Rakoci
Director of Acquisitions

Redwood
APARTMENT NEIGHBORHOODS

Mobile: 330.590.0194 **Office:** 216.505.8581 **byRedwood.com**
7510 East Pleasant Valley Road, Independence, OH 44131
Securely upload your documents here
2020 Great Place to Work Certified | 2020 Top Workplace

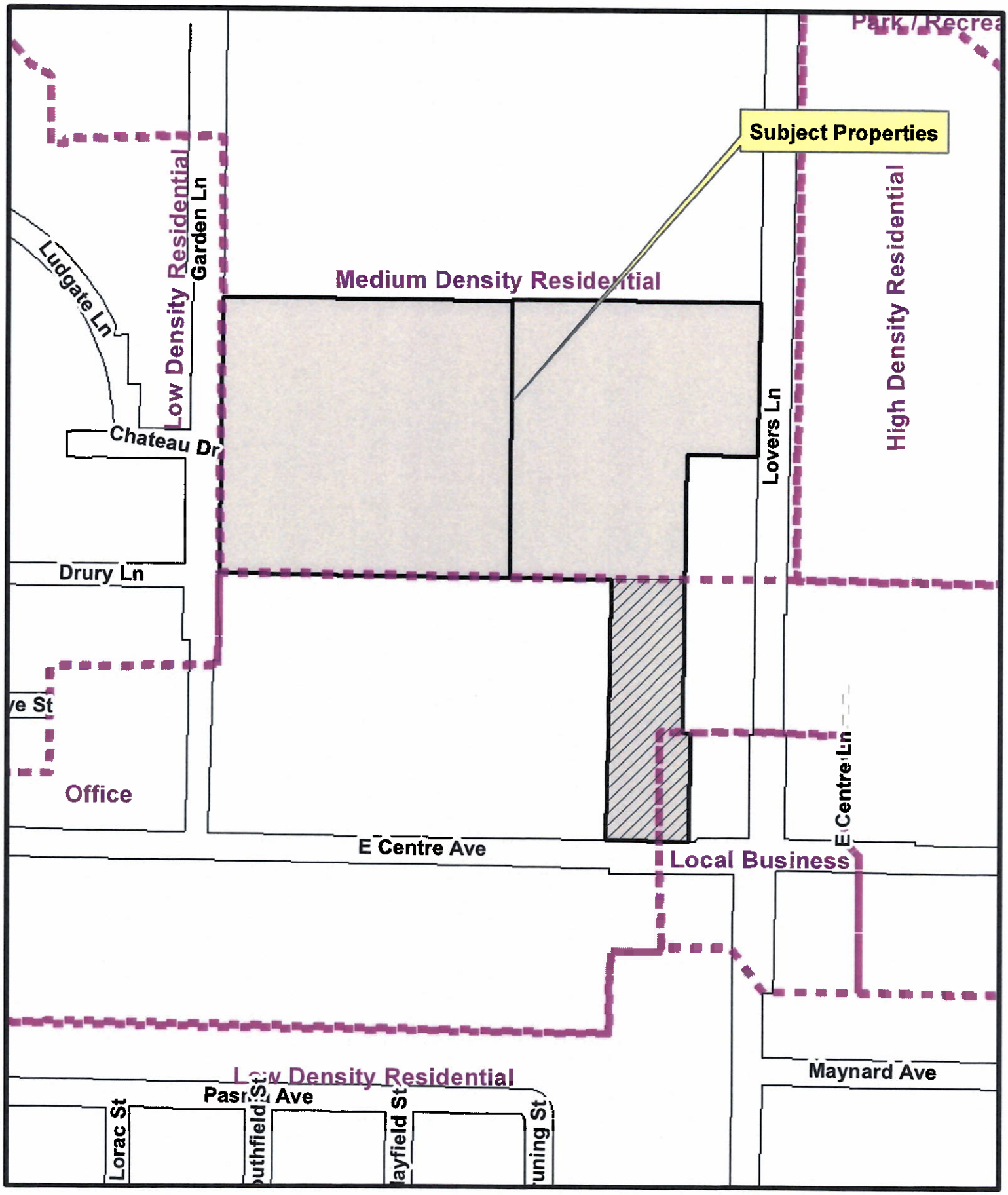
This email (and any attachments) is intended solely for the use of the individual or entity identified in the email and may contain Redwood confidential and proprietary information. If you have received this email in error, please notify the sender or system manager immediately and be aware that any use, dissemination, distribution or copying of this email and/or attachments is strictly prohibited, and may be unlawful. This email neither constitutes an agreement to conduct transactions by electronic means nor creates a legally binding contract or enforceable obligation. Any terms contained in this email are subject to final approval by Redwood in a written contract signed by Redwood.



Zoning Boundary
Subject Property
300' Notification Boundary
S 660' to remain R-1B,B-1

Rezoning: #19/20 - 04
7801 Garden Lane,
1203 East Centre Avenue (north 660 feet)

1 inch = 300 feet



Future Land Use
Subject Properties
S 660' to remain R-1B,B-1

Future Land Use Map
7801 Garden Lane,
1203 East Centre Avenue (north 660 feet)

1 inch = 300 feet

Aerial Photo
7801 Garden Lane,
1203 East Centre Avenue (north 660 feet)

1 inch = 300 feet

DEVELOPMENT GUIDELINES
Rezoning Application #19/20-4
(Redwood Living PD, Planned Development)

Guideline	Description	Consistent	Comments
Rezoning – 1	Rezoning Request	**Yes**	Future Land Use Map designates the rezoning site, along with adjacent properties to the north and west (along the west side of Lovers Lane), as appropriate for Medium Density Residential land use. The proposed Redwood Living PD and associated tentative plan/ narrative is consistent with this designation. The residential project proposes single-story attached apartment homes in 3-unit, 4-unit, 5, unit, 6-unit and 8-unit arrangements with an overall development density of approximately 5.9 units/acre.
Residential – 1	Protection of Residential Neighborhoods	**Yes**	The proposed attached residential PD is consistent and compatible with the surrounding zoning and land use pattern: Non-residential land uses are not proposed with the PD.
Residential – 2	Residential Development along Arterial Roadway	**Yes**	The proposed attached residential PD project will be situated along Lovers Lane (minor arterial) and Garden Lane (local street) with vehicular access provided from Lovers Lane.
Residential – 3a	Locational Criteria for Residential Uses	**Yes**	Rezoning site has locational criteria consistent with the Medium Density residential category (4-8 units/acre): Overall development density for the attached residential PD will be approximately 5.9 units/acre with access from a minor arterial roadway, and municipal water/sanitary sewer.
Residential – 4	Compatibility with Adjacent Land Use	**Yes**	The attached residential PD and related development density is consistent and compatible with the surrounding low and medium density residential zoning and land use pattern.
Residential – 5	Open Space and Natural Resource Protection	**Yes**	The attached residential PD will provide open space areas around the perimeter of the property and within two interior courtyards. Storm water retention ponds proposed along the southeast and northwest corners of the property will be heavily landscaped and designed as natural areas for passive recreational viewing. Efforts to preserve existing mature trees along the southern and northern perimeters of the property will also be made by the applicant.
Residential – 6	Streets and Pedestrian Systems	**Yes**	Access will be provided from Lovers Lane, a minor minor arterial street. A gated secondary emergency vehicle only access will also be provided to Garden Lane. Concrete sidewalks and/or walkways will be constructed along the Lovers Lane frontage and throughout the interior private street network of the development.

Guideline	Description	Consistent	Comments
Residential – 9	Residential Planned Unit Development	**Yes**	The Redwood Living PD will create a quality, distinctive and high service rental home community that caters to seniors, empty nesters and working professionals that are seeking freedom from the stresses or home ownership while not sacrificing the feeling, privacy and feature of a home. The single-story attached residential neighborhood will include apartment homes each ranging in size from 1,300-1,600 square feet of living space with 2-bedrooms, 2-bathrooms, a patio, sunroom and/or screened porch with a private attached garage. Building elevations will incorporate variations and upgrades in architectural features and construction materials. Open space areas will be provided around the perimeter of the property and within two interior courtyards, along with sidewalks, walking paths, benches, pavilions/shelters, water feature/fountain and extensive site landscaping. No nonresidential uses are proposed with the Redwood Living PD.
Natural & Historic Resources – 1	Environmental Protection	**Yes**	The rezoning site is not encumbered by regulated wetlands. Efforts will be made by the applicant to preserve existing mature trees, particularly along the southern and northern perimeters of the property.
Natural & Historic Resources – 2	Floodplain	**N/A**	The rezoning site is not encumbered by floodplain areas.
Natural & Historic Resources – 3	Water Quality	**Yes**	Storm water from the project will be collected and conveyed to infiltration basins located along the southeastern and northwestern portions of the site. A lined retention pond designed as an attractive water feature with fountain is also proposed in the northeastern portion of the site.
Natural & Historic Resources - 4	Noise	**Yes**	The rezoning site is not situated near excessive noise generators such as the Kalamazoo/Battle Creek International Airport or major freeway arteries.
Natural & Historic Resources - 5	Historic Resource Preservation	**N/A**	The subject site is not located within a historic district and does not contain any historic structures.
Natural & Historic Resources – 6	Open Space Preservation	**Yes**	See Residential – 5 and Natural & Historic Resources – 1 comments above
Transportation – 1	Transportation Systems	**Yes**	Lovers Lane is a 3-land minor arterial street with 8,064 vehicles per day (2019) and a capacity of 21,500 vehicles per day (level of service D). Anticipated traffic generation from the PD can be accommodated.
Transportation – 2	Street Design	**Yes**	Access to the Redwood PD will be provided through a full service access drive from Lovers Lane, and an internal private street network. A gated secondary emergency only access drive will also be constructed to Garden Lane.
Transportation – 3	Access Management	**Yes**	See Transportation – 1 and Transportation – 2 above.
Transportation – 4	Non Motorized Travel	**Yes**	See Residential – 6 above.
Municipal Facilities & Services – 1	Sound Fiscal Growth	**Yes**	Existing and proposed public infrastructure is adequate to accommodate planned development.
Municipal Facilities & Services – 2	Sanitary Service	**Yes**	Sanitary sewer is available and will serve the planned development.

Municipal Facilities & Services – 3	Underground Utilities	**Yes**	Underground utilities will serve the planned development.

s:\commdev\2019-2020 department files\board files\planning commission\pc reports\development guideline tables\guideline table 19-20-4 (pd - redwood) doc

PORTAGE
A Natural Place to Move

Department of Community Development

APPLICATION FOR ZONING AMENDMENT

Applicant Information

Name	Telephone Number	E-mail Address	
Redwood Living	(216) 505-8581	prakoci@byredwood.com	
Address	**City**	**State**	**Zip code**
7510 E Pleasant Valley Rd	Independence	OH	44131

Property Owner Information (if different and involves a proposed zoning change)

Name	Telephone Number	E-mail Address	
Long Island Partnership/Brouwer Edward Laura Trust			
Address	**City**	**State**	**Zip code**
1203 Centre Ave & 7801 Garden Ln	Portage	MI	49002

Zoning Map Amendment

Property Address	Parcel (tax) I.D. No.	Name of Plat (if applicable)
7801 Garden Lane & 1203 E Centre Ave (N 660')	00015-460-C & 00015-490-B	
Current Zoning	**Proposed Zoning**	**Comprehensive Plan Designation**
R-1B, One-family residential	PD, Planned development	Medium Density Residential
Site Area (acreage)	**Current Land Use**	**Proposed Land Use[1]**
18.57	Vacant	Multi-family residential

[1] The Planning Commission and City Council do not consider the proposed use in their evaluation of the rezoning request (unless the request involves one of several planned development districts). The proposed use is requested only to determine if it is allowed either as a permitted or special land use in the requested district

Zoning Code Text Amendment

Zoning Code section proposed to be modified

Proposed language to be considered (attach additional pages if necessary)

Applicant/Property Owner Certification

Attached is a statement indicating why, in my opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such amendment will advance the public health, safety and welfare. An assessment of the impact of the proposed zoning amendment on the community or property of other persons in the vicinity of the amendment or affected by the amendment is also attached.

Patricia Rakoci
Signature of Applicant

6/16/20
Date

Patricia Rakoci
Print Name

A copy of actions taken regarding this application shall be attached and shall be considered a part of this application.

Redwood
APARTMENT NEIGHBORHOODS

Narrative for Re-Submittal of Application of Approval of Tentative Plan (PD)
Applicant: Redwood USA, LLC
Properties: 00015-460-C (10.43 acres) & 00015-490-B (8.04 acres)

RECEIVED
JUN 26 2020
COMMUNITY DEVELOPMENT

1. **Statement of Purpose and Objectives:** Redwood USA, LLC has resubmitted an Application of Approval of Tentative Plan (PD) as we want to develop, own, and manage a Redwood Neighborhood in the City of Portage on property located on the North side of East Centre Ave. between Garden Lane and Lovers Lane.

   On 01/06/2020 we submitted an application to the City of Portage, and we have been working through comments, concerns, and feedback on our January submittal with City planning and engineering staff since that application was made. We are resubmitting a substantially modified plan that we believe incorporates those items in ways that improve our development and accomplishes the goals of the City of Portage. In this resubmittal you will see that the proposed Redwood Neighborhood will consist of 109 single-story apartment homes ranging from approx.. 1,300-1,600 sf, each with two bedrooms, two bathrooms, a private attached 2-car garage, a personal patio, and a full driveway. This is a net decrease of 13 units, since our initial submittal and is among many other site plan changes implemented as a result of our ongoing work with the City of Portage's staff. The design and layout of this Redwood Neighborhood has been crafted to allow for a some curvature to the roads, a staggering of the setbacks of buildings from internal roadways, large park areas with community elements and many walking paths to allow residents to enjoy the open spaces provided. It also has enhanced connectivity internally to existing neighborhoods via sidewalks to Lovers Lane and Garden Lane so that residents can enjoy the nearby amenities. Additionally, we will have a large water feature at our entrance which enhances the natural low-lying area and a leasing/management office that features a pet wash area that improves the streetscape on Lovers Lane.

   Our objective is to build a Redwood Neighborhood in the City of Portage that will be successful for our company and an asset to the City and its residents. We see our project as an opportunity for Portage to further its progress towards several of the goals and objectives outlined in the Comprehensive Plan created in 2014.

   - Redwood offers a housing alternative that we believe does not currently exist in the City of Portage. We feel a Redwood Neighborhood will help to meet overarching goals for the City and its housing needs outlined in the City of Comprehensive Plan and aligns with the Future Land Use Plan designation of Medium-Density Residential for this property.

   - Our Redwood Neighborhood will service Portage's current and growing future population, offer an opportunity for residents to age-in-place, and provide housing options for those seeking a quality, distinctive, high-service rental home community. Redwood Neighborhoods are generally attractive to seniors, empty nesters, working professionals, and residents who are seeking peace and quiet, or those looking for freedom from the stresses of home ownership while not sacrificing the feeling, privacy, and features of a home. In discussions with local realtors we have found that there are not comparable rental

communities in the area, thus we feel that the City of Portage's resident and demographic make-up will benefit from a Redwood neighborhood.

- In terms of location we feel that this property is a perfect fit for our single-story Redwood Neighborhood as it provides a natural transition from the commercial uses along East Centre Ave. to the single family neighborhood to the west, which aligns with the LU1.2 goal to provide a buffer and transition between residential neighborhoods and adjacent commercial or industrial areas. Additionally, goal LU1.3 speaks to the importance of sidewalks and pathways to connect residents with local amenities, Redwood has FHA accessible sidewalks throughout our neighborhoods and we plan to have a walking pathway connection to Garden Lane so residents can access the local trails and facilities, and we feel is a wonderful amenity for our residents. Additionally, this property has numerous development challenges, which that are outlined below, many of which would be issues for any development proposed on this site. Thus, we feel that our Redwood Apartment Neighborhood would help this property achieve its highest and best use as our design works within these constraints to provide a development that we believe meets the goals noted above and will be a successful and quality project.

2. **General Plan of Development:** A revised site plan for this development has been attached to this application. This site plan has gone through six formal iterations and has been submitted to the City of Portage for comments several times. (*Please see attached Site Plan Changes document for detail) We are proposing a single land use in this application to rezone to PD. After incorporating the notes and changes, Redwood's site plan calls for 109 single story, 2 bedroom, 2 bathroom apartment homes with 6 different floor plans at a density of 5.9 units per acre. The units have a range from 1,300 sf – 1,600 sf of living space. Our plan includes over 10.25 AC of open space with ample greenspace areas and walking paths. We also have shown a free-standing leasing office with maintenance garage, mail kiosk, sidewalk, separated from the roadway with tree lawn on both sides of the road, that provides an FHA accessible route, a concrete path that links the Redwood neighborhood to Garden Lane, sidewalks along the Lover's Lane Frontage, two community spaces with resident shelters, and a large pond with a water feature that will also handle some of the stormwater for this site, and two stormwater infiltration basins.

   <u>Site Challenges</u>
   Our development design works to preserve natural character of the land within the constraints and challenges of the site. Most of these challenges, especially the soil conditions, ground water, uncontrolled sheet flow from the north, and the sanitary easement, would be applicable to any development that could be proposed on this site. These challenges are broken out into more detail below:

   - Existing Sanitary Sewer and corresponding easement – the existence of this sewer and the easement on either side of it limits the design and layout of this project.
   - Geographical Limitations:
     - Organic Soils – due to the former agricultural use on this site there are a good deal (+3') of organic soils which will need to be removed with mass excavation and disposal (at a large cost).

- Shallow Ground Water – with a water table at ~845 feet which will result in added costs for subsurface construction including stormwater infiltration constraints (i.e. utility installation)
- Storm Water Sheet Flow – Many of the organic soils at the northeast corner of the site correspond with the storm water sheet flow from the property to the North. Our basin needs to accommodate their storm water runoff in addition to the runoff from our site which limits the overall space on the site for units or community open space areas.
- Previous Mining – There is an inherent risk due to the previous mining / industrial use. While we have not encountered a mining specific issue in our due diligence something could arise.
- Stormwater and Infiltration Requirements – without an existing natural body of water, the City of Portage requires the site handle its entire stormwater drainage onsite. In addition, not being able to incorporate dry infiltration basins into walking path areas limits our ability to create open space. The cost of underground detention to handle this stormwater is not merited by the purchase price of land in this area and does not make financial sense.

- Site topography where a significant portion of the site is lower than Lovers Lane and the north greenhouse which limits stormwater outfalls.
- Limited Natural Features to preserve – the sites mostly contains scrub and our studies show that it does not contain a regulated wetland.

Stormwater

We have created and enhanced the stormwater basin area in the north east corner which currently receives runoff from our proposed parcel and the north adjoining parcel. We are proposing to utilize this area as the emergency overflow from the two upland infiltration basins. In addition, our other stormwater areas have been placed in strategic areas that are low-lying and provide a buffer against the existing single-family residences to the east. These infiltration basins have been designed per the City of Portage's Storm Water Management Design Manual and a memorandum that offers more details has been included with this submittal.

Proposed Schedule of Regulations

Our plan incorporates the following setbacks and regulations:

Individual Dwelling Unit Sizes	
1,300-1,600 square feet of living area	
Minimum Required Yard Setbacks	
Front Yard Building Setback	30 Feet
Side Yard Building Setback	30 Feet
Rear Yard Building Setback	30 Feet
Minimum Building Separations	
Front to Front	75 Feet
Side to Side (separation between buildings)	20 Feet
Rear to Rear	60 Feet
Side to Rear	30 Feet
Front to Private Street	25 Feet
Outer Perimeter of Property	30 Feet

Landscaping

Redwood will strive to comply with the to-be-determined guidelines of the forthcoming tree preservation and replacement ordinance that is under review by the City. We will work with staff as necessary to interpret and understand the future ordinance a draft of which was provided to us subsequent to our submittal and do our best to conform with the spirit of the guidelines set forth. We would typically anticipate a tree survey to be a part of later stages of development, after formal zoning approval has been issued. Redwood's internal landscaping standards are substantial, and we will design our landscape plan to the City's landscaping ordinance or our Redwood landscaping standards, whichever is greater. You will find a conceptual landscape plan for this site attached to this application as well as a typical plant list.

Elevations and Architecture

Attached you will find elevations for our single-story Redwood Apartment Home buildings noted on the site plan and site plan rendering. You will also find an architectural features map which highlights additional architectural features (i.e. building steps, dormers, elevated roof pitches, high-profile elevation areas, front porch units, screen porch units, and sunroom units) and their location within the site. Owing to the six different floor plans and the additional architectural features added – we hope that the City of Portage finds the site to have much more variety and character than a typical garden style apartment with multiple multi-story buildings. Additionally, all of our garages have coach-style garage doors with windows and each unit has a back patio, screened in porch area with a smaller patio, front porch, or patio sunroom-combo.

3. **Program of Development**: Our anticipated development program is as follows:
    - Following receipt of municipal approvals, required permits from all agencies, and loan closing we would look to begin land development. The installation of the SWPP Plan would be the first item to complete, followed by the clearing of the trees and brush - with the objective of retaining as many mature trees and natural features as possible.
    - Next, grading of the entire site would be completed and all infrastructure to follow (sanitary, storm, and water). This would also include installation of internal utilities and pavement.
    - Upon completion of the land development, Redwood will pour all foundations, construct the buildings, and install landscaping.

4. **Time Schedule:** The proposed time schedule for this project would be a complete build-out of the entire 109 unit project in a single Phase. in approximately 28 months from the start date. This schedule and its variables are detailed below.
    - *Schedule*: We project the land development stage to take about 8 months and the construction of the 109 units in the project to take about 20 months. In total, we see this project as being fully built out in 2.25 years / 28months.
    - *Variables*: We may be able to move the time frame more quickly depending on factors like time of year/weather, and lease rate. Additionally, if the City of Portage would allow us to pour footers for our buildings before the pavement is in, we could reduce our overall construction timeframe by 6-8 months.

5. **Statement of Independence and Integration**: Redwood considers our development to a fully integrated single project which will be constructed in one phase.

6. **General Location/Size and Landowner Interest:** This project is located on the North Side of East Centre Avenue between Garden Lane and Lovers Lane. The two properties involved amount to a total of 18.47 AC and are:

   - 7801 Garden Lane Portage, MI – entire 10.41 AC parcel
   - 1203 East Centre Avenue Portage MI – the 8.04 AC northern portion of 11.33 AC property.

   The landowners who currently own these two properties are under contract with Redwood USA, LLC (the applicant) and are very supportive of this development.

7. **Density**: The proposed density for this project is 5.9 units per acre.

8. **Open Space:** The proposed open space of our development will be spread throughout the entire neighborhood (project) as shown on the site plan. We have calculated that the neighborhood will have over 10.25 AC of open space spread throughout the entire development. We feature many sidewalks and walking paths throughout the development and in connection to both Lovers Lane and Garden Lane. Our open space areas include, park areas with heavy landscaping, two resident shelters, benches, a retention basin which will always hold water and feature a fountain, dog waste stations throughout, a pet wash area near the leasing office, and two infiltration basins that will remain dry with the exception during a storm event. The open space will not only be used for passive recreation and community gathering but will provide some buffer from the greenhouses on the neighboring property to the north and the residential properties to the east. The open space will be owned and maintained by Redwood.

9. **Structure Details**: The site will consist of residential apartment home units, a leasing office/maintenance garage, and two shelter areas. There are a total of 109 units located within 22 single-story buildings with an approximate height of 13'-6" to the midpoint of the eaves and gables. Several buildings will feature increased roof pitches and these buildings are denoted on the attached Architectural Features Plan exhibit and additional structure details and general floorplans can be found on the attached building elevations.

10. **Feasibility of disposition of sanitary and stormwater waste:** The site has been planned and designed for adequate drainage and storm outfall which will meet the City's requirements. We also plan to connect to the existing public sanitary sewer to accommodate our development's sanitary waste needs. The existing sanitary sewer line within the site and its easement are accounted for in this plan.

11. **Easements, Covenants, Grants**: Easements for public water and public sanitary sewer will be proposed. Private utility easements will be located on site for entities such as electric, gas, etc. All existing easements are shown on the ALTA survey which is included in this submittal.

12. **Provisions for Parking, Roadways**:

- Due to the nature of the design of our Redwood Apartment Home units, each of the 109 units will have 4 dedicated parking places – 2 in the garage and 2 in the driveway. In addition, we have incorporated 37 extra parking spaces which are placed strategically throughout the neighborhood for guest parking. We also have ADA accessible parking spaces provided to service the leasing office and mail kiosk.

- The layout of internal streets for our proposed Redwood development is shown on the attached plan with the access coming off of Lovers Lane. An additional emergency access route to Garden Lane has been provided in this plan. Each internal street will be constructed of concrete and will be 26 feet wide. In addition, both sides of the road will have a tree lawn and a 5 foot concrete sidewalk which will provide an FHA accessible route between the units and all amenities within the site.

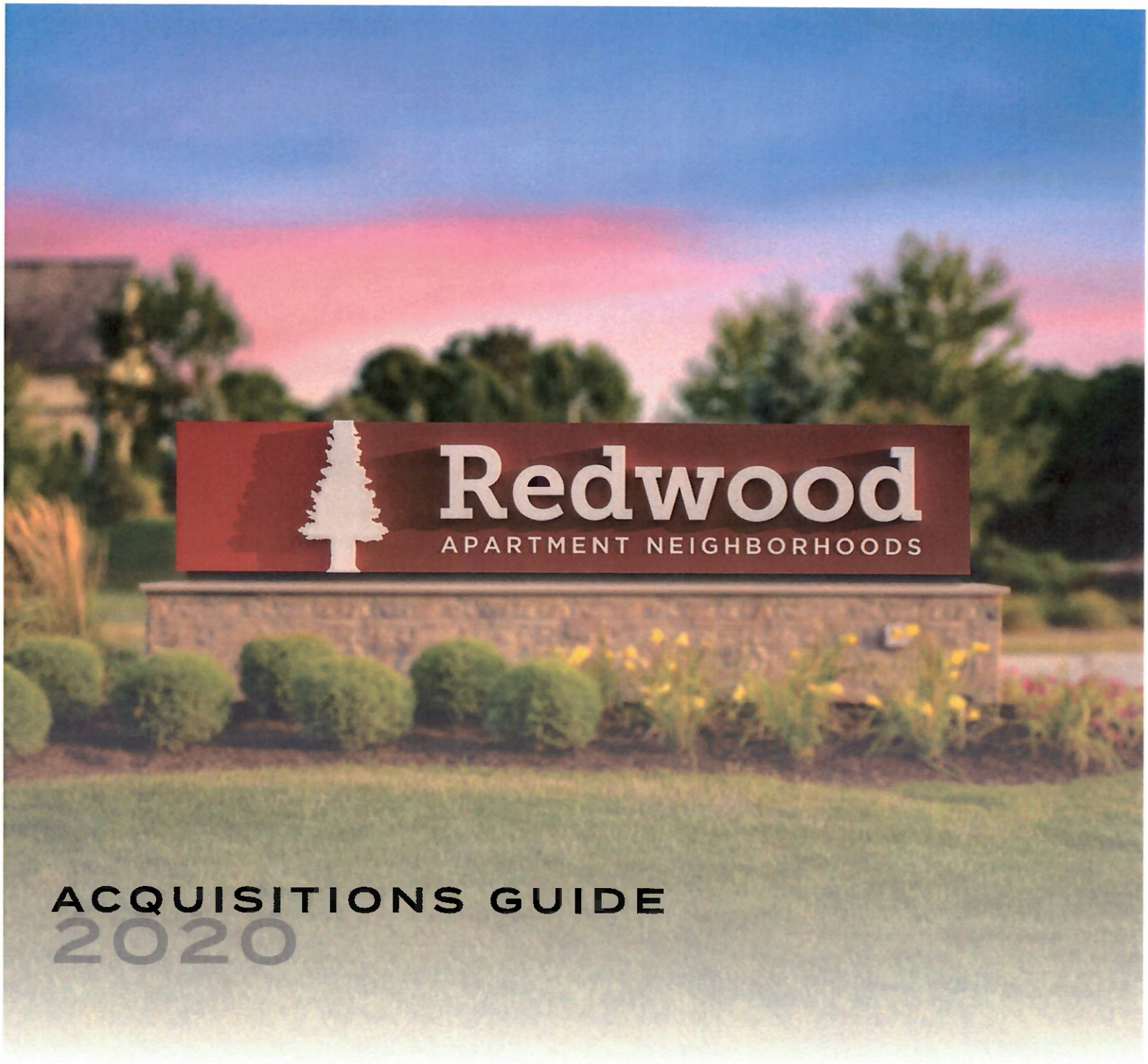
13. **Required Modifications**: Redwood does not plan to have any modifications of the regulations that are applicable to the property.

14. **Schedule of approvals**: Redwood plans to apply for approvals, including PD rezoning and PD plan approval at one time. Redwood will work with City staff to obtain all required entitlements.

15. **Performance Bonds or Irrevocable Bank Letters of Credit**: The proposed conditions are depicted in the attached conceptual site plan. Redwood generally prefers that bonds take the form letters of credit. It is anticipated that final arrangements and the terms and amounts of any bonds will be developed in concert with City Staff as plans for the project are more complete.

ADDITIONAL EXHIBITS ENCLOSED:

- Site Plan
- Site Plan Rendering
- Architectural Features Plan
- Elevations and general floorplans
- Stormwater Memorandum
- Marketing Brochure
- Site Plan Changes Document
- Preliminary Utility Plan
- Preliminary Grading Plan
- ALTA Survey
- Right Turn Lane Assessment Analysis



ACQUISITIONS GUIDE
2020

TABLE OF CONTENTS

ABOUT US	4
VISION & MISSION STATEMENTS	6
MARKET PRESENCE	8
REDWOOD RESIDENTS	10
EXTERIORS	12
INTERIORS	14
FLOOR PLANS	16
WHY REDWOOD	18

Redwood
APARTMENT NEIGHBORHOODS™

ABOUT US

At first glance, Redwood is a company that builds and manages single-story apartment homes. But when you look closer, we are so much more. We are builders, we are innovators, we are people who go the extra mile. And most importantly, we are committed to one overarching goal—enriching the lives of those who choose to rent throughout suburban America.

This commitment is what drives our every move. The locations we choose, the features we include, the people we hire, it's all for our residents. Because when you rent at Redwood, you get more than just an apartment. You get a home where you can live comfortably, where your pets are welcome and where you can be confident your unique needs are top of mind.

Our Core Values:

Our core values are the foundation for all that we do as a company. These values make it possible to provide the comfort and convenience of Redwood Living to all of our residents.

1. Do One Thing Really Well
2. Be Entrepreneurial
3. Serve Those You Lead
4. Deliver More Than Expected
5. Communicate Openly & Honestly
6. Instill Family & Team Spirit
7. Demonstrate Integrity & Authenticity
8. Be Nice & Have Fun

1133C

VISION & MISSION STATEMENTS

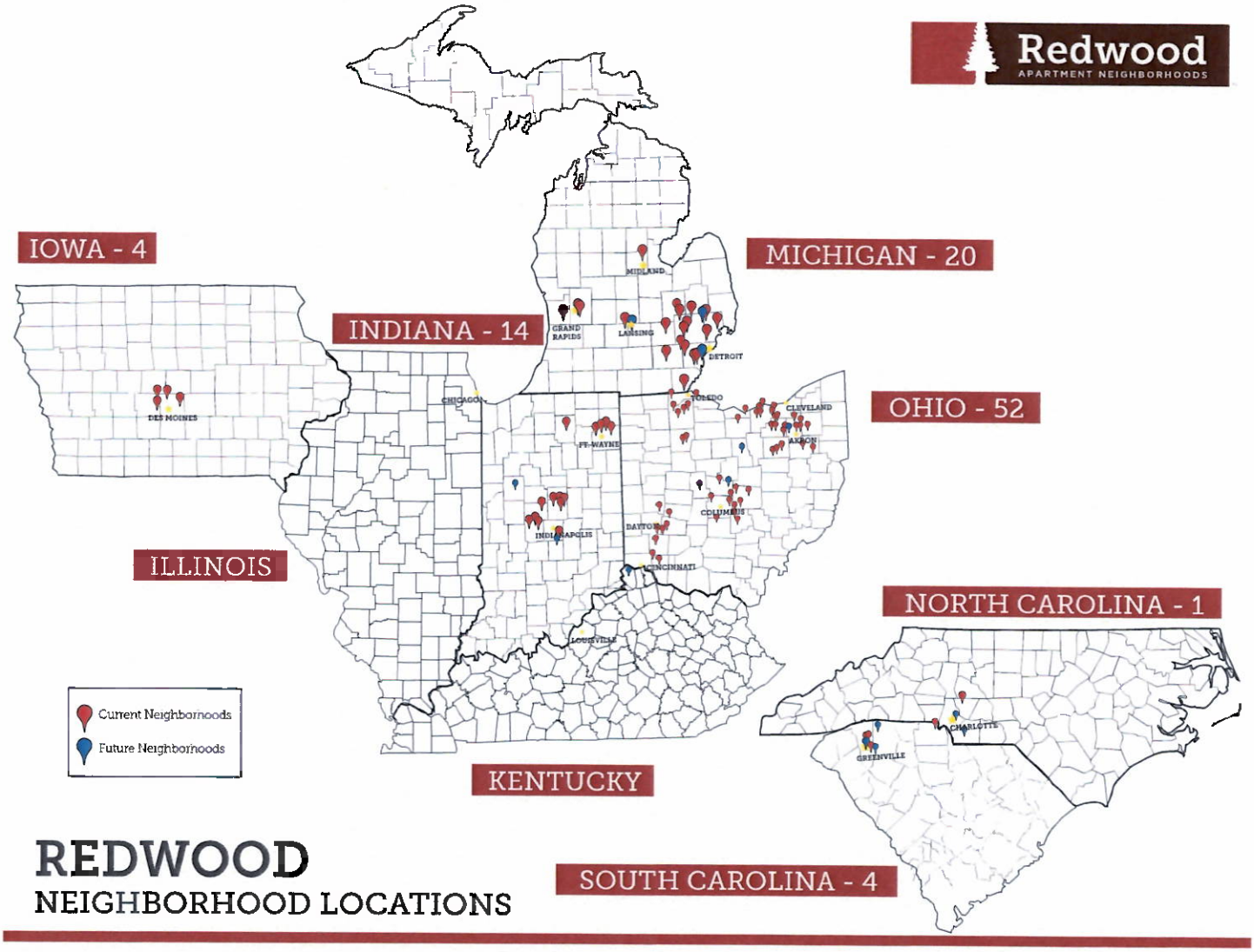
VISION STATEMENT

Reinventing the apartment home by creating Redwood Neighborhoods throughout suburban America.

MISSION STATEMENT

Redwood Living is committed to enriching the lives of those who choose to rent throughout suburban America. Our mission is realized by delivering remarkable single-story apartment homes situated in Redwood Neighborhoods. We deliver what RESIDENTS deserve, EMPLOYEES are proud of, COMMUNITIES welcome, VENDORS align with, and benefits our FINANCIAL PARTNERS. Like our namesake, the majestic redwood tree, we are dedicated to personifying its perseverance and long-term growth.

MARKET
PRESENCE



REDWOOD
NEIGHBORHOOD LOCATIONS

REDWOOD
RESIDENTS

Redwood is committed to providing an apartment home to any resident looking for an easily accessible, upscale apartment neighborhood accentuating a peaceful, idyllic, comfortable and maintenance-free living experience.

"Redwood apartment homes are absolutely beautiful! Wonderful community with very friendly and courteous neighbors. The staff is very helpful, warm and welcoming. Truly a retreat that we LOVE to call HOME!"

- Sherry T.
Redwood North Ridgeville Resident

EXTERIORS OUR RESIDENTS DESERVE

- Single-Story Apartment Neighborhoods
- Two Car Attached Private Entrance Garage
- Personal Patios or Decks
- Stone and Shake Siding Accents
- Extensive Landscaping

Our single-story apartment floor plans and quality building products provide built in peace and quiet, and the convenience of having a unique street address. Our residents feel like they're living in a single-family home, without any of the stress.

No one should have to give up living in a nice place just because it's a rental. That's why our Redwood apartment homes all come equipped with upgraded finishes, like granite counter tops, stainless appliances and a pantry big enough to store even the largest kitchen appliances. Our residents can enjoy an open floor plan complete with flexible den space that can be used for a gym, a home office, a pet play palace or anything in-between.

INTERIORS OUR RESIDENTS DESERVE

- 1300+ Square Foot Living Spaces
- Open Floor Plans
- Granite Counter Tops
- Private Entryways
- Vaulted Ceilings
- Energy Star Certified Construction

OUR FLOOR PLANS

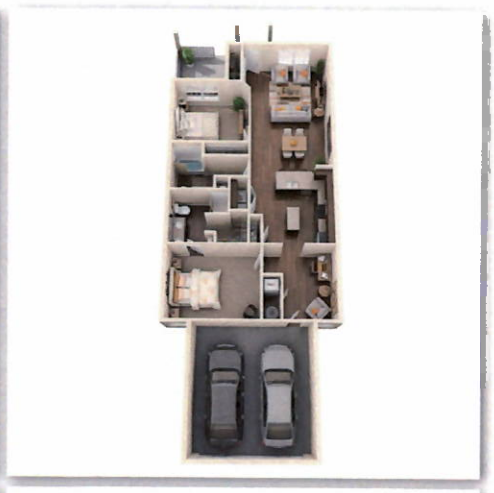
No matter the floor plan, our residents get these Redwood Advantages at most neighborhoods:

- Attached Garage (Private Entry)
- Walk-In Closet
- Vaulted Ceilings
- Walk-In Kitchen Pantry
- Full-Size Washer & Dryer Hookups (Available for Rent)

Forestwood
1,294 SQFT

Meadowood
1,327 SQFT

Haydenwood
1,343 SQFT



Willowood
1,381 SQFT

Ledgewood
1,427 SQFT

Summerwood
1,620 SQFT

WHY CHOOSE
REDWOOD

The beauty of living at a Redwood Neighborhood is you know what you're going to get—at every location. We go above and beyond to make sure our residents have top-notch service to go along with their new, top-notch, single-story apartment home. And every Redwood Neighborhood offers the same great benefits.

- Peace & Quiet
- Unique Address
- Prime Location
- Private Entrance
- Upgraded Features
- Energy Efficiency
- On-Site Neighborhood Management

Redwood
APARTMENT NEIGHBORHOODS

216.360.9441 | byRedwood.com

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EQUAL HOUSING OPPORTUNITY

POD design landscape architecture | planning | urban design

REDWOOD PORTAGE MI Site Plan Concept | 06.01.2020

KEY FEATURES

- 4 BUILDING TYPES PROMOTING ARCHITECTURAL DIVERSITY
- 2 RESIDENT SHELTERS PROMOTING SOCIAL GATHERING WITHIN COMMUNITY

LEGEND

- FRONT PORCH - HAYDENWOOD BUILDING
- REAR PRIVATE CONCRETE PATIOS - FORESTWOOD/ MEADOWOOD BUILDING
- SCREENED IN REAR PORCH - BREEZEWOOD BUILDING
- SCREENED IN REAR PORCH - WILLOWOOD BUILDING
- SUNROOMS
- HIGH PROFILE ELEVATIONS
- DORMER LOCATIONS
- BUILDING STEPS - VARIES ROOFLINE
- RESIDENT SHELTER

0 25' 50' 100'
SCALE: 1" = 50'-0"

Redwood
APARTMENT NEIGHBORHOODS

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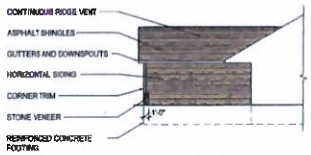
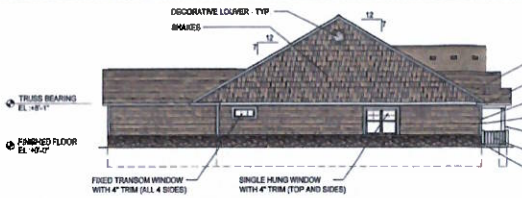
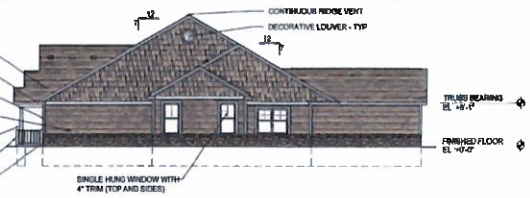
REDWOOD PORTAGE MI Architectural Features Plan | 06.15.2020



5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0" HAYDENWOOD



4 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0" HAYDENWOOD



3 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0" HAYDENWOOD SUNROOM

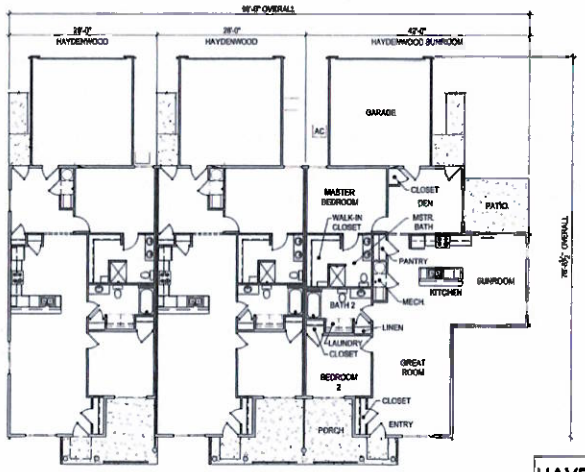
2 REAR ELEVATION
SCALE: 1" = 1'-0" HAYDENWOOD, HAYDENWOOD SUNROOM

1 FRONT ELEVATION
SCALE: 1" = 1'-0" HAYDENWOOD, HAYDENWOOD SUNROOM

EXTERIOR FINISH MATERIAL SELECTIONS

ITEM:	MATERIAL / STYLE:	COLOR:
DECORATIVE LOUVER	VINYL	WHITE
ASPHALT SHINGLES	DIMENSIONAL 30 YEAR LAMINATED	WEATHERED WOOD
GUTTERS AND DOWNSPOUTS	PREFINISHED ALUMINUM	WHITE
HORIZONTAL SIDING	VINYL	VARIES
SHAKES	VINYL	VARIES
CORNER TRIM	VINYL	WHITE
STONE VENEER	PRESTIGE	OHIO WHITE VEIN
OVERHEAD GARAGE DOOR	RAISED PANEL PAN STEEL	WHITE
SINGLE HUNG	VINYL	STANDARD WHITE WITH COLONIAL PATTERN FLAT GRIDS
6'-6" X 6'-8" SLIDING PATIO DOOR	VINYL	WHITE

NOTE:
ADDRESS FOR EACH UNIT TO BE PLACED IN SUCH A POSITION AS TO BE PLAINLY VISABLE AND LEGIBLE FROM THE STREET OR ROAD.



HAYDENWOOD

OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0" BUILDING 'A'

PRELIMINARY
NOTE!!!
THIS DRAWING IS NOT FOR CONSTRUCTION

REVISIONS

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Fairlawn, OH 44333
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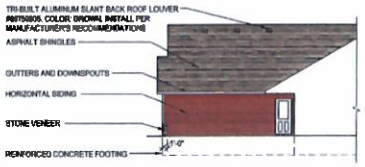
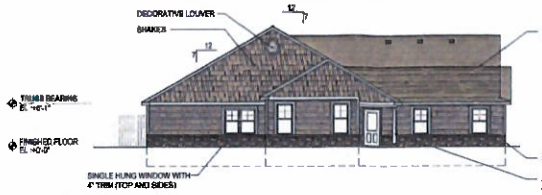
BUILDING FLOOR PLAN AND ELEVATIONS
PROJECT #: 34919
DATE: JUNE 1, 2020
REDWOOD PORTAGE LOVERS LANE
LOVERS LANE, PORTAGE MI
Redwood

A1.2

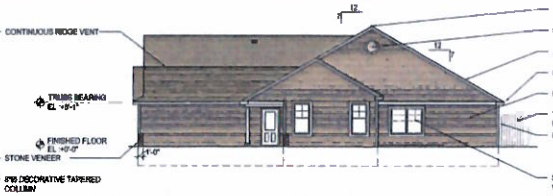


5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD

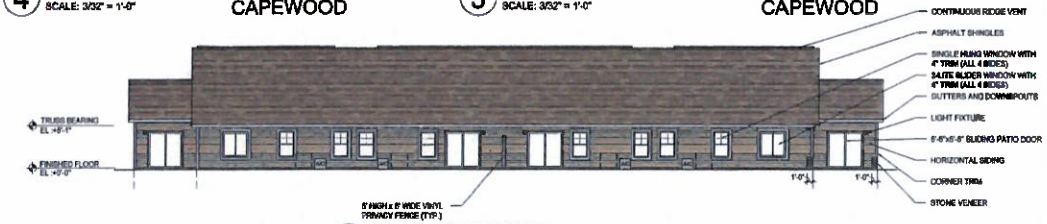


NOTE:
HIGH PROFILE SIDE ELEVATION OCCURS AT STREET VIEW ONLY

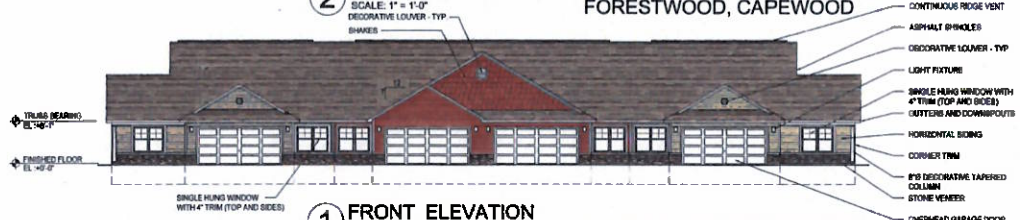
4 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0"
CAPEWOOD



3 STANDARD SIDE ELEVATION
SCALE: 3/32" = 1'-0"
CAPEWOOD



2 REAR ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD, CAPEWOOD

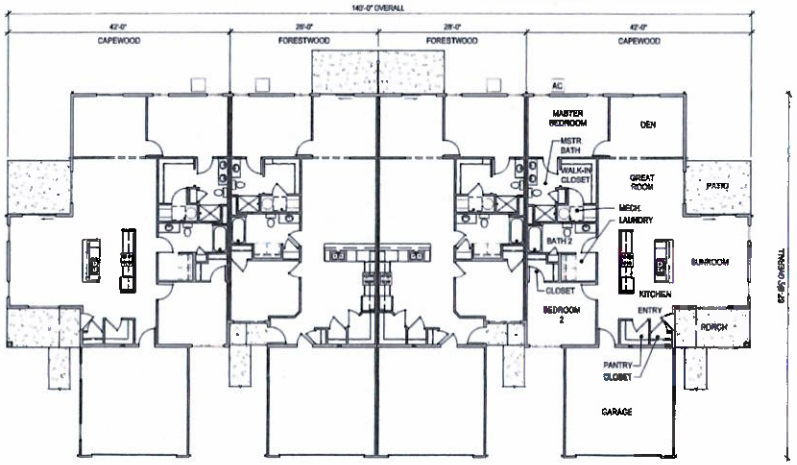


1 FRONT ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD, CAPEWOOD

EXTERIOR FINISH MATERIAL SELECTIONS

ITEM:	MATERIAL / STYLE:	COLOR:
DECORATIVE LOUVER	VINYL	WHITE
ASPHALT SHINGLES	DIMENSIONAL 30 YEAR LAMINATED	WEATHERED WOOD
GUTTERS AND DOWNSPOUTS	PREFINISHED ALUMINUM	WHITE
HORIZONTAL SIDING	VINYL	VARIES
SHAKES	VINYL	VARIES
CORNER TRIM	VINYL	WHITE
STONE VENEER	PRESTIGE	OHIO WHITE VEIN
OVERHEAD GARAGE DOOR	RIBBED PANEL PAN STEEL	WHITE
SINGLE HUNG	VINYL	STANDARD WHITE WITH COLONIAL PATTERN FLAT GRIDS
6'-6" X 6'-6" SLIDING PATIO DOOR	VINYL	WHITE

NOTE:
ADDRESS FOR EACH UNIT TO BE PLACED IN SUCH A POSITION AS TO BE PLAINLY VISIBLE AND LEGIBLE FROM THE STREET OR ROAD.



OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0"
BUILDING 'B'

TYPE 2

PRELIMINARY
NOTE!!!
THIS DRAWING IS NOT FOR CONSTRUCTION

REVISIONS

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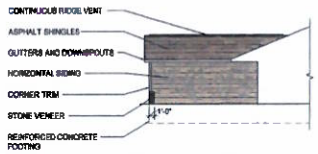
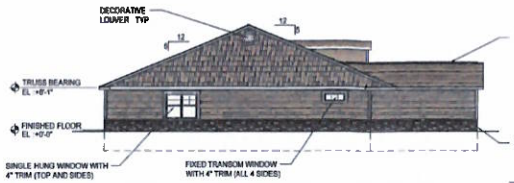
3660 Embassy Parkway
Fairlawn, OH 44333
mpg-architects.com

BUILDING FLOOR PLAN AND ELEVATIONS
PROJECT #: 34919
DATE: JUNE 1, 2020
REDWOOD PORTAGE LOVERS LANE
LOVERS LANE, PORTAGE MI
Redwood

A1.3

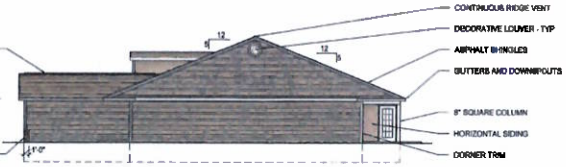


5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0"
BREEZEWOOD



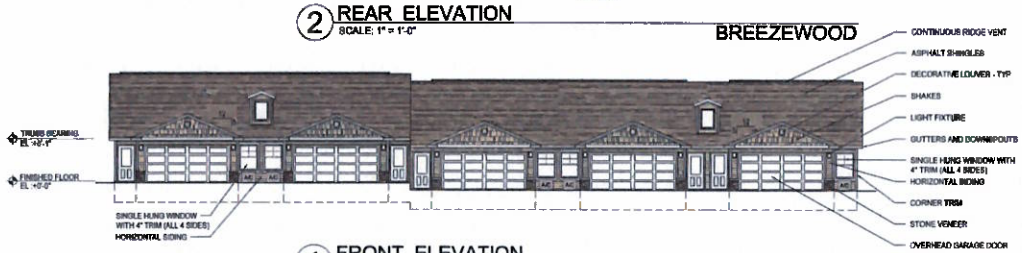
4 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0"
BREEZEWOOD

NOTE:
HIGH PROFILE SIDE ELEVATION OCCURS AT STREET VIEW ONLY



3 STANDARD SIDE ELEVATION
SCALE: 3/32" = 1'-0"
BREEZEWOOD

2 REAR ELEVATION
SCALE: 1" = 1'-0"
BREEZEWOOD



1 FRONT ELEVATION
SCALE: 1" = 1'-0"
BREEZEWOOD

EXTERIOR FINISH MATERIAL SELECTIONS

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DECORATIVE LOUVER	VINYL	WHITE
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GUTTERS AND DOWNSPOUTS	PREFINISHED ALUMINUM	WHITE
HORIZONTAL SIDING	VINYL	VARIES
SHAKES	VINYL	VARIES
CORNER TRIM	VINYL	WHITE
STONE VENEER	PRESTIGE	OHIO WHITE VEIN
OVERHEAD GARAGE DOOR	RAISED PANEL PAN STEEL	WHITE
SINGLE HUNG	VINYL	STANDARD WHITE WITH COLONIAL PATTERN FLAT GRIDS
6'-0" X 6'-0" SLIDING PATIO DOOR	VINYL	WHITE

NOTE:
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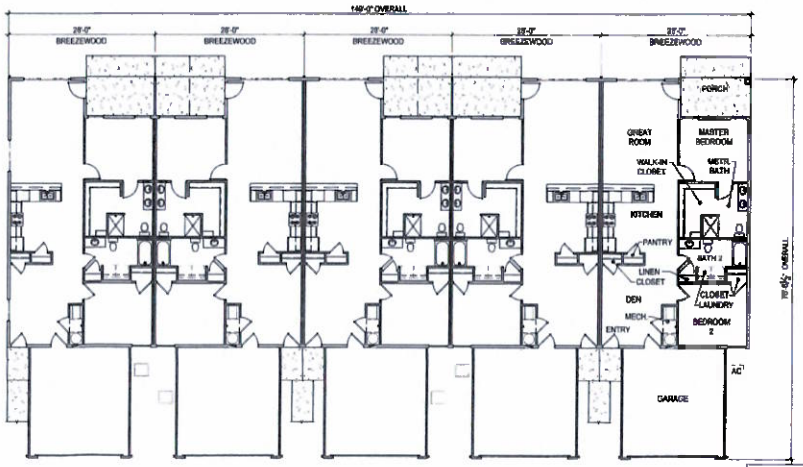

OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0"
BUILDING 'F'

BREEZEWOOD

PRELIMINARY
NOTE!!!
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REVISIONS

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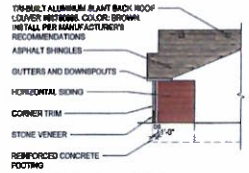
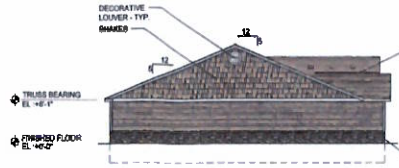
BUILDING FLOOR PLAN AND ELEVATIONS
PROJECT #: 34919
DATE: JUNE 1, 2020
REDWOOD PORTAGE LOVERS LANE
LOVERS LANE, PORTAGE MI
Redwood

A1.7

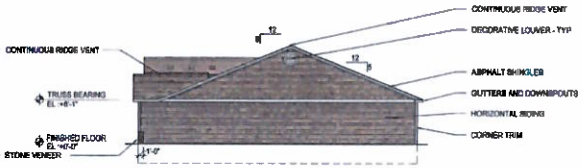


5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0"
WILLOWOOD



NOTE:
HIGH PROFILE SIDE ELEVATION OCCURS AT STREET VIEW ONLY

4 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0"
WILLOWOOD



3 STANDARD SIDE ELEVATION
SCALE: 3/32" = 1'-0"
WILLOWOOD

2 REAR ELEVATION
SCALE: 1" = 1'-0"
WILLOWOOD

1 FRONT ELEVATION
SCALE: 1" = 1'-0"
WILLOWOOD

EXTERIOR FINISH MATERIAL SELECTIONS

ITEM:	MATERIAL / STYLE:	COLOR:
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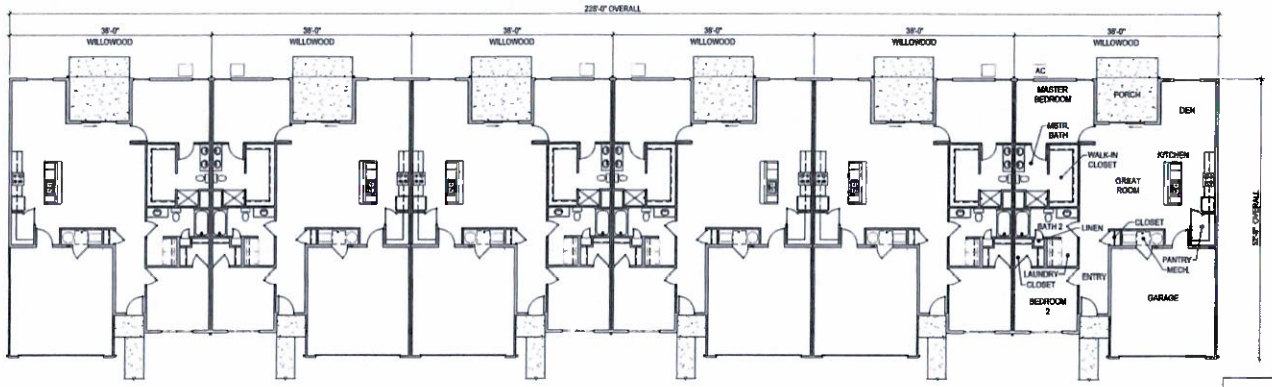
SHAKES	VINYL	VARIES
CORNER TRIM	VINYL	WHITE
STONE VENEER	PRESTIGE	OHIO WHITE VEIN
OVERHEAD GARAGE DOOR	RAISED PANEL PAN STEEL	WHITE
SINGLE HUNG	VINYL	STANDARD WHITE WITH COLONIAL PATTERN FLAT GRIDS
6'-6" X 6'-6" SLIDING PATIO DOOR	VINYL	WHITE

NOTE:
ADDRESS FOR EACH UNIT TO BE PLACED IN SUCH A POSITION AS TO BE PLAINLY VISIBLE AND LEGIBLE FROM THE STREET OR ROAD.



WILLOWOOD

OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0"
BUILDING 'R'

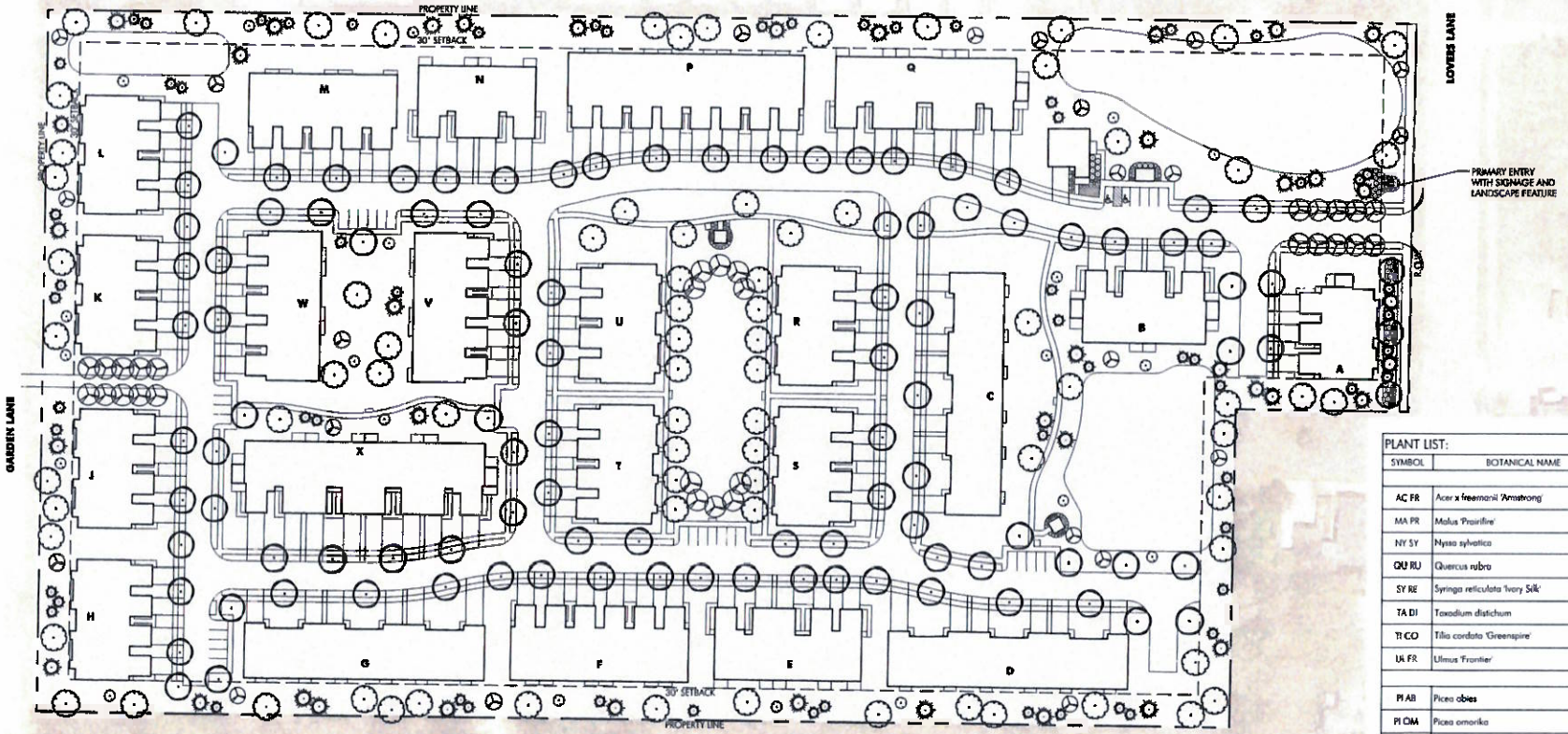
PRELIMINARY
NOTE!!!
THIS DRAWING IS NOT FOR CONSTRUCTION

REVISIONS

MANN - PARSONS - GRAY ARCHITECTS
phone 330.666.5770
fax 330.666.8812
3660 Embassy Parkway
Fairlawn, OH 44333
mpg-architects.com

BUILDING FLOOR PLAN AND ELEVATIONS
DATE: JUNE 1, 2020
PROJECT #: 34919
REDWOOD PORTAGE LOVERS LANE
LOVERS LANE, PORTAGE MI
Redwood

A1.13



LEGEND

- STREET TREE
- SHADE TREE
- EVERGREEN TREE
- ORNAMENTAL TREE
- SHRUBS & PERENNIALS

PLANT LIST:

SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	COND.	COMMENTS
		DECIDUOUS TREES			
AC FR	Acer x freemanii 'Armstrong'	'Armstrong' Maple	2" cal.	B&B	As Shown
MA PR	Malus 'Prairifire'	'Prairifire' Crabapple	1.5" cal.	B&B	6' ht. Minimum
NY SY	Nyssa sylvatica	Black Gum	2" cal.	B&B	As Shown
QU RU	Quercus rubra	Red Oak	2" cal.	B&B	As Shown
SY RE	Syringa reticulata 'Ivory Silk'	Japanese Tree Lilac	1.5" cal.	B&B	6' ht. Minimum
TA DI	Taxodium distichum	Bald Cypress	8' ht.	B&B	As Shown
TI CO	Tilia cordata 'Greenspire'	'Greenspire' Littleleaf Linden	2" cal.	B&B	As Shown
UL FR	Ulmus 'Frontier'	'Frontier' Elm	2" cal.	B&B	As Shown
		EVERGREEN TREES			
PI AB	Picea abies	Norway Spruce	8' ht.	B&B	As Shown
PI OM	Picea omorika	Serbian Spruce	6' ht.	B&B	As Shown
PI ST	Pinus strobus	Eastern White Pine	8' ht.	B&B	As Shown
TH PL	Thuja plicata	Western Arborvitae	6' ht.	B&B	As Shown
		SHRUBS			
JU CH	Juniperus horizontalis 'Blue Chip'	'Blue Chip' Juniper	#3	cont.	As Shown
SY ME	Syringa meyeri 'Palibin'	Palibin Lilac	24" ht.	cont.	As Shown
		PERENNIALS & ORNAMENTAL GRASSES			
HE HR	Hemerocallis 'Happy Returns'	Happy Returns Daylily	#1	cont.	As Shown

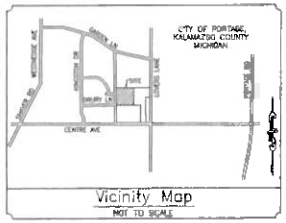
**Plant substitutions may be required depending on plant availability. Any substitutions must be approved by landscape architect

0 25' 50' 100'
SCALE: 1" = 50'-0"

Redwood
APARTMENT NEIGHBORHOODS

POD design landscape architecture | planning | urban design

REDWOOD PORTAGE MI Conceptual Landscape Plan | 06.01.2020



Vicinity Map

NOT TO SCALE

NOTES CORRESPONDING TO SCHEDULE B

(1) Right of Way in favor of Consumers Power Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 298, page 338. This item does cross or touch this parcel and is shown hereon.

(2) General Easement and Right-of-Way Grant in favor of Kalamazoo, a Michigan municipal corporation and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 849, page 583. This item does cross or touch this parcel and is shown hereon.

(3) General Easement and Right-of-Way Grant in favor of City of Portage, Michigan, a municipal corporation and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 1010, page 330. This item does cross or touch this parcel and is shown hereon.

(4) General Easement and Right-of-Way Grant in favor of City of Portage, Michigan, a municipalcorporation and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 1128, page 849. This item does cross or touch this parcel and is shown hereon.

15. Terms and Conditions contained in City of Portage, Michigan Resolution Amending the Future Land Use Plan Map of the Comprehensive Plan for the City of Portage by the Portage City Planning Commission as Displayed by instrument recorded in Liber 1445, page 932. This item does not to include this parcel.

GENERAL NOTES

1) NO EVIDENCE OF EARTH MOVING OR BUILDING CONSTRUCTION/ADDITIONS WERE OBSERVED WHILE CONDUCTING THE FIELD WORK. (ITEM 16, TABLE A)

2) NO EVIDENCE OF PROPOSED STREET RIGHT OF WAY LINE CHANGES WERE PROVIDED BY THE CONTROLLING JURISDICTION. (ITEM 17 TABLE A)

3) THERE IS NO OBSERVABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS. (ITEM 17, TABLE A)

4) THIS PARCEL HAS DIRECT ACCESS TO GARDEN LANE.

5) THIS SURVEY MAP CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY

6) THERE ARE NO DISCREPANCIES BETWEEN THE BOUNDARY LINES OF THE PROPERTY AS SHOWN ON THIS SURVEY MAP AND AS DESCRIBED IN THE LEGAL DESCRIPTION PRESENTED IN THE TITLE COMMITMENT

7) THE BOUNDARY LINE DIMENSIONS AS SHOWN ON THIS SURVEY MAP FORM A MATHEMATICALLY CLOSED FIGURE WITHIN +/-0.1 FOOT

8) THE BOUNDARY LINES OF THE PROPERTY ARE CONTIGUOUS WITH THE BOUNDARY LINES OF ALL ADJOINING STREETS, HIGHWAYS, RIGHTS OF WAY AND EASEMENTS, PUBLIC OR PRIVATE, AS DESCRIBED IN THEIR MOST RECENT RESPECTIVE LEGAL DESCRIPTIONS OF RECORD.

9) EXCEPT AS OTHERWISE NOTED BELOW, IF THE PROPERTY COMPRISES OF TWO OR MORE PARCELS, THERE ARE NO GAPS OR GORES BETWEEN SAID PARCELS.

10) CENTRE AVENUE IS 6660 FEET SOUTH OF THE SOUTHWEST CORNER OF SUBJECT PARCEL. (ITEM 14, TABLE A)

11) THERE WAS VISIBLE WETLAND FLAGGING ON THIS PARCEL AT THE TIME OF SURVEY. WETLAND AREAS ARE SHOWN HEREON. (ITEM 16, TABLE A).

12) EASEMENTS AND EXCEPTIONS SHOWN HEREON WERE PROVIDED BY THE TITLE INSURANCE COMPANY. NO RESEARCH WAS BEING CONDUCTED BY GEODETIC DESIGNS INC. TO IDENTIFY ANY ADDITIONAL EASEMENTS THAT MAY AFFECT THIS PARCEL.

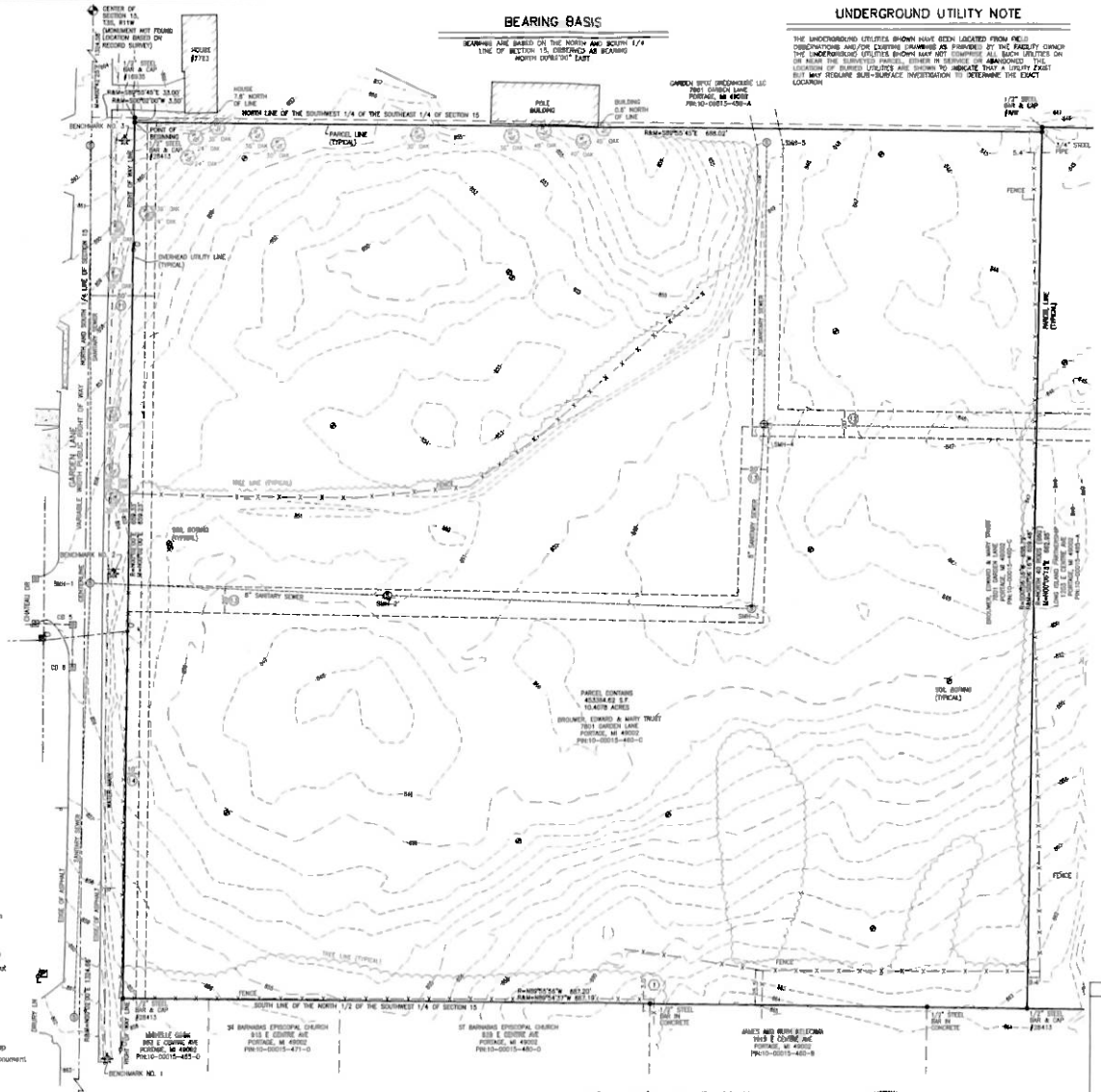
13) INDIVIDUAL TREES NOT SHOWN.

LEGEND

- Power Pole
- Power Pole w/Light
- Light Pole
- Telephone Pole
- Guy Wire
- Transformer
- Electric Manhole
- Telephone Manhole
- Telephone Pedestal
- Electric Meter
- Cable Box
- Air Conditioner Unit
- Easement Identifier
- Distance not to scale
- Flag Pole
- Sign (As Noted)
- Well Head
- Satellite Dish
- Tower
- Water Valve
- Fire Hydrant
- Water Manhole
- Water Meter Pit
- Water Meter
- Indicates Handicapped Parking
- Parking Count
- Storm Manhole
- Storm Catchbasin
- Deciduous Tree
- Coniferous Tree
- Sanitary Manhole
- Sanitary Clean Out
- Gas Valve
- Gas Manhole
- Gas Meter
- Gas Marker
- Section Corner
- Set 5/8" Bar & Cap
- Found Corner Monument
- Monitoring Well

ABBREVIATIONS

R = RECORDED	T3S = TOWN 3 SOUTH	AVE. = AVENUE
M = MEASURED	R11W = RANGE 11 WEST	BLVD. = BOULEVARD
C = CALCULATED	SQ. FT. = SQUARE FEET	CT = COURT
N = NORTH	NE = NORTHEAST	RD. = ROAD
E = EAST	SE = SOUTHEAST	ST = STREET
S = SOUTH	SW = SOUTHWEST	PID = PARCEL AND OWNER IDENTIFICATION
W = WEST	NW = NORTHWEST	



BEARING BASIS

BEARINGS ARE BASED ON THE NORTH AND SOUTH 1/4 LINE OF SECTION 15, DEFINED AS BEARING NORTH 00°00'00" EAST

UNDERGROUND UTILITY NOTE

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD OBSERVATIONS AND/OR EXISTING DRAWINGS AS PROVIDED BY THE FACILITY OWNER. THE UNDERGROUND UTILITIES SHOWN MAY NOT COMPRISE ALL SUCH UTILITIES ON OR NEAR THE SURVEYED PARCEL, EITHER IN SERVICE OR ABANDONED. THE LOCATION OF BURIED UTILITIES ARE SHOWN TO INDICATE THAT A UTILITY EXIST BUT MAY REQUIRE SUB-SURFACE INVESTIGATION TO DETERMINE THE EXACT LOCATION

BENCHMARKS

BENCHMARK NO. 1
TOP OF ARROW ON FIRE HYDRANT
ELEVATION: 861.74, NAVD88 DATUM

BENCHMARK NO. 2
TOP OF FLANGE BOLT UNDER THE LETTER "W" OF EJIW ON FIRE HYDRANT
ELEVATION: 856.06, NAVD88 DATUM

BENCHMARK NO. 3
TOP OF THE NORTHEAST FLANGE BOLT UNDER THE NUMBER "4" IN 1984 ON FIRE HYDRANT
ELEVATION: 863.87 NAVD88 DATUM

THE LOCATION OF THE BENCHMARKS ARE SHOWN HEREON. NAVD88 DATUM

0' 40' 80'

SCALE: 1"=40'

A PART OF THE SOUTHEAST 1/4 OF SECTION 15, TOWN 3 SOUTH, RANGE 11 WEST, CITY OF PORTAGE, COUNTY OF KALAMAZOO, MICHIGAN

SANITARY SEWER INVENTORY

SMH-1
RIM: 868.78

SMH-2
RIM: 861.24
9" E 842.43
8" W 842.47

SMH-3
RIM: 846.64
8" W 841.10
8" N 841.09

SMH-4
RIM: 846.84
8" S 840.98
30" E 836.94
30" N 836.74

SMH-5
RIM: 849.82
BOLTED SMH

SMH-6
RIM: 850.68
BOLTED SMH

SMH-7
RIM: 858.64
30" W 840.10
30" E 840.30
13" S 848.54 (BULKHEAD)

STORM SEWER INVENTORY

CB #1
FL: 857.88
12" E 852.98

STMH 1
RIM: 857.93
12" W 852.88
12" E (FLOOD GATE)

STMH 2
RIM: 858.12
12" W 852.37
12" N 851.42
12" E 845.62
12" S 845.67

STMH 3
RIM: 857.57
12" W COULD NOT SEE
12" E 852.67

CB 2
FL: 857.50
12" W 850.90

CB 3
FL: 853.75
12" E

STMH 4
RIM: 853.12
12" W 848.42

STMH 5
RIM: 853.43
12" W
20" N 846.28
12" SE 846.08
20" S 846.28

STMH 6
RIM: 853.28
12" NW (FLOOD GATE)
12" E 846.2

CB 4
FL: 852.88
12" W 846.38

CB 5
FL: 852.52
12" W 850.99
12" S 851.36

CB 6
FL: 853.63
12" N 851.42

SIGNIFICANT OBSERVATIONS

(1) ADJOINING FENCE CROSSES PARCEL LINE AS SHOWN.

ZONING INFORMATION

A ZONING REPORT WAS NOT PROVIDED BY THE CLIENT PER TABLE A 6(a) AND 6(b). THE ZONING CLASSIFICATION, SETBACK REQUIREMENTS, THE HEIGHT AND FLOOR SPACE AREA RESTRICTIONS, AND PARKING REQUIREMENTS ARE NOT SHOWN HEREON.

DESCRIPTION

City of Portage, County of Kalamazoo

A parcel of land situated in the Southeast quarter of Section 15, Town 3 South, Range 11 West, City of Portage, County of Kalamazoo, Michigan being more particularly described as follows:

Commencing at the South quarter corner of Section 15, Town 3 South, Range 11 West; thence North 00 degrees 02 minutes 00 seconds East 1324.66 feet along the West line of the Southeast quarter of Section 15 to the North line of the Southeast quarter of said Southeast quarter; thence South 89 degrees 55 minutes 45 seconds East 33.00 feet along said North line to the East right-of-way line of Garden Lane; thence South 00 degrees 02 minutes 00 seconds West 3.50 feet along said East right-of-way line of Garden Lane to the Place of Beginning; thence South 89 degrees 55 minutes 45 seconds East 688.02 feet parallel with said North line of the Southwest quarter of said Southeast quarter to the West line of property deeded to Henry Weeks in Liber 471, Page 807, Kalamazoo County Records also being North 89 degrees 55 minutes 45 seconds West 610.50 feet (37 rods) from the East line of said Southeast quarter of the Southeast quarter; thence South 00 degrees 06 minutes 15 seconds West 658.79 feet parallel with said East line to the South line of the North half of said Southeast quarter of the Southeast quarter (measured at South 00 degrees 06 minutes 16 seconds West 658.46 feet to the monumented South line of the North half of the Southeast quarter of said Southeast quarter); thence North 89 degrees 55 minutes 56 seconds West 687.20 feet along said South line of the North half of said Southeast quarter of the Southeast quarter (measured at North 89 degrees 54 minutes 37 seconds West 687.20 feet along said monumented South line of the North half of the Southeast quarter of the Southeast quarter) to said East right-of-way line; thence North 00 degrees 02 minutes 00 seconds East 659.33 feet along said East right-of-way line (measured at North 00 degrees 02 minutes 00 seconds East 659.33 feet) to the Place of Beginning.

The parcel described and shown hereon is the same property as described in First American Title Insurance Company commitment number 457-011488, dated October 15, 2018

FLOOD NOTE

BY GRAPHIC PLOTTING ONLY, THIS PARCEL IS LOCATED IN ZONE X OF THE FLOOD INSURANCE RATE MAP NUMBER 26077C0363G) WHICH BEARS AN EFFECTIVE DATE OF 2/17/2010

AN ELEVATION CERTIFICATE MAY BE REQUIRED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY

SURVEYOR'S CERTIFICATION

TO: Bergmann USA LLC. an Ohio limited liability company and First American Title Insurance Company:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes items 1, 2, 3, 4, 6a, 6b, 7a, 7b1, 7c, 8, 9, 10a, 13, 14 16, 17 and 20 of Table A thereof. The fieldwork was completed on 23-January-2020

STATE OF MICHIGAN Albert Mitchell Barsh PROFESSIONAL SURVEYOR No. 4001047942

Albert M. Barsh
ALBERT M. BARSH, PS #4001047942

PREPARED BY:

GEODETIC DESIGNS, INC.
2300 N. GRAND RIVER AVE.
LANSING, MI 48906
PHONE: (517) 908-0008
FAX: (517) 908-0009
WWW.GEODETICDESIGNS.COM

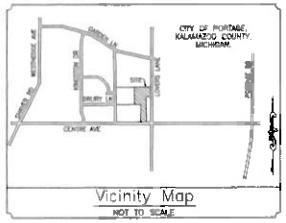
MARK	DATE	REVISION	BY	REVIEWER

Bergmann

7801 Garden Lane
Portage, MI

SCALE: 1" = 40'
DATE: JANUARY 22, 2020
DRAWN BY: RW
CHECKED BY: GMB
JOB NUMBER: S20-2319

"ALTA/NSPS LAND TITLE SURVEY"



Vicinity Map
NOT TO SCALE

NOTES CORRESPONDING TO SCHEDULE B

(1) General Easement and Right-of-Way Grant in favor of the County of Kalamazoo and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 848, page 585. This item does cross or touch this parcel and is shown hereon.

(2) Easement in favor of Consumers Power Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 908, page 37. This item does cross or touch this parcel and is shown hereon.

(3) Right of Way in favor of Michigan Bell Telephone Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 1113, page 144. This item does cross or touch this parcel and is shown hereon.

(4) Easement in favor of Consumers Power Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 1114, page 1223. This item does cross or touch this parcel and is shown hereon.

(5) Easement in favor of Michigan Bell Telephone Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 1372, page 1284. This item does cross or touch this parcel and is shown hereon.

(15) Terms and Conditions contained in Resolution Amending the Future Land Use Plan Map of the Comprehensive Plan for the City of Portage by the Portage City Planning Commission as disclosed by instrument recorded in Liber 1445, page 632. This item does not to include this parcel.

(6) Permanent Easement in favor of the Kalamazoo County Road Commission and the Covenants, Conditions and Restrictions contained in instrument recorded in instrument No. 2020-004140. This item does cross or touch this parcel and is shown hereon.

GENERAL NOTES

1) NO EVIDENCE OF EARTH MOVING OR BUILDING CONSTRUCTION/ALTERATIONS WERE OBSERVED WHILE CONDUCTING THE FIELD WORK. (ITEM 16, TABLE A)

2) NO EVIDENCE OF PROPOSED STREET RIGHT OF WAY LINE CHANGES WERE PROVIDED BY THE CONTROLLING JURISDICTION. (ITEM 17, TABLE A)

3) THERE IS NO OBSERVABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS. (ITEM 17, TABLE A)

4) THIS PARCEL HAS DIRECT ACCESS TO CENTRE AVENUE AND LOVERS LANE.

5) THIS SURVEY MAP CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY.

6) THERE ARE NO DISCREPANCIES BETWEEN THE BOUNDARY LINES OF THE PROPERTY AS SHOWN ON THIS SURVEY MAP AND AS DESCRIBED IN THE LEGAL DESCRIPTION PRESENTED IN THE TITLE COMMITMENT.

7) THE BOUNDARY LINE DIMENSIONS AS SHOWN ON THIS SURVEY MAP FORM A MATHEMATICALLY CLOSED PHLINE WITHIN +/-0.1 FOOT.

8) THE BOUNDARY LINES OF THE PROPERTY ARE CONTIGUOUS WITH THE BOUNDARY LINES OF ALL ADJOINING STREETS, HIGHWAYS, RIGHTS OF WAY AND EASEMENTS, PUBLIC OR PRIVATE, AS DESCRIBED IN THEIR MOST RECENT RESPECTIVE LEGAL DESCRIPTIONS OF RECORD.

9) EXCEPT AS OTHERWISE NOTED BELOW, IF THE PROPERTY CONSISTS OF TWO OR MORE PARCELS, THERE ARE NO GAPS OR GORES BETWEEN SAID PARCELS.

10) THERE WAS NO VISIBLE WETLAND FLAGGING ON THIS PARCEL AT THE TIME OF SURVEY. A WETLAND DELINEATION MAP WAS NOT PROVIDED THEREFORE NO WETLAND AREAS ARE SHOWN HEREON (ITEM 18, TABLE A)

11) EASEMENTS AND EXCEPTIONS SHOWN HEREON WERE PROVIDED BY THE TITLE INSURANCE COMPANY. NO RESEARCH WAS BEEN CONDUCTED BY GEODETIC DESIGNS INC. TO IDENTIFY ANY ADDITIONAL EASEMENTS THAT MAY AFFECT THIS PARCEL.

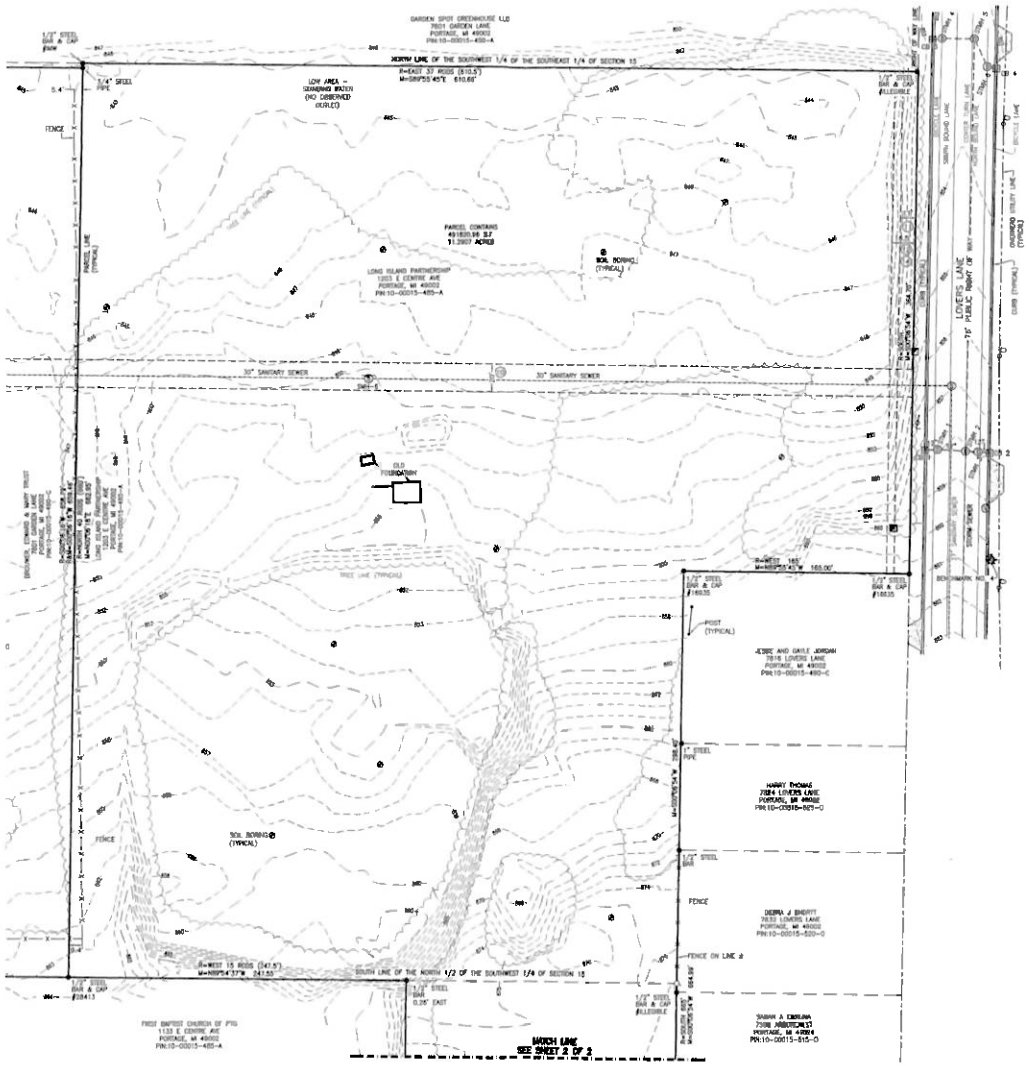
12) INDIVIDUAL TREES NOT SHOWN

LEGEND

- Power Pole
- Power Pole w/Light
- Light Pole
- Telephone Pole
- Guy Wire
- Transformer
- Electric Manhole
- Telephone Manhole
- Telephone Pedestal
- Electric Meter
- Cable Box
- Air Conditioner Unit
- Easement Identifier
- Distance not to scale
- Flag Pole
- Sign (As Noted)
- Well Head
- Satellite Dish
- Tower
- Water Valve
- Fire Hydrant
- Water Manhole
- Water Meter Pit
- Water Meter
- Indicates Handicapped Parking
- Parking Count
- Storm Manhole
- Storm Catchbasin
- Deciduous Tree
- Coniferous Tree
- Sanitary Manhole
- Sanitary Clean Out
- Gas Valve
- Gas Manhole
- Gas Meter
- Gas Marker
- Beaslan Cabinet
- Set 5/8" Bar & Cap
- Found Corner Monument
- Monitoring Well

ABBREVIATIONS

R = RECORDED	T3S = TOWN 3 SOUTH	AVE = AVENUE
M = MEASURED	R11W = RANGE 11 WEST	BLVD = BOULEVARD
C = CALCULATED	SQ FT = SQUARE FEET	CT = COURT
N = NORTH	NE = NORTHEAST	RD = ROAD
E = EAST	SE = SOUTHEAST	ST = STREET
S = SOUTH	SW = SOUTHWEST	PID = PARCEL AND OWNER IDENTIFICATION
W = WEST	NW = NORTHWEST	



FLOOD NOTE

BY GRAPHIC PLOTTING ONLY THIS PARCEL IS LOCATED IN ZONE X OF THE FLOOD INSURANCE RATE MAP NUMBER 26077C0343D WHICH BEARS AN EFFECTIVE DATE OF 2/17/2010

AN ELEVATION CERTIFICATE MAY BE REQUIRED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY

BEARING BASIS

BEARINGS ARE BASED ON THE SOUTH LINE OF SECTION 15, AS BEARING NORTH 88°36'41" WEST.

UNDERGROUND UTILITY NOTE

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD OBSERVATIONS AND/OR EXISTING DRAWINGS AS PROVIDED BY THE FACILITY OWNER. THE UNDERGROUND UTILITIES SHOWN MAY NOT COMPRISE ALL SUCH UTILITIES ON OR NEAR THE SURVEYED PARCEL, EITHER IN SERVICE OR ABANDONED. THE LOCATION OF BURIED UTILITIES ARE SHOWN TO INDICATE THAT A UTILITY EXIST, BUT MAY REQUIRE SUB-SURFACE INVESTIGATION TO DETERMINE THE EXACT LOCATION.

BENCHMARKS

BENCHMARK NO. 4
TOP OF THE NORTHEAST FLANGE BOLT UNDER THE NUMBER "5" IN 1965 ON FIRE HYDRANT
ELEVATION: 861.81: NAVD88 DATUM

THE LOCATION OF THE BENCHMARKS ARE SHOWN HEREON. NAVD88 DATUM

0' 40' 80'
SCALE: 1"=40'

A PART OF THE SOUTHEAST 1/4 OF SECTION 15, TOWN 3 SOUTH, RANGE 11 WEST, CITY OF PORTAGE, COUNTY OF KALAMAZOO, MICHIGAN

SANITARY SEWER INVENTORY

SMH-1
RIM: 886.70

SMH-2
RIM: 851.51
8" E 842.43
8" W 842.47

SMH-3
RIM: 849.84
8" W 841.15
8" N 841.08

SMH-4
RIM: 849.64
8" S 840.59
30" E 838.94
30" N 838.74

SMH-5
RIM: 840.82
BOLTED SHUT

SMH-6
RIM: 840.98
BOLTED SHUT

SMH-7
RIM: 888.24
30" W 840.10
30" E 840.36
12" S 845.84 (TRUNKHEAD)

STORM SEWER INVENTORY

CB 1
FL: 857.88
12" E 853.98

STMH 1
RIM: 857.03
12" W 852.98
12" E (FLOOD GATE)

STMH 2
RIM: 858.12
12" W 852.37
12" N 851.42
12" E 845.62
12" S 845.67

STMH 3
RIM: 857.07
12" N (COULD NOT SEE)
12" E 852.67

CB 2
FL: 857.96
12" W 852.50

CB 3
FL: 852.76
12" E

STMH 4
RIM: 853.12
12" W 848.42

STMH 5
RIM: 853.43
12" N
20" N 848.38
20" SE 846.08
20" S 846.38

STMH 6
RIM: 853.30
12" NW (FLOOD GATE)
12" E 848.2

CB 4
FL: 850.88
12" W 849.38

CB 5
FL: 850.69
12" W 850.69
12" S 851.38

CB 6
FL: 850.82
12" W 851.42

SIGNIFICANT OBSERVATIONS

THERE ARE NO OBSERVED POTENTIAL ENCROACHMENTS ON THIS PARCEL.

ZONING INFORMATION

A ZONING REPORT WAS NOT PROVIDED BY THE CLIENT PER TABLE A 6(a) AND 6(b). THE ZONING CLASSIFICATION, SETBACK REQUIREMENTS, THE HEIGHT AND FLOOR SPACE AREA RESTRICTIONS, AND PARKING REQUIREMENTS ARE NOT SHOWN HEREON.

DESCRIPTION

City of Portage, County of Kalamazoo

Beginning at a point on the South line of Section 15, Town 3 South, Range 11 West, 5 rods West of the Southeast corner of the Southwest 1/4 of the Southeast 1/4 of said Section 15; Thence West 13 rods; Thence North 40 rods; Thence East 13 rods; Thence North 40 rods; Thence East 37 rods to the East line of the Southwest 1/4 of the Southeast 1/4; Thence South herein to a point 297 feet North of the South line of said Section 15; Thence West 165 feet; Thence South 656 feet; Thence East 165 feet; Thence South 297 feet to the place of beginning.

The property described and shown hereon is the same property as described in First American Title Insurance Company commitment number 451-011657, dated October 16, 2019

"ALTA/NSPS LAND TITLE SURVEY"

PREPARED BY:

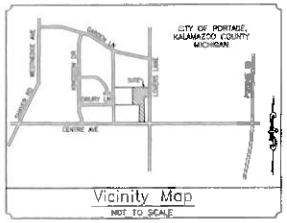
GEODETIC DESIGNS, INC.
2300 N. GRAND RIVER AVE
LANSING, MI 48906
PHONE (517) 808-0008
FAX (517) 808-0009
WWW.GEODETICDESIGNS.COM

MARK	DATE	REVISION	BY	REVIEWER

Bergmann

7801 Garden Lane
Portage, MI

SCALE: 1" = 40'
DATE: JANUARY 22, 2020
DRAWN BY: RW
SHEET 1 OF 2
CHECKED BY: GMB
JOB NUMBER: 5228-2019



Vicinity Map
NOT TO SCALE

NOTES CORRESPONDING TO SCHEDULE B

(8) General Easement and Right-of-Way Grant in favor of the County of Kalamazoo and the Covenants, Conditions and Restrictions contained in Instrument recorded in Liber 546, page 865. This item does cross or touch this parcel and is shown hereon.

(9) Easement in favor of Consumers Power Company and the Covenants, Conditions and Restrictions contained in Instrument recorded in Liber 908, page 37. This item does cross or touch this parcel and is shown hereon.

(12) Right of Way in favor of Michigan Bell Telephone Company and the Covenants, Conditions and Restrictions contained in Instrument recorded in Liber 1113, page 144. This item does cross or touch this parcel and is shown hereon.

(13) Easement in favor of Consumers Power Company and the Covenants, Conditions and Restrictions contained in Instrument recorded in Liber 1114, page 1223. This item does cross or touch this parcel and is shown hereon.

(14) Easement in favor of Michigan Bell Telephone Company and the Covenants, Conditions and Restrictions contained in Instrument recorded in Liber 1372, page 1264. This item does cross or touch this parcel and is shown hereon.

(15) Terms and Conditions contained in Resolution Amending the Future Land Use Plan Map of the Comprehensive Plan for the City of Portage by the Portage City Planning Commission as disclosed by Instrument recorded in Liber 1445, page 932. This item does not to include this parcel.

(16) Permanent Easement in favor of the Kalamazoo County Road Commission and the Covenants, Conditions and Restrictions contained in Instrument recorded as Instrument No. 2020-024120. This item does cross or touch this parcel and is shown hereon.

GENERAL NOTES

1) NO EVIDENCE OF EARTH MOVING OR BUILDING CONSTRUCTION/ALTERATIONS WERE OBSERVED WHILE CONDUCTING THE FIELD WORK. (ITEM 18, TABLE A)

2) NO EVIDENCE OF PROPOSED STREET RIGHT OF WAY LINE CHANGES WERE PROVIDED BY THE CONTROLLING JURISDICTION. (ITEM 17, TABLE A).

3) THERE IS NO OBSERVABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS. (ITEM 17, TABLE A).

4) THIS PARCEL HAS DIRECT ACCESS TO CENTRE AVENUE AND LOWERS LANE.

5) THIS SURVEY MAP CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY.

6) THERE ARE NO DISCREPANCIES BETWEEN THE BOUNDARY LINES OF THE PROPERTY AS SHOWN ON THIS SURVEY MAP AND AS DESCRIBED IN THE LEGAL DESCRIPTION PRESENTED IN THE TITLE COMMITMENT.

7) THE BOUNDARY LINE DIMENSIONS AS SHOWN ON THIS SURVEY MAP FORM A MATHEMATICALLY CLOSED FIGURE WITHIN +/-0.1 FOOT.

8) THE BOUNDARY LINES OF THE PROPERTY ARE CONTIGUOUS WITH THE BOUNDARY LINES OF ALL ADJOINING STREETS, HIGHWAYS, RIGHTS OF WAY AND EASEMENTS, PUBLIC OR PRIVATE, AS DESCRIBED IN THEIR MOST RECENT RESPECTIVE LEGAL DESCRIPTIONS OF RECORD.

9) EXCEPT AS OTHERWISE NOTED BELOW, IF THE PROPERTY CONSISTS OF TWO OR MORE PARCELS, THERE ARE NO GAPS OR GORES BETWEEN SAID PARCELS.

10) THERE WAS NO VISIBLE WETLAND FLAGGING ON THIS PARCEL AT THE TIME OF SURVEY. A WETLAND DELINEATION MAP WAS NOT PROVIDED THEREFORE NO WETLAND AREAS ARE SHOWN HEREON. (ITEM 18, TABLE A)

11) EASEMENTS AND EXCEPTIONS SHOWN HEREON WERE PROVIDED BY THE TITLE INSURANCE COMPANY. NO RESEARCH HAS BEEN CONDUCTED BY GEODETIC DESIGNS INC. TO IDENTIFY ANY ADDITIONAL EASEMENTS THAT MAY AFFECT THIS PARCEL.

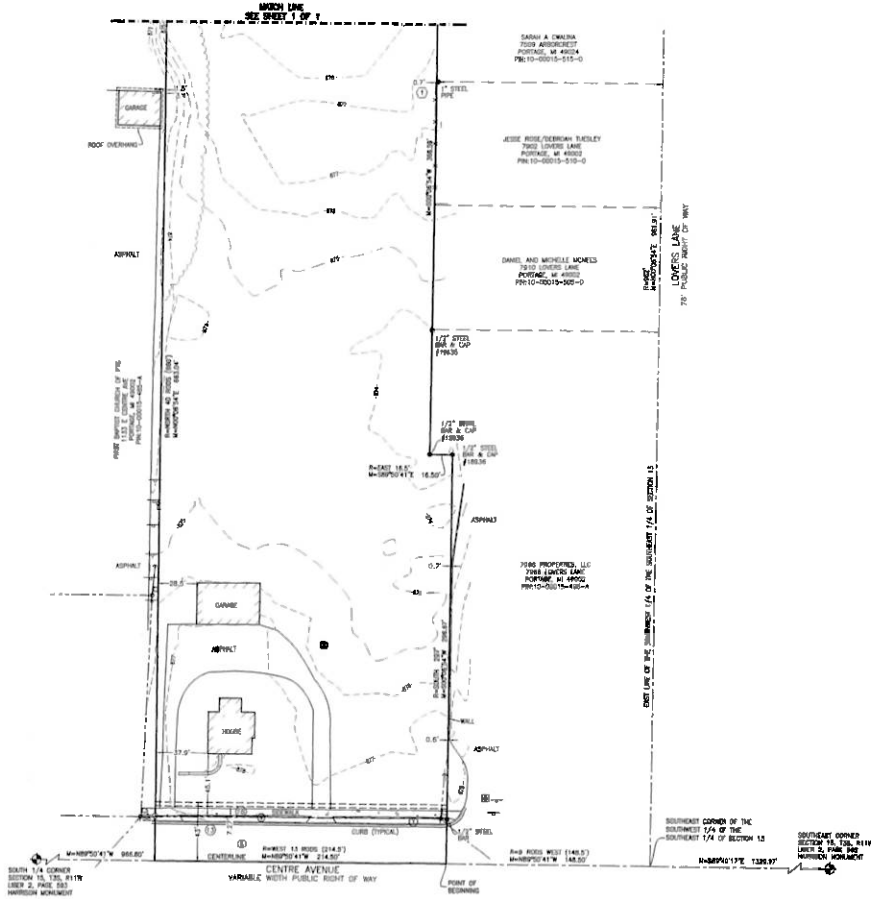
12) INDIVIDUAL TREES NOT SHOWN.

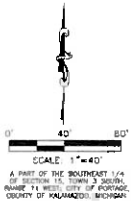
LEGEND

- Power Pole
- Power Pole w/Light
- Light Pole
- Telephone Pole
- Guy Wire
- Transformer
- Electric Manhole
- Telephone Manhole
- Telephone Pedestal
- Electric Meter
- Cable Box
- Air Conditioner Unit
- Easement Identifier
- Distance not to scale
- Flag Pole
- Sign (As Noted)
- Well Head
- Satellite Dish
- Tower
- Water Valve
- Fire Hydrant
- Water Manhole
- Water Meter Pit
- Water Meter
- Indicated Handicapped Parking
- Parking Count
- Storm Manhole
- Storm Catchbasin
- Deciduous Tree
- Coniferous Tree
- Sanitary Manhole
- Sanitary Clean Out
- Gas Valve
- Gas Manhole
- Gas Meter
- Gas Marker
- Section Corner
- Set 5/8" Bar & Cap
- Found Corner Monument
- Monitoring Well
- Soil Boring

ABBREVIATIONS

R = RECORDED	T3S = TOWN 3 SOUTH	AVE. = AVENUE
M = MEASURED	R11W = RANGE 11 WEST	BLVD = BOULEVARD
C = CALCULATED	SQ. FT = SQUARE FEET	CT = COURT
N = NORTH	NE = NORTHEAST	RD. = ROAD
E = EAST	SE = SOUTHEAST	ST. = STREET
S = SOUTH	SW = SOUTHWEST	PID = PARCEL AND OWNER IDENTIFICATION
W = WEST	NW = NORTHWEST	





A PART OF THE SOUTHEAST 1/4 OF SECTION 13, TOWN 3 SOUTH, RANGE 11 WEST, CITY OF PORTAGE, COUNTY OF KALAMAZOO, MICHIGAN

SIGNIFICANT OBSERVATIONS

(1) ADJOINING FENCE CROSSES PARCEL LINE AS SHOWN.

ZONING INFORMATION

A ZONING REPORT WAS NOT PROVIDED BY THE CLIENT PER TABLE A 6(a) AND 6(b). THE ZONING CLASSIFICATION, SETBACK REQUIREMENTS, THE HEIGHT AND FLOOR SPACE AREA RESTRICTIONS, AND PARKING REQUIREMENTS ARE NOT SHOWN HEREON.

DESCRIPTION

City of Portage, County of Kalamazoo

Beginning at a point on the South line of Section 13, Town 3 South, Range 11 West, 9 rods West of the Southeast corner of the Southeast 1/4 of the Southeast 1/4 of said Section 13; Thence West 13 rods; Thence North 40 rods; Thence West 13 rods; Thence North 62 rods; Thence East 27 rods to the East line of the Southeast 1/4 of the Southeast 1/4; Thence South thereon to a point 652 feet North of the South line of said Section 13; Thence West 153 feet; Thence South 665 feet, Thence East 18.5 feet; Thence South 287 feet to the place of beginning.

The parcel described and shown hereon is the same property as described in First American Title Insurance Company commitment number 451-014457, dated October 16, 2019.

SURVEYOR'S CERTIFICATION

To: Bergmann USA LLC, an Ohio limited liability company and First American Title Insurance Company;

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes items 1, 2, 3, 4, 6a, 6b, 7a, 7b1, 7c, 8, 9, 10a, 13, 14, 16, 17 and 20 of Table A thereof. The fieldwork was completed on 22-January-2020.

STATE OF MICHIGAN
Gilbert Marshall Garcia
PROFESSIONAL SURVEYOR
No. 4001047942
LICENSED PROFESSIONAL SURVEYOR

Gilbert M. Garcia, P.S. #4001047942

FLOOD NOTE

BY GRAPHIC PLOTTING ONLY, THIS PARCEL IS LOCATED IN ZONE X OF THE FLOOD INSURANCE RATE MAP NUMBER 26077C0336D WHICH BEARS AN EFFECTIVE DATE OF 8/17/2010.

AN ELEVATION CERTIFICATE MAY BE REQUIRED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

BEARING BASIS

BEARINGS ARE BASED ON THE SOUTH LINE OF SECTION 13, AS BEARING NORTH 89°30'41" WEST.

UNDERGROUND UTILITY NOTE

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD OBSERVATIONS AND/OR EXISTING DRAWINGS AS PROVIDED BY THE FACILITY OWNER. THE UNDERGROUND UTILITIES SHOWN MAY NOT COMPRISE ALL SUCH UTILITIES ON OR NEAR THE SURVEYED PARCEL, EITHER IN SERVICE OR ABANDONED. THE LOCATION OF BURIED UTILITIES ARE SHOWN TO INDICATE THAT A UTILITY EXIST, BUT MAY REQUIRE SUB-SURFACE INVESTIGATION TO DETERMINE THE EXACT LOCATION.

"ALTA/NSPS LAND TITLE SURVEY"

PREPARED BY

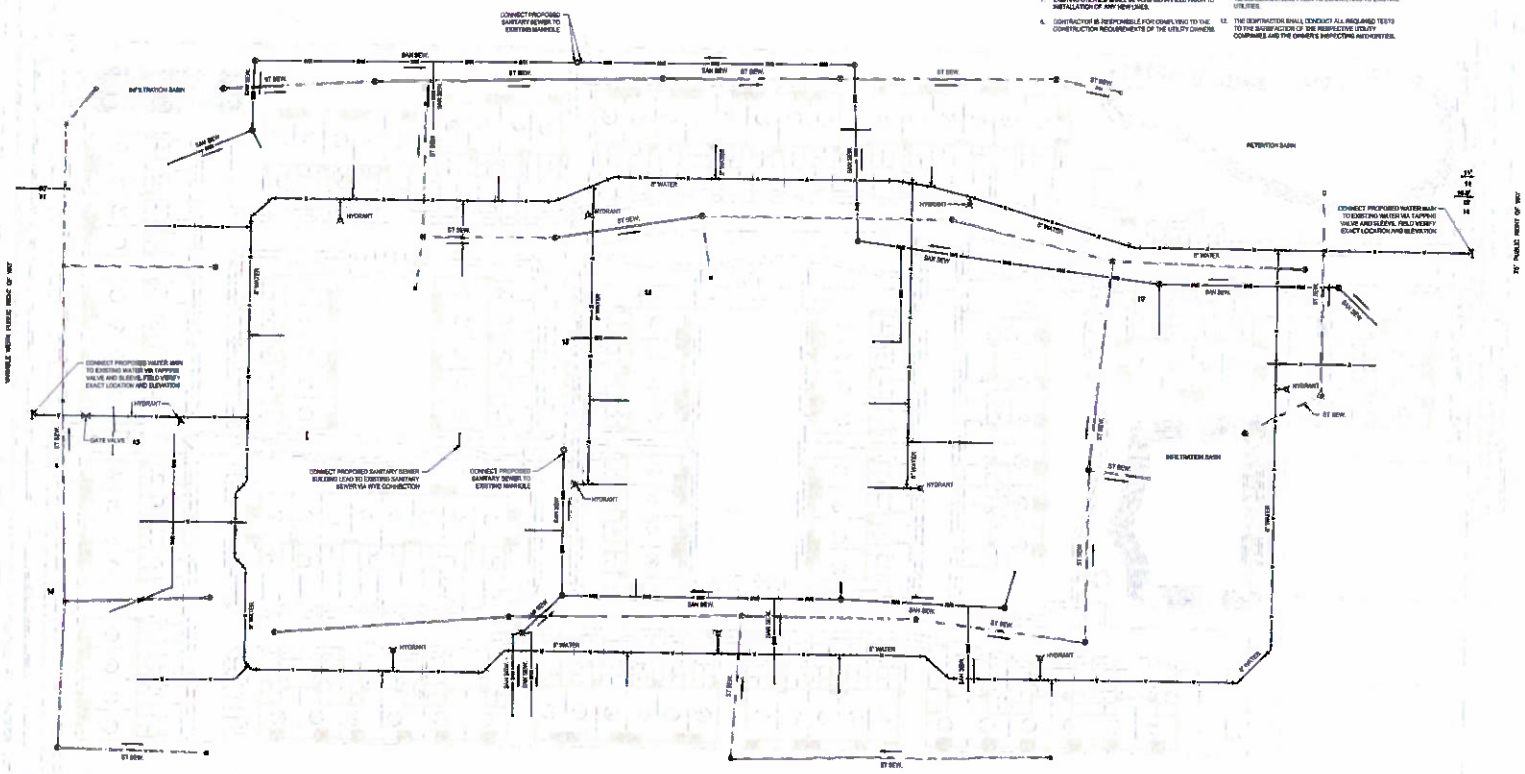
GEODETIC DESIGNS, INC.
2300 N. GRAND RIVER AVE.
LANSING, MI 48906
PHONE: (517) 908-0008
FAX: (517) 908-0009
WWW.GEODETICDESIGNS.COM

MARK	DATE	REVISION	BY	REVIEWED

Bergmann

7801 Garden Lane
Portage, MI

SCALE: 1" = 40'	
DATE: JANUARY 22, 2020	SHEET 2 OF 2
DRAWN BY: RM	
CHECKED BY: GMG	JOB NUMBER: 5228-2119



UTILITY LEGEND:

- RIPRAP
- STORM SEWER
- YARD BASIN
- CATCH BASIN
- STORM MANHOLE
- HYDRANT
- VALVE/CURB BOX
- F.D.C.
- WATER MAIN
- SANITARY SEWER
- SANITARY SEWER MANHOLE
- CLEANOUT

1" = 50' SCALE BAR

UTILITY NOTES:

1. ALL WORKMANSHIP, MATERIALS, AND CONSTRUCTION PRACTICES SHALL CONFORM TO THE REQUIREMENTS OF THE CITY OF PORTAGE, OR THE AGENCY HAVING JURISDICTION OVER THE APPLICABLE UTILITY.
2. CONTRACTOR IS RESPONSIBLE FOR REPAIRS OF DAMAGE TO ANY EXISTING UTILITY DURING CONSTRUCTION AT NO COST TO THE OWNER.
3. ALL FILL MATERIAL IS TO BE IN PLACE AND COMPACTED BEFORE SAN ALLATION OF PROPOSED UTILITIES.
4. CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES 72 HOURS BEFORE CONNECTING TO ANY EXISTING LINE.
5. IN THE EVENT OF A VERTICAL CONFLICT BETWEEN WATERLINES, SANITARY LINES, STORM LINES AND GAS LINES (EXISTING AND PROPOSED), THE CONTRACTOR SHALL NOTIFY THE ENGINEER AS SOON AS THE CONFLICT IS DISCOVERED.
6. TOPS OF EXISTING UTILITY STRUCTURES SHALL BE ADJUSTED TO FINISHED GRADE.
7. EXISTING UTILITIES SHALL BE VERIFIED IN FIELD PRIOR TO INSTALLATION OF ANY NEW LINES.
8. CONTRACTOR IS RESPONSIBLE FOR COMPLYING TO THE CONSTRUCTION REQUIREMENTS OF THE UTILITY OWNERS.
9. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
10. CONTRACTOR SHALL COORDINATE WITH ALL UTILITY COMPANIES FOR INSTALLATION REQUIREMENTS AND SPECIFICATIONS.
11. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS AND SPECIFICATIONS FOR ACTUAL LOCATION AND ELEVATIONS OF ALL UTILITY ENTRANCES TO INCLUDE SANITARY SEWER LATERALS, DOMESTIC AND FIRE PROTECTION WATER SERVICE, ELECTRICAL, TELEPHONE, AND GAS SERVICE. CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES, IN SUCH A MANNER AS TO AVOID CONFLICTS, AND ASSURE PROPER DEPTHS ARE ACHIEVED AS WELL AS COORDINATING WITH UTILITY REQUIREMENTS AS TO LOCATION AND SCHEDULING FOR TIE-INS/CONNECTIONS PRIOR TO CONNECTING TO EXISTING UTILITIES.
12. THE CONTRACTOR SHALL CONDUCT ALL REQUIRED TESTS TO THE SATISFACTION OF THE RESPECTIVE UTILITY COMPANIES AND THE OWNER'S INSPECTING AUTHORITIES.
13. CONTRACTOR SHALL COMPLY TO THE FULLEST EXTENT WITH THE LATEST STANDARDS OF OSHA DIRECTIVES OR ANY OTHER AGENCY HAVING JURISDICTION FOR EXCAVATION AND TRENCHING PROCEDURES. THE CONTRACTOR SHALL USE SUPPORT SYSTEMS, SLOPING, BENCHING, AND OTHER MEANS OF PROTECTION. THIS TO INCLUDE BUT NOT LIMITED FOR ACCESS AND EGRESS FROM ALL EXCAVATION AND TRENCHING. CONTRACTOR IS RESPONSIBLE TO COMPLY WITH PERFORMANCE CRITERIA FOR OSHA.
14. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING PIPE SIZES AND INVERTS ELEVATIONS BEFORE ORDERING MANHOLE AND CATCH BASIN STRUCTURES.
15. ALL UTILITIES BELOW PAVED AREAS SHALL BE BACKFILLED WITH 100% GRANULAR MATERIAL (CL APPROVED OTHER) AND COMPACTED TO 95% OF ITS MAXIMUM UNIT WEIGHT.
16. ALL PIPE ELEVATIONS IN DETAILED AREAS ARE APPROXIMATE ONLY AND SHALL BE ADJUSTED BY THE CONTRACTOR AFTER FINAL GRADES ARE ESTABLISHED.

REDWOOD PORTAGE

LOVERS LANE
PORTAGE, MI 49002

Redwood

7510 E. PLEASANT VALLEY RD
INDEPENDENCE, OH 44131

BERGMANN
ARCHITECTS ENGINEERS PLANNERS

Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.
7800 West Saginaw Hwy
Suite 200
Lansing, MI 48917

office: 517.272.9835
fax: 517.272.9836

www.bergmannpc.com

DATE	DESCRIPTION

Not For Construction

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Project Manager: L GRAHAM, PE	Created by: L GRAHAM, PE
Project Engineer: L GRAHAM, PE	Drawn By: L GRAHAM, PE
Date Issued: MARCH 3, 2021	Project number: 14377.00

PRELIMINARY UTILITY PLAN

Drawing Number

C110

GRADING LEGEND:

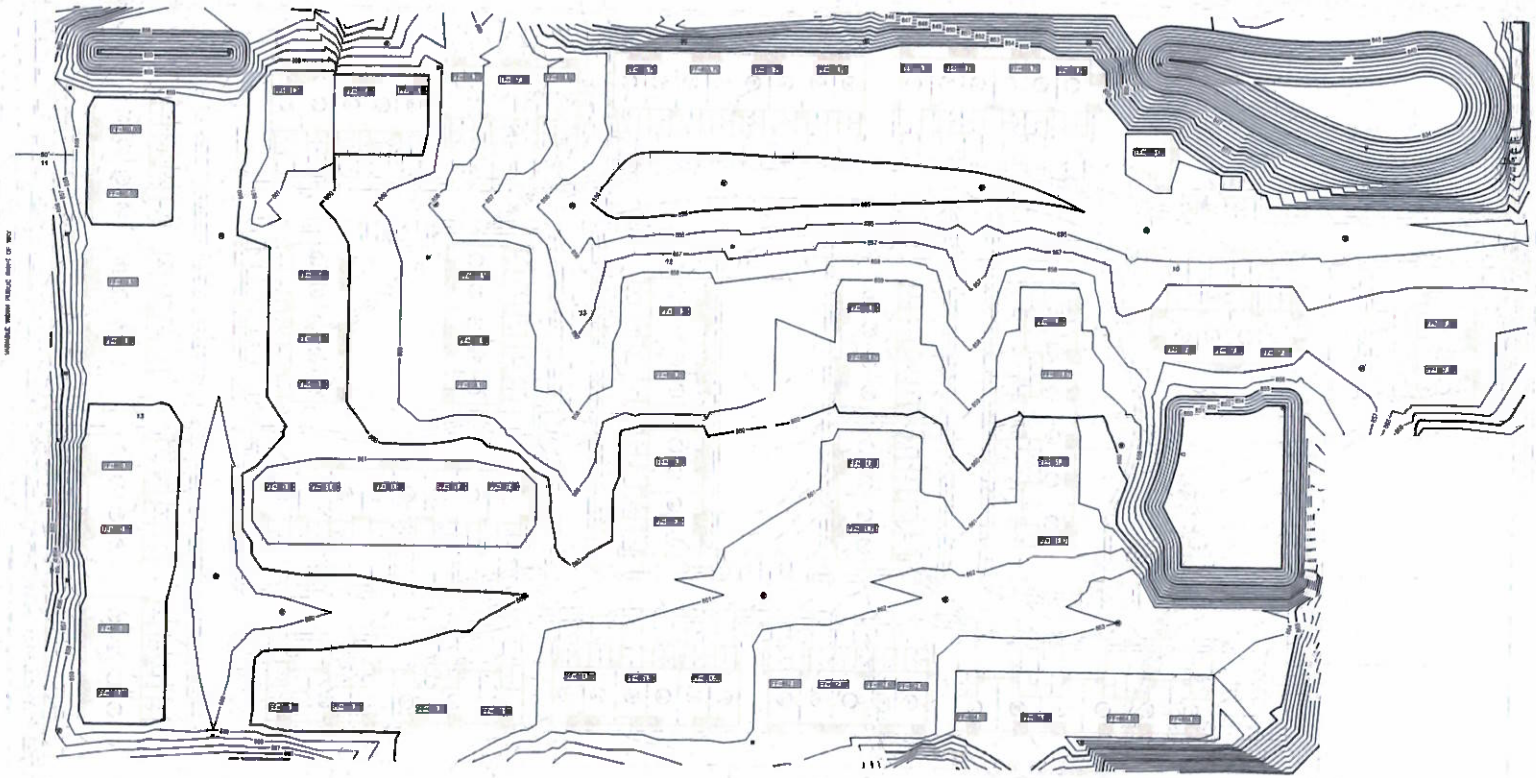
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- TC=78.81 BC=77.81 — PROPOSED TOP OF CURB / BOTTOM OF CURB ELEVATION
- TW=84 / BW=82.69 — PROPOSED TOP OF WALL / BOTTOM OF WALL
- 77.73 — PROPOSED SPOT ELEVATION
- 70.71 — EXISTING ELEVATION
- 72.73 — PROPOSED HIGH POINT ELEVATION
- 77.73 — PROPOSED TOP OF GRATE ELEVATION
- FF=77.73 — FINISHED FLOOR ELEVATION
- 2.0% — PROPOSED SLOPE
- 72 — EXISTING CONTOUR
- PROPERTY LINE

N

1" = 80' SCALE BAR

GRADING NOTES

1. REFER TO EROSION AND SEDIMENT CONTROL PLAN FOR REQUIRED EROSION AND SEDIMENT CONTROL MEASURES.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND REPAIRING OF TEMPORARY SEDIMENTATION CONTROLS. EROSION CONTROL MEASURES SHALL NOT BE REMOVED BEFORE VEGETATION HAS OCCURRED COMPLETELY.
3. ALL SILT FENCE TO BE REPLACED WHENEVER THEY BECOME CLOGGED OR INCOMPLETE AND SHALL BE REPLACED AT A MINIMUM OF EVERY 3 MONTHS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION OF TOPSOIL TO ALL DISTURBED AREAS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN EROSION CONTROL MEASURES AT ALL TIMES.
5. SILT FENCE, JUTE MESH, ANCHOR, EROSION CONTROL BLANKETS WILL BE USED ON STEEP SLOPES AND WHEREVER NECESSARY TO CONTROL EROSION AND SILTATION OF EXISTING DRAINAGE SYSTEMS AS ORDERED BY THE ENGINEER OR SPECIFIED ON PLANS.
6. THE CONTRACTOR SHALL DESIGNATE A MEMBER OF HIS/HER FIRM TO BE RESPONSIBLE TO MONITOR EROSION CONTROL, EROSION CONTROL STRUCTURES, TREE PROTECTION AND PRESERVATION THROUGHOUT CONSTRUCTION.
7. ALL DISTURBED AREAS SHALL BE PROTECTED FROM EROSION EITHER BY MULCH OR TEMPORARY SEEDING WITHIN 2 WEEKS OF DISTURBANCE.
8. ALL SITE GRADING MUST BE PERFORMED TO ENSURE POSITIVE DRAINAGE ACROSS THE ENTIRE SITE, THROUGHOUT THE PERIOD OF CONSTRUCTION AND AFTER PROJECT COMPLETION.
9. ALL SEDIMENTATION AND SOIL EROSION CONTROL MEASURES SHALL BE CONSTRUCTED PRIOR TO THE COMMENCEMENT OF SITE GRADING AND MUST CONFORM TO PART 91 OF ACT 451 OF THE PUBLIC ACTS OF 1994 AS AMENDED. ALL APPLICABLE PERMITS SHALL BE OBTAINED BEFORE IMPLEMENTING THESE MEASURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SEDIMENTATION AND SOIL EROSION CONTROL MEASURES THROUGHOUT CONSTRUCTION.
10. IN GENERAL, EARTHWORK AND PAVEMENT CONSTRUCTION SHOULD BE PERFORMED IN ACCORDANCE WITH THE LATEST MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION UNLESS OTHERWISE NOTED.
11. REMOVE ANY EXISTING TOPSOIL, ORGANIC SOILS, UNSUITABLE FILL, VEGETATION, TREES AND OTHER DELETERIOUS MATERIALS TO EXPOSE THE SUBGRADE SOIL. TREE ROOTS SHOULD BE COMPLETELY REMOVED.
12. EXCAVATE TO THE DEPTH OF THE FINAL SUBGRADE ELEVATION TO ALLOW FOR GRADE CHANGES AND THE PLACEMENT OF THE RECOMMENDED PAVEMENT SYSTEM.
13. ON SITE FILL MATERIAL CAN BE USED IF THE SPECIFIED COMPACTION REQUIREMENTS CAN BE ACHIEVED. IF ON SITE MATERIAL IS USED IT SHOULD BE CLEAN AND FREE OF FROZEN SOIL, ORGANICS, OR OTHER DELETERIOUS MATERIALS.
14. THE FINAL SUBGRADE SHOULD BE THOROUGHLY PROOFROLLED USING A LOADED TANDEM AXLE TRUCK UNDER THE OBSERVATION OF GEOTECHNICAL/PAVEMENT ENGINEER. LOOSE OR YIELDING AREAS THAT CANNOT BE MECHANICALLY STABILIZED SHOULD BE REMOVED AND REPLACED WITH ENGINEERED FILL OR AS DICTATED BY FIELD CONDITIONS.
15. THE AGGREGATE BASE SHOULD BE COMPACTED TO ACHIEVE A MINIMUM OF 95 PERCENT OF THE MAXIMUM MODIFIED PROCTOR DRY DENSITY. THE BASE AND SUBGRADE COMPACTION SHOULD EXTEND A MINIMUM OF 12 INCHES BEYOND THE PAVED EDGE OR BACK OF CURB.



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DATE	DESCRIPTION

Not For Construction

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Project Manager: J. Odusanya, PE	Drawn By: J. GRAHAM, PE
Designed By: J. GRAHAM, PE	Reviewed By: J. GRAHAM, PE
Date Issued: MARCH 8, 2022	Project Number: 14377.00

PRELIMINARY GRADING PLAN

C120

Michael West

From: Beth Koopsen <bkoopsen@yahoo.com>
Sent: Thursday, July 09, 2020 3:29 PM
To: Michael West; Beth Koopsen
Subject: Redwood PD Lovers Lane

CAUTION: THIS EMAIL IS FROM AN EXTERNAL SENDER Do not click on links or open attachments unless this is from a sender you know and trust.

Michael West
Senior City Planner
City of Portage, MI

Thank you for our phone conversation this afternoon relative to the potential residential development of Redwood Living a Planned Development at 7801 Garden Lane.

My brother Adrian Koopsen (7612 Garden Lane) own the vacant lot at 626 Drury Lane.

I would like to express my support for this development for the following reasons:

1) because it is planned as a "PD Planned Development" - this allows the community (neighbors, City staff, Planning Commission and City Commission) to evaluate this project (site plan, density, building design, materials, access, ...) prior to approving or rejecting the project. It is my understanding if this were to "fall through" the next applicant may request a simple request to rezone to multi family and then the developer could do anything they want within the City and State codes and ordinances. This property will not remain a "horse pasture"!

2) because it appears to be a development "residential" in character (single level, garages, finishes, ...)

3) it addresses the concern of traffic / access on Garden Lane (only access is via Lovers Lane)

4) as part owner of 626 Drury Lane and Garden Lane Apartments (7612 Garden Lane) we are concerned both as neighbors and "competitors". Our vacant lot at 626 Drury Lane (abutting this site - diagonally across Garden Lane) over looks this site and Garden Lane Apartments is just a few blacks to the north. I believe this development will enhance our neighborhood and increase the value our property values.

5) Basically, this just seems like a good use of this parcel of land and I appreciate the sensitivity this plan takes to the existing residential neighborhood to the west

The only suggestion I might raise is that if it were possible to require the entire plan to shift east 20 - 30 feet and show a green / tree strip along Garden Lane. This might elevate some of the concerns of the neighbors to the north (extend that tree strip tot he north west corner) and west.

I will not be able to make the meeting this evening but will plan on attending your next meeting.

Please let me know if you have any questions.

Bill Koopsen

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES - the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at noredwoodapts@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Katie Fairbanks 820 Drury Lane, Portage, MI 49002

Property Owner's signature/ date: [signature] 6/25/2020

**PLEASE ALSO CONSIDER INPUT AND CONCERNS IN E-MAILS.

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 15th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes 118.4 ACRES- the wooded area east of Garden Ln, West of Sovers Lane, North of Center. Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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If you have any questions/ concerns/ feedback, please e-mail me at [illegible]@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.

Thank you for your time and keeping our neighborhood safe.

Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Kallee Kidd 7824 Sovers Lane

Property Owner's signature/ date: Kallie Kidd

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

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With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood. All I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [redacted]. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Kelli

Petition against zoning application RZS/20-4

Property Owner's name/ address: Benjamin Brown / Karen Newmeyer : 7635 Garden Ln
Staci Brown
Property Owner's signature/ date: 6-25-2020 6-25-2020 Staci Brown 6-25-2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [illegible]. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address:
Chad Barnesson
720 Drury Ln Portage, MI 49002

Property Owner's signature/ date:
6/28/20

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 7/1 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this one(1) petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [illegible]. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Kate

Petition against zoning application #19/20-4

Property Owner's name/ address:
Daniel and Michelle McNees
7910 Lovers Lane, Portage, MI 49002
Property Owner's signature/ date:
7/1/20

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 15th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES) the wooded area east of Garden Ln, West of Towns Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood being would construct 100 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise on the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, "The Planning Commission will consider a variety of issues associated with the rezoning proposal including, but not limited to, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood who will be affected as well in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete the attached petition, and return it to either City Hall or myself (I will provide a drop box at 6[illegible] Drury Lane) and count the petitions to ensure we have the necessary 20%. Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is [illegible] for us to speak to our elected officials and protect our neighborhood living area. **This affects us!**

If you have any questions/ concerns/ feedback, please e-mail me at [illegible]
and do my best to reach out to our local elected officials with any and all concerns.

** If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of the petition.
Thank you for your time and keeping our neighborhood safe
Katie

Petition against zoning application #18/20-4

Property Owner's name/ address: Debra Shutt
7832 Towns Lane, Portage, 02

Property Owner's signature/ date: Debra Shutt 7/4/2020

I am against the zoning for the new housing project.
It would cause more pollution-
more noise
more traffic
use of more valuable
water -
and electricity -
the destruction of nature is wrong - in this case
there's plenty homes to
animals + life.
We have our kids, bunnies,
foxes, deer + other
animals who live in there.

Please don't approve the rezoning -
It will cause so much
destruction of the nature
environment.
Too noisy, too crowded, etc
I like a 7832 towns lane
and the Apartments would
destroy my beautiful back
yard.

No rezoning
please!!

Debbie Shutt

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
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If you have any questions/ concerns/ feedback, please e-mail me at [illegible] I will do my best to reach out to our local elected officials with any and all concerns.

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Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Dorman Wilson
7806 Garden Ln
Portage MI 49002

Property Owner's signature/ date: 7-7-2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/21/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 1st, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES - the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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If you have any questions/ concerns/ feedback, please e-mail me at [redacted]. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Gregory D Greenman
724 Chateau
Portage MI 49002

Property Owner's signature/ date: Greg D Greenman
25 June 2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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If you have any questions/ concerns/ feedback, please e-mail me at noredwoodapts@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.

Thank you for your time and keeping our neighborhood safe.

Katie

Petition against zoning application #19/20-4

Property Owner's name/ address:

Jacob and Rachael Blok

806 Chateau Dr. Portage 49002

Property Owner's signature/ date:

7/3/2020

Rachael Blok 7/3/2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 108 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to a later City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [illegible] I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.

Thank you for your time and keeping our neighborhood safe.

Kate

Petition against zoning application #18/20-4

Property Owner's name/ address:

Jim & Terri Bryan
802 Ludgate Lane, Portage, MI 49002

Property Owner's signature/ date:

Terri Bryan 6-30-20

over →

When we bought this house, that parcel was zoned as residential! Not commercial or for apartments! We wanted a quiet neighborhood with little traffic to raise our kids. And since we DO NOT have sidewalks on our street [redacted] All the neighbor kids have to walk, ride bikes or scooters in the road! With so many cars from the apartments going up & down the street, something is inevitable to happen to one of them. We are only about 50ft. from where this is located. I am so disappointed in Portage to even think of allowing this just for more tax dollars! How wrong! Please help our neighborhood stay safe & quiet. Say "NO!"

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES - the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at portedwoodzph@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address:
Jennifer Wain 825 Drury lane Portage MI 49002

Property Owner's signature/ date:
6/25/2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

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I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be affected as well) in the dark. I am taking on the expense of informing the neighborhood. All I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [illegible] I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address:
Leonard Munn
7723 Garden Lane Portage, MI 49002

Property Owner's signature/ date:
6/24/20

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (38.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

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If you have any questions/ concerns/ feedback, please e mail me at [illegible]@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date the form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe
Katie

Petition against zoning application #38/20-4

Property Owner's name/ address: Laura Jean Winters
814 Ludgate Ln
Portage, MI 49002

Property Owner's signature/ date: [illegible]

please read other →

June 30, 2020

To whom it may concern,

As I was buying my home at 814 Ludgate Lane 34 years ago I was informed the horse pasture was for future development, zoned for single family homes. I do not condone a bait and switch. I do not want my peace and quiet disrupted by 109 apartments. This area can't, in my opinion, safely handle around 200 more people living here. Please do not approve the proposed zoning change.

Laura Winters

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
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Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at [illegible]@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Sharon Marie Nichols Hicks Greenman
730 Chateau
Portage Michigan 49002

Property Owner's signature/ date: Sharon Marie Nichols Hicks Greenman 25 June 2020

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES- the wooded area east of Garden Ln, West of Lovers Lane, North of Centre) Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 300 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall
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Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

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If you have any questions/ concerns/ feedback, please e-mail me at [illegible] I will do my best to reach out to our local elected officials with any and all concerns.

If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address
Steve & Lydia Swafford 1105 Dreary Lane Portage, MI 49002

Property Owner's signature/ date
Lydia Swafford 06/25/2020
Steven Swafford 06/25/2020

→

We oppose Redwood Living construding apartments in our neighborhood because we believe in the long run, it would negatively impact the peace and quiet that we cherish in our neighborhood. But more importantly, the safety of our streets. There are many young families here with small children. Building an apartment complex in our area will greatly increase vehicular traffic on our streets, which will pose a greater risk to our children and residents in our neighborhood. We are 100% AGAINST having Redwood Living build their apartments in this neighborhood.

Thank you for taking our concerns into your consideration.

Steve & Lydia Swafford

ACTION NEEDED ASAP! Please help keep our neighborhood peaceful! 6/24/2020

Hello Neighbors,

I am writing not only as a neighbor, but as a concerned citizen/ property owner. June 19th, 2020, the Portage City Planning Commission sent out a letter regarding an application for zoning changes (18.4 ACRES the wooded area east of Garden Ln, West of Lovers Lane, North of Center). Currently this property is zoned for use as single family homes.

With this change, Redwood Living would construct 109 apartments (each apartment allowing 2 vehicles and up to 3 pets PER apartment). This would increase traffic and noise in the neighborhood drastically.

THE FIRST HEARING FOR THIS APPLICATION IS JULY 9th at 7pm at Portage City Hall.
Due to the current pandemic, the hearing will likely be remote. It is important we all voice our opinions. This could have a devastating impact on our peaceful neighborhood and our property values.
Per the notice, *"The Planning Commission will consider a variety of issues associated with the rezoning proposal including, land use, the effects of the zoning change on the character of the surrounding neighborhood, anticipated changes in traffic flows, availability of utilities and property values."*

I have been in contact with numerous city officials, trying to gain information and voice my concerns. I need your help. The city only notified approximately a 2-3 house perimeter of this new development, leaving most of the neighborhood (who will be effected as well) in the dark. I am taking on the expense of informing the neighborhood, all I ask is that you complete this short petition, and return it to either City Hall or myself (I will provide a drop box at 820 Drury Lane and count the petitions to ensure we have the necessary 20%). Please note that even with over 20% owners petitioning, plans can still go through to the City Council for a vote, only needing 2/3 vote to pass. This is why it is detrimental for us to speak to our elected officials and protect our neighborhood.

If you have any questions/ concerns/ feedback, please e-mail me at neighborhoodsafe@gmail.com. I will do my best to reach out to our local elected officials with any and all concerns.

**If you are interested in voicing your opinion and participating in this petition, please print your name, address, and sign and date this form. I also encourage writing your own statements on the back of this petition.
Thank you for your time and keeping our neighborhood safe.
Katie

Petition against zoning application #19/20-4

Property Owner's name/ address: Sharon Hicks Greenman and Peter Greenman
801 Drury Lane
Portage, MI 49002

801 Drury Lane
Portage, MI 49002

Property Owner's signature/ date: 25 June 2020

6-25-2020

FIRST READING
CITY OF PORTAGE, MICHIGAN
NOTICE

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF PORTAGE AND ALL OTHER INTERESTED PERSONS.

NOTICE IS HEREBY GIVEN, that an Ordinance to amend Article 4 (Zoning) of Chapter 42 of the Codified Ordinances of Portage, Michigan, was introduced for first reading at a regular meeting of the City Council held on _____, 2020, and that the Council will hold a public hearing on the proposed amendment at the Portage City Hall in said City on _____, 2020, at 7:00 p.m. or as soon thereafter as may be heard.

NOTICE IS FURTHER GIVEN that the proposed amendment to Article 4 (Zoning) of Chapter 42, of the Codified Ordinances of Portage, Michigan reads as follows:

THE CITY OF PORTAGE ORDAINS:

That Article 4 (Zoning) of Chapter 42, of the Codified Ordinances of Portage, Michigan, Official Zoning Map, be amended as follows:

Street Address	Parcel ID Numbers
7801 Garden Lane	00015-460-C
1203 East Centre Avenue (northern 660 feet)	00015-490-B

From R-1B, one family residential to PD, planned development or any other classification permitted by law.

PLEASE TAKE FURTHER NOTICE that if the owners of at least twenty percent (20%) of the area of land included in the proposed zoning change, or if the owners of at least twenty percent (20%) of the area of land included within an area extending outward one hundred feet (100') from any point on the boundary of the land included in the proposed change, excluding public right-of-way or other publicly owned land, file a written protest petition against the proposed amendment presented to the City Council before final legislative action on the amendment, a two-thirds vote of the City Council will be required to pass the amendment.

Dated: _____

_____
Erica Eklov, City Clerk

(App #19/20-4)

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