

**MINUTES OF THE SPECIAL MEETING OF THE PORTAGE CITY COUNCIL
OF JANUARY 8, 2019 - BOARDS AND COMMISSIONS APPLICANTS**

Mayor Patricia Randall called the meeting to order at 5:15 p.m. The following Councilmembers were present: Councilmembers Richard Ford, Lori Knapp, Mayor Pro Tem Jim Pearson and Mayor Patricia Randall. Councilmembers Chris Burns, Claudette Reid and Terry Urban were absent with excuse. Also present were City Manager Laurence Shaffer and City Clerk Adam Herringa.

At the invitation of Mayor Randall, City Assessor Ed VanderVries reviewed the demands of the Board of Review in 2018 and anticipated demand in 2019. He shared that the workload of the Board of Review is in decline and that a three-person Board of Review with two alternates would be sufficient. Mayor Randall asked current members of the Board of Review that were present for their thoughts on the size of the Board of Review. Mr. Pat Buckley shared an idea in which the current six members would be reappointed but, rather than working full days, teams of three could divide the day in half. Other members of the Board of Review concurred with the suggestion of Mr. Buckley and pointed to the value in keeping trained members active and engaged should demands on the Board of Review increase in the future. Mayor Randall asked each applicant if he or she can commit to the time required and all answered in the affirmative. City Council interviewed the following applicants for Board of Review:

* From 5:15 p.m. to 5:30 p.m., City Council interviewed Patrick Buckley, Steve Doorlag, Carol Eddy, Justin Gish, Keith Hearit, Tony Lorentz and Lyndsay Vainner.

No candidates were in attendance to interview for the Zoning Board of Appeals. Mayor Randall asked the Chairperson of the Zoning Board of Appeals, Jay Eichstaedt, whether there are any attendance issues with the two individuals up for reappointment. He indicated that there was not.

At the invitation of Mayor Randall, the Chairperson of the Planning Commission, Wayne Stoffer, reviewed the activities of the Planning Commission. Mayor Pro Tem Pearson asked Mr. Stoffer to share any thoughts on upcoming activities of the Planning Commission or where City Council may be of assistance. Mr. Stoffer reviewed potential upcoming activities and shared that the Planning Commission is always in need of good people.

City Council then interviewed the following applicant for the Planning Commission.

* From 5:35 p.m. to 5:45 p.m., City Council interviewed Bill Fries.

At the invitation of Mayor Randall, Councilmember Ford summarized the activities and responsibilities of the Environmental Board. City Council then interviewed the following applicants for the Environmental Board.

* From 5:45 p.m. to 6:00 p.m., City Council interviewed Chelsea Huber, Loren Kimeldorf and Kevin Park.

At the invitation of Mayor Randall, City Manager Shaffer provided an overview of the Human Services Board. The Chairperson of the Human Services Board, Pat Maye, arrived and shared additional information about the responsibilities of the board. City Council then interviewed the following applicants for the Human Services Board.

* From 6:00 p.m. to 6:10 p.m., City Council interviewed Douglas Gilchrist and Kathryn Hanfland.

At the invitation of Mayor Randall, the Chairperson of the Park Board, Jonathan Peer, summarized the activities and responsibilities of the Park Board. City Council then interviewed the following applicants for the Park Board.

* From 6:10 p.m. to 6:20 p.m., City Council interviewed Daniel Jassim and Rachel Stiening. Ms. Stiening indicated that, given Mr. Jassim's qualifications, she would be willing to participate with the Park Board as a volunteer rather than serving as a boardmember.

At the invitation of Mayor Randall, City Clerk Herringa summarized the roles and responsibilities of the Senior Citizen Advisory Board. Mayor Randall explained that the city is in the process of raising funds in support of a new facility which would expand and replace the existing Senior Center. City Council then interviewed the following applicants for the Senior Citizen Advisory Board.

* From 6:10 p.m. to 6:20 p.m., City Council interviewed Douglas Gilchrist and Tony Lorentz.

ADJOURN: Mayor Randall adjourned the meeting at 6:20 p.m.

Adam Herringa, City Clerk