

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF AUGUST 10, 2020**

Mayor Patricia Randall, via the WebEx meeting platform, called the meeting to order at 8:01 a.m. Councilmembers Chris Burns, Lori Knapp, Vic Ledbetter, Claudette Reid and Mayor Pro Tem Jim Pearson also joined via the WebEx meeting platform. Councilmember Terry Urban was absent with excuse. Also in attendance were City Manager Joseph La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, Communications Manager Mary Beth Block, and City Clerk Erica Eklov.

With regard to Item A.2, Mayor Pro Tem Pearson inquired about Check #13466 regarding the Eliason Nature Reserve and requested an update on the development. He then inquired about Check #13518 and requested an explanation of the work PLM Land & Lake Management was performing. City Manager La Margo stated he would research and respond. Councilmember Burns inquired about Check #314100 regarding litigation for the South Westnedge Avenue Storm Sewer. Deputy City Manager Carroll responded that the payment pertained to a stormwater easement matter with Home Depot that required Eminent Domain.

With regard to Item A.3, Councilmember Reid requested clarification regarding the price difference in the quoted vehicles, asking if more of the less expensive vehicle could be purchased or the purchase delayed. Deputy City Manager Carroll responded that the noted vehicles were an efficiency discovered by Public Safety Director Arnold that proved administrative staff did not require the same ruggedized vehicle as a patrol officer. Councilmember Reid then asked about the high mileage turnover threshold. Deputy City Manager Carroll stated he would research and respond. City Manager La Margo noted the Police Division has a cycled mileage program in place to offset the need for replacing numerous vehicles at the same time. He also stated that the city was looking at the potential for vehicle lease options as well.

City Council then debated regarding the use of fire trucks for non-emergency runs citing recent citizen concerns.

With regard to Item A.4, Councilmember Reid inquired about the noted bid tabulations that included both prices as well as itemized material costs. She requested clarification regarding whether the materials were included as part of the bid or separate. City Manager La Margo responded that the itemization was provided in an attempt to address prior City Council concerns regarding bid transparency and the bid was all-inclusive.

With regard to Item A.5, Councilmember Reid inquired about a "Section H" noted in the roof specifications that was not bid out and why that was. City Manager La Margo stated he would research and respond.

With regard to Item A.7, Councilmember Reid requested clarification regarding the ingress and egress for the 109 units proposed. Deputy City Manager Carroll responded that the original development plan did not include emergency access, but noted Community Development Director Forth had requested it based on prior concerns. Mr. Carroll further noted that the access points would be fully owned and operated by the developer. Councilmember Reid inquired whether the noted western access was for emergency vehicles only. Deputy City Manager Carroll responded that the western access was only for emergency vehicles but was open to any pedestrians or cyclists desiring to use it. Mayor Randall requested

that additional background information regarding the access points be provided to Council prior to the regular meeting.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:24 a.m.

Erica L. Eklov, City Clerk