

7:00 p.m. Call to Order.

Invocation.

Pledge of Allegiance - Boy Scout Troop 244

A. Current City Council:

1. Roll Call.
2. Proclamations:
 - a. Resolution of Remembrance for Officer Zorro
3. Approval of City Council Meeting Minutes:
 - a. Regular Meeting of November 5, 2019
 - b. Pre-Council Meeting of November 18, 2019
4. Receive the November 5, 2019 City General Election Report from the Kalamazoo County Board of Canvassers as information only.
5. Comments from Councilmembers.
6. Adjournment Sine Die of retiring City Council.

B. New City Council:

1. Oaths of Office.
2. Signing of the *City Council Code of Ethics and Values Policy*.
3. Seating of Mayor and Councilmembers.
4. Roll Call of New Council.
5. Election of Mayor Pro Tempore.
6. Adopt the revised *Rules of Order and Procedure*.
7. Consent Agenda:
 - a. Approval of the Accounts Payable Register of November 19, 2019 as presented.
 - b. Award a contract for the purchase of traffic signal poles, mast arms and assemblies for traffic signal upgrades on South Westnedge Avenue to Maico Industries of Ellsworth, Kansas in the not-to-exceed amount of \$305,491 and authorize the City Manager to sign all documents related to the contract on behalf of the city.
 - c. Award a contract to perform engineering services to Abonmarche Consultants, Inc. for the 2020 Local Streets Reconstruction Program in an amount not-to-exceed \$231,990 and authorize the City Manager to execute all documents related to the contract on behalf of the city.
 - d. Approve the purchase of 3.82 acres of land plus a 5,239 square-foot permanent easement addressed as 9224 Portage Industrial Drive owned by J&H LLC for the construction of a northern entrance to the Eliason Nature Reserve, and authorize the City Manager to execute all documents related to this action on behalf of the city.
 - e. Approve payment of the annual licensing and software maintenance services fees with BS&A, Incorporated at a total cost of \$53,147 and authorize the City Manager to execute all related documents on behalf of the city.

- f. Award a contract to Clean Complete Janitorial Services for cleaning maintenance of park facilities and public rental properties for the annual cost of \$45,885 with the option of four one-year renewals, and authorize the City Manager to execute all documents related to this action on behalf of the city.
 - g. Minutes of Boards & Commissions:
 - i. Portage Public Schools Board of Education Committee of the Whole Work Session of October 14, Special Meeting of October 21 and Regular Business Meeting of October 28, 2019.
 - ii. Historic District Commission of October 2, 2019.
 - h. Materials Transmitted from November 5, 2019.
 - C. Statements of Citizens and Guests regarding New City Council.
 - 1. Petitions and Statements of Citizens - Other Matters.
 - D. Communications:
 - 1. Calendar of Meetings:
 - Senior Citizens Advisory Board, Wednesday, November 20 at 2:30 p.m. at Senior Center.
 - Planning Commission, Thursday, November 21 - CANCELLED.
 - Youth Advisory Committee, Monday, December 2 at 6:00 p.m. in City Hall Room #1.
 - E. Public Hearings:
 - F. Regular Business Agenda:
 - 1. Authorize the Mayor to sign a letter to Secretary Mike Pompeo of the United States Department of State consenting to refugee resettlement in the City of Portage.
 - G. Unfinished Business:
 - 1. Presentation by the firm Fishbeck, Thompson, Carr & Huber regarding the Hampton Creek Wetland Area.
 - H. Council Committee Reports:
 - I. New Business:
 - J. Statements of Citizens:
 - K. Statements of City Council and City Manager.

Adjournment.