

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

Proclamations:

1. Black History Month

A. Consent Agenda:

1. Approval of City Council Meeting Minutes:
 - a. Regular Meeting of January 14, 2020.
 - b. Pre-Council Meeting of January 27, 2020.
2. Approval of the Accounts Payable Register of January 28, 2020 as presented.
3. Adopt the Notice of Intent Resolution to fund construction of \$8.4 million in capital improvements, including Fire Station #2 Facility Replacement, South Westnedge Avenue/Shaver Road Traffic Signal Improvements, West Milham Avenue and Portage Road Trailway.
4. Award a base contract to Byce & Associates in the amount of \$320,000 with a 3.75% fee applied to construction costs exceeding \$8 million to perform architectural and engineering services for the construction of the Charles & Lynn Zhang Portage Community Senior Center and authorize the City Manager to execute all documents related to this contract on behalf of the city.
5. Approve a one-year agreement for comprehensive liability, property and auto fleet insurance through the Michigan Municipal Risk Management Authority (MMRMA) at a total cost not to exceed \$499,352 for the period March 1, 2020 to March 1, 2021 and authorize the City Manager to execute all documents related to this action on behalf of the city.
6. Approve a two-year pricing agreement with ADP, LLC, for electronic payroll processing and time and attendance software and hosting at a first-year cost of \$57,600 and a second-year cost of \$58,750 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
7. Approve a contract with Kalamazoo County to provide hazardous waste collection services at the Household Hazardous Waste Center for Portage residents for the 2020 calendar year in the amount of \$46,000 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
8. Approve the Final Preliminary Condominium Subdivision (engineering plans) for Claremount Woods, 5691 Claremount Street.
9. Approve the Final Condominium Subdivision for Westfield North, 5700 Alten Street, subject to: a) completion of sidewalks and street trees by November 2021; and, b) six sections of the storm sewer be reviewed before expiration of the two-year maintenance bond.
10. Approve the Final Plat for West Lake Estates, 9300 Portage Road, subject to: a) completion of sidewalks and street trees by November 2021; and, b) four sections of the storm sewer be reviewed before expiration of the two-year maintenance bond.
11. Set a special meeting of the City Council to engage in strategic planning with the City Administration and Chad Bareither, of The Bareither Group, on Tuesday, February 18, 2020 from 6:00 - 9:00 p.m. in City Hall Conference Room 1.
12. Minutes of Boards & Commissions:

- a. Zoning Board of Appeals of November 11, 2019.
 - b. Youth Advisory Committee of December 2, 2019.
 - c. Human Services Board of December 5, 2019.
 - d. Portage Public Schools Board of Education Regular Business and Special Meeting Minutes from December 9, 2019.
 - e. Senior Citizen Advisory Board of December 18, 2019.
 - f. Park Board of January 8, 2020.
13. Materials Transmitted of January 14, 2020.
14. Calendar of Meetings
- Historic District Commission, Wednesday, February 5 at 8:15 a.m., City Hall Room #2.
 - Park Board, Wednesday, February 5 at 6:30 p.m., Portage Senior Center.
 - Human Services Board, Thursday, February 6 at 6:30 p.m., City Hall Room #1.
 - Planning Commission, Thursday, February 6 at 7:00 p.m., Council Chambers.
 - Youth Advisory Committee, Monday, February 10 at 6:00 p.m., City Hall Room #1.
 - Lake Center Business District - Business Workshop, Monday, February 10 at 3:00 p.m., Council Chambers.
 - Lake Center Business District - Resident Workshop, Monday, February 10 at 6:30 p.m., Council Chambers.
 - Zoning Board of Appeals, Monday, February 10 - CANCELLED.
- B. Petitions and Statements of Citizens:
- C. Communications:
1. Annual update from the Youth Advisory Committee.
 2. Communication from the Environmental Board regarding a Climate Action Plan Executive Summary.
- D. Public Hearings:
- E. Regular Business Agenda:
- F. Unfinished Business:
- G. Council Committee Reports:
- H. New Business:
- I. Statements of Citizens:
- J. Statements of City Council and City Manager.
- Adjournment.