

**MINUTES FROM THE PRE-MEETING
OF THE PORTAGE CITY COUNCIL
OF JULY 9, 2018**

Mayor Randall called the meeting to order at 8:00 a.m. Councilmembers Chris Burns, Lori Knapp, Claudette Reid and Mayor Pro Tem Jim Pearson joined via the conference phone line. Councilmembers Richard Ford and Terry Urban were absent with excuse. Also in attendance were Deputy City Manager Rob Boulis and City Clerk Adam Herringa.

Mayor Randall opened the meeting and inquired if there were any questions or concerns regarding items on the proposed July 10th Regular Meeting Agenda. With regard to Item A.4, Community Development Block Grant Contracts, Councilmember Burns reviewed the Non-Discrimination clauses of the contracts and pointed out that provisions of the city's Non-Discrimination Ordinance were not included and asked if they should be included. Deputy City Manager Boulis stated that he would review the matter and speculated that the contract had not been updated to reflect the Non-Discrimination Ordinance. Mr. Boulis continued by stating that the requirements of the Non-Discrimination Ordinance would apply regardless of whether specific language was included in the contract.

With regard to Item A.5, Contract for Summer Mill and Fill Road Repairs, Councilmember Reid stated that the city received two bids and commented that it seems late in the construction season to be issuing a contract for road repairs. She questioned whether better pricing could have been obtained had the city started the bid process earlier in the year. She asked that City Administration review this matter and look at getting road construction projects bid earlier in the calendar year rather than waiting until the next Fiscal Year budget is approved. Mr. Boulis shared that there are two major companies in the area involved in mill and fill road repairs and that the work is not planned to commence until September. Regardless, he stated that City Administration would review the matter.

With regard to Item A.6, Committee of the Whole Meeting, Councilmember Reid asked that the notice for this meeting not be specific to discussing the building of a new "Senior Center" but rather include a "Community Center" component. Mayor Randall asked that the word "future" be included in the notice as well. Mr. Boulis indicated that the notice and item would be modified to state that the purpose of the Committee of the Whole Meeting will be to discuss the building of a future Senior and/or Senior/Community Center.

With regard to Item 7.a, Minutes of the Senior Citizens Advisory Board, Councilmember Reid asked for an explanation as to why City Council was only now receiving minutes of the April 18th meeting of the Senior Citizens Advisory Board. Mr. Boulis stated that he would research and respond.

ADJOURNMENT: Following a summary of the meeting, Mayor Randall adjourned the meeting at 8:10 a.m.

Adam Herringa, City Clerk