

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF JULY 13, 2020**

Mayor Patricia Randall, via the WebEx meeting platform, called the meeting to order at 8:00 a.m. Councilmembers Chris Burns, Lori Knapp, Claudette Reid and Mayor Pro Tem Jim Pearson also joined via the WebEx meeting platform. Councilmember Terry Urban was absent with excuse. Also in attendance were City Manager Joseph La Margo, Deputy City Manager Mike Carroll, Deputy City Manager Adam Herringa, Communications Manager Mary Beth Block, and City Clerk Erica Eklov.

With regard to Item A.3, Councilmember Reid inquired when the Pedestrian Overpass would be worked on and the expected duration of the project. She further inquired whether the Overpass would be completed before the start of school in the fall, should there be school resuming. Councilmember Knapp inquired about earlier painting performed in the spring and whether the planned re-painting would affect any earlier work. Councilmember Burns responded to Councilmember Reid, noting the City Manager Report states the project would start in August with completion scheduled for October. He then echoed Councilmember Knapp's inquiry regarding the ongoing maintenance plan for the Overpass. City Manager La Margo stated he would research and respond.

With regard to Item A.5, Councilmember Knapp expressed concern with the wording of the Action Recommended and inquired what was entailed with the noted "final action." City Clerk Eklov clarified the legal requirement for the matter to be published in the local newspaper and the 28-day requirement prior to adopting the proposed Resolution. City Manager La Margo stated the Action Recommended could be revised to read "*consider taking final action.*"

With regard to Items A.6 and A.7, Councilmember Reid inquired why the proposed meeting times were recommended for 6:00 p.m. She expressed concern that this would conflict with normal dinner times for potential attendees. City Manager La Margo responded that the July 23rd meeting will be held outdoors and 6:00 p.m. would be after the normal work day but still allow for daylight hours. He stated that the July 21st meeting was similar but also to be mindful of staff time. Mayor Randall inquired regarding the location of the candidate resumes for the July 21st meeting. City Clerk Eklov responded that the resumes were provided via BoardView and not on the public website in light of personal information contained therein.

With regard to Item A.7, Councilmember Reid inquired about a rain location should the meeting have inclement weather. City Manager La Margo responded that an indoor meeting format was not possible due to social distancing requirements and the meeting would be cancelled in the event of bad weather. Mayor Randall asked the City Manager to make note of this plan in the City Manager Report for public information.

With regard to Item H.1, Mayor Randall inquired whether the applicants for the Youth Advisory Committee and the re-appointments for the Construction Board of Appeals needed to attend the interviews since Council likely planned to make the appointments nonetheless. Mayor Randall noted a desire to minimize attendance at the session in the interest of social distancing. City Clerk Eklov confirmed the youth members were not required to attend and clarified the scheduled plan for the three meetings slated for July 14th. Ms. Eklov confirmed that without the youth attending, the first meeting could start later and such a change could be noticed within the Open Meetings Act requirements. Following discussion, motion by Reid,

seconded by Pearson, to change the time of the July 14th Board and Commission Interview Session from 5:15 p.m. to 5:30 p.m. Upon roll call vote, motion carried 5 to 0.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:43 a.m.

Erica L. Eklov, City Clerk