CITY COUNCIL MEETING MINUTES FROM AUGUST 28, 2018

The Regular Meeting was called to order by Mayor Randall at 7:00 p.m. At the request of Mayor Randall, the City Clerk called the roll with the following members present: Councilmembers Chris Burns, Richard Ford, Lori Knapp, Claudette Reid, Terry Urban, Mayor Pro Tem Jim Pearson and Mayor Patricia Randall. Also in attendance were City Manager Larry Shaffer, City Attorney Randy Brown and City Clerk Adam Herringa.

Mayor Randall asked for a moment of silence in honor of all denominations or personal beliefs, in recognition of those we have lost, safety of children returning to school and significance of Labor Day. City Council and the audience then recited the Pledge of Allegiance.

CONSENT AGENDA: Mayor Randall shared where the public can access the meeting agenda and asked if any Councilmember or anyone in the audience would like an item removed from the Consent Agenda. Councilmember Reid asked that Item A.4 (Final Plan for Greenspire Apartments) be removed from the Consent Agenda. Councilmember Urban stated that City Administration was asking for Item A.10 to be added to the Consent Agenda. He noted that City Council had just received the item and has not been able to review the material. As a result he stated that he would like the item placed on the Regular Business section of the agenda so the City Manager could explain the item and what is being requested.

Motion by Reid, seconded by Knapp, to approve the Consent Agenda items as presented. Upon a roll call vote, motion carried 7 to 0.

APPROVAL OF MINUTES: Motion by Reid, seconded by Knapp, to approve the minutes of the Regular Meeting of August 14 and Pre-Council Meeting of August 27, 2018. Upon a roll call vote, motion carried 7 to 0.

APPROVAL OF ACCOUNTS PAYABLE REGISTER OF AUGUST 28, 2018: Motion by Reid, seconded by Knapp, to approve the Accounts Payable Register of August 28, 2018. Upon a roll call vote, motion carried 7 to 0.

PURCHASE OF VEHICLES AND EQUIPMENT: Motion by Reid, seconded by Knapp, to authorize the purchase of 12 vehicles and pieces of equipment as noted through the State of Michigan MiDEAL and Sourcewell (formerly National Joint Powers Alliance) purchasing programs at a total cost of $980,201.09 and authorize the City Manager to execute all documents related to these purchases on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

PRELIMINARY CONDOMINIUM SUBDIVISION FOR PENNRIDGE TRAIL (PHASE 1): Motion by Reid, seconded by Knapp, to approve the Preliminary Condominium Subdivision for Pennridge Trail (Phase I), 1722 and 1800 West Osterhout Avenue, subject to submittal of detailed engineering plans for streets, utilities and storm water as outlined in the August 10, 2018 Department of Community Development staff report. Upon a roll call vote, motion carried 7 to 0.

FINAL CONDOMINIUM SUBDIVISION FOR COPPERLEAF PHASE III: Motion by Reid, seconded by Knapp, to approve the Final Condominium Subdivision for Copperleaf Phase III, 3800 West Milham Avenue and 5710 Angling Road, subject to completion of sidewalks and street trees by November 2020, and amendment of Association Bylaws to include Phase III Maintenance and Indemnification agreements between the association and the City of Portage. Upon a roll call vote, motion carried 7 to 0.

REFUNDING BOND RESOLUTION: Motion by Reid, seconded by Knapp, to adopt a refunding bond resolution authorizing limited tax pledge to payment of the Downtown Development Limited Tax Refunding Bonds, Series 2018. Upon a roll call vote, motion carried 7 to 0.

MINUTES OF BOARDS AND COMMISSIONS: Motion by Reid, seconded by Knapp, to receive minutes of the Zoning Board of Appeals of June 11 and Planning Commission of August 2, 2018. Upon a roll call vote, motion carried 7 to 0.

STATEMENTS OF CITIZENS: Mr. Alan Loveridge, 23965 88th Avenue, Marcellus, MI, spoke with regard to the success of "User Pay Daycare" in Portage Public Schools. He shared statistics regarding private daycare programs and asked City Council to work with the Portage Public Schools School Board and state and federal leaders in an effort to expand the program to other communities.

Mr. Matt Freeman, 3533 Fleetwood Drive, spoke with regard to the safety of children in Portage Public Schools. He shared that he believes the current staff of two dedicated School Resource Officers is inadequate and shared that this is supported by a member of the Portage Department of Public Safety. He expressed support for the addition of four more School Resource Officers and implored City Council to work with Portage Public Schools to identify funding.

Mr. Terry Henderson, 7767 Percheron, Kalamazoo, spoke in support of the addition of School Resource Officers to Portage Public Schools. He expressed concern about the safety of children along with response plans should a school shooting take place. Mr. Henderson and Mr. Freeman shared that conversations with State Representative Brandt Iden revealed that State of Michigan funding is available for equipment and training for School Resource Officers and that, if requested, funding might be made available to assist with salary.

Mayor Randall thanked Mr. Freeman and Mr. Henderson for their comments and shared that school safety is a top priority of City Council. City Manager Shaffer shared that City Council has established a School/Council Collaboration Committee and that a report on school safety from the Department of Public Safety had been received. In addition, he shared that a joint meeting of the Portage Public Schools School Board and City Council was upcoming in September and that school safety would be a topic of discussion.

Mr. Matt Longjohn, 2965 Innisbrook, shared that he is a longtime resident of Portage and has deep roots in the community. He shared that he is running for U.S. House of Representatives and plans to become the first member of the U.S. House of Representatives from the City of Portage. He shared that he is a consumer of Portage services and is impacted by decisions made by local leaders. He shared that he would be happy to review and discuss issues of the day and asked City Council to be mindful, when it comes to school safety, of the benefits of counseling and health centers.

COMMUNICATIONS:

CALENDAR OF MEETINGS: At the request of Mayor Randall, City Clerk Herringa read the meeting schedule for the record. Motion by Ford, seconded by Burns, to receive the Calendar of Meetings. Upon a roll call vote, motion carried 7 to 0.

CITY MANAGER SALARY REVIEW COMMITTEE: Mayor Randall referred to this item and asked that City Council convene the City Manager Salary Review / Evaluation Committee and request a recommendation no later than November 6, 2018 as to compensation for the contract year. Councilmember Reid clarified that Mayor Randall, Mayor Pro Tem Pearson and Councilmember Ford are the members of this committee. Councilmember Reid inquired if City Council would be utilizing the same evaluation tool as last year and Mayor Randall responded in the affirmative but indicated that Councilmembers are welcome to provide input. Motion by Ford, seconded by Knapp, to convene the

City Manager Salary Review / Evaluation Committee and request a recommendation no later than November 6, 2018 as to compensation for the contract year. Upon a voice vote, motion carried 7 to 0.

REGULAR BUSINESS AGENDA:

FINAL PLAN FOR GREENSPIRE APARTMENTS: Councilmember Reid stated that she had questions regarding stormwater retention and the amount of impermeable surface. She stated her understanding that much of the retention would be underground and asked for clarification if this water would ultimately be discharged into Portage Creek and/or Hampton Lake. In addition, she pointed out that Portage Creek is a trout stream and the natural habitat can be harmed by the discharge of warm water and wondered as to whether the water in the retention ponds cooled sufficiently before discharge. Mayor Randall asked City Manager Shaffer to respond and Mr. Shaffer introduced Vicki Georgeau, Director of Community Development. Ms. Georgeau stated that Phase V-C is the final step of the Phase V development. Ms. Georgeau clarified that there will be an above ground stormwater storage basin and that this basin will discharge into a wetland area. Further, she stated that there is no connection between the discharge basin and either Hampton Lake or Portage Creek. She also stated that there should be no impact on the water temperature of Portage Creek.

Motion by Reid, seconded by Knapp, to approve the Final Plan for Greenspire Apartments (Phase V-C), 3413 Fawn Cove and 3413 West Centre Avenue, subject to MDEQ approval of the storm water discharge and finalization of the detailed engineering plans related to the underground utilities (storm sewer, water and sanitary sewer). Upon a roll call vote, motion carried 7 to 0.

MDOT FUNDING FOR IMPROVEMENTS TO ZYLMAN AVENUE, LOVERS LANE AND IDAHO AVENUE: Councilmember Urban asked City Manager Shaffer to review the item and what is being requested. Mr. Shaffer shared that the contracts from the Michigan Department of Transportation (MDOT) were received late last Friday. He continued by sharing that the contracts formalized that MDOT would be the conduit for the $3.25 million in State of Michigan funding which is to be used for improvements to Zylman Avenue, Lovers Lane and Idaho Avenue. Mr. Shaffer stated that the request for City Council approval follows past practice and authorizes the City Manager to receive the funds. He shared that the contracts were placed on this agenda in order to best meet MDOT schedules. In response to an inquiry, Mr. Shaffer stated that the projects should take place in the year 2019. Mayor Randall shared that it is excellent news that the State of Michigan is contributing $3.25 million to projects that the City was planning to pay for itself. Motion by Reid, seconded by Knapp, to approve Contract #2018-0770 between the Michigan Department of Transportation and the City of Portage for the completion of the Zylman Avenue Reconstruction Project; Approve Contract #2018-0771 between the Michigan Department of Transportation and the City of Portage for the completion of the Realignment of Lovers Lane north of Ramona Avenue Project; Approve Contract #2018-0772 between the Michigan Department of Transportation and the City of Portage for the completion of the Reconstruction of Idaho Avenue from Oregon to South Westnedge Avenue Project; and Adopt Resolutions authorizing the City Manager to sign Contracts #2018-0770, #2018-0771 and #2018-0772; and authorize the City Manager to sign all other documents related to these projects on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

UNFINISHED BUSINESS:

FIRE STATION No. 2 ARCHITECTURAL CONTRACT: Mayor Randall stated City Council held a Committee of the Whole Meeting earlier in the evening to discuss the replacement of Fire Station No. 2 and indicated that this item had been on the agenda of the August 14th Regular Meeting. City Manager Shaffer indicated that no action was being requested on this contract at this time pending additional review of the project. In response to a query from Councilmember Reid, Mr. Shaffer indicated that he planned to have an overall recommendation and analysis of the Fire Station No. 2 project on the next agenda. Motion by Burns, seconded by Knapp, that City Council take no action at this time concerning the August 14, 2018 recommendation that City Council approve an increase to the contract with Williams Architects of Itasca, Illinois, in the amount of $276,500 for architectural services for Fire Station No. 2. Upon a roll call vote, motion carried 7 to 0.

COUNCIL COMMITTEE REPORTS: Councilmember Reid provided an update on a meeting the City Council School Committee had with the City Manager. She shared that they discussed the upcoming joint City Council/School Board Meeting, agenda structure and discussion topics. She stated that the meeting is open to the public. Councilmember Burns shared that one of the topics on the agenda will be the School Resource Officers and infrastructure planning as it relates to safety. Motion by Knapp, seconded by Ford, to receive the Council Committee Report as presented. Upon a voice vote, motion carried 7 to 0.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Burns thanked and congratulated the Portage District Library on their recent event called "Festival in the Flats." He shared that he and Councilmember Knapp attended and read books to pre-school students. Mr. Burns shared that on September 7th at the KVCC Center for New Media an event involving Kalamazoo Loaves and Fishes and a youth committee for Kalamazoo County would be held. The event will showcase art that highlights hunger in the community.

Councilmember Ford welcomed Director of Community Development Vicki Georgeau back to the City Council meetings and shared that he recently attended orientation at Haverhill Elementary as his son will be starting school there in the fall.

Councilmember Urban encouraged residents to use caution in the coming days and weeks as school goes back into session. He reminded motorists to be watchful for children walking to and from school, buses and bikers.

Councilmember Reid shared her pleasure at Director Georgeau's return to Council Chambers. Councilmember Reid also shared that the Kalamazoo County Substance Abuse Task Force will be hosting a town hall meeting on September 24th at the Kalamazoo Public Library regarding the impact of marihuana on youth and the community. Councilmember Reid expressed regret at not removing Item A.5, Preliminary Condominium Subdivision for Pennridge Trail (Phase 1), from the Consent Agenda. She shared that she has gone on record expressing concern with this development having only one ingress/egress and would like the record of this meeting to reflect her continued concern.

Councilmember Knapp shared that, like Councilmember Burns, she enjoyed the "Festival in the Flats" sponsored by the Portage District Library. Ms. Knapp referenced congratulations she offered at the previous City Council Meeting to the Paint the Plow contest winners. She amended her previous congratulations by noting that she should have included Lake Center Elementary and not Central Middle School. Finally, Ms. Knapp, congratulated the community and Portage Public Schools on the construction and opening of the new Huskie Stadium.

Mayor Pro Tem Pearson referenced the "Natural Place to Move" slogan of the City of Portage. He pointed out that City Council approved the addition of 264 housing units to the community on tonight's agenda. He shared that within the past year and a half City Council has approved an additional 408 housing units. Mayor Pro Tem Pearson thanked and congratulated Vicki Georgeau, Community Development employees Mike West and Chris Forth, and other staff members of the Community Development Department for their efforts.

Mayor Randall welcomed Vicki Georgeau back and wished her a happy birthday. Mayor Randall shared that she recently attended a YWCA event regarding women in leadership and shared that the 42% representation of women on the Portage City Council is well above average. She then recognized Portage Public Schools and the opening of the new Huskie Stadium and commented that good schools need a strong community and vice versa. Finally she wished everyone a happy holiday weekend and encouraged residents to watch out for children as they return to school.

ADJOURNMENT: Mayor Randall adjourned the meeting at 7:48 p.m.

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Adam Herringa, City Clerk