

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF JULY 23, 2018**

Mayor Randall called the meeting to order at 8:00 a.m. Councilmembers Chris Burns, Richard Ford, Lori Knapp, Claudette Reid and Mayor Pro Tem Jim Pearson joined via the conference phone line. Councilmember Terry Urban was absent with excuse. Also in attendance were City Manager Laurence Shaffer, Deputy City Manager Rob Boulis and City Clerk Adam Herringa.

Mayor Randall opened the meeting and inquired if there were any questions or concerns regarding items on the proposed July 24th Regular Meeting Agenda. With regard to Item A.2, Accounts Payable, Mayor Pro Tem Pearson inquired as to a payment involving street sweeping. He indicated that his question is not about the payment but more broadly about the schedule for residential street sweeping and if there is a street sweeping policy. He noted that sweeping often occurs in areas where there is not a visible need. He inquired if street sweeping services could be reduced without a visible impact on street conditions. Related to this topic, Mayor Randall stated that she often sees storm drains and gutters in residential areas that are clogged with debris. She asked if more can be done to keep the drains clear.

With regard to Item A.2, Mayor Pro Tem Pearson inquired about a payment to Kalamazoo Pickleball. He stated that he did not question the payment but was curious as to the relationship between the City of Portage and Kalamazoo Pickleball. City Manager Shaffer stated that he would research and respond but indicated his understanding that Kalamazoo Pickleball runs the league, the City of Portage collects the fees and then returns 50% of the revenue to Kalamazoo Pickleball.

With regard to Item A.3, Hill 'an' Brook Special Assessment, Councilmember Reid shared her understanding that the recommendation is to refer the petition to City Administration for review. She pointed out that the petition did not include signatures but printed names and inquired as to the validity. Councilmember Reid also asked that City Council be provided with the reverse side of the petition. She pointed out that some houses on Hill 'an' Brook are not included while some on Merryview are included in the proposed special assessment district. She asked for clarification as to what properties would and would not be included. Finally, she stated her understanding that the petition had been filed with the city on previous occasions and asked that copies of the prior petitions be provided.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:08 a.m.

Adam Herringa, City Clerk